



Village Board Meeting Minutes September 20, 2021

1. Call to Order, Roll Call: President Mike San Felippo called the meeting to order at 6:30 pm. Trustees present included Mark Bichler, Elizabeth Manian, Barbara Ruege(virtually) , Eric Stowell, Keri Wallenkamp, and Blaine Werner. Also in attendance was Public Works Director Joe Huiras. For additional in-person attendees see attached sign-in sheet. Those attending virtually were John Rassel, Staci Schluecthermann and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Approval of September 7, 2021 Village Board Meeting Minutes: Trustee Wallenkamp made a motion to approve the minutes as presented. Trustee Stowell seconded the motion. Motion carried, 7-0.
4. Public Comments: County Supervisor William Goehring shared that with the redistricting the village and town will remain the in the same districts, it also showed that the population is declining.
5. Old Business:
 - a. Discussion and Possible Acton on Sixth Payment Request from PTS Contractors Inc. for Grand Avenue and Spring Street Reconstruction, in the Amount of \$95,635.45: Trustee Werner made a motion to approve payment #6 in the amount of \$95,635.45 to PTS Contractors Inc. for the 2020 road project.
 - b. Discussion and Possible Action on Real Estate Appraisal Report from Commercial Appraisal Services, Inc.; SEC Butler Street and Lake Drive: The report was reviewed, and it was noted that the appraisal was not based on a lake view property but a commercial property and that's why the value is lower than the homes near the lake. Trustee Bichler made a motion to accept the appraisal. Trustee Stowell seconded the motion. Motion carried, 7-0.
6. New Business:
 - a. Recommendation from the Plan Commission Regarding Preliminary Plat for Woodland View Subdivision: Part of Lot 2 of Certified Survey Map recorded in Volume 14 of Certified Survey Maps on Pages 217 and 218, as Document No. 1490209 and part of the SE ¼ and SW ¼ of the SW ¼ and part of the SW ¼ of the SE ¼ of Section 35, Township 13 North, Range 21 East, Village of Random Lake, Sheboygan County, Wisconsin; 40.675 Acres: Trustee Bichler made a motion to accept the recommendation from the Plan Commission with the noted changes. Trustee Stowell seconded the motion. Motion carried, 7-0.
 - b. Discussion and Possible Action on First Payment Request from R.G. Schmitt Inc. for the 2021 Sanitary Sewer & Water Main Extension on County Road RR, in the amount of \$503,458.72: It was noted that the amount of the first payment is actually \$121,250.78. Trustee Werner made a motion to approve the 1st pay request to R.G. Schmitt in the amount of \$121,250.78. Trustee Stowell seconded the motion. Motion carried, 7-0.
 - c. Discussion and Possible Action to Approve Clerk's Office Change in Hours of Operation: Clerk/Treasurer Lesser shared the dates that the office will need to be closed, close early or open late. The dates are September 21st, close at noon, September 23rd open at noon, September 24th close at 3:30 pm, and September 28th closed all day. Trustee Manian made a motion to approve the change in office hours. Trustee Stowell seconded the motion. Motion carried, 7-0.
 - d. Discussion and Possible Action to Set Trick or Treat Hours for the Village of Random Lake: Trustee Bichler made a motion to set trick or treat for Sunday October 31st from 3 pm to 5 pm. Trustee Wallenkamp seconded the motion. Motion carried, 7-0.

- e. Discussion and Possible Action Authorizing Village Attorney to Commence Litigation to Bring Property into Compliance; 320 Maple Court: Clerk/Treasurer Lesser stated that per Village Attorney Macy it is recommended to postpone this item to the next meeting so that the Building Inspector and Zoning Administrator can review the latest letter that was received from the property owner's attorney and address any remaining issues.

7. Consent Agenda:

- a. Review of Vouchers and Checks: General Fund \$21,427.05; TID #4 \$8,750.00; Water Fund \$3,577.98; Sewer Fund \$7,740.42; Payroll \$12,372.95
- b. Budget Comparison Report: August 31, 2021
- c. Sheboygan County Sheriff's Department Monthly Report: August 2021
- d. Operator License Applications for: Selena Schueller.

Trustee Wallenkamp made a motion to approve the consent agenda. Trustee Ruege seconded the motion. Motion carried, 7-0.

8. Staff and committee reports:

- a. Clerk/Treasurer: Lesser reported that the 3rd quarter utility billing went out at the end of last week, the new postcard method was used. Budget worksheets have been emailed to all committees with the request that they be returned by October 4th. Lesser is working at keeping up with all that needs to be done in the office with the reduction of staff.
- b. Director of Public Works: Huiras noted that Tyler Siegel is on vacation this week, Phil Jacoby will be attending training on Thursday working on getting the required credits to maintain his operating license. Fall Fest is coming up at the end of the week. Working on removing thousands of spiders at the parks, they were sprayed but it doesn't seem to be helping, the village may have to apply a stronger chemical. The work on Orth and Lake Breeze encountered struggles with the first two manholes due to the wetness, but they seem to be moving along now.
- c. Committees: Finance is expecting to meet in mid-October and hoping to have the budget finalized by the beginning of November. Personnel made offers of employment, but they have been turned down and its back to the drawing board. Public Works would like to meet end of this week or early next week. Lake, Park & Rec noted that there is a donor for the ice-skating rink for this winter; Mike will be looking into the legal aspect of it. It was also noted the Mueller's will not be selling piers next year.
- d. President: San Felippo reported that he met with Aaron Groh of Kapur to discuss the wastewater plant upgrade and it looks to be 2022-2023 project. San Felippo also reminded the Board members that what is discussed in closed session is to remain there until the issue is brought out into open session.

9. President San Felippo read the following statement: Consider and Act by Roll Call Vote to Enter into Closed Session Pursuant to SS. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Deputy Clerk/Treasurer & Public Works) & SS 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session (Schu Industries & Scholler Development Developer's Agreement): Trustee Ruege made a motion to enter closed session at 7:02 pm. Trustee Stowell seconded the motion. Trustee Bichler; aye, Trustee Manian; aye, Trustee Ruege; aye, President San Felippo; aye, Trustee Stowell; aye, Trustee Wallenkamp; aye, Trustee Werner; aye. Motion carried by unanimous voice vote.

- 10. Village Board to Reconvene to Open Session Pursuant to SS. 19.85(2):** Trustee Stowell made a motion at 7:20 pm to go back to open session. Trustee Wallenkamp seconded the motion. Motion carried, 7-0.
11. Discuss and Possible Action on Closed Session Items: Trustee Wallenkamp made a motion to approve accepting the Schu Industries developer's agreement and the amended Scholler Development developer's agreement. Trustee Stowell seconded the motion. Motion carried, 7-0.
12. Adjourn: The meeting adjourned at 7:21 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer