



Village Board Meeting
Monday, July 18, 2022
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Blaine Werner, Elizabeth Manian, Mike San Felippo, Duane Urbanski, Barbara Ruege, and Keri Wallenkamp. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Approval of July 6, 2022, Village Board minutes.

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Stowell. Motion carried 5-0, Trustee Wallenkamp abstained.

4. Public Comments.

Fire Chief Pat Depies informed the board that AEMT Jacob Williamson completed his first year and the Fire Department Board voted last Monday to keep him as a permanent employee. Jacob has completed his EMS and Fire Inspection Certification.

5. Old Business:

- d. **Discussion on the fiber optic installation throughout the village.**

Jim Bertram and Sarah Lawrenz of Bertram Wireless informed the board they were awarded a \$1.3 million grant and are awaiting county and state permits to complete the installation. More information will be presented at the next meeting.

Trustee Stowell inquires as to what the state permits all entail. Mr Bertram informed the board that the state permits are to cross over 144 to Eric Von Schledorn Ford and to cross the railroad tracks.

Trustee Manian inquires as to the pricing of the new service. Ms Lawrenz informed the board that price information will be available at the next meeting.

Trustee Werner inquires as to if residents will be required to switch over to their services. Ms Lawrenz informed the board the grant says installation to each house, but if they choose not to have the service the line will be in a box at the road.

Trustee Manian inquires of what to do with the old wires. Mr Bertram recommended a professional come out and look at them before removal.

- e. **Discussion and Possible Action on the proposal submitted by Kapur for Engineering Services for the Lift Station at E Shore Dr**

President San Felippo informed the board that recent backups have caused the project to be expedited.

Aaron Groh of Kapur informed the board that after looking at pictures of the current lift station there was concern about rusting in the bottom. It was determined that the floor can be cut out and replaced instead of the entire lift station being replaced.

Trustee Wallenkamp inquires if the cost will be in 2022 or 2023. Mr Groh informed the board the bidding process will begin in 2022 and completion of the project will be early summer 2023 with half of the cost going towards TID 4.

Trustee Wallenkamp made a motion to accept the bid estimate of \$49,474 with the updated quote to state summer 2023, motion was seconded by Trustee Stowell. Motion carried 6-0.

f. Discussion and Possible Action on the boundary changes to the Child Safety Zone for July

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Urbanski. Motion carried 6-0.

g. Discussion on the sink hole on Orth Dr.

Director Lederer informed the board that he picked up the camera today and will be using it to see if the storm sewer settled. Sheboygan Count will be coming next month for the work on Carroll St and they will do the repairs to Orth Dr at the same time.

6. New Business

a. Discussion and Possible Action on the Approval of the run route for the Friends of Random Lake Color Run scheduled for September 17, 2022.

Cecelia Dahm informed the board the route has changed going up 5th and down Lake Dr. Volunteers will monitor traffic and they would need cones from the DPW.

Trustee Werner inquires about safety issues and if plans were to be made to address those concerns. Ms Dahm informed the board they will reach out the schools Resource Officer to create a plan.

5. Old Business:

a. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission regarding the construction of a fence at 509 Franzen St.

Trustee Stowell made a motion to approve the recommendation as submitted, motion was seconded by Trustee Wallenkamp. Motion carried 6-0.

b. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission regarding the construction of a shed at 59 E Shore Dr.

President San Felippo informed the board the shed meets the current requirements, but would be allowed to come back if the size ordinance were to change.

Trustee Wallenkamp made a motion to approve the recommendation as submitted, motion was seconded by Trustee Stowell. Motion carried 6-0.

c. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission regarding the construction of an overhang at 59 E Shore Dr.

Trustee Stowell made a motion to approve the recommendation as submitted, motion was seconded by Trustee Manian. Motion carried 6-0.

6. New Business:

- b. Discussion and Possible Action on the painting of parking lines at Kircher Park.

Trustee Werner informs the board of his concerns that on Wednesday and Thursdays there is parking on both sides of the road because the parking lot is inconsistent with the spacing. Parking lines would help to eliminate street parking.

Trustee Wallenkamp informs the board that previously discussed concerns were about turning around in the parking lot was the issue.

Trustee Manian suggests putting in an exit so that issue can be eliminated.

Trustee Wallenkamp inquires as to if parking is allowed on both sides. President San Felippo informs the board that parking is allowed on both sides but only one car in traffic can go through at one time.

Trustee Wallenkamp made a motion to approve Spring 2023 painting of parking stalls at Kircher Park; motion was seconded by Trustee Stowell. Trustee Wallenkamp amended the motion to include, by DPW employee, motion was seconded by Trustee Stowell. Motion carried 6-0.

- c. Discussion and Possible Action on issuing fines for unpermitted golf carts.

President San Felippo informed the board that he has seen multiple golf carts repeatedly without permits.

Trustee Wallenkamp made a motion to create a \$50 first offense and \$125 all offenses after for not having a golf cart permit effective immediately, motion was seconded by Trustee Stowell. Motion carried 6-0.

Clerk/Treasurer Waala informed the board the fee schedule will be updated for the August 1 meeting.

- d. Discussion and Possible Action on the approval of July 19, 2022 – June 30, 2023 Operator's License for: Micaela Rose Caples, Tia Marie McWaters, and Natalie Alexis Ruchalski.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 6-0.

7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Review of Payroll Vouchers for 07/14/2022: \$23,181.76
- b. Review of Accounts Payable Check for 07/19/2022: General Fund \$40,710.84; TID #3 \$0.00; TID #4 \$0.00; Water Fund \$5,475.76; Sewer Fund \$13,260.94

Trustee Werner inquired as to if the Legal Professional Services invoices on Page 48 are broken down. Clerk/Treasurer Waala informed the board that yes the invoice is split into categories to allow the correct coding of the invoices.

Trustee Werner inquired that the Lake Well bill for WE Energies on page 51 is a large amount and is that normal. Clerk/Treasurer Waala informed the board it did not seem out of the ordinary, but would look into the average of the past couple of years.

Trustee Wallenkamp made a motion to approve the consent agenda as submitted, motion was seconded by Trustee Ruege. Motion carried 6-0.

8. Staff and committee reports:

- c. Clerk/Treasurer: met with auditors earlier in the week, some minor changes need to be made, but should be able to present the completed audit in August. In person absentee voting starts next week and will be going to Gables on the Pond as well. The lake has been busy and updated forms are being used to help track all cars entering the park instead of just non-resident and boat launch.
- d. Public Works: seeding on Carrol St is done and fill was kept on site. TP concrete will be available for the road work next month. Purchased a new walk behind concrete saw that will be more efficient. Received complaints from residents on Spring St and Grand Ave because grass wasn't coming up good so the village will spray for weeds and put in new seed. Parade preparation will begin next week.

Trustee Werner inquires if the Historical Society has contacted DPW about a sewer backup. Director Lederer informed the board the line was flowing but sent the jetter down just in case. President San Felippo informed the board that Eberhardt Plumbing determined it was an internal problem.

Trustee Urbanski inquires as to what happened with the chlorine issues. Director Lederer informed the board that equipment failed and manual reads have to be done to determine how much chlorine to put in. Energetics is putting in a new meter and are the same as what would be put in the new plant.

Trustee Manian inquires as to if there is still a spider issue at the park. Director Lederer informed the board yest and a new spray will be uses to prevent the issue.

e. Committees:

- i. Public Safety: Trustee Stowell informed the board they met to create a plan for the fireman's picnic parade. The school has been contacted and busses will be available for blocking the roads.
 - ii. Personnel: Trustee Wallenkamp informed the board they met earlier for employee reviews. The new Deputy Clerk will be starting August 1st.
- f. President: shed increase in size will be discussed at a future meeting. The park has been busy and everyone is calming down. Budget committees should contact Stephanie to receive budget spreadsheets. The Lake Association had the Chinese food truck at their event and it is scheduled to come back again.

9. Adjourn to closed session pursuant to Wis. Stats. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (job description) (employee evaluation).

Trustee Wallenkamp made a motion to move into closed session at 7:30 pm, motion was seconded by Trustee Stowell. Motion carried 6-0.

10. Reconvene to Open Session Pursuant to SS. 19.85(2).

Trustee Wallenkamp made a motion to move to open session at 8:44 pm, motion was seconded by Trustee Stowell. Motion carried 6-0.

11. Possible Action on closed session matters.

Trustee Wallenkamp made a motion give DPW Laborer Mike Czaicki a 90 review \$0.50 raise and a \$0.75 chemical license bonus, motion was seconded by Trustee Ruege. Motion carried 6-0.

12. Adjourned at 8:47 pm.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.