



LOCATION OF MEETING: 96 RUSSELL DRIVE

## Meeting Minutes

1. Call to Order, Roll Call. Chairman Ruege called the meeting to order at 10:00 am. Members present included Barbara Ruege and Mike San Felippo. Village staff present included Peter Lederer and Chris Kolb.
2. Discussion and Possible Action on a Recommendation to the Village Board related to Safety Concerns at the Wastewater Treatment Plant.

Notes of the walkthrough of the Lab/Main office included – lighting (possible corrosion) may not turn on; ventilation or HVAC (airflow); plumbing (rotted out); cabinets (rotted out).

Safety concerns include ventilation, outlets, and shower not working.

Needs include LED lights and possible dehumidifier

Notes of the walkthrough of RBC room included – extreme high humidity; leaky roof (soft roof); fan not sufficient; electrical concerns from corrosion; outlets do not work; conduit hanging by wire (Chris says it has always been like this, lack of routine maintenance)

Since Chris has worked at the plant he has worked on getting first aid kits

Notes of the walkthrough of the Workroom – paint cans and disorganization

Generator has outside service to maintain.

Notes of the walkthrough of Pump room – humidity control (need air movement, dehumidifier); walking grates move; lighting; fans do not work; water on floor; roof leak.

Notes of the walkthrough of the Chlorine Room – ventilation; no alarm; will need to notify DNR if shut down for longer repairs.

Notes of the walkthrough of the Workshop – no safety concerns, not very organized.

Notes of the walkthrough of the Generator Room – no ventilation; back up power kicks in after 30 seconds; create plan B.

Notes of the walkthrough of the Pump/Clarifiers – humidity control; lights falling off ceiling; fan; possible alarm; dehumidifier; wall leaks

Notes of the walkthrough of outside – railing loose; aerobic disasters.

Notes of the walkthrough of the Comunuder Room – blower 30 seconds before everyone enters; confined space; clean bar screen once a week; need training

List of items that need immediate attention – chlorine room; roof – rubber membrane; generator exhaust; eye wash/showers; electrical – wiring as a whole; lighting for safe working; pannus brought up to correct rating; valve shut off for pumps.

3. Adjourned at 11:40 am

*Items on the Agenda may be taken out of order as listed. Created by Barbara Ruege on 07/19/2023.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*