



Village Board Meeting
Monday, October 3, 2022
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Blaine Werner, Duane Urbanski, and Keri Wallenkamp. Mike San Felippo and Barbara Ruege attended virtually. Eric Stowell and Elizabeth Manian were absent. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Public Comments.

None

4. New Business:

- a. Discussion and Possible Action request of Mark Winkleff of 662 Lake Dr for reduction in utility bill.

Clerk Waala informed the board that during the September meter reading it was discovered that the reading was extremely high. Mr. Winkleff was contacted to verify the reading and he stated he found a running toilet in the basement.

Trustee Wallenkamp made a motion for Mr. Winkleff to pay the full water charge and reduce the sewer charge to the average of the three previous months, motion was seconded by Trustee Werner. Motion carried 4-0.

- b. Discussion and Possible Action on request of Tom Mole of 815 1st St for reduction in utility bill.

Mr. Mole informed the board of a toilet running that has been fixed and this is what caused the large reading for the month of August.

Trustee Wallenkamp made a motion for Mr. Mole to pay the amount of usage from the previous year during the timeframe of the billing, motion was seconded by Trustee Urbanski. Motion carried 4-0.

5. Old Business:

- a. Discussion on the Public Access property of E Shore Dr.

Clerk Waala presented to the board additional documents found and information on public access.

Trustee Wallenkamp requested the Developers Agreement and the Certified Survey.

Trustee Werner suggested contacting Dan Klotz and the Wisconsin Department of Administration for additional information.

- b. Discussion and Possible Action on the purchase of virtual meeting options

After further discussion it was determined, the village would continue to us Go To Meetings and put the link on the agenda for the public to attend virtually as well.

c. Discussion and Possible Action on Ordinance 2022-04 Related to Licensing of Short-Term Rentals

Clerk Waala informed the board the county was contacted in reference to the sales tax reference in section 8-131(c)(9) and changes were made to the proposed ordinance.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 4-0.

6. New Business:

a. Discussion and Possible Action on Trick or Treat hours of 3-5 pm on Sunday October 30th.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Urbanski. Motion carried 4-0.

b. Discussion and Possible Action on the request of Tom Theis from the United Snow Byrds to run trails thru town.

Tom Theis informed the board the route would be the same as previous years.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Urbanski. Motion carried 4-0.

7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

a. Approval of Payroll Vouchers for 09/22/2022: \$19,115.76

b. Approval of Accounts Payable Check for 10/04/2022: General Fund \$77,066.62; Water Fund \$3,994.48; Sewer Fund \$23,351.74

c. Approval of the September 19, 2022, meeting minutes

d. Operator Licenses:

- Keshab Bahadur Bohara
- Ram Bhajan Mandal
- Avery James Halverson
- Shana Jewel Walvoort
- John Joseph Pungarcher Jr
- Katherine Mary Dimmer

Clerk Waala informed the board that line b of the consent agenda should be taken separately as there was an invoice that need to be removed.

Trustee Wallenkamp made a motion to approve line a as submitted, motion was seconded by Trustee Urbanski. Motion carried 4-0.

Trustee Ruege made a motion to approve line c as submitted, motion was seconded by Trustee Wallenkamp. Motion carried 4-0.

Trustee Wallenkamp made a motion to approve line d as submitted, motion was seconded by Trustee Urbanski. Motion carried 4-0.

Trustee Wallenkamp made a motion to approve the Accounts Payable checks for 10/04/2022: General Fund \$74,778.62; Water Fund \$3,994.48; Sewer Fund \$23,351.74; motion was seconded by Trustee Werner. Motion carried 4-0.

8. Staff and committee reports:

a. Clerk/Treasurer

Clerk Treasurer Waala informed the board the Joint Review Board will be held on October 17th prior to the Village Board Meeting.

Bill Goehring informed the board the county budget is to be proposed on the 18th with a \$0.40 decrease, but many may not be noticeable due to property value increases.

b. Public Works

DPW Director Lederer informed the board the Carroll St paving is complete, and they just need to finish shouldering. The water main break cutout as well as the sewer repair cutout on Spring St have been repaired. Orth drive will be done this week and be opening on Thursday. Bertram Park is closed for the winter, but Kircher Park will remain open until soccer is done.

c. Committees

None

d. President

None

9. Adjourned at 7:30 pm.