



Personnel Committee Meeting
Monday, March 27, 2023
5:00 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: Chairman Keri Wallenkamp called the meeting to order at 5:01 pm. Members present included Duane Urbanski, Barbara Ruege, and Keri Wallenkamp. Village staff present included Clerk/Treasurer Stephanie Waala.

Quorum of the Village Board present – Blaine Werner attended as a public attendee.

2. Discussion and Possible Recommendation to the Village Board related to changes to the Employee Handbook

Clerk Waala informed the committee of the clarification needed as the handbook states the \$250 allowance is for boot purchase, but some employees are claiming they were told it could be used for all uniform purchases.

Chairman Wallenkamp instructs that the \$250 boot allowance should be used towards boots only. They employees are provided free uniforms and should be wearing those.

3. Discussion and Possible Recommendation to the Village Board related to the Park Attendant Personnel and Hours.

Clerk Waala informed the committee that with the construction of the new park service building there will be a need to have 2 personnel in the building during open hours.

Chairman Wallenkamp suggested different hours per position as concessions does not need to be open at 8 am.

Member Urbanski suggested keeping the pay at \$12 per hour with the coming back incentive of an additional \$0.25 as previously used.

Member Urbanski made a motion to hire 8 park attendant/concession personnel at \$12 per hour with a \$0.25 for each prior year of work as well as setting the hours of 8 am – 6 pm for lot attendants Friday – Wednesday, 8 am – 4 pm on Thursdays, 10 am – 6 pm for concessions Friday – Wednesday, and 10 am – 4 pm on Thursdays; motion was seconded by Member Ruege. Motion carried 3-0.

4. Adjourned at 5:49 pm.

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 03/29/2023.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.