



Village Board Meeting
Monday, December 7, 2020
6:30 pm

MINUTES

1. Call to Order, Roll Call: Interim Village President Michael San Felippo called the meeting to order at 6:30 p.m. Trustee Blaine Werner was present in person. Trustees Mark Bichler, Barbara Ruege, Eric Stowell, and Elizabeth Manian were present virtually. Also present virtually were Director of Public Works Joe Huiras, Deputy Clerk Lisa Gillette, John Rassel, William Goehring and Jon Cameron. Gary Feider and John Kauffmann were present in person.
2. Pledge of Allegiance: Everyone stood and recited the Pledge of Allegiance.
3. Action on Minutes from the November 30th, 2020 Special Village Board meeting: Trustee Stowell motioned to approve the Minutes from the November 30th, 2020 Special Village Board meeting. Trustee Werner seconded the motion. The motion carried 6-0.
4. Public Comments (*comments limited to 3 minutes per person*): None
5. New Business:
 - a. 2021 Agreement for Fire Protection with the Waubeka Fire Department in the Amount of \$3,134: Trustee Bichler motioned to approve the 2021 Agreement for Fire Protection with the Waubeka Fire Department in the amount of \$3,134. Trustee Ruege seconded the motion. The motion carried 5-0. Trustee Werner refrained from voting.
 - b. Hire Jon Cameron of Ehlers to Start the Process for a Simplified Water Rate Increase: Jon Cameron explained that the simplified rate study would take a while to complete with a cost around \$400. Trustee Stowell motioned to approve hiring Jon Cameron of Ehlers for a simplified rate study. Trustee Werner seconded the motion. The motion carried 6-0.
 - c. Resolution 2020-12 Adopting 2021 Wages for Employees: Trustee Bichler motioned to approve Resolution 2020-12 Adopting 2021 Wages for Employees. Trustee Ruege seconded the motion. The motion carried 6-0.
 - d. Review, Discussion, and Possible Action on a Safety Fence for Lakeview Park: This item was tabled for the next board meeting.
 - e. Review, Discussion, and Possible Action on a Donated Memorial Bench and Potential Donated Tree in Memory of Bob McDermott: Trustee Bichler explained to the board, that a group of people raised money to put a memorial bench at Lakeview Park in remembrance of Bob. He also stated that they may want to plant a tree. Trustee Werner motioned to accept the tree and bench with placard from Friends of Bob McDermott at Lakeview Park. Trustee Ruege seconded the motion. The motion carried 6-0.
6. Old Business:
 - a. Review, Discussion, and Possible Action to implement second sewer rate increase: Discussion was held in regards to the Sewer Fund's need to raise sewer rates to fund itself and the needed upgrades for the Waste Water Treatment Plant. Jon Cameron recommended having a sewer budget going forward. Adopting a Sewer Budget gives more transparency and is good



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governance. Trustee Ruege motioned for a 3% sewer increase to start right away.

Trustee Bichler seconded the motion. The motion carried 6-0.

- b. Creating a Timeline for the Appointment of the Vacant Trustee Position: The Board discussed the best route for a timeline to appoint a resident to the vacant Trustee position. Trustee Bichler motioned to plan for initial interviews for potential candidates at the January 18th meeting; with a recommendation to express interest with written background information turned into the Village Office. Trustee Manian seconded the motion. The motion carried 6-0.
 - c. Interim President to Create an Ad Hoc Committee for Music in the Park in 2021, Members to be appointed includes Mike San Felippo, Ted Neitzke, and Laurie Urbanski: Interim President San Felippo asked the board for a volunteer from the board to join the committee. Trustee Manian volunteered. Trustee Werner motioned to appoint to Mike San Felippo, Ted Neitzke, Laurie Urbanski, and Elizabeth Manian to the Music in the Park Committee for 2021. Trustee Ruege seconded the motion. The motion carried 6-0.
7. Consent Agenda: Trustee Ruege motioned to approve the consent agenda. Trustee Stowell seconded the motion. The motion carried 6-0.
- a. Approval of bills: General Fund: \$43,126.85; Water: \$14,261.28; Sewer: \$55,484.61; Payroll: \$47,399.53.
 - b. Financial Report: Budget Summary-November 2020
 - c. Operator Licenses: John Pungarcher and Kimberly Eberhardt
 - d. Sheboygan County Sheriff's Department Monthly Reports-October 2020 & November 2020
8. Staff and committee reports:
- a. Clerk/Treasurer: Deputy Clerk Gillette explained to the board the changes made to the website that include a place to upload deduct meter readings, the agenda maker, and a business directory. Also discussed was the approval of the Village's Routes to Recovery submission.
 - b. Director of Public Works: Director Huiras discussed the Department of Public Works had finished hydrant flushing, that concrete work is complete and backfilling is done. The 4wd was at the county and the tank and pump were done. The water department had an inspection from the DNR, results will be shared when received.
 - c. Committees: None
 - d. President: Interim President San Felippo stated that Jim Thiel is the Historical Society representative for the 1st and Carroll ad-hoc committee. The Village Board meetings will be virtual and in person. If the public needs help connecting to the virtual meeting to contact the village office for help during business hours.
9. Adjourn: The meeting adjourned at 7:34 p.m.

Respectfully submitted by
Lisa Gillette-Deputy Clerk

Items on the Agenda may be taken out of order as listed.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

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