



Village Board Meeting
Monday, May 16, 2022
6:30 pm

Location of Meeting: 96 Russell Drive

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Blaine Werner, Elizabeth Manian, Mike San Felippo, Duane Urbanski, Barbara Ruege, and Keri Wallenkamp. For additional attendees see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Approval of May 2, 2022, Special Village Board Meeting minutes and May 2, 2022, Village Board Meeting Minutes:

Trustee Wallenkamp made a motion to approve both sets of minutes as presented, motion was seconded by Trustee Ruege. Motion carried 6-0.

4. Public Comments:
 - a. Bill Goehring informed the board he would like to see the ARPA money awarded to the village used for veteran rideshare. There was a recent study done and they would like to have ride share in the community.
 - b. Jim Sheller informed the board about his concern that there are two parking spots in front of the Veteran Memorial triangle. This causes the same vehicle to park there often which is unsightly when veterans have events at the site.
5. Discussion and Possible Action to create the Random Lake Fire Department Organizational Chart: President San Felippo informed the board that the motion would need to be to approve the Organization Chart and not create. Clarification was also made that the Assistant Fire Chief would oversee the Chief Engineer, Captains, Lieutenants, and Fire Personnel.

Trustee Stowell made a motion to approve the Random Lake Fire Department Organization Chart as submitted, motion seconded by Trustee Wallenkamp. Motion carried 5-0, Trustee Werner abstained.

6. Old Business:
 - a. Discussion and Possible Action on the purchase of a virtual broadcasting system for the village board room: Clerk Waala presented to the board multiple options available. Trustee Wallenkamp informed the board there are governmental options available as well. President San Felippo suggested that village attorney John Macy be contacted for clarification on is a toll-free number is needed, and does the board need to create an ordinance to allow participation of board members virtually.

No action taken.

7. New Business:

- a. Discussion and Possible Action on the Revaluation Options presented by Assessment Technologies of Wisconsin LLC: Nate Carlson of Grotta Appraisal presented to the board the current quotes for three types of revaluations: Full Revaluation, Walk Around Revaluation, and Market Update. Trustee Stowell informs the board this is being presented because at the Board of Review the previous week it was brought to their attention that the village has been out of compliance for the past 3 years. President San Felippo expressed his concern that the village has not been revaluated in 18 years and the village is not in compliance because of the market. Shouldn't the value of the homes be based upon the sale price. Mr Carlson explains that homes values cannot be adjusted because of sales until a full village revaluation is completed because if just the sales values were adjusted this would not adjust other homes that were not sold.

Trustee Stowell made a motion to approve the revaluation option of a Market Update at the cost of \$15,700, motion was seconded by Trustee Wallenkamp. Trustee Ruege suggested that Clerk Waala inquire if money was originally set aside in 2016 when this same issue arose. Motion carried 6-0.

- b. Discussion on getting proposals for security of computer and wi-fi systems at the Random Lake Fire Department: President San Felippo informed the board that himself and Fire Chief Pat Depies have reached out to companies and are just awaiting quotes.
- c. President San Felippo's Nominations for 2022 – 2024 Board Appointments:
 - Planning Commission – Barbara Ruege, Randy Soerens, Steven Masslich, Peter Lederer
 - Board of Zoning Appeals – Judy Schuechtermann, Gary Smith, Elizabeth Wroblewski, alternate ???
 - Board of Review – Eric Stowell, Elizabeth Manian, ???

Trustee Stowell made a motion to approve the Nominations with the addition of appointing Trustee Ruege to the Board of Review, motion was seconded by Trustee Wallenkamp. Motion carried 6-0.

- d. President San Felippo's Nominations for 2022 – 2023 Committee Appointments:
 - Finance – Duane Urbanski (chair), Keri Wallenkamp, Blaine Werner
 - Lake, Parks & Recreation – Blain Werner (chair), Barbara Ruege, Eric Stowell
 - Personnel – Keri Wallenkamp (chair), Duane Urbanski, Barbara Ruege
 - Public Safety – Eric Stowell (chair), Duane Urbanski, Elizabeth Manian
 - Public Works – Barbara Ruege (chair), Eric Stowell, Blaine Werner
 - TID Public Member – Lynn Videkovich Coenen

Trustee Stowell asks for clarification on if the appointment of Lynn Videkovich Coenen is new. President San Felippo informs the board that she has been the representative prior and this position is the public member position on the Joint Review Board for the TID.

Trustee Wallenkamp made a motion to approve the Nominations as submitted, motion was seconded by Trustee Stowell. Trustee Werner expressed his desire and recent application to be appointed to the Public Safety Committee based on his knowledge of the Fire Department.

Multiple trustees expressed their concern that Trustee Werner being on the Public Safety Committee would be a conflict of interest. Motion carried 5-1, Trustee Werner No.

- e. Discussion on Short-term Rentals in the Village: President San Felippo informed the board he is noticing more and more properties are available for summer rentals, but they are not currently registered with the village. Clerk Waala informs the board there is a village ordinance and application for short-term rentals, but at the time of this meeting no applications have been received for the 2022 calendar year. The board informs Clerk Waala to research the vacation rental websites and send out letters to all properties that have been in noncompliance with the village ordinance.
8. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
- a. Review of Vouchers and Checks: General Fund \$17,877.67; TID #3 \$0.00; TID #4 \$0.00; Water Fund \$5,432.91; Sewer Fund \$10,325.80; Payroll \$25,601.58
 - b. Temporary Class B Retailer's License for: Our Lady of the Lakes June 5, 2022, Brat Fry

Trustee Stowell made a motion to approve the consent agenda, motion was seconded by Trustee Manian. Motion carried 6-0.

9. Staff and committee reports:

- a. Clerk/Treasurer: Clerk/Treasurer Waala informed the board that after surveying the surrounding municipalities the Aging & Disability Resource Center has decided not to do mailings of their surveys. They will be posting an ad in The Sounder and requesting the local municipalities have surveys available in their offices. All the summer park attendant help has been hired and they will be starting Memorial Day weekend. Currently trying to coordinate with the Fire Department on CPR and first aid training..
- b. Public Works: DPW Director Lederer informed the board there have been multiple issues at the treatment plant with maintenance which is causing a shortage of staff in the other areas of work. He has looked into the Carroll St sinkhole with Sheboygan County, and they are worried the storm sewer may be settling as well but will know more when they send the camera down. The curb on Hickory St they hoping to get a timeline soon for the exit to be cutout, but because it is such short notice, they are having a hard time finding an available contractor.

Trustee Ruege suggest that a notice of the new traffic pattern information be put on the website. Trustee Stowell suggests the newspaper as well.

- c. Committees: Trustee Werner informed the board that he had met with Director Lederer the previous week about the Jacoby Memorial Park. He inquired if the Ad-Hoc Committee needs to be reformed to approve the park plan. Trustee Wallenkamp inquires if something should have been recorded through the Sheboygan County Register of Deeds. Clerk Waala will do research as to what was done with other previous parks.

Trustee Wallenkamp informed the board that the Personnel Committee will be having a meeting for Miles Wegner's 90-day review.

Trustee Stowell updated the board on the Board of Review that was conducted on May 9, 2022. No cases were presented, and no residents attended.

- d. President: President San Felippo informed the board that the scoreboard was installed this week at the park. Trustee Wallenkamp inquires if any research was done in regards to the final payroll

checks issued to Jo Ann Lesser. Clerk Waala informs the board that at this time no research has been started.

10. Adjourn: meeting was adjourned at 7:56 pm.

Items on the Agenda may be taken out of order as listed. Created by Clerk Waala on 05/30/2022.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.