



## Village Board Meeting Minutes October 4, 2021

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Mark Bichler, Elizabeth Manian, Barbara Ruege, Eric Stowell, and Blaine Werner. Keri Wallenkamp joined the meeting virtually at 6:36. Also in attendance was Public Works Director Joe Huiras. For additional attendees see attached sign-in sheet. Those in attendance virtually were Staci Schluecthermann, William Goehring, and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Approval of September 20, 2021 Village Board Meeting Minutes: Trustee Werner made a motion to approve the minutes as presented. Trustee Manian seconded the motion. Motion carried, 6-0.
4. Public Comments: Blaine Werner mentioned that Phil Jacoby is retiring from the wastewater treatment plant after 40 plus years.
5. Old Business:
  - a. Discussion and Possible Action to Approve Clerk's Office Change in Hours of Operation: Clerk/Treasurer Lesser explained that there is a possibility that the office would need to be closed on Wednesday, October 13<sup>th</sup>. Trustee Ruege made a motion to approve the change in office hours. Trustee Bichler seconded the motion. Motion carried, 7-0.
  - b. Discussion and Possible Action Authorizing Village Attorney to Commence Litigation to Bring Property into Compliance, Vacant Lot on Maple Court: Trustee Ruege suggested that another attempt at a resolution to the situation. There was a unanimous agreement that the Board would like to see a timeline for a proposed solution. Trustee Werner made a motion to direct DPW Director Joe Huiras to contact Ms. San Felippo's attorney to work out a timeline for a proposed solution. Trustee Bichler seconded the motion. Motion carried, 7-0.
6. New Business:
  - a. Trunk or Treat to be Held on Thursday, October 28<sup>th</sup> 6 pm to 7 pm at Bob McDermott Lakeview Park: Trustee Stowell made a motion to approve the Trunk or Treat event for October 28<sup>th</sup> from 6 pm to 7pm. Trustee Bichler seconded the motion. Motion carried, 7-0.
  - b. Recommendation from Finance Committee to Approve the Hiring of Onward Accounting & Consulting LLC to Convert the Accounting to a Modified Accrual Basis Accounting Based on Time with a Range of \$5,500 to \$8,000: Trustee Bichler made a motion to hire Onward Accounting & Consulting LLC to convert the village accounting to a Modified Accrual accounting. Trustee Ruege seconded the motion. Motion carried, 7-0.
  - c. Recommendation from Finance Committee to Contract with Clifton Larson Allen LLP for a Three –Year Commitment for Auditing Services; \$38,650-2021, \$32,600-2022, \$33,600-2023: Trustee Bichler made a motion to approve a three-year contract for auditing services with Clifton Larson & Allen LLP. Trustee Werner seconded the motion. Motion carried, 7-0.
  - d. Resolution 2021-10 Creating Election Wards under Section 5.15 of Wis. Stats. Within the Village of Random Lake: Clerk/Treasurer Lesser explained that each ward is not allowed to exceed 1,000 electors and therefore ward 1 had some properties moved to ward 2 to allow the new residential development to increase ward 2 without exceeding the maximum allowed electors. The next adjustment won't be for another 10 years. Trustee Stowell made a motion to approve resolution 2021-10 creating election wards under Section 5.15 of the Wisconsin Statutes. Trustee Ruege seconded the motion. Motion carried, 7-0.

- e. Recommendation from Plan Commission-New Home Permit-Eric & Rebecca Baker; Lot 10 Lakeview Estates-East Shore Drive: Trustee Manian made a motion to accept the recommendation from the Plan Commission to approve the new home permit for Eric & Rebecca Baker. Trustee Ruege seconded the motion. Motion carried, 7-0.
  - f. Recommendation from Plan Commission-Certified Survey Map to Combine 405 Lake Drive with Adjacent Lot: DPW Director Huiras explained that the reason for the joining of the two lots is so that a new detached garage can be built. Trustee Werner made a motion to accept the Plan Commission's recommendation to approve the combining of the two lots for 405 Lake Drive. Trustee Ruege seconded the motion. Motion carried, 7-0.
  - g. Recommendation from Plan Commission-New Detached Garage Permit –Jay Schlei; 405 Lake Drive: Trustee Stowell made a motion to accept the Plan Commission recommendation to approve the building permit for a detached garage at 405 Lake Drive. Trustee Ruege seconded the motion. Motion carried, 7-0.
7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
- a. Review of Vouchers and Checks: General Fund \$39,588.89; TID #3 \$16,739.70; TID #4 \$14,811.50; Water Fund \$5,553.35; Sewer Fund \$12,842.17; Payroll \$10,887.30
  - b. Operator License Applications for: Mary Addy.
- Trustee Ruege made a motion to approve the consent agenda. Trustee Bichler seconded the motion. Motion carried, 7-0.
8. Staff and committee reports:
- a. Clerk/Treasurer: Lesser informed the Board that numbers are being received from the state for the budget, and that she's working at keeping the office up to date.
  - b. Director of Public Works: Huiras explained that they're working on getting the street sweeper ready, working at the wastewater plant trying to get things under control before Phil Jacoby leaves. There was a storm sewer that collapsed, had to replace the complete catch basin and curb spots. Huiras is looking for a new grinding service, leaf pick up won't be scheduled for a few more weeks. The drop off site will close the last week of November.
  - c. Committees: Lake, Parks & Rec; Werner asked if the Boy Scouts are required to obtain an electrical permit for the lights at memorial park. Finance; Bichler asked that the committees get their budgets to Jo Ann so that she can insert them for the finance committee to review it.
  - d. President: San Felippo informed the Board that Phil Jacoby submitted his retirement notice, his last day will be October 8<sup>th</sup>. San Felippo thanked Phil for his 41 years of service. There will be a special meeting on Thursday, October 7<sup>th</sup> at 6:30 pm.
9. President San Felippo read the following statement, Consider and Act by Roll Call Vote to Enter into Closed Session Pursuant to SS. 19.85(e) Deliberating or negotiating the purchasing of public properties the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Investing of public funds) SS. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Public Works & Wastewater) Trustee Ruege made a motion to enter closed session at 7:30 pm. Trustee Stowell seconded the motion. Roll call vote: Trustee Bichler; aye, Trustee Manian; aye, Trustee Ruege; aye, President San Felippo; aye, Trustee Stowell; aye, Trustee Wallenkamp; aye, Trustee Werner; aye. Motion carried by unanimous voice vote.

**10. Village Board to Reconvene to Open Session Pursuant to SS. 19.85(2):** Trustee Ruege made a motion to reconvene into open session at 8:44 pm. Trustee Stowell seconded the motion. Motion carried, 7-0.

11. Discuss and Possible Action on Closed Session Items: Trustee Bichler motions to hire Suburban Lab to conduct the testing at the wastewater treatment plant. Hire Bruce Neerhof temporarily to operate the plant. Trustee Stowell seconded the motion. Motion carried, 7-0.

Trustee Bichler made a motion to hire Miles Wegner at \$19 hour for the public works position, with a raise to \$19.50 after he obtains a CDL. The hiring is contingent upon passing a pre-employment drug, alcohol and physical test. Trustee Werner seconded the motion. Motion carried, 7-0.

Trustee Bichler made a motion to approve increasing Tyler Spiegel to \$21 hour effectively immediately. Trustee Werner seconded the motion. Motion carried, 7-0.

Trustee Werner made a motion to approve a bonus of \$100 for every year of service for Phil Jacoby due to his retirement. Trustee Stowell seconded the motion. Motion carried, 7-0.

12. Training Video-Harassment in the Workplace: This item will be placed on the next agenda.

13. Adjourn: The meeting adjourned at 8:51 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer