



Village Board Meeting Minutes April 18, 2022

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:32 pm. Trustees present included Mark Bichler, Eric Stowell, Mike San Felippo, Blaine Werner, and Keri Wallenkamp. Trustees Barbara Ruege and Elizabeth Manian were absent. For additional attendees see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Public Comments: County Board Supervisor Bill Goehring thanked the board and the residents for his re-election for the 2022-2024 term.
4. Staff CPR Certification: (item originally item 3)
Trustee Wallenkamp made a motion to update the handbook to require staff CPR Certification; seconded by Trustee Bichler. Motion carried 4-0.
5. Old Business:
 - a. Consider and Possible Action on Purchase of new windscreen for Kircher Park:
Trustee Stowell made a motion to approve as submitted; seconded by Trustee Bichler. Motion carried 4-0.
 - b. Discussion and Possible Action on Planned Maintenance Agreement with Total Energy Systems, LLC for Generator: Further information needed, the board will hold off until a future meeting to discuss.
No action taken.
 - c. Discussion and Possible Action on Professional Service Agreement with Hydra Corp for Cross Connection Control Program:
Trustee Bichler made a motion to accept the terms of the agreement; seconded by Trustee Stowell. Motion carried unanimously 4-0.
 - d. Discussion on IT quotes: The board reviews two proposals for services.
Trustee Stowell made a motion to accept the contract with Computer Service Specialists Inc, seconded by Trustee Wallenkamp. Motion carried 4-0.
6. New Business:
 - a. Discussion and Possible Action on reimbursement of a mailbox for 120 Wind Sail Ct: Homeowner Kelly Mersarich request of the board reimbursement for the mailbox at 120 Wind Sail Ct that was hit during snow plowing.
Trustee Stowell made a motion to reimburse the property owner for the cost of the mailbox and the installation, seconded by Trustee Bichler. Motion carried, 4-0.
 - b. Discussion and Possible Action on a utility bill reduction for 233 Christine's Way – broken meter: Jay Steffin on behalf of Carol Mueller explains the assumption that the meter is broken since Carol is checking the meter daily, but the bills are not reflecting her readings.
Trustee Bichler made a motion to review the last 3 years billings and average what the bill should be until the broken meter is replaced, seconded by Trustee Stowell. Motion carried, 4-0.
 - c. Discussion and Possible Action on the recommendation of the Lake, Parks, & Recreation Committee to name the 1st St & Carroll St property the "Jacoby Memorial Park" where a bench and a tree will be placed: Presentation representative Jane Jacoby presented to the board their proposal.
Trustee Stowell made a motion to approve the renaming and placement of items at the 1st St & Carroll St property, seconded by Trustee Werner. Motion carried, 4-0.
 - d. Discussion and Possible Action on Request from Krier Foods Inc to Release Utility Easements located at 520 Wolf Rd – Doc#351201:
Trustee Wallenkamp made a motion to approve the Release Utility Easement 321201, seconded by Trustee

Bichler. Motion carried, 4-0.

- e. Discussion and Possible Action on the approval of an application from the DNR permitting of the Lake Spring:

Trustee Bichler made a motion to approve the DNR application; seconded by Trustee Stowell. Motion carried, 4-0.

- f. Discussion and Possible Action on the village UPKEEP program:

No action taken.

- g. Discussion and Possible Action on the Summer DPW Help wages:

Trustee Wallenkamp made a motion to increase the wages by \$0.25 per hour for the 2022 season, seconded by Trustee Stowell. Motion carried, 4-0.

- h. Discussion and Possible Action on the Village Staff Help wages: The board discussed wages for future employee Stephanie Waala coming in before her official start date. Additional discussion was had on wages for former employees Lisa Gillette & Dan Klotz coming and helping at the village offices.

Trustee Wallenkamp made a motion to pay Stephanie Waala the wage of \$32.59 per hour for hours logged before April 25th, seconded by Trustee Stowell. Motion carried, 4-0.

Trustee Stowell made a motion to pay Lisa Gillette the wage of \$32.25 per hour for hours logged coming in to assist village hall staff, seconded by Trustee Werner. Motion carried, 4-0.

No motion was made in reference to Dan Klotz's wage as he is requesting that his work be voluntary.

- 7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Operator License Applications: Ayden Kaufert, Zoe V Neal, Shelby Stadelmayer.
Trustee Stowell made a motion to approve the applications as submitted, seconded by Trustee Wallenkamp. Motion carried, 4-0.

- 8. Staff and committee reports:

- a. Clerk/Treasurer: no report
- b. Public Works: no report
- c. Committees: Lake, Park, & Recreation Committee will be meeting on 4/20 with the Ad-Hoc committee.
- d. President: no report

- 9. Adjourn: meeting ended at 7:27 pm.

Items on the Agenda may be taken out of order as listed. Created by Clerk Stephanie Waala, April 28, 2022.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.