



Village Board Meeting Minutes
October 19, 2020

1. Call to Order, Roll Call: President Robert McDermott called the meeting to order at 6:30 pm. Trustee present included Mark Bichler, Elizabeth Manian, Barbara Ruege, Michael San Felippo, Eric Stowell, and Blaine Werner. Also in attendance was Public Works Director Joe Huiras and Clerk/Treasurer Jo Ann Lesser. For additional attendees see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Action on Minutes from the October 5, 2020 Village Board meeting: Trustee Stowell made a motion to approve the minutes as presented. Trustee San Felippo seconded the motion. Motion carried, 7-0.
4. Public Comments: Stacy Schluechtermann was requesting the village's possible decision to purchase new computers for board members and asked that they use financial responsibility when making their decision.
5. New Business:
 - a. Discussion, Review and Possible Action on New Home for Kathryn Sepstead at 87 King Oak Court: DPW Director Huiras indicated that the new home meets all setback requirements and that the Architectural Review Board/Plan Commission recommended approval. Trustee Bichler made a motion to approve the new home plans for Kathryn Sepstead at 87 King Oak Court. Trustee Stowell seconded the motion. Motion carried, 7-0.
 - b. Discussion, Review and Possible Action Regarding Karen Mole's Presentation for a Snack Shack in Lakeview Park: Karen Mole presented the idea of the village building a snack shack at Lakeview Park and that she would operate the business and handle all aspects of it. Mole also told the Board that she would furnish the interior. There was discussion of paying the village a percentage of the profits, and it was noted that a contract would need to be drawn up between the two but that it was too early in the process to talk contracts. President McDermott stated that the best place for this discussion to start would be with the Parks and Recreation Committee.
 - c. Discussion, Review, and Possible Action Regarding Computers for Village Board and Wastewater Treatment Plant: There was discussion regarding the purchase of laptop computers for the board members, two quotes were looked at, one from Best Buy in the amount of \$7,191 and another from CDW in the amount of \$7,603. Trustee San Felippo stated that the only difference between the two quotes is that one from Best Buy has more memory and the CDW is faster. It was suggested that Clerk Lesser talk with Lee Itson about the differences. President McDermott stated that if the village is going to use the Routes to Recovery grant to purchase the computers they needed to act now as the deadline is fast approaching. Trustee San Felippo made a motion to purchase nine (9) laptops from either of the two proposals after Lee's review and recommendation. Trustee Stowell seconded the motion. Motion carried, 7-0.



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- d. Discussion, Review and Possible Action Regarding Security Upgrades at Village Hall: President McDermott explained the upgrades being suggested for the village hall. The removal of the current counter, allowing for more office space, and creating a counter at the glass windows. This also includes installing a camera in the office that can be monitored from the computer by a program installed on it. McDermott stated that a quote is coming, the contractor is waiting on some numbers.

6. Old Business:

- a. Discussion and Possible Action to enroll into a plan for employee health insurance: This item was not discussed and will be placed on the November 2nd meeting agenda.
- b. Discussion, Review and Possible Action Regarding Trick or Treating in the Village: There was discussion regarding the health risks involved and with the recommendation from the Sheboygan County Health Department to encourage residents to not participate in the event. The Village Board members agreed that with the increased cases they need to go with the recommendation. Trustee Bichler made a motion that the Sheboygan County Division of Public Health and the Village of Random Lake is recommending against door-to-door trick or treating within the village. Trustee Stowell seconded the motion. Motion carried, 7-0.

7. Consent Agenda:

- a. Approval of bills: General Fund: \$33,236.06; Water: \$923.42; Sewer: \$7,193.05; Payroll: \$13,939.21.
- b. Approval of new Operator License: Jennifer Olszewski.

Trustee Manian made a motion to approve the consent agenda. Trustee Bichler seconded the motion. Motion carried, 7-0.

8. Staff and committee reports:

- a. Clerk/Treasurer: Nothing to report.
- b. Director of Public Works: Leaf pick-up started today, half of the curb on Grand Avenue is installed. At the end of the month the department will be working on winterizing the parks.
- c. Committees: It was noted that the Personnel Committee met and made recommendations to the finance committee regarding employee wages for 2021. Parks and Recreation Committee met and made recommendations to the Finance Committee with regards to the 2021 budget.
- d. President: Nothing to report. Sheboygan County Supervisor Bill Goehring stated that the county tax rate will be going down.

9. Adjourn: The meeting adjourned at 8:14 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer