



Village Board Meeting Minutes Monday, April 4, 2022

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Mark Bichler, Barbara Ruege, Eric Stowell, Mike San Felippo, Elizabeth Manian, Blaine Werner, and Keri Wallenkamp. For additional attendees see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Approval of March 21, 2022, Village Board minutes and March 28, 2022, Special Village Board Meeting Minutes: Trustee Ruege made a motion to approve the March 21st and March 28th meeting minutes as presented; Trustee Wallenkamp seconded the motion. Motion carried, 6-0.
4. Public Comments: Jay Steffin on behalf of Carol Mueller questions the water bill for 233 Christine's Way. Requests an investigation into a possible broken meter as the amount billed is excessive and should only be around 7,000 gallons. Item to be placed on the April 18, 2022 meeting agenda.
5. Old Business:
 - a. Consider and Possible Action on Extension Request from Brooke San Felippo of 320 Maple Court for the Removal of the Shipping Containers: President San Felipp stepped down from the board for this agenda item.

Trustee Bichler made the motion to appoint Trustee Ruege temporary chairman; seconded by Trustee Manian. Motion carried, 5-0. The letter addressed to the board by homeowner Brooke San Felippo was read. The board addressed concerns of the timeframe, neighbor complaints, erosion control, fines for noncompliance, and need for an additional extension at a later date.

Trustee Wallenkamp made a motion to extend the removal date of the shipping containers to July 31, 2022; seconded by Manian. Motion carried 5-1 (Bichler).

Trustee Ruege made a motion to reappoint Mike San Felippo as the village president; seconded by Wallenkamp. Motion carried 6-0.

President Mike San Felippo left the meeting at 6:55 pm.

Trustee Ruege made a motion to appoint Trustee Bichler temporary chairman; seconded by Wallenkamp. Motion 5-0.
6. New Business:
 - a. Discussion and Possible Action on Request from Krier Foods Inc. to Release Utility Easements located at 520 Wolf Road – Doc #351201, 308153, and 890132: Aaron Groh from Kapur reviewed the easement documents and gave clarification on the different colored lines on the diagrams.

Trustee Ruege made a motion to approve the Release Utility Easements Documents 308153 and 890132; seconded by Trustee Stowell. Motion carried 5-0.
 - b. Discussion and Possible Action Regarding Sinkhole on Orth Drive: Aaron Groh from Kapur suggests looking into a contractor to get a quote to permanently fix the hole.

No action was taken.
 - c. Discussion and Possible Action Regarding Donating to Lake Association Fireworks: Village Clerk Lesser expresses the villages concern that taking this on would then cause everyone to ask for donations. Robert Harry representative of the Lake Association felt the proposal was more of a partnership then a request for donations.

Trustee Ruege made a motion to recommend creating an Ad-Hoc Committee to investigate a relationship with the Lake Association; seconded by Trustee Wallenkamp. Motion carried 5-0.
 - d. Discussion and Possible Action on Results from Northern Pipe Report and Recommendations: Village DPW worker Phil Jacoby informs the board the quote was for 22 manholes for \$57,000, but after review of the

manholes feels that only about 13 need to be replaced currently.

Trustee Ruege made a motion to recommend the DPW go back to Northern Pipe and get a quote for the worst manholes needing repairs identified by Phil; seconded by Trustee Stowell. Motion carried 5-0.

- e. Discussion and Possible Action on Utility Bill Reduction for 63 Stark Road – Water line break; 405 2nd Street-unknown leak:

63 Stark Rd - Clerk Lesser informs the board that the resident was gone for the winter and a neighbor called informing the village that water was coming out of the front door. Since there is no way to know how much water went down the sewer.

Further investigation is needed and review of last year's usage.

405 2nd Street – DPW employee Jacoby informs the board that he has gone into the property and verified the meter was working. Clerk Lesser informs the board that a break has been given to this property in the past for the same issue and was informed the problem was fixed due to a water softener replacement.

Further investigation is needed and review of last year's usage.

- f. Discussion and Possible Action on Planned Maintenance Agreement with Total Energy Systems, LLC for Generator: It was determined the quote is good for 60 days and since President San Felippo was not present at the meeting to explain the quote the board will hold off until a future meeting to discuss.

No action was taken.

- g. Discussion and Possible Action on Professional Service Agreement with Hydro Corp for Cross Connection Control Program: President San Felippo was not present at the meeting to explain the quote, the board will hold off until a future meeting to discuss.

No action was taken.

- h. Peddlers, Canvassers, Solicitors & Transient Merchant Licenses for Jaimie Kurtz and Ethan Kurtz to sell Ice Cream from a Mobile Truck: Clerk Lesser informs the board that background checks were done on the applicants, and they are the same applicants that had approved licenses in 2021.

Trustee Wallenkamp made a motion to grant merchant licenses to Jaimie Kurtz and Ethan Kurtz for a Mobile Food Truck in 2022; seconded by Trustee Stowell. Motion carried, 5-0.

- 7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Operator License Applications: Haleigh Gildemeister
- b. Review of Vouchers and Checks: General Fund \$17,874.28; TID #3 \$0.00; TID #4 \$0.00; Water Fund \$4,378.57; Sewer Fund \$13,928.35; Payroll \$13,157.53

Trustee Ruege made a motion to approve the Consent Agenda as submitted; seconded by Trustee Stowell. Motion carried 4-0, Trustee Werner abstained.

- 8. Staff and committee reports:

- a. Clerk/Treasurer: Clerk Lesser reported that she is currently cleaning up the office, elections is tomorrow, and the new staff will be starting in the next couple of weeks.
- b. Public Works: DPW worker Jacoby reports the broken scoreboard is down, streets have been swept, new employee Mike started last week, picnic tables will begin to be rebuilt, ball diamonds are ready to start, and snow fences are down. Trustee Werner inquires about when cold patching will begin and DPW worker Jacoby informs the board that once the water level goes down.
- c. Committees: Trustee Wallenkamp reported Mike in the DPW started last week, Maria will start on the 11th in Village Hall, Peter will start on the 18th for the DPW, and Stephanie will start on the 25th in Village Hall.
- d. President: no report given.

- 9. Adjourn: meeting ended at 8:01 pm

Items on the Agenda may be taken out of order as listed. Created by Clerk Stephanie Waala, April 27, 2022.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.