



1. Call to Order, Roll Call: President Mike San Felippo called the meeting to order at 6:30 pm. Trustees present included Mark Bichler, Elizabeth Manian, Barbara Ruege, Eric Stowell, Keri Wallenkamp, and Blaine Werner. For those in attendance at the meeting see the attached sign-in sheet. Also in attendance was Public Works Director Joe Huiras and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance: Those in attendance stood to recite the Pledge of Allegiance.
3. Approval of November 7, 2021 Joint Public Safety Committee/Village Board Special Meetings, November 15, 2021 Village Board Meeting Minutes, and November 18, 2021 Special Village Board Minutes: Trustee Ruege made a motion to approve all the minutes as presented. Trustee Stowell seconded the motion. Motion carried, 7-0.
4. Public Comments: None
5. Old Business:
  - a. Discuss and Possible Action to Approve Clerk's Office Change in Hours of Operation: Lesser stated that the only day that the office would need to be closed is the December 7<sup>th</sup> for an unplanned appointment. Trustee Manian made a motion to approve the office hours as requested. Trustee Wallenkamp seconded the motion. Motion carried, 7-0.
  - b. Discuss and Possible Action of Recommendation from Lake, Parks & Recreation Committee to Purchase a Boat Launch Pier at Bob McDermott Lakeview Park: It was noted that there is an updated quote coming from the company in Jackson. There are three quotes with three different styles. It was noted that an updated quote for a 6'X40' and a 6'X32' quote should be obtained from Cedar Lake. No decision was made and this item will be placed on the next agenda.
6. New Business:
  - a. Discuss and Possible Action on Application for a Combination Class B Alcohol License for Sagar Tolani & Jerud Sagorac a Partnership; D/B/A Semper Fi Saloon & Grill at 417 2<sup>nd</sup> Street: It was noted that criminal background checks were completed and Mr. Tolani's came back satisfactory and Mr. Sagorac's was not satisfactory. It was noted that Mr. Sagorac has a pending charge which has a court date of February of 2022. Trustee Manian made a motion to approve the license application for Jerud Sagorac and Sagar Tolani to operate at 417 2<sup>nd</sup> Street. President San Felippo seconded the motion. Motion failed, 1-6.
  - b. Discuss and Possible Action on Contract with CivicPlus for the CivicReady Program – Mass Communications: President San Felippo stated that the cost of this program was budgeted for in 2022. This program will send out mass alerts to those who sign up for them. It can be used to convey road closures, emergency communication or noteworthy information to village residents. Trustee Wallenkamp made a motion to approve the annual contract in the amount of \$2,500. Trustee Werner seconded the motion. Motion carried, 7-0.
  - c. Discuss and Possible Action on the 2022 Agreement for Fire Protection with the Waubeka Fire Department in the Amount of \$3,134: Trustee Bichler motioned to approve the 2022 agreement for fire protection with Waubeka Fire Department. Trustee Stowell seconded the motion. Motion carried, 7-0.
  - d. Discuss and Possible Action on Resolution 2021-13 2022 Wages for Employees: Trustee Wallenkamp made a motion to approve Resolution 2021-13 setting the wages for village employees for 2022. Trustee Stowell seconded the motion. Motion carried, 6-0 Trustee Werner abstained from the vote.
  - e. Discuss and Possible Action on Resolution 2021-14 Capital Asset Policy: Trustee Wallenkamp made a motion to approve Resolution 2021-14 adopting a capital asset policy. Trustee Ruege seconded the motion. Motion carried, 7-0.

- f. Discuss and Possible Action on Payment Request #3 from R.G. Schmitt Inc. in the Amount of \$231,168.00: Trustee Ruege made a motion to approve payment request #3 to R/G/ Schmitt Inc. in the amount of \$231,168.00. Trustee Stowell seconded the motion. Motion carried, 7-0.
  - g. Discuss and Possible Action on Hosting a Year End Celebration for Employees, Commissions, and Board members: Trustee Wallenkamp made a motion to approve the Village hosting a year end celebration for the employees, commissions and board members with the date, time and location to be determined. Trustee Manian seconded the motion. Motion carried, 7-0.
7. Discuss and Possible Action on Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
- a. Review of Vouchers and Checks: General Fund \$9,898.36; TID #4 \$2,000.00; Water Fund \$1,917.75; Sewer Fund \$202.46; Payroll \$21,483.12
  - b. Sheboygan Sheriff's Department Patrol Report – October 2021
- Trustee Wallenkamp made a motion to approve the consent agenda as presented. Trustee Stowell seconded the motion. Motion carried, 7-0.
8. Staff and committee reports:
- a. Clerk/Treasurer: Lesser reported that tax information has been submitted to the County Treasurer for computation of the 2021 tax bills, working on closing 2021 budget and setting up 2022, the new Auditors from CLA will be coming in this week to start preliminary audit work.
  - b. Director of Public Works: Huiras reported that employee Miles Wegner hurt himself while working and he's been placed on light duty. Huiras reported that the sludge pump at the WWTP is warped, Christmas decorations are all put up. The new grinder company was here today by 8:30 am and out by 1:30 pm and it all went well.
  - c. Committees: Lake, Parks & Rec reported that the flag pole is in. Personnel reported that they are holding a meeting on December 13<sup>th</sup> at 5:30 pm to conduct interviews for DPW/WWTP.
  - d. President: San Felippo read a thank you letter from St. John's Church.
9. President San Felippo read the following statement: Consider and Act by Roll Call Vote to Enter into Closed Session Pursuant to SS. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (DPW Director). Trustee Ruege made a motion to enter into closed session at 7:36 pm. Trustee Stowell seconded the motion. Roll Call vote; Mark Bichler; aye Elizabeth Manian; aye, Barbra Ruege; aye, Mike San Felippo; aye, Eric Stowell; aye, Keri Wallenkamp; aye, Blaine Werner; aye. Motion carried by unanimous voice vote.
10. The closed session ended at 9:15 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer