



Village Board Meeting Minutes June 7, 2021

1. Call to Order, Roll Call: President Michael San Felippo called the meeting to order at 6:30 pm. Trustee presented included Mark Bichler, Elizabeth Manian, Mike San Felippo, Eric Stowell, Keri Wallenkamp, and Blaine Werner. Trustee Barbara Ruege was absent. Also in Attendance virtually was John Rassel, Aaron, and Clerk/Treasurer Jo Ann Lesser. For in-person attendees, see attached sign-in sheet.
2. Pledge of Allegiance:
3. Approval of May 17, 2021, Village Board Meeting Minutes & June 3, 2021, Special Board Meeting Minutes: Trustee Bichler made a motion to approve the May 17th and June 3rd meeting minutes as presented. Trustee Manian seconded the motion. Motion carried, 6-0.
4. Public Comments: Ted Nietzsche Administrator of the Random Lake Chamber of Commerce informed the Board that they brought back the Welcome to Random Lake Bag, 32 members donated to the bags. EVS graciously donated 50 oil change coupons. Ted wanted the Board to convey his thanks to Deputy Clerk Lisa for her help with going through the last 3 years of move ins from the utility program to help them figure out who were the new residents.
5. New Business:
 - a. Eric & Spencer Rathke are Requesting to Install Flag Poles and Lighting at the Veteran's Memorial as Part of an Eagle Scout Project: Spencer Rathke presented 3 plans for his Eagle Scout project. With this project Spencer was asking the Board to allow him to compete his project at Veteran's Memorial Park. Spencer would like to add more flag poles to honor all branches of the military. The project would include lighting which the village would then pay for the electric to keep the flags lit at night all year round. DPW Director Huiras mentioned a concern about the snowmobile trail that goes through that area and the placement of the poles. Trustee Werner made a motion to accept plan option A at Veteran's Memorial Park. Trustee Stowell seconded the motion. Motion carried, 6-0.
 - b. Hiring of the Assistant EMS Chief: There was no Board action on this item, this item will be placed on a future agenda.
 - c. Resolution to Apply for Community Development Investment Grant: President San Felippo read the resolution. Brian Doudna explained that the village would be applying for the grant to help offset the cost to the village for the downtown TID revitalization project. Doudna also explained that the state budget is in the process of being finalized and now is the time to apply, it gives the village a better chance of receiving an award of funds, these funds get distributed very fast. There is no cost to apply, and the funds can be turned down if for some reason the project would not commence. Trustee Manian made a motion to adopt the resolution to apply for the Community Development Investment Grant. Trustee Bichler seconded the motion. Motion carried, 6-0.
 - d. Request for Proposal-Auditing Services for 2021: Clerk/Treasurer Lesser explained that the Request for Proposal is to notify each auditing firm what it is the village wants completed. This allows each firm to present a quote and each firm is quoting the same thing, comparing apples to apples. The RFP will be sent to 4 or 5 firms in hopes that they get returned and allows the village to have a competitive comparison. This RFP will be sent to the current auditor Corson, Peterson & Hamann S.C. as well. Trustee Werner made a motion to approve sending out the request for proposal for auditing services for 2021. Trustee Stowell seconded the motion. Motion carried, 6-0.
 - e. Offering a 3,000 Gallon Credit to Property Owners on Grand Avenue and Spring Street/Court for Watering of the Landscaping Area after 2020 Road Project: It was noted that the 3,000-gallon credit amounts to a \$10 credit on the water side. Trustee Werner made a motion to approve the 3,000-gallon credit to customers on Grand Avenue, Spring Street, and Spring Court for watering the newly seeded landscaping. Trustee Bichler seconded the motion. It was noted that this credit will be included with each street project going forward. Motion carried, 6-0.

6. Old Business:

- a. Amendment to the Scholler Development LLC Developer's Agreement to Remove Verbiage with Regards to the Number of Lots, to the Number of Buildings as the Condominium Development has Zero Lot Lines: President San Felippo explained the reason for the amendment is due to the wording with regards to development of buildings versus lots. The condos are zero lot line with multiple buildings per lot. The amendment would relate to the number of buildings and not the number of lots. Developer Jack Scholler is in agreement with this amendment. Trustee Werner made a motion to approve the amendment to the developer's agreement with Scholler Development, LLC. Trustee Bichler seconded the motion. Motion carried, 6-0.
- b. Options Honoring Robert McDermott's Service to the Village: There was discussion on what would be the best way to honor Bob McDermott, it was noted to do a street name, name the pavilion at Lakeview Park, naming the launch pier after Bob or the new park that will be included in the Scholler development. There were letters and phone calls both in favor and against the renaming. Trustee Bichler made a motion to approve the renaming of Lakeview Park to Bob McDermott Lakeview Park. Trustee Stowell seconded the motion. Clerk/Treasurer Lesser stated that the official way to change the name is by resolution and that will be submitted at the next meeting. Motion carried, 6-0
- c. Sheboygan County Planning & Conservation Department-Return 2020 Stewardship Grant for Jesse Bay Park Project in the Amount of \$10,800: President San Felippo noted that the grant was applied for with the intention of the park area on Carroll Street and Jessie Lane. After preliminary testing of the area, the proposed TID and eventual development was not justifiable. Therefore, with that project not going to develop the County is requesting the money to be returned. Trustee Werner made a motion to return the \$10,800 to Sheboygan County Planning & Conservation Department. Trustee Stowell seconded the motion. Motion carried, 6-0.
- d. Purchase of Launch Pier

7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so: The Village Board decided to take each item separately.

- a. Invoices: General Fund: \$86,188.06; Water: \$5,852.37; Sewer: \$19,702.72; TID #3: \$0.00; TID #4: \$24,608.58; Payroll: \$25,235.74: Trustee Werner made a motion to approve the vouchers as presented. Trustee Bichler seconded the motion. Motion carried, 6-0.
- b. Waive Boat Launch Fees for Musky Veteran's Day Event Participants on September 19, 2021: It was noted that if the fees are waived for the event all fees are waived for the day or during the event. The Board wanted more clarification from the group on regarding the time frame they wanted. This item will be placed on the next agenda.
- c. Closing of Carroll Street from 1st Street to 6th Street and 2nd Street from Butler Street to Carroll Street on Saturday, September 25, 2021-Fall Fest: Ted Nietzsche explained the additional road closure. Trustee Bichler made a motion to approve the road closure for Fall Fest 2021. Trustee Stowell seconded the motion. Motion carried, 6-0.
- d. Sheboygan County Sheriff's Department April Incident Report: Trustee Stowell made a motion to approve the April report. Trustee Bichler seconded the motion. Motion carried, 6-0.

8. Staff and committee reports:

- a. Clerk/Treasurer: Lesser reported that liquor licenses are being worked on, approval of all licenses will be on the next agenda. Lesser will be attending virtual classes this week presented by the League of Wisconsin Municipalities. Park attendants have been working for a week, it's been a slow start but now that all schools are out business should pick up, especially if the weather stays warm. We have a free software that includes an app for phones that we can schedule the workers and they can work amongst

themselves with trading workdays if needed and our office is able to oversee it without having to be directly involved. Working on utility billing and the newsletter as well.

- b. Director of Public Works: Water tower cleaning last week, lakeweed spraying last week, a bearing went out at the WWTP, black topping at Kircher Park will be in 3 weeks, dependent upon weather. Working on sidewalk touch up, lights on Hickory and Grand have been installed, railing at the park will be installed this week. Joe will be on vacation June 16th to the 25th.
- c. Committees: 1st and Carroll Committee meeting on Wednesday, June 9th.
- d. President: San Felippo stated that all Board members are required to attend meetings in person starting June 21st. A virtual option will still be available to residents and others. Music in the Park is meeting regularly, opening night is June 17th. A donation from Krier Foods and EVS have been received. EVS is allowing his brat fry trailer to be used on those nights, Cheerleaders will be working the brat fry on the 17th from 5 pm to 9 pm. Letting Park staff go at 4:30 pm. The trailer is booked for the 24th but all the other Thursdays are open for any organization to sign-up. San Felippo stated that he apologizes to residents for the short notice for lake week spraying, but there is a short window of opportunity based on weather and water conditions, when its right they have to act. San Felippo stated there will be a special Board meeting on June 14th at 6:30 pm for bid awarding.

9. Adjourn: Meeting adjourned at 7:51 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer