



Village Board Meeting
Monday, March 20, 2023
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Blaine Werner, Elizabeth Manian, Mike San Felippo, Duane Urbanski, Barbara Ruege, and Keri Wallenkamp. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Public Comments.

Ray Meyer, 100 Wind Sail Ct, informed the board of the lack of communication and requested more updates on website. More information on the Resolutions for the public to have more detail of what they involve.

John Schluechtermann, 115 Wind Sail Ct, presented to the board a study he has done on road widths and parking within the village. Also expresses concern about the new subdivision having a realtor sign in the vision triangle.

Staci Schluechtermann, 243 Christine's Way, informed the board that the Resolutions should be online, communication can also be done via newsletter, expresses concern about retro active utilities that need to pay the Fire Protection Charge and how it will affect properties that have been sold.

Keri Wallenkamp, 520 Western Ave, informed the board of action so f board members outside of meetings. Has received calls about quorums in public and closed session items being discussed. Requests board members do better.

4. New Business:

- a. Discussion and Possible Action on the Recommendation of the Architectural Review Board on the construction of a new Park Service Building at 53 Russell Dr.

Luann, Random Lake Lions Club, informed the board the project started 2 ½ years ago and have submitted these plans for approval. The building will be a safe location for park attendants and a concession stand. The village would need to be responsible for electrical and upkeep. Requests that the Lions Club name be on the building.

Trustee Werner informed the board that local individuals will be donating time to construct and materials will be approximately \$30,000. They would like to start soon so completion can be done by Memorial Day. Additional security cameras can be put up for the parking lot and the boat launch.

President San Felippo informed the board he has met with he club and Laurie Urbanski to see what will be utilized best. The village will be responsible for electrical, security system, and interior shelving.

Trustee Stowell made a motion to approve the recommendation of the Architectural Review Board as submitted, motion was seconded by Trustee Ruege. Motion carried 6-0, Trustee Werner abstained.

- b. Discussion and Possible Action on the Recommendation of the Architectural Review Board on the temporary installation of a ramp at 637 Western Ave.

President San Felippo informed the board that the former owner and realtor were informed of the contingency of this ramp and the required removal. The new homeowners are requesting the same approval of prior owners to keep the ramp until the home is sold.

Trustee Stowell informed the board that a different property in the village was required to remove their ramp at a prior time so there is precedence that it be removed.

Trustee Wallenkamp informed the board that this project should be grandfathered in as this ramp has been approved twice before.

Trustee Urbanski asks for clarification as to is a condition report for sale of property was done and was this disclosed.

Trustee Wallenkamp made a motion to approve the recommendation of the Architectural Review Board as submitted, motion was seconded by Trustee Ruege. Motion carried 5-2, Trustee Urbanski and Stowell nay.

- c. Discussion and Possible Action on the Recommendation of the Architectural Review Board on the construction of a new home at 550 Lake Breeze Ln.

No action taken.

- d. Discussion and Possible Action on the Recommendation of the Lake, Parks, and Recreation Committee related to waiving of pavilion rental, boat launch passes, and parking passes.

Trustee Werner informed the board of the recommendation to stop all waivers of any park related items starting January 2024 to be fair to other organizations for the remaining part of the year.

Trustee Wallenkamp suggests going to 1 per year per organization.

Trustee Ruege informed the board the committee had struggled with what to do as to not offend or show favoritism.

Chris Depies, 113 Mueller Ln, inquired if vendors at Music in the Park pay to be there. President San Felippo replied that currently no, but it is being looked into to possibly start charging.

Trustee Werner made a motion to approve the recommendation of the Lake, Parks, and Recreation committee as submitted, motion was seconded by Trustee Stowell. Motion failed 1-6, Stowell aye.

- e. Discussion and Possible Action on the Recommendation of the Lake, Parks, and Recreation Committee related to lighting in Bob McDermott Lakeview Park walkway off of Russell Dr.

Trustee Werner informed the board there was a request for lighting on the pathway and DPW Director Lederer was tasked to find lighting that is appropriate.

Ray Meyer, 100 Wind Sail Ct, suggested pilon lights near the ground.

President San Felippo requested that this item go back to the committee for more information for approval.

Kenneth Borchardt, 120 Butler St, suggested lighting in the park was fine and would recommend putting lighting other places in the village.

- f. Discussion on Public Fire Protection Service Charge on Utility billing.

President San Felippo informed the board that several calls have been received and online posts have been made about the recent charges. A post has been put on the village website with more explanation. The Fire Protection Charge was approved a year ago. Previously this charge was on the tax bills as a hydrant rental line item. 2022 budget shows decrease of hydrant rental to only include the 1st quarter of the year. Discussion with the auditors they have informed the village that we are required to go back and collect fees not charged in 2022. Properties claiming non-profit status were not previously charged the fee because it was on the tax bill, but because they are users of the utility it should be charged to all users.

- g. Discussion and Possible Action on the hiring of a part-time summer employee for grass cutting.

Trustee Wallenkamp inquired that with being fully staffed there would be a need for a part-time lawn cutter.

President San Felippo informed the board that with being fully staffed there are projects that will be done in house because of having staff and that may be put aside due to now having to cut grass.

DPW Director Lederer informed the board it would take 3-4 days to cut all the grass in the village.

Trustee Wallenkamp made a motion to hire a part-time summer employee for the DPW, motion was seconded by Trustee Urbanski. Motion carried 6-1, Werner nay.

5. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Approval of Payroll Vouchers for 03/09/2023: \$25,534.84
- b. Approval of Accounts Payable Pooled Checks 02/28/2023: General Fund \$37,988.24; Library \$1,404.04; Water Fund \$846.80; Sewer Fund \$1,150.24
- c. Approval of Accounts Payable Savings Checks 02/28/2023: General Fund \$59,994.00
- d. Approval of Accounts Payable Fire Dept Checks 03/03/2023: Ambulance Fund \$3,255.89
- e. Approval of Accounts Payable Pooled Checks 03/03/2023: Water Fund \$75.00
- f. Approval of Accounts Payable Savings Check 03/14/2023: General Fund \$44,500.00
- g. Approval of Accounts Payable Pooled Check 03/21/23: General Fund \$37,070.55; Water Fund \$7,163.00; Wastewater Fund \$11,565.55
- h. Approval of Accounts Payable Fire Dept Checks 03/21/23: Ambulance Fund \$8,419.41
- i. Approval of March 6, 2023 meeting minutes
- j. Approval of Operator License for
 - Marie Pocian-Beaudry
 - Aaron W Rex
 - Anna Catherine Anhalt
- k. Sheboygan County Sheriff's Office February 2023 Report
- l. February 2023 Financial Statements

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 7-0.

6. Staff and committee reports:

- a. Clerk/Treasurer: poll worker training will be conducted this and next week. In-person absentee voting starts tomorrow. Reminders have been sent out for renewal of golf cart permits.
- b. Public Works: Lead service report is to be completed and it has not been determined yet how it will be completed. Prior tests it was not documented correctly. Received a quote for \$100,000 to do on behalf of the village. Possibility of staff going out to each home or doing mailer. Meeting with another company to see what they can offer and their costs.
- c. Committees: Trustee Wallenkamp requests a Finance Committee meeting to be scheduled.
- d. Fire Department: Report of calls made in the month reported. Jacob attended the WESMA conference along with 2 other personnel. Candidate completed 1 year of probation and is now a regular member. 2 candidates have signed up to become members. The winter interim fire chief association conference will be attended by Jacob and Aaron.
- e. President: short term rental licenses are due July 1. New personnel are at the county and should contact the village with the updated procedures.

7. Adjourned at 8:24 pm

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 03/29/2023.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.