



Village Board Meeting Minutes February 7, 2022

1. Call to Order, Roll Call: President Mike San Felippo called the meeting to order at 6:30 pm. Trustees present included Mark Bichler, Mike San Felippo, and Blaine Werner. Trustees attending virtually were Elizabeth Manian, Barbara Ruege, and Eric Stowell. For additional in-person attendees see attached sign-in sheet. Additional virtual attendees included Staci Schlethermann and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance: All attendees stood to recite the Pledge of Allegiance.
3. Approval of January 17, 2022 Village Board Minutes and Special Board Meeting Minutes January 27, 2022 & February 3, 2022: Trustee Werner made a motion to approve the January 17, 2022, January 27, 2022 and the February 3, 2022 meeting minutes. Trustee Ruege seconded the motion. Motion carried, 7-0.
4. Public Comments: Blaine Werner explained why the flags in the village were at half-staff. It was to honor Dan Schwab a Random Lake Volunteer Fire Fighter who recently passed away.
5. Old Business: None
6. New Business:
 - a. Consider and Act on Contracting with Operation & Management Services to Provide Certified Operator Services for Random Lake Waterworks at \$1,000 per Month: President San Felippo explained that Joe Huiras held the license for operating the water system and now that he is no longer working for the village there is a need to have someone certified. The village can hire Operation & Management Services for \$1,000 per month, this is in addition to the services the company is already providing to the village. Trustee Werner made a motion to approve the contract of hiring Operation & Management Services for \$1,000 per month to oversee the water system. Trustee Manian seconded the motion. Motion carried, 7-0.
 - b. Consider and Act on Contract with Kapur to Provide Construction Management and Inspection Services for the Woodland View Subdivision at \$24,608: President San Felippo explained that Dorner will be starting the week of February 20th and should be done by end of May or early June. This contract will be for on site supervision during the construction of the water and sewer installation by Scholler Development. Trustee Bichler made a motion to approve the contract with Kapur for construction management services in the amount of \$24,608. Trustee Ruege seconded the motion. Motion carried, 7-0.
 - c. Consider and Act on Resolution 2022-01 Authorizing the Village of Random Lake to Direct Charge Public Fire Protection: President San Felippo explained that this process came up during Trustee Werner made a motion to approve resolution 2022-01 direct charging for public fire protection. Trustee Wallenkamp seconded the motion. Motion carried, 7-0.
 - d. Consider and Act on Resolution 2022-02 Setting the Tax Equivalent at a Fixed Amount Payable to the Village of Random Lake by Random Lake Municipal Water Utility: President San Felippo explained that each year within the budget there is a revenue that the utility pays to the village, it's been \$50,000 but after the audit it gets adjusted to \$70,000 so this year the budget was adjusted, and the resolution is just making it permanent. Trustee Bichler made a motion to approve resolution 2022-02 setting the tax equivalent at a fixed amount payable to the village from the utility. Trustee Manian seconded the motion. Motion carried, 7-0.

- e. Consider and Act on Resolution 2022-03 Recommendation of Changes to Village Fee Schedule: Trustee Bichler explained the changes made by the finance committee. Trustee Bichler made a motion to approve resolution 2022-03 setting the fee schedule to be active as of March 1, 2022. Trustee Wallenkamp seconded the motion. Motion carried, 7-0.
 - f. Consider and Act on Waiving the Park Pavilion Rental Fee for the Random Lake Association on July 9, 2022: Trustee Ruege made a motion to approve waiving the rental fee for the Random Lake Association on July 9, 2022. Trustee Manian seconded the motion. Motion carried, 7-0.
7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
- a. Review of Vouchers and Checks: General Fund \$60,507.38; TID #3 \$579.00; TID #4 \$525.00; Water Fund \$13,728.84; Sewer Fund \$13,531.40; Payroll \$24,300.34
 - b. Sheboygan County Sheriff's Monthly Report: December 2021
- Trustee Werner made a motion to approve the consent agenda. Trustee Ruege seconded the motion. Motion carried, 7-0.
8. Staff and committee reports:
- a. Clerk/Treasurer: Lesser reported that the office is currently working on a few open records requests, tax collection ended, auditor's will be in next week.
 - b. Director of Public Works: President San Felippo reported that the crew is working on drying sludge, doing some shop work, working on logs for the equipment. Chris Kolb will be out next week for training.
 - c. Committees: Werner explained that Random Lake Association received a grant to help clean up the lake.
 - d. President: President San Felippo stated that he received and accepted Joe Huiras' letter of resignation, if anyone calls wanting to know the reason, they should contact Joe.
9. President San Felippo read the following statement: Adjourn to closed session pursuant to Wis. Stats. 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Public Works): Trustee Wallenkamp made a motion to enter closed session at 7:04 pm. Trustee Ruege seconded the motion. Trustee Bichler; aye Trustee Manian; aye Trustee Ruege; aye Trustee San Felippo; aye Trustee Stowell; aye Trustee Wallenkamp; aye Trustee Werner; aye Motion carried by unanimous voice vote.

Trustee Wallenkamp made a motion to reconvene to open session at 8:40 pm. Trustee Stowell seconded the motion. Motion carried, 7-0.

10. Possible action on closed session matters: Trustee Wallenkamp made a motion to hire Dan Klotz at \$30 an hour on a as needed basis for administrative work regarding public works, a 50 cent raise plus back pay for the last two weeks for Chris Kolb and to advertise the Public Works Director and Laborer positions on Indeed, League of Wisconsin Municipalities, and Rural Water. Trustee Ruege seconded the motion. Motion carried, 7-0.
11. Adjournment: The meeting adjourned at 8:42 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer