



Village Board Meeting
Monday, February 20, 2023
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Blaine Werner, Elizabeth Manian, Mike San Felippo, Barbara Ruege, Duane Urbanski, and Keri Wallenkamp. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Public Comments.

Staci Schluechtermann informed the board of prior statements made by DPW employees informing the board that the plant could last a couple more years. Presented newspaper article addressing how money has been set aside for the treatment plant. Requests a statement be made by the board as prior comments made could possibly tarnish prior staff and board members names.

Cinda Werner informed the board of her time on the village board and how they chose not to increase taxes and utility rates. Proposes having a public hearing about what is wrong with the plant to help residents understand.

Blaine Werner informed the board of his request to have an open session like the school did for their referendum.

Barbara Ruege informed the board of phone calls she has received about having a forum to ask questions.

The following item was taken out of order

5. New Business

- a. Discussion and Possible Action on the Recommendation of the Architectural Review Board regarding modifications to existing wireless facility at W5009 Hwy 144.

Christina Wilburn of Crown Castle informed the board of the addition of 3 antennas and clarified the height of the antenna would not be changed.

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Stowell. Motion carried 7-0.

4. Old Business:

- a. Discussion and Possible Action to Award the Bid for the 2023 Wastewater Treatment Plant

Trustee Wallenkamp made a motion to reject the bids, motion was seconded by Trustee Urbanski. Motion carried 7-0.

- b. Discussion and Possible Action related to sewer rate changes.

Clerk Waala presented to the board updated scenarios of potential rate increases. Additional review and discussion will be done at a later meeting.

No action taken.

- c. Discussion and Possible Action Regarding Ordinance 2023-02 to Repeal and Recreate Section 30-5(c), and Create Section 30-5(d) related to Snow and Ice Removal.

Clerk Waala presented the updated draft ordinance from the requested changes of the board at a prior meeting.

Trustee Werner made a motion to approve as submitted, motion was seconded by Trustee Wallenkamp. Motion carried 7-0.

5. New Business:

The following item was taken out of order.

- a. Discussion and Possible Action on the Recommendation of the Architectural Review Board regarding modifications to existing wireless facility at W5009 Hwy 144.
- b. Discussion and Possible Action on the Request of the Library Endowment Board regarding their donation mailing.

President San Felippo informed the board the library has a Money Market account and wish to do a fundraiser mailing to replenish the fund. It has been asked of the municipalities to help pay for the mailing. Will request Camrin to provide an example and more clarification on what is to be sent.

- c. Update on Fiber Optic Installation – Bertram Communications

Sarah Lawrenz of Bertram informed the board that scheduling is to be done to hookup from the road to homes in April. Delays were due to incorrect boxes being shipped that were not for outdoor use. Their website has current rates and has not changed since their prior presentation. There will be ads out informing residents of installation as well as someone going door to door.

Trustee Wallenkamp inquired as to if there will be connection fees. Sarah informed the board that if the resident is due for installation at the time of the initial route pass through, then no. But will be subject to a \$199 fee if they need to come back.

- 6. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Approval of Payroll Vouchers for 02/09/2023: \$23,848.42
- b. Approval of Accounts Payable Checks 01/31/2023: General Fund \$47,877.61, Library Fund \$1,132.11, Water Fund \$250.20, Sewer Fund \$250.20
- c. Approval of Accounts Payable Checks 02/15/2023: Ambulance Fund \$1,739.52
- d. Approval of Accounts Payable Checks for 02/21/2023: General Fund \$71,485.00; Water Fund \$7,009.56; Sewer Fund \$12,746.72
- e. Approval of Accounts Payable Checks for 02/21/2023: Ambulance Fund \$13,603.13
- f. Approval of the February 6, 2023, meeting minutes

g. Approval of January 2023 Financial Statements

Clerk Waala requested item e be taken separately.

Trustee Wallenkamp made a motion to approve line items a, b, c, d, f, and g as submitted, motion was seconded by Trustee Stowell. Motion carried 7-0.

Clerk Waala informed the board that the two employee checks to be issued need to be corrected as the submission for did not have the updated milage rates on them. Aaron Schmit increase \$3.60 and Pat Depies increase \$12.90.

Trustee Stowell made a motion to approve item e with corrections listed, motion was seconded by Trustee Urbanski. Motion carried 7-0.

7. Staff and committee reports:

- a. Clerk/Treasurer: Reminder that Spring Primary is tomorrow. Auditors will be coming next week and hope to have an update on the timeline of the final presentation.
- b. Public Works: Preparing for snow and pretreating has been done for weather this evening and tomorrow. Gearbox for the treatment plant is being rebuilt for a quoted \$27,500, where new would cost \$110,000.
- c. Committees: Public Safety – Met with Fire Dept representatives to explain the role of the Medical Director. Went through the ordinance book and have updates and questions to be addressed at the next meeting.
- d. Fire Department: Month of January summary includes 37 ambulance calls, 2 fire calls, EMS & Fire drills combined for the month, and Bloodborne Pathogen training completed. Fundraisers – 1st annual bags tournament hosted and a fish fry will be held March 10th. The department approved the purchase of a new ambulance to replace the 2009 model. Delivery is expected to be May 2024.
- e. President: Ice rink will remain closed until further notice. Thank you to the DPW for efficient snow cleanup last week. Online meeting attendance is a courtesy. We will always try to mirror the meeting when possible but sometimes we don't have a slideshow presentation available to share on screen. Also, there are times that we have technical difficulties. Again this is a courtesy for residents to log in instead of coming to the meeting. It is our preference that you attend the meetings if possible.

8. Adjourn at 7:29 pm

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 03/01/2023.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.