



Village Board Meeting
Wednesday, July 6, 2022
6:30 pm

Location of Meeting: 96 Russell Drive

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Blaine Werner, Elizabeth Manian, Mike San Felippo, Duane Urbanski, and Barbara Ruege; Keri Wallenkamp absent. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.

2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.

3. Approval of June 20, 2022, Village Board Meeting Minutes:

Trustee Stowell made a motion to approve the minutes as submitted, motion was seconded by Trustee Ruege. Motion carried 4-0, Trustee Manian abstained.

4. Public Comments:

- a. Staci Schluechtermann states the village put their names on the grant for the fiber optic and; therefore, should be doing more follow up. There have been barrels on Wind Sail Ct for weeks.

5. Old Business:

- a. Discussion and Possible Action on the recommendation from the Architectural Review Board/ Plan Commission regarding a Conditional Use Permit for 411 Lake St.

Trustee Ruege made a motion to accept the Plan Commissions recommendation and approve as submitted, motion was seconded by Trustee Stowell. Motion carried 5-0.

- b. Discussion and Possible Action on the recommendation from the Architectural Review Board/ Plan Commission regarding an addition to a garage at 55 E Shore Dr.

Trustee Ruege made a motion to accept the Plan Commissions recommendation and approve as submitted, motion was seconded by Trustee Stowell. Motion carried 5-0.

- c. Discussion and Possible Action on the recommendation from the Architectural Review Board/ Plan Commission regarding an new home at 530-532 RayBern Ct.

Trustee Stowell made a motion to accept the Plan Commissions recommendation and approve as submitted, motion was seconded by Trustee Ruege. Motion carried 5-0.

- e. **Discussion and Possible Action on the Water User Rate increase.**

President San Felippo informed the board the village had tasked the PSC to ensure we were charging the proper rate. 6 years ago they recommended an annual 3% increase which was not approved

which has now resulted in the village being 18% behind. The current rate is \$2.66 per thousand gallons and the new rate would be \$3.41 per thousand gallons of water.

Trustee Stowell expresses his concern that the village didn't do the incremental before and now there will be 48.8% increase.

Trustee Ruege inquires as to whom is currently paying the hydrant fee. President San Felippo informs the board the general fund is currently paying the fee instead of the water department.

Trustee Werner inquires as to when was the last time increase that was made. President San Felippo informs the board in 2016 was the last report but the rate was not increases. This increase is just to make the water department whole for now, but could lead to excess funds for projects in the future.

Trustee Stowell made a motion to approve the recommendation from the PSC for a 48.8% increase with a 3% increase annually, motion was seconded by Trustee Urbanski. Motion carried 4-1, Trustee Ruege nay.

d. Discussion and Possible Action on the Water User Rate increase.

President San Felippo informed the board the increase would be 14.2% because the sewer fund did not have enough to pay its loan payment and the payment had to be taxed to village residents.

Trustee Werner made a motion to approve the recommendation from Ehlers for a 14.2% increase. Motion was amended to have the new rate be effective July 10, 2022, motion was seconded by Trustee Urbanski. Motion carried 4-1, Trustee Ruege nay.

f. Update on the Bertram Fiber Optic project/installation within the village.

President San Felippo informed the board the \$1.3 million was approved June 24th.

Trustee Werner inquires if there is someone the residents can contact for updates. President San Felippo informs the board that every house in the area they will be working received a door hanger with contact info.

Trustee Ruege informed the board that some homes have lost door hangers because of the wind and recommends putting information on the website.

Trustee Werner inquires as to what is the easement for each property. President San Felippo informs the board that each property is different.

6. New Business:

a. Discussion and Possible Action on the approval of a Peddlers, Canvassers, Solicitors & Transient Merchants License to King Wok Chinese Restaurant.

Clerk/Treasurer Waala informs the board that background checks were unable to be done due to the website being down and recommends an approval be contingent upon the checks being completed.

Trustee Ruege inquires as to where will they be allowed in the village. President San Felippo informs the board the license would allow them to operate anywhere within the village.

Trustee Werner made a motion to approve the application contingent upon completion of the background check, motion was seconded by Trustee Stowell. Motion carried 5-0.

b. Discussion and Possible Action on the waiving of the pavilion rental fee on July 26th for the Sheboygan County Economic Development Corporation.

President San Felippo informed the board the Library was unable to accommodate the group size and that is why the pavilion is being requested.

Trustee Stowell made a motion to waive the rental fee for July 26, 2022 event, motion seconded by Trustee Manian. Motion carried 5-0.

- c. Discussion and Possible Action on a request from Random Lake Chamber of Commerce for the Fall Family Fun Festival on Saturday, September 24, 2022.

Trustee Ruege made a motion approve as submitted, motion seconded by Trustee Stowell. Motion carried 5-0.

- d. Discussion and Possible Action on the recommendation from the Personnel Committee to hire a new Office Assistant – Deputy Clerk/Treasurer.

Trustee Ruege informs the board an interview was conducted, and the Personnel Committee would like to present an offer to the candidate they had recently interviewed.

Trustee Stowell made a motion to approve the recommendation of the Personnel Committee, motion was seconded by Trustee Ruege. Motion carried 5-0.

7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Review of Vouchers and Payroll Checks issued 06/30/22; \$22,609.08

Trustee Stowell made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 5-0.

- b. Review of Voucher and Checks issued 06/30/22; General Fund \$45,133.46; Water Fund \$554.14; Sewer Fund \$340.19.

Trustee Stowell made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 5-0.

- c. Review of Vouchers and Checks to be issued 07/07/2022: General Fund \$54,221.32; Water Fund \$5,784.87; Sewer Fund \$48,332.51

Trustee Stowell made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 5-0.

- d. Temporary Class B Retailer's License for: Random Lake Historical Society July 22, 2022 Historical Event

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Manian. Motion carried 4-0, Trustee Werner abstained.

- e. July 7, 2022 – June 30, 2023 Operator’s License for: Morgan Reed Palmer

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Manian.
Motion carried 5-0.

- f. Sheboygan County Sheriff’s Office May 2022 Report

Trustee Ruege made a motion to approve as submitted, motion was seconded by Trustee Werner.
Motion carried 5-0.

8. Staff and committee reports:

- a. Clerk/Treasurer: Clerk/Treasurer Waala updated the board utility bills have gone out and payments are starting to come in.
CivicReady training will be next week and is still on track to be up and running by the end of the month.
Thank you to Trustees Werner and Urbanski for working the Park attendant station over the weekend. Currently there is no one to work the July 16th shift from 8-1.
Trustee Werner volunteers to work the shift.

- b. Public Works: DPW Director Lederer updated the board the county will be starting on Carroll St next week. The curb can’t be done until august, but they will start next week working on ditches. Treatment plant test boring is being done for the new plant as well as hydrovacating for surveyors. The hydrovac will also be used to vac the holes for the Jacoby sign as well.
Trustee Ruege request a heads up of when the street sweeper will be coming to her neighborhood so she can contact people in the area to move cars.

- c. Committees:

1st and Carroll St Ad-Hoc Committee: Trustee Werner updated the board that the location area for the sign has been agreed upon.

Lake, Parks, and Recreation committee: Trustee Werner updated the board they have received a quote for the tennis court update/conversion to pickleball came in at \$156,000. There is a T-Mobile grant they will apply for that would cover \$50,000.

- d. President: President San Felippo updated the board that for the July 9th event he will instruct the park attendants to park cars in the overflow lot first and then in the main lot.
Received a request to formulate a plan for road closures for the fireman’s picnic parade. Possibly the Public Safety Committee could spearhead the project.

9. Adjourn: meeting was adjourned at 7:40 pm

Items on the Agenda may be taken out of order as listed. Created by Clerk Waala on 07/11/2022.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body’s meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.