



Village Board Meeting Minutes  
August 16, 2021

1. Call to Order, Roll Call: President Mike San Felippo called the meeting to order at 6:30 pm. Trustee present included Mark Bichler, Barbara Ruege, Eric Stowell, Keri Wallenkamp, and Blaine Werner. Trustee Elizabeth Manian was absent. Please see sign-in sheet for additional attendees. Those in attendance virtually included John Rassel, Staci Schluechtermann, Brea Grace of SEH, and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance.
3. Approval of August 2, 2021 meeting minutes: Motion made by Stowell/Bichler, motion carried, 6-0.  
August 5, 2021 meeting minutes: Motion made by Stowell/Wallenkamp, motion carried, 6-0.
4. Public Comments: None
5. Old Business:
  - a. Discussion and Possible Action Regarding TID #5 Task Force Recommendations: Motion made by Werner to accept the report submitted by the Task Force for TID #5. Trustee Stowell seconded the motion. Motion carried, 6-0.
  - b. Discussion and Possible Action Regarding Adding a 4<sup>th</sup> Door to the Quote for the Electronic Door Access from Gappa Security Solutions: President San Felippo explained that the groups that use the board room for their meetings have no way of accessing the room without the inside door being rekeyed. Trustee Werner made a motion to approve including the 4<sup>th</sup> door to the quote approved at the August 2<sup>nd</sup> meeting. Trustee Wallenkamp seconded the motion. Motion carried, 6-0.
  - c. Discussion and Possible Action Regarding Increasing Rates for the Sanitary Sewer System: There was minimal discussion regarding hiring Ehlers to conduct a rate study. Trustee Stowell made a motion to approve a 3% increase in sewer rates with the start of 3<sup>rd</sup> quarter 2021. Trustee Wallenkamp seconded the motion. Motion carried, 6-0.
  - d. Discussion and Possible Action Regarding Approving the Memorandum of Understanding with The Random Lake School District for Shared Services of a Resource Officer: This item was not discussed and was postponed to a future meeting date.
  - e. Discussion and Possible Action Regarding Adding the Resource Officer to the Payroll System: This item was postponed to a future meeting date.
  - f. Update on Request for Proposal; Audit Services: Clerk/Treasurer Lesser reported that one of the audit firms (Clifton, Larsen & Allen) wanted to meet in person to discuss the issues and their services. This meeting is scheduled for the 19<sup>th</sup>.
6. New Business:
  - a. Discussion and Possible Action on Ordinance 2021-08 Amending Section 38-33 Establishing of Zoning Districts R-3: It was explained that this is a housekeeping item it will update the list of zoning codes to reflect the recent changes to R-3. Trustee Stowell made a motion to approve ordinance 2021-08 amending section 38-33. Trustee Ruege seconded the motion. Motion carried, 6-0.

- b. Discussion and Possible Action to Reschedule the September 6, 2021 Meeting to September 7, 2021  
Due to the Holiday: Trustee Wallenkamp made a motion to approve moving the Village Board meeting to September 7<sup>th</sup> at 6:30 pm. Trustee Ruege seconded the motion. Motion carried, 5-1.
- 7. Review of Vouchers and Checks: General; \$19,113.30, TID #4; \$182.60, TID #5; \$12,000.00, Water; \$7,034.80, Sewer; \$13,372.46, Payroll; \$20,604.46: Trustee Stowell made a motion to approve vouchers and checks as presented. Trustee Bichler seconded the motion. Motion carried, 6-0.
- 8. Staff and committee reports:
  - a. Clerk/Treasurer: Lesser reported working on accounts payable, cash receipting, budget worksheets.
  - b. Director of Public Works: Huiras reported working on painting concession doors and railroad crossing. Bid opening for the lift station will be on August 24<sup>th</sup>, and the sweeper tank is another 2 months out for expected delivery.
  - c. Committees: Lake, Parks and Recreation will meet on August 18<sup>th</sup> at 5 pm. Personnel will be meeting on August 17<sup>th</sup> at 5:30 pm.
  - d. President: Thanked the DPW for all their hard work and the Clerk's office especially because they are both down a person.
- 9. Adjourn: Meeting adjourned at 7:13 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer