



Village Board Meeting
Monday, October 17, 2022
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Blaine Werner, Elizabeth Manian, Mike San Felippo, and Duane Urbanski. Eric Stowell, Barbara Ruege, and Keri Wallenkamp attended virtually. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Public Comments.

Resident Staci Schluechtermann informed the board they should stick to the budget and the loan is unnecessary, especially the \$600,000 for fiber.

4. New Business:

- a. Discussion and Possible Action to approve Resolution 2022-11 pertaining to borrowing

Jon Cameron from Ehlers presented to the board the current proposed borrowing is through the state trust fund loan program. Not all funds need to be drawn at once and the loan can be refinanced if interest rates go down. Pre-payment of the TID portions is an available option if the TID closes early. The road project and equipment can be used as a tax basis.

After further discussion it was determined additional information is needed. This item was tabled, and no action taken.

- b. Discussion and Possible Action to transfer money from the Equipment account to Village General account for the purchase of a snowplow.

DPW Director Lederer informed the board this would be the backup plow on the truck to do village parking lots and can be transferred onto a new truck in the future.

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Werner. Motion carried 6-0.

- c. Discussion and review of the 2023 budget

Trustee Urbanski inquires about the rent money received from Aurora and if it is to be put into savings. President San Felippo informed the board the total for the year will be put into a capital account.

Trustee Wallenkamp inquires as to if the 6th DPW employee is still included in the budget. President San Felippo informed the board the potential 6th employee has been removed.

Trustee Stowell inquires about the Sheboygan County Economic Development costs of \$7,000 and why it was increased. President San Felippo informed the board in 2021 the SCEDC asked for an increase to \$10,000 and it

negotiated to do an increase to \$7,000 for the 2022 budget.

- d. Discussion and Possible Action to schedule the Public Hearing for the 2023 budget.

The Public Hearing is to be scheduled for November 7th at 6 pm.

5. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
 - a. Approval of Payroll Vouchers for 10/06/2022: \$21,897.68
 - b. Approval of Accounts Payable Check for 10/18/2022: General Fund \$53,965.29; TID # 4 \$990.00; Water Fund \$24,053.87; Sewer Fund \$89,874.87
 - c. Approval of the October 3, 2022 and October 10, 2022 meeting minutes
 - d. Operator License for Briana Lee Rickman

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Stowell. Motion carried 7-0.

6. Staff and committee reports:
 - a. Clerk/Treasurer Waala informed the board that in person absentee voting starts next week. Utility bills were due last week and there were a few inquiries to the rate changes but no negative feedback.
 - b. Public Works Director Lederer informed the board that all road projects are complete, the crew is currently getting equipment ready for winter, leaf sweeping will begin soon, and bathrooms at parks will be shutdown by the end of the month.
 - c. Committees
 - Personnel – Keri Wallenkamp informed the board they would be meeting soon to do a 90 day review for Carissa. Jeriod Dahm has been hired as a new DPW laborer and will be starting October 24th.
 - d. President San Felippo informed the board and public that catch basins get clogged with leaves during pickup please notify the DPW right away.
7. Consider and Act by Roll Call Vote to Enter into Closed Session for the following:
 - a. Pursuant to SS. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Negotiation Purposes)
 - b. Pursuant to SS. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Employee Wages).

Trustee Ruege made a motion to move into closed session at 8:12 pm, motion was seconded by Trustee Stowell. Motion carried 6-0.

8. Reconvene to Open Session Pursuant to SS. 19.85(2)

Trustee Wallenkamp made a motion to move out of closed session at 9:48 pm, motion was seconded by Trustee Werner. Motion carried 6-0.

9. Possible Action on Closed Session matters.

Trustee Wallenkamp made a motion to have the DPW get quotes for additional camering of Spring St and Grand Ave

not to exceed \$12,000; motion was seconded by Trustee Ruege. Motion carried 6-0.

10. Adjourn at 9:50 pm

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 11/3/2022.

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its **meetings**.*