



Village Board Meeting  
Monday, November 7, 2022  
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

## Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Blaine Werner, Elizabeth Manian, Mike San Felippo, Duane Urbanski, Barbara Ruege, and Keri Wallenkamp. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Public Comments.

Resident Staci Schluechtermann informed the board she notices the \$600,000 for internet is still on the agenda for loan. This should not be common and the board should ensure in the future we ask more questions.

4. New Business:

- a. Update from the Village President

None given

- b. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission on the installation of solar panels at 89 E Shore Dr.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Stowell.  
Motion carried 6-0.

- c. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission on the installation of solar panels at 918 Jessie Ln.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Stowell.  
Motion carried 6-0.

- d. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission on the addition of W4873 Co Rd RR.

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Urbanski. Motion carried 6-0.

- e. Discussion and Possible Action to approve Resolution 2022-12 Adopting 2023 Annual Budget and Establishing the 2022 Tax Levy

Clerk/Treasurer Waala presented the changes to include the decrease in Debt Service, as a payment was duplicated, and increase in revenue, as AEMT overages are to be transferred from the savings account.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Stowell.  
Motion carried 6-0.

f. Discussion and Possible Action to approve Resolution 2022-13 Adopting 2023 Wages for Employees

Trustee Werner made a motion to approve as submitted, motion was seconded by Trustee Wallenkamp.  
Motion carried 6-0.

5. Old Business:

a. Discussion and Possible Action to approve Resolution 2022-11 pertaining to borrowing

President San Felippo informed the board he spoke with Jim Bertram and the village is obligated to pay within 2 years instead of 10 years.

Trustee Wallenkamp expresses her confusion that it would be over 10 years and now it is 2 years; therefore, Bertram should be liable for interest of the loan due to the confusion.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Werner.  
Motion carried 5-1.

b. Discussion on the Public Access parcel on E Shore Dr

Clerk Waala informed the board she spoke with the WDNR and got clarification on what the meaning of Public Access means. All public is allowed to use the property, but the village is not obligated to maintain or improve the property.

President San Felippo informed the board if the village is not going to maintain all of the public access parcels then they should be consistent throughout the village as some are currently maintained by near by property owners.

Trustee Werner inquires as to was not the property owner nearby willing to waive liability and maintain the property? President San Felippo responded that yes, but it goes to previous point as to the village needs to be consistent with all public access properties.

Trustee Stowell inquires as to if all the ash trees were removed form the property. President San Felippo responded that yes they were removed, but can have that checked.

c. Discussion and Possible Action on Use of remaining ARPA Funds

Clerk Waala informed the board of the current ARPA updates as well as the amount of funds awarded to the village, what was spent, and what is remaining.

President San Felippo informed the board wanting to take a partial of the remaining to start a mental health fund program within the village.

Trustee Werner inquires as to if the funds can be used to update security at BMLP. Clerk Waala informed the board yes.

Trustee Ruege expresses concern about what else is currently offered within the area for mental health as some would not feel safe because of the small community.

No Action Taken

d. Discussion and Possible Action to approve Ordinance 2022-05 Creating Section 34-6(B)(1) related to winter parking

President San Felippo informs the board this is being created so that a Special Board Meeting does not

need to be called just to waive the temporary parking.

Trustee Stowell made a motion to approve as submitted, motion was seconded by Trustee Manian.  
Motion carried 6-0.

6. New Business:

- a. Discussion and Possible Action on the Joint Powers Agreement County 911 Emergency System for 2023

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Stowell.  
Motion carried 6-0.

- b. Discussion and Updates for the Village Trustees who have recently attended conferences.

Trustee Manian would like to make a presentation at another meeting as there were exceptional classes and networking.

Trustee Werner informed the board the 24-hour notice does not apply for meetings to include weekends and holidays. Was disappointed there was nothing on personnel.

Trustee Urbanski liked the possible option for financing treatment plant and Beaver Dams presentation of their downtown district.

7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Approval of Payroll Vouchers for 10/06/2022: \$21,897.68
- b. Approval of Accounts Payable Check for 10/18/2022: General Fund \$53,965.29; TID # 4 \$990.00; Water Fund \$24,053.87; Sewer Fund \$89,874.87
- c. Approval of the October 3, 2022 and October 10, 2022 meeting minutes
- d. Operator License for Briana Lee Rickman

Trustee Stowell inquired if the minutes were in the packet. Clerk Waala informed him they were on page 96 of the packet and are no longer at the beginning of the packet but since are part of the consent agenda then they are later in the packet.

Trustee Wallenkamp made a motion to approve as line items a, b, d, e, motion was seconded by Trustee Manian.  
Motion carried 5-0, Eric Stowell abstained.

Trustee Werner inquires for the US Cellular bill, the village has a hot spot and it has not been used so can the village get rid of it. Fire Chief Pat Depies suggests the village combine with Fire Dept to help bring costs down.

Trustee Wallenkamp made a motion to approve line-item c, motion was seconded by Trustee Stowell. Motion carried 6-0.

8. Staff and committee reports:

- a. Clerk/Treasurer Waala informed the board that there will be changes in the setup of the election at the Fire Dept. This is to ensure better traffic flow and utilize the space more efficiently. More posts have been put on the website and the Facebook page informing them of updates in the village. Employee ID card research shows they are approximately \$3-5 each.
- b. Public Works Director Lederer informed the board the street sweeper has broken down, a temporary fix will be put in place and then over the winter it will go in for a complete overhaul. Sidewalks were trimmed down at BMLP. Piers are to be taken out and the park shutdown this week. Brush pile will be closing November 28<sup>th</sup>. Hydrants have recently been flushed.
- c. Committees

- Personnel – Keri Wallenkamp informed the board they would be meeting on Wednesday the 9<sup>th</sup>.
- d. President San Felippo informed the board that possibly putting on the website for residents to not put leaves by the storm sewer if possible rain. The ice rink will be up within the next two weeks but will not be filling it. Currently looking for sponsors to purchase a new liner and kickplates.

Trustee Manian suggests making a schedule for leaf pickup.

9. Adjourn at 7:48 pm

*Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 11/14/2022.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*