



Village Board Meeting
Monday, April 17, 2023
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Eric Stowell, Elizabeth Manian, Mike San Felippo, Duane Urbanski, Barbara Ruege, and Keri Wallenkamp. Village staff present included Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer. For additional attendees see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Public Comments.

Staci Schluechtermann, 243 Christine's Way, expressed her concern that police officers were killed and flags were not properly put at half-staff over the weekend.

John Schluechtermann, 115 Wind Sail Ct, thanked the board for listening to the public and bringing back the newsletter. The sewer update meeting was not in the newsletter so feels this was a missed opportunity.

4. New Business:
 - a. Discussion and Possible Action on the request on behalf of Jordyn Walsh for waiver of a citation late fee

Clerk Waala informed the board this request was received and summarized the insurance agent was requesting waiver for the late fee due to not responding to client in a timely manner.

Trustee Wallenkamp informed the board this is an issue between the recipient of the citation and their insurance agent.

No action taken

- b. Discussion and Possible Action on the update for Music in the Park

Laurie Urbanski and Jenny Johnson presented to the board a lineup for the coming year. If the board or public has any suggestions or questions they should contact herself or Jenny.

- c. Discussion and Possible Action on the request of Muskies Inc Between the Lakes Chapter

President San Felippo informed the board he received the request prior to the previous meeting but forgot to get it on the agenda. The event has already happened and they are requesting the donation of a Seasonal Boat Launch Pass for their annual fundraiser.

Trustee Wallenkamp made a motion to donate a season launch pass to Muskies Inc Between the Lakes Chapter, motion was seconded by Trustee Stowell. Motion carried 5-0, Urbanski

abstained.

- d. Discussion and Possible Action on the increase of service rates for the Ambulance Services

Pat Depies informed the board that after meeting with the billing company it was recommended the current rates be updated to be comparable with surrounding services and with the times.

- e. Discussion and Possible Action on the replacement of a furnace and air conditioner at village hall.

Director Lederer informed the board that after years of snow falling off the library roof the outside A/C is beyond repair. Multiple companies have been contacted and more quotes will be available at the next meeting.

Trustee Wallenkamp inquired if the unit could be moved and quotes for just the A/C unit made.

- 5. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Approval of the 04/06/23 payroll: \$24,905.09
- b. Approval of 03/31/23 Pooled Checking: General Fund \$38,852.35; TID #3 \$150.00; TID #4 \$150.00; Water Fund \$231.84; Sewer Fund \$826.49
- c. Approval of 04/03/23 Savings Checking: \$17,600.00
- d. Approval of 04/18/2023 Pooled Checking: General Fund \$30,227.43; Water Fund \$4,035.66; Sewer Fund \$7,257.45
- e. Approval of 04/18/2023 Ambulance Checking: \$35,404.63
- f. Approval of Account Balances
- g. Approval of March 20, 2023 & April 3, 2023 meeting minutes
- h. Sheboygan County Sheriff's Office March 2023 report

Trustee Wallenkamp made a motion to approve items a, c, e, f, and h as submitted; motion was seconded by Trustee Stowell. Motion carried 6-0.

Trustee Wallenkamp made a motion to approve item b as submitted; motion was seconded by Trustee Stowell. Motion carried 6-0.

Trustee San Felippo made a motion to approve item d minus the WE Energies bill 110 A Butler St; motion was seconded by Trustee Stowell. Motion carried 6-0.

Trustee Wallenkamp made a motion to approve item g with the changes to the spelling of Brian Bear and Janet Lynch-Eisenhut; motion was seconded by Trustee Stowell. Motion carried 6-0.

- 6. Staff and committee reports:

- a. Clerk/Treasurer: A newsletter quick link has been put on the villages website homepage. The utility bills from the prior meeting that we not approved were verified that the charges were the service

charges and not for usage. With the conversion to monthly billing there is an overlap of dates between prior month due and next months issue dates. Will be looking into potential changes to fix this and will bring to the board for a determination at the next meeting.

- b. Public Works: The parks are open, the boat pier will be put in before May 1. Still looking into ways to fix other pier that was broke. Will be doing street sweeping soon, but awaiting all salt to be washed off of the road. The new truck was sent to Caspers to get the box installed and should have it by next month. Pot holes will be filled as soon as the plants start to make asphalt.
- c. Committees
 - Personnel: Trustee Wallenkamp requests the summer help job posting age requirement be changed to 18. President San Felippo gave clarification you only need to be 16 to drive a UTV per the DNR regulations.
 - Finance: Trustee Urbanski would like to have a meeting after the May 2 public hearing
 - Public Works: Trustee Ruege would like to have a meeting, sent out an email for potential dates and is awaiting reply.
- d. Fire Department: 30 ambulance calls, 4 fire calls, Fish fry on Mar 10th was a success, 2 individuals went to the WI State Fire Fighters Convention. 1 member has passed the probationary status and is now a full member.
- e. President: public meeting for the WWTP is scheduled for Tuesday, May 2nd.

7. Adjourn at 7:10 pm

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 04/25/2023.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.