



Finance Committee Meeting  
Monday, February 12, 2024  
5:00 pm

## Minutes

1. **Call to Order, Roll Call:** Chairman Duan Urbanski called the meeting to order at 5:00 pm. Members present included Jeff Schultz and Duane Urbanski. Village staff present included Clerk/Treasurer Stephanie Waala.

2. **Discussion and Possible Action to approve January 22, 2024 meeting minutes**

Member Schultz made a motion to approve as submitted, motion was seconded by Chairman Urbanski. Motion carried 2-0.

3. **Discussion and Possible Action on a Recommendation to the Village Board related to Fire Dept Expenses for 2023.**

Item not discussed

4. **Discussion and Possible Action on a Recommendation to the Village Board related to an IT quote for a server.**

Shawn Grady of Computer Service Specialists informed the committee that the reasons he was contacted for the quote was the village wanting an additional server for a security system, tying all village buildings together, and age. The current server is running an operating system from 2016. Would like to take the current server and virtualize it. Additionally, when someone requests ransomware, this system would have a fail over to roll back time in case something happens, additionally if something happens environmentally or equipment failure happens.

Member Schultz inquired as to the current proposal does not include two new computers. Grady, the new system only has one new server, so the old server would be a backup, so it is sufficient for now.

Blaine Werner inquired as to the timeframe of video feed needed to be kept from the new system at the park and is the server capable of holding that as well. San Felippo informed the committee that the park system will be its own system that will not be connected to the village server.

Additionally, a firewall was proposed which would allow the service to act as a fail over to the two internet services currently coming into village hall. If one were to go down, then there would be a backup to remain operational.

Sysco Meraki is a 3-year subscription used to block specific topics as well as the equipment would have an extended warranty.

Wireless access points would be to enhance the Wi-Fi in the boardroom as well as in the office.

Werner inquired to as if the building would to burn down would both servers be on site. Grady informed the committee that one of the servers would be at another village building as a fail safe in case a scenario like that were to happen,

Cloud base backup to the laptops was also included in the quote. This is currently not done, just updates to the software is done weekly. So this is an additional feature. San Felippo inquired as to with a cloud based server could the laptops be backed up that way and they would always have access to the server. Grady informed the committee that the laptops would always need to be hooked up to the internet. If unable to be on internet then they would not have access to the terminal. Grady informed the board that he could get an additional quote together to potentially get that additional service.

Grady informed the committee that with the Google email service he is unaware of the service the village has set up to ensure that the emails are being backed up for an appropriate timeframe. San Felippo requested that the office look into seeing if that service is already in place.

Currently the village uses a Manage Service Program which is being replaced by EDR. This service stops ransomware attacks and checks for odd behavior. Manufacturing is required to make this change, so it could be proactive for when government may be required to have this service.

Grady informed the committee that replication happens every 5 minutes and then the backup is done every 28 days and then deleted. This is in place so if files get encrypted there would be a substantial timeframe of data to go back and recover.

Grady informed the committee that as a solution to not having to do laptop backups at \$60 a month, the users should utilize google drive to keep all of those files.

Chairman Urbanski inquired as to the size of the server being proposed. Grady informed the committee that it is a Windsvr Std 2022 16 core OEM with 128G of Ram. The current server had 32G of ram. There is a process to do the conversion from physical to virtual. The new service would have the same or more of all features.

Chairman Urbanski inquired as to if a new server license is required. Grady informed the committee that it would need a second license as well as a device call.

Grady informed the board that he will send a revised quote with larger hard drive and memory for the old server. Additionally include an EDR vs managed.

## **5. Discussion and Possible Action on a Recommendation to the Village Board related to ARPA Funds**

Chairman Urbanski informed the board that by reviewing the current estimates that it could potentially be up to \$15,000 to do all the server changes. Current balance of the ARPA account is \$17,016.73.

No decision to be made until new quote comes in.

## **6. Discussion and Review of January Financial reports**

Chairman Urbanski made a request that Mike San Felippo be added to all emails pertaining to the finance committee meetings. As well as receive a printed packet for each meeting in case of attendance.

Member Schultz inquired as to what the current Clark Dietz contract and all it entails. Chairman Urbanski informed the committee that can be determined by reviewing the village contract with them. San Felippo

informed the committee this can be reviewed after the first year to determine where services can be more utilized.

San Felippo inquired as to the Fire Dept payment and why was it paid all at once. Clerk Waala informed the committee that this was the way it was done previously but can be split into twice a year if requested.

Chairman Urbanski requested that all credit card statements be included in the financials along with the receipts to review more in depth on a monthly basis.

San Felippo inquired as to if Bob Arndt was included in the annual payment for the fire department retirement and if that was allowable as he is an honorary member. Clerk Waala looked up the annual report and he is listed. Further inquiries would need to be directed to the Fire Dept for clarification on eligibility.

San Felippo inquired as to Peter Lederer January 11 payroll and that it does not look like it is split evenly. Clerk Waala informed the board that his split is 34%, 33%, and 33% so the difference is minimal between the evenness of the accounts. It was additionally discovered that Tyler Siegel's payroll was not split correctly. Clerk Waala will look into it to see if corrections need to be made.

Chairman Urbanski inquired as to a charge to training in the water account. Clerk Waala informed the committee that the charge was for the Wisconsin Rural Water Association annual membership. She will speak with Peter to see if this needs to be changed and put under the dues account.

## **7. Discussion and Possible Action related to the Random Lake Improvement Trust Fund**

Clerk Waala informed the committee that the Lake Trust Fund CD expired last week and would like guidance to what would be the next steps in reinvestment of these funds. Is there a potential for the Lake Association to be seeking those funds. Should we be splitting the balance into multiple CD's to ensure funds are available for when needed instead of waiting 2 years.

San Felippo informed the committee that there is talk of projects so potentially keep \$15,000 out and invest the remaining for two years. Chairman Urbanski suggested that we keep \$30,000 out as there is more need for expense.

San Felippo recommended \$15,000 be pulled out and put in restricted savings. \$15,000 be put in a 1-year CD, \$15,000 be put in a 2-year CD, and the remaining be put into a 3 year CD.

Member Schultz made a motion approve San Felippo's recommendation, motion was seconded by Chairman Urbanski. Motion carried 2-0.

## **8. Adjourned at 7:23 pm.**

*Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 02/12/2024.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*

2023

invoices

Buelaw Vetter

1-10-23	\$ 2,067.50
2-7-23	\$ 3,572.50
4-5-23	\$ 5,070.00
5-3-23	\$ 1,625.00
7-12-23	\$ 1,225.00
8-4-23	\$ 2,405.00
9-8-23	\$ 1,142.00
11-6-23	\$ 780.00
12-5-23	\$ 65.00

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\$ 17,952.00

Fuchs &amp; Boyle

4-5-23	\$ 1,475.00
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Municipal Law

1-24-23	\$ 82.50
2-22-23	\$ 1,124.00
3-28-23	\$ 2,663.50
4-27-23	\$ 3,115.80
5-24-23	\$ 510.00
6-25-23	\$ 624.00
7-27-23	\$ 9.20.00
8-24-23	\$ 1,704.00
9-28-23	\$ 590.00
10-24-23	\$ 472.50
11-20-23	\$ 420.00
12-27-23	\$ 987.40

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\$ 13,213.40

updated

\$ 32,640.40



# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date:  
Statement No.  
Account No.

January 10, 2023  
26  
705.00099  
Page: 1

RE: GENERAL

## Fees

			Hours	
12/26/2022	DGV	Conference with Mr. San Felippo regarding Fire Department issues.	0.40	130.00
12/27/2022	DGV	Review documents from Mr. San Felippo regarding Fire Department personnel issue; conferences with Attorney Macy; conference with Attorney Blumenfield.	2.00	650.00
	JMC	Discuss Werner matter with Attorney Vliet; review emails and other relevant documents; email Mr. San Felippo.	1.40	385.00
12/28/2022	DGV	Review documents and issues to be addressed in reviewing Fire Department personnel issues.	1.00	325.00
	JMC	Review and analysis of Werner issue; emails with Attorney Vliet and Mr. San Felippo.	0.30	82.50
12/30/2022	JMC	Review and take notes on audio recording of 11/3/22 meeting involving Mr. Werner, Chief Depies.	1.80	495.00
		For Current Services Rendered	6.90	2,067.50
		Total Current Work		2,067.50
		Balance Due		<u>\$2,067.50</u>

100 - 00 - 16500

2022 expense -

# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: February 7, 2023  
Statement No. 27  
Account No. 705.00099  
Page: 1

RE: GENERAL

## Fees

			Hours	
01/03/2023	JMC	Draft analysis for Mr. Sanfelippo regarding fire department personnel issue.	2.50	687.50
01/04/2023	JMC	Revise and finalize fire department personnel issue analysis for Mr. Sanfelippo.	0.80	220.00
	DGV	Review and revise draft of opinion letter to Mr. San Felippo regarding Fire Department personnel matter; conference with Attorney Macy.	1.80	585.00
01/05/2023	DGV	Finalize draft of opinion letter to Mr. San Felippo; conference with Attorney Macy.	1.30	422.50
01/09/2023	DGV	Revise letter to Chief Depies regarding status of Department employee; review related documents; conference with Attorney Blumenfield.	2.20	715.00
01/12/2023	DGV	Conference with Attorney Macy; finalize letter to Chief Depies regarding personnel matter.	1.00	325.00
01/24/2023	DGV	Conference with Mr. San Felippo regarding Fire Department personnel issue; follow up with Attorney Macy.	0.60	195.00
01/31/2023	DGV	Review documents; conference with Chief Depies.	1.30	422.50
		For Current Services Rendered	11.50	3,572.50
		Total Current Work		3,572.50
		Previous Balance		\$2,067.50
		Balance Due		<u>\$5,640.00</u>

Fire Dept personnel

100-00-52101-210

SW

# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date:  
Statement No.  
Account No.

April 5, 2023  
31  
705.00099  
Page: 1

RE: GENERAL

## Fees

			Hours	
03/06/2023	DGV	Preparation for meeting with Mr. San Felippo, Chief Depies and Attorney Macy.	1.50	487.50
03/07/2023	DGV	Preparation for and conference with Mr. San Felippo, Attorney Macy and Chief Depies regarding personnel issues and next steps; review notes; start draft of memorandum regarding next steps.	2.30	747.50
03/09/2023	DGV	Finalize draft of letter regarding return to Department and email to Chief Depies for review.	0.80	260.00
03/13/2023	DGV	Finalize draft of letter; email to Attorney Macy for review.	0.70	227.50
03/14/2023	DGV	Preparation for and conference with Mr. San Felippo, Chief Depies and Attorney Macy regarding Fire Department personnel issues; revise letter to Firefighter.	2.50	812.50
03/15/2023	DGV	Revise draft of letter; email to client and Attorney Macy for review.	0.60	195.00
03/17/2023	DGV	Conference with Dr. Childs regarding fitness for duty examination; finalize letter and email to Chief Depies for review.	1.30	422.50
03/22/2023	DGV	Review email from Chief Depies regarding reimbursement of expenses; email to Chief Depies regarding same.	0.30	97.50
03/23/2023	DGV	Preparation for and conference call with Chief Depies, Mr. San Felippo and Attorney Macy; prepare draft email for Chief Depies regarding travel expenses.	1.40	455.00
03/27/2023	DGV	Review draft correspondence to Dr. Zils from Attorney Macy; email to Attorney Macy regarding draft.	0.50	162.50
03/29/2023	DGV	Review email from Attorney Blumenfield and respond to same; conference		



## VILLAGE OF RANDOM LAKE

GENERAL

Page: 2  
04/05/2023  
Account No: 705-00099  
Statement No: 31

			Hours	
		with Dr. Childs; email to Dr. Childs; emails to and from Chief Depies; draft letter to Dr. Childs.	1.50	487.50
03/30/2023	DGV	Revise letter to Dr. Childs regarding assessment; email to Chief Depies for review; review letter from Attorney Blumenfield; email to client and Attorney Macy regarding same.	1.20	390.00
03/31/2023	DGV	Finalize fitness for duty letter and documents; email to Dr. Childs.	1.00	325.00
		For Current Services Rendered	15.60	5,070.00
		Total Current Work		5,070.00
		Previous Balance		\$672.50
		Balance Due		<u>\$5,742.50</u>

Fire Legal

100-00-52101-210

5070.00



# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: May 3, 2023  
Statement No. 33  
Account No. 705.00099  
Page: 1

RE: GENERAL

## Fees

			Hours	
04/03/2023	DGV	Draft letter to Attorney Blumenfield responding to issues raised in his earlier letter; make arrangements for delivery to Dr. Childs.	1.60	520.00
04/04/2023	DGV	Email to Chief Depies, Mr. San Felippo and Attorney Macy regarding response to Attorney Blumenfield.	0.30	97.50
04/05/2023	DGV	Review email from Chief Depies and respond to same.	0.30	97.50
04/06/2023	DGV	Conference with Chief Depies, Mr. San Felippo and Attorney Macy regarding status and to review response to Attorney Blumenfield; revise letter; email draft for review.	1.30	422.50
04/10/2023	DGV	Finalize letter to Attorney Blumenfield; various emails.	0.50	162.50
04/25/2023	DGV	Review email from Dr. Childs; email to client and Attorney Macy regarding same; review Chief Depies' response.	0.80	260.00
04/26/2023	DGV	Review email from Dr. Childs and Chief Depies regarding delay in scheduling fitness for duty exam.	0.20	65.00
		For Current Services Rendered	5.00	1,625.00
		Total Current Work		1,625.00
		Previous Balance		\$672.50
		Balance Due		<u>\$2,297.50</u>

100-00-52101-210

# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date:  
Statement No.  
Account No.

July 12, 2023  
36  
705.00099  
Page: 1

RE: GENERAL

## Fees

			Hours	
06/02/2023	DGV	Review and respond to email from Chief Depies regarding Code of Ethics.	0.30	97.50
06/05/2023	DGV	Conference with Mr. San Felippo regarding status of Fire Department issues.	0.30	97.50
06/16/2023	DGV	Emails to and from Dr. Childs regarding status; conference with Mr. San Felippo.	0.30	97.50
06/20/2023	DGV	Review Dr. Childs' fitness for duty report; research regarding confidentiality issues; email to Chief Depies for review.	1.00	325.00
	JMC	Review and analysis of HIPAA/confidentiality issues regarding fitness for duty report.	0.20	55.00
06/21/2023	DGV	Various emails regarding fitness for duty issue; conference with Attorney Macy.	0.50	162.50
06/23/2023	DGV	Preparation for and conference with client regarding fitness for duty report and next steps.	1.20	390.00
		For Current Services Rendered	3.80	1,225.00
		Total Current Work		1,225.00
		Previous Balance		\$325.00
		Balance Due		<u>\$1,550.00</u>

Fire Legal  
100-00-52101-210

# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: August 4, 2023  
Statement No. 37  
Account No. 705.00099  
Page: 1

RE: GENERAL

100-00-52101-210

Fire Personnel attorney fees

## Fees

			Hours	
07/05/2023	DGV	Review letter from Dr. Zils; draft letter regarding return to work; various emails.	0.80	260.00
07/07/2023	DGV	Prepare for and conference with Chief Depies, Mr. San Felippo and Attorney Macy; start draft of letter regarding return to work.	2.00	650.00
7/10/2023	DGV	Finalize draft of letter to Blaine Werner; email to Chief Depies for review.	0.70	227.50
07/12/2023	DGV	Review email from Attorney Macy; review email from Chief Depies; revise letter and email to Chief Depies.	0.30	97.50
07/13/2023	DGV	Email documents to Chief Depies for Werner letter.	0.50	162.50
07/19/2023	DGV	Conference with Mr. San Felippo regarding personnel issue.	0.30	97.50
07/27/2023	DGV	Review email from Chief Depies regarding status of meeting and respond to same; prepare draft of letter to B. Werner regarding rescheduling of meeting.	1.00	325.00
07/28/2023	DGV	Review email and document from Chief Depies; email to Chief Depies regarding same.	0.30	97.50
07/31/2023	DGV	Review documents and prepare for meeting; meeting with Chief Depies, Ms. San Felippo and Attorney Macy; prepare draft of letter to Blaine Werner; email to client for review.	1.80	585.00
		For Current Services Rendered	7.70	2,502.50
		Total Current Work		2,502.50
		Previous Balance		\$1,550.00
		Balance Due		<u>\$4,052.50</u>



# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: September 8, 2023  
Statement No. 40  
Account No. 705.00099  
Page: 1

RE: GENERAL

## Fees

			Hours	
08/01/2023	DGV	Finalize letter and email to Chief Depies; conference with Ms. San Felippo regarding wage and hour issue.	0.60	195.00
08/02/2023	DGV	Email to Chief Depies with revised letter; review wage and hour volunteer issue.	0.50	162.50
	LEB	Review and advise concerning application of the FLSA to volunteer fire status.	0.40	102.00
08/03/2023	DGV	Review Fire Department Fair Labor Standards Act issue.	0.40	130.00
08/07/2023	DGV	Email to Mr. San Felippo regarding Fair Labor Standards Act volunteer issue.	0.50	162.50
08/16/2023	DGV	Conference with Ms. Waala regarding former employee sick leave payback.	0.30	97.50
	DGV	Review and respond to emails from Chief Depies regarding Werner email issue.	0.40	130.00
08/23/2023	DGV	Review email from Chief Depies; draft letter to Blaine Werner regarding resignation; email to Chief for review.	0.80	260.00
		For Current Services Rendered	3.90	1,239.50
		Total Current Work		1,239.50
		Balance Due		<u>\$1,239.50</u>

100-00-51300-210 97.50  
Legal service - employees  
100-00-52101-210  
Legal Services - fire employees 1142.00



# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: October 6, 2023  
Statement No. 42  
Account No. 705.00099  
Page: 1

RE: GENERAL

Fire Legal 700-00-59640-001 (97.50)  
Village Legal 100-00-51300-210 (2192.50)

## Fees

			Hours	
09/06/2023	DGV	Review email and documents from Mr. San Felippo.	0.50	162.50
09/07/2023	DGV	Various emails regarding Fire Department personnel issues.	0.30	97.50
09/08/2023	DGV	Conference with Chief Depies, Mr. San Felippo and Attorney Macy regarding recent email from Blaine Werner, records request and follow up issues; review emails.	1.80	585.00
09/12/2023	JMC	Review and analysis of public records request from attorney for former employee.	0.30	82.50
09/13/2023	DGV	Conference with Mr. San Felippo regarding records request and involvement of attorney for carrier.	0.30	97.50
	DGV	Conference with Mr. San Felippo regarding insurance coverage for Werner matter and next steps.	0.20	65.00
	JMC	Draft correspondence to former employee's attorney acknowledging public records request.	0.40	110.00
09/14/2023	JMC	Discuss public records issues with Attorney Vliet; telephone conference with Attorney Macy regarding same.	0.20	55.00
09/15/2023	DGV	Preparation for and conference with Attorney Nelson, Attorney Macy and Mr. San Felippo regarding Blumenfield records request and other issues; review records to be provided to Attorney Nelson.	1.60	520.00
	JMC	Telephone conference with Fire Chief regarding status of public records matter.	0.10	27.50
09/18/2023	DGV	Complete review of documents to be provided to Attorney Nelson.	0.80	260.00
09/26/2023	DGV	Review email and documents from Attorney Nelson; email regarding same.	0.30	97.50
09/28/2023	DGV	Various emails from Attorney Blumenfield and Attorney Nelson regarding		

# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: November 6, 2023  
Statement No. 43  
Account No. 705.00099  
Page: 1

RE: GENERAL

## Fees

		Hours	
10/23/2023	DGV Conference with Mr. San Felippo regarding Fire Department personnel matter.	0.30	97.50
	For Current Services Rendered	0.30	97.50
	Total Current Work		97.50
	Previous Balance		\$2,290.00
	Balance Due		<u>\$2,387.50</u>

# BUELOW VETTER BUIKEMA OLSON & VLIET, LLC

20855 Watertown Road  
Suite 200  
Waukesha, WI 53186  
262-364-0300

VILLAGE OF RANDOM LAKE  
\*\*\*PERSONAL & CONFIDENTIAL\*\*\*  
ATTN: STEPHANIE WAALA  
96 RUSSELL DRIVE  
RANDOM LAKE, WI 53075

Statement Date: December 5, 2023  
Statement No. 47  
Account No. 705.00099  
Page: 1

RE: GENERAL

## Fees

		Hours	
11/15/2023	DGV Emails to and from client regarding Dr. Childs.	0.20	65.00
	For Current Services Rendered	0.20	65.00
	Total Current Work		65.00
	Balance Due		<u>\$65.00</u>

100-00-51300-210

***Fuchs & Boyle, S.C.***

Attorneys and Counselors at Law  
13500 Watertown Plank Road, Suite 100  
Elm Grove, WI 53122

Ph:(414) 257-1800

Fax:(414) 257-1510

Random Lake  
96 Russell Drive  
Random Lake, WI 53075

April 5, 2023

Attn: Clerk/Treasurer

File #: 3593-001

Inv #: 12765

Re: General

<u>Date</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
Feb-07-23	Review Complaint; Review message; Village President; email Village President; Phone call Village President	0.30	75.00
Feb-08-23	Begin Preparation of Recommendation on "4 Corners" analyses; Revise recommendation; Phone call Attorney Macy	2.40	600.00
	Review and Respond; Memorandum to Board re: New Complaint	0.30	75.00
Feb-09-23	Revise Recommendation; Phone call Attorney Macy	0.50	125.00
Feb-10-23	Legal Research and Final revise recommendation and email Village President and Attorney Macy	0.50	125.00
Mar-06-23	VB meeting re: Werner Complaint	1.50	375.00
	Phone call Macy re: settlement Agreement question; Begin draft letter re: settlement	0.40	100.00
<b>For professional services rendered</b>		<b>5.90</b>	<b>\$1,475.00</b>
<b>Total Fee &amp; Disbursements</b>			<b>\$1,475.00</b>
Previous Balance			175.00
Previous Payments			175.00

Fire Legal

100-00-52101-210



# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 9210  
Date: 01/24/2023

### Miscellaneous - V of Random Lake

Date		Total
12/13/2022	Research: Village President / Fire Department Draft Standard Operating Procedures	\$378.00
12/14/2022	Review Correspondence: Village President / Very Important	\$30.00
12/14/2022	Review Correspondence: Firefighter / Very Important	\$30.00
12/14/2022	Review Document: Doctor / Local Credentialling Agreement	\$30.00
12/14/2022	Review Document: Doctor / Chief	\$30.00
12/14/2022	Review Document: State Representative / Complaint	\$30.00
12/14/2022	Phone Conference: Village President / Very Important	\$52.50
12/14/2022	Draft Documents: Village President / Revisions to Fire Department, Draft Standard Operating Procedures	\$1,533.00
12/15/2022	Letter: Village President / Fire Department Standard Operating Procedures Review	\$378.00
12/19/2022	No Charge: Review Correspondence: Village President / Special Meeting	\$0.00
12/19/2022	Review Correspondence: Trustee / Special Meeting	\$30.00
12/19/2022	Review Correspondence: Village Clerk / Special Meeting	\$30.00
12/19/2022	No Charge: Message: Village President / Special Meeting	\$0.00
12/19/2022	Phone Conference: Village President / Special Meeting	\$77.00
12/19/2022	Phone call: Village President / Village Board Agenda, Dec 19	\$35.00
12/19/2022	Finalize Document: Village Board / Building Lease	\$77.00
12/19/2022	Letter: Village President / Building Lease, Draft	\$35.00
12/19/2022	Finalize Document: Village Board / Equipment Lease	\$52.50

12/19/2022	Letter: Village President / Equipment Lease	\$35.00
12/19/2022	Review Correspondence: Village President / Termination	\$30.00
12/19/2022	Review Document: Village President / Termination	\$30.00
12/20/2022	Phone message: Village President / Village Board Agenda, 12-19-22	\$30.00
12/20/2022	No Charge: Review Message: Village President / Village Board Agenda, Dec 19	\$0.00
12/20/2022	Phone Conference: Village President / Village Board Agenda, Dec 19	\$63.00
12/20/2022	Letter: Village President / Village Board Meeting with Medical Examiner	\$30.00
12/21/2022	Review message: Village President / Resignation	\$30.00
12/21/2022	Phone Conference: Village President / Resignation	\$70.00
12/23/2022	Review Correspondence: Attorney / Letter of December 14, 2022	\$30.00
12/23/2022	Review message: Village President / Resignation	\$30.00
12/23/2022	Phone call: Village President / Resignation	\$35.00
12/27/2022	Meeting preparation: Village Board Special	\$315.00
12/27/2022	Phone call: Labor Attorney / Background Information	\$35.00
12/27/2022	Phone message: Labor Attorney / Standard Operating Procedure	\$35.00
12/27/2022	Phone call: Labor Attorney / Tape	\$35.00
12/27/2022	Letter: Village President / Background Information	\$35.00
12/27/2022	Meeting: Village Board / Regular	\$1,155.00
12/27/2022	No Charge: Draft Document: Village Board / Outline Revised	\$0.00
12/27/2022	No Charge: Letter: Village Clerk / Outline Revised	\$0.00
12/27/2022	Letter: Village President / Documents	\$35.00
12/28/2022	Review Correspondence: Village Clerk / Recording	\$30.00
12/28/2022	Review Document: Village Clerk / Recording	\$0.00
01/03/2023	Letter: Village President / Recording	\$35.00
01/03/2023	Letter: Labor Attorney / Recording	\$42.00
01/03/2023	Phone call: Village President / Recording	\$35.00
01/04/2023	No Charge: Review Message: Labor Attorney / Status of Resignation	\$0.00
01/04/2023	Review message: Labor Attorney / Status of Resignation (2)	\$30.00
01/04/2023	Phone Conference: Labor Attorney / Status of Resignation (2)	\$52.50

**Subtotal \$5,110.50**

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 9316  
Date: 02/22/2023

### Miscellaneous - V of Random Lake

Date	Total
01/05/2023 Phone Conference: Labor Attorney / Random Lake	\$84.00
01/05/2023 Review Correspondence: Labor Attorney / Random Lake	\$30.00
01/05/2023 Review Document: Labor Attorney / Random Lake	\$35.00
01/05/2023 Phone Conference: Labor Attorney / Random Lake	\$84.00
01/07/2023 No Charge: Review Correspondence: Village President / Separation Agreement	\$0.00
01/07/2023 Review Document: Village President / Separation Agreement	\$42.00
01/07/2023 Draft Documents: Village Board / Separation Agreement	\$210.00
01/07/2023 Letter: Village President / Separation Agreement	\$35.00
01/11/2023 Review message: Village President / Ordinance	\$30.00
01/11/2023 Phone Conference: Village President / Ordinance, Special Meeting, Etc.	\$147.00
01/11/2023 Review Correspondence: Labor Attorney / Random Lake	\$30.00
01/11/2023 Review Document: Labor Attorney / Random Lake	\$35.00
01/11/2023 Letter: Labor Attorney / Random Lake	\$35.00
01/12/2023 Review Correspondence: Labor Attorney / Random Lake	\$30.00
01/12/2023 Letter: Labor Attorney / Random Lake	\$35.00
01/12/2023 Phone Conference: Labor Attorney / Random Lake	\$52.50
01/12/2023 Review Correspondence: Village President / Clarification	\$30.00
01/12/2023 Review Document: Village President / Clarification	\$30.00
01/12/2023 Review Correspondence: Labor Attorney / Fire Department Personnel Issue	\$30.00



01/12/2023	Review Document: Labor Attorney / Fire Department Personnel Issue	\$30.00
01/12/2023	Letter: Village President / Fire Department Personnel Issue	\$35.00
01/12/2023	Phone Conference: Labor Attorney / Fire Department Personnel Issues	\$42.00
01/13/2023	Review Correspondence: Village President / Legal Representative	\$30.00
01/13/2023	Review Correspondence: Requester / Legal Representation	\$30.00
01/13/2023	Research: Village Board / Legal Representation	\$30.00
01/13/2023	Research: Village President / Request for legal representation; Wis. Stats. 895.46	\$252.00
01/16/2023	No Charge: Review Message: Village President / Village Board Meeting, Jan 19	\$0.00
01/16/2023	No Charge: Phone Message: Village President / Village Board Meeting, Jan 19	\$0.00
01/16/2023	Review Correspondence: Village President / Fire Department Personnel Issue	\$30.00
01/16/2023	Letter: Village President / Fire Department Personnel Issue	\$35.00
01/16/2023	Phone call: Village President / Meetings	\$35.00
01/16/2023	Letter: Village President / Legal recommendations re request for legal representation	\$35.00
01/18/2023	Review Correspondence: Village President / Letter from Department of Revenue	\$30.00
01/18/2023	Review Correspondence: Village President / Letter from Department of Revenue	\$30.00
01/18/2023	Review Correspondence: Attorney / Letter from Department of Revenue	\$30.00
01/18/2023	Review Correspondence: Firefighter / Letter from Department of Revenue	\$30.00
01/18/2023	Letter: Village President / Letter from Department of Revenue	\$35.00
01/19/2023	Meeting preparation	\$315.00
01/19/2023	Review Correspondence: Village President / Fire Department Agreement (2)	\$30.00
01/19/2023	Letter: Village President / Fire Department Agreement (2)	\$70.00
01/19/2023	Draft Documents: Village Board / Fire Department Agreement	\$42.00
01/19/2023	Review Document: Village President / Charges	\$30.00
01/19/2023	Research: Village Board / Charges	\$52.50
01/19/2023	Letter: Village President / Charges	\$35.00
01/19/2023	Review Document: Village Clerk / Village Board Agenda, Special, Jan 19	\$30.00
01/19/2023	Review Document: Village President / Village Board Documents, Jan 29	\$35.00
01/19/2023	Review Document: Trustee / Fire Department Budget	\$30.00
01/19/2023	Meeting: Village President, Fire Chief / Outstanding Matters	\$210.00
01/19/2023	Meeting: Village Board / Special	\$940.00



01/19/2023	No Charge: Draft Document: Village Board / Outline, Red Lined	\$0.00
01/19/2023	No Charge: Draft Document: Village Board / Outline, Clean	\$0.00
01/19/2023	No Charge: Letter: Village President / Outline	\$0.00
01/23/2023	Review Correspondence: Fire Fighter / Termination	\$30.00
01/23/2023	Review Correspondence: Fire Chief / Termination	\$30.00
01/23/2023	Review Correspondence: Village President / Termination	\$30.00
01/23/2023	Letter: Village President / Termination	\$35.00
01/24/2023	No Charge: Review message: Village President / Outstanding issues	\$0.00
01/24/2023	Phone Conference: Village President / Status outstanding issues	\$42.00
01/24/2023	Phone Conference: Labor Attorney / Status outstanding issues	\$42.00
01/24/2023	Review Correspondence: Village Clerk / Snow plowing ordinance	\$30.00
01/24/2023	Review Document: Village Clerk / Snow plowing ordinance (3)	\$35.00
01/24/2023	Research: Village Bpard / Snow plowing ordinance	\$30.00
01/24/2023	Research: Village Clerk / Snow & Ice Removal Ordinance	\$147.00
01/25/2023	Review Correspondence: Village Clerk / Upcoming Village Board meeting	\$30.00
01/25/2023	Letter: Village Clerk / Upcoming Village Board meeting	\$35.00
01/25/2023	Draft Documents: Village Clerk / Redline version of Snow & Ice Removal Ordinance	\$147.00
01/25/2023	Correspondence: Village Clerk / Legal recommendations re Snow & Ice Removal Ordinance	\$105.00
01/27/2023	No Charge: Review Message: Village President / Outstanding Fire Department Matters	\$0.00
01/27/2023	Phone Conference: Village President / Outstanding Fire Department Matters	\$105.00
01/31/2023	Review Correspondence: Village President / Response to Dr. Zills Email (6)	\$90.00
01/31/2023	Review Correspondence: Trustee / Response to Dr. Zills Email	\$30.00
01/31/2023	Letter: Village President / Response to Dr. Zills Email (5)	\$105.00
01/31/2023	No Charge: Review Message: Village President / Outstanding Village Matters	\$0.00
01/31/2023	No Charge: Phone Message: Village President / Outstanding Village Matters	\$0.00
01/31/2023	Review Correspondence: Village President / SOG Final Draft	\$30.00
01/31/2023	Review Correspondence: Fire Chief / SOG Final Draft	\$30.00
01/31/2023	Review Document: Village President / SOG Final Draft	\$30.00
01/31/2023	Research: Village Board / SOG Final Draft	\$30.00

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 9542  
Date: 03/28/2023

### Fire

Date		Total
02/08/2023	No Charge: Review Message: Hearing Examiner / Complaint	\$0.00
02/08/2023	No Charge: Phone Message: Hearing Examiner / Complaint	\$0.00
02/08/2023	Phone Conference: Hearing Examiner / Complaint, Background Information	\$52.50
02/09/2023	Review Correspondence: Hearing Examiner / Complaint (2)	\$60.00
02/09/2023	Review Document: Hearing Examiner / Complaint, Background Information	\$105.00
02/09/2023	Phone Conference: Hearing Examiner / Complaint	\$52.50
02/09/2023	Phone message: Village President / Complaint	\$35.00
02/10/2023	Review Correspondence: Hearing Examiner / Recommendation	\$30.00
02/10/2023	Review Document: Hearing Examiner / Recommendation	\$30.00
02/10/2023	Phone Conference: Village President / Updates	\$105.00
02/20/2023	Review message: Village President / Fire Department Updates	\$30.00
02/20/2023	Phone call: Village President / Fire Department Updates	\$35.00
02/20/2023	Letter: Village President / Fire Department Updates	\$35.00
02/26/2023	Review Correspondence: Village President / Termination	\$30.00
02/26/2023	Review Correspondence: Firefighter / Termination	\$30.00
02/26/2023	Review Document: Firefighter / Fire Commission Letter	\$30.00
02/26/2023	Review Document: Firefighter / Employee Handbook	\$30.00
02/26/2023	Review Document: Firefighter / Fire Commission Letter	\$30.00
02/26/2023	Review Document: Firefighter / Settlement	\$30.00



02/26/2023	Review Document: Firefighter / Termination	\$30.00
02/26/2023	Review Correspondence: Labor Attorney	\$30.00
02/26/2023	Review Correspondence: Fire Chief	\$30.00
02/26/2023	Letter: Labor Attorney	\$35.00
02/27/2023	Review Correspondence: Labor Attorney / Zoom Call	\$30.00
02/27/2023	Review Correspondence: Fire Chief / Zoom Call	\$30.00
02/27/2023	Review Correspondence: Labor Attorney / Strategy Session	\$30.00
03/02/2023	Review Correspondence: Hearing Examiner / 03-06-23 Meeting	\$30.00
03/03/2023	Review Document: Village President / Fire Department Revised Standard Operating Procedure	\$483.00
03/03/2023	Draft Documents: Village President / Fire Department Standard Operating Procedure Review	\$273.00
03/05/2023	Research: Village Board / Fire Department Standard Operating Procedure	\$105.00
03/06/2023	Phone call: Hearing Examiner / Closed Session	\$35.00
03/07/2023	Review message: Village President / Outstanding Matters	\$30.00
03/07/2023	Phone call: Village President / Outstanding Matters	\$35.00
03/07/2023	Meeting: Village President, Fire Chief, Labor Attorney / Outstanding Issues	\$262.50
03/07/2023	Phone call: Hearing Examiner / Outstanding Issues	\$35.00
03/07/2023	Review Correspondence: Village President / Shoot Up	\$30.00
03/07/2023	Review Document: Village President / Shoot Up	\$35.00
03/07/2023	Review Correspondence: Village President / Termination	\$30.00
03/07/2023	Review Document: Village President / Memorandum	\$30.00
03/07/2023	Review Document: Village President / Employee Handbook	\$30.00
03/07/2023	Review Document: Village President / Resignation Letter	\$30.00
03/07/2023	Review Document: Village President / Settlement Agreement	\$30.00
03/07/2023	Review Document: Village President / Termination	\$30.00
03/07/2023	Research: Village Board / Termination	\$42.00
03/08/2023	Review Correspondence: Hearing Examiner / Settlement Agreement	\$30.00
03/08/2023	Review Document: Hearing Examiner / Settlement Agreement	\$30.00
03/08/2023	Research: Hearing Examiner / Settlement Agreement	\$63.00

**Subtotal** **\$2,663.50**

**Miscellaneous - V of Random Lake**

<b>Date</b>		<b>Total</b>
02/07/2023	Review Correspondence: Village Clerk / Snow & Ice Removal Ordinance	\$30.00
02/07/2023	Research: Village Board / Snow & Ice Removal Ordinance	\$30.00
02/08/2023	Research: Village Clerk / Snow ordinance revised terms	\$105.00
02/09/2023	Draft Documents: Village Clerk / Second draft of snow ordinance revised terms	\$105.00
02/09/2023	Letter: Village Clerk / Legal recommendations re snow ordinance revised terms	\$35.00
03/02/2023	Review Correspondence: Village Clerk / 03-06-23 Meeting	\$30.00
03/02/2023	Review Document: Village Clerk / Village Board Agenda, 03-06-23	\$30.00
03/02/2023	Letter: Village Clerk / 03-06-23 Meeting	\$35.00
03/06/2023	Letter: Village Clerk / 03-06-23 Meeting	\$35.00
03/06/2023	Meeting: Village Board / Regular	\$126.00
<b>Subtotal</b>		<b>\$561.00</b>

**Subtotal**      **\$3,224.50**  
**Total Legal Services**      **\$3,224.50**

Fire Legal

100-00-52101-210

2643.50

village legal

100-00-51300-210

561.00



# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 9768  
Date: 04/27/2023

### Fire

Date		Total
03/09/2023	Review message: Hearing Examiner / Letter	\$30.00
03/09/2023	Letter: Hearing Examiner / Letter	\$30.00
03/09/2023	Letter: Village President / Termination	\$35.00
03/09/2023	Review Correspondence: Hearing Examiner / Letter	\$30.00
03/12/2023	Review Correspondence: Hearing Examiner / Complaint	\$30.00
03/12/2023	Review Document: Hearing Examiner / Complaint	\$30.00
03/13/2023	Phone call: Labor Attorney / Status of Outstanding Issues	\$35.00
03/14/2023	Review Correspondence: Labor Attorney / Zoom Meeting	\$30.00
03/14/2023	Review Correspondence: Labor Attorney / Letter (2)	\$60.00
03/14/2023	Review Document: Labor Attorney / Letter (2)	\$60.00
03/14/2023	Phone call: Labor Attorney / Letter	\$35.00
03/14/2023	Phone Conference: Village President, Fire Chief, Labor Attorney / Outstanding Issues	\$273.00
03/14/2023	Review Correspondence: Fire Chief / Follow-up Meeting	\$30.00
03/14/2023	Review Correspondence: Labor Attorney / Follow-up Meeting (2)	\$60.00
03/14/2023	Letter: Labor Attorney / Follow-up Meeting (2)	\$70.00
03/15/2023	Review Correspondence: Labor Attorney / Revised Letter (2)	\$60.00
03/15/2023	Review Document: Labor Attorney / Revised Letter	\$42.00
03/15/2023	Review Correspondence: Fire Chief / Follow-up Meeting	\$30.00
03/15/2023	Review Correspondence: Fire Chief / Today's Meeting	\$30.00

03/15/2023	Letter: Fire Chief / Today's Meeting	\$35.00
03/15/2023	Review Correspondence: Fire Chief / Revised Letter	\$30.00
03/15/2023	Letter: Labor Attorney / Revised Letter	\$35.00
03/15/2023	Review Correspondence: Village President / Revised Letter	\$30.00
03/15/2023	Review Correspondence: Village Chief / Follow-up Meeting	\$30.00
03/15/2023	Review Correspondence: Labor Attorney / Follow-up Meeting	\$30.00
03/16/2023	Review Correspondence: Fire Chief / Today's Meeting	\$30.00
03/16/2023	Review Correspondence: Fire Chief / Revised Letter	\$30.00
03/19/2023	Review Correspondence: Labor Attorney / Revised Letter (2)	\$30.00
03/19/2023	Review Document: Labor Attorney / Revised Letter	\$30.00
03/19/2023	Review Correspondence: Village President / Revised Letter	\$30.00
03/19/2023	Review Correspondence: Fire Chief / Revised Letter	\$30.00
03/20/2023	Review Correspondence: Fire Chief	\$30.00
03/20/2023	Letter: Fire Chief	\$35.00
03/20/2023	Review Correspondence: Fire Chief / Acknowledgment of Letter	\$30.00
03/21/2023	No Charge: Review Message: Village President / Potential Litigation	\$0.00
03/21/2023	No Charge: Phone Message: Village President / Potential Litigation	\$0.00
03/21/2023	Phone Conference: Village President / Potential Litigation	\$122.50
03/22/2023	Review Correspondence: Labor Attorney / Acknowledgment	\$30.00
03/23/2023	Phone Conference: Village President, Fire Chief, Labor Attorney / Status of Outstanding Matters	\$105.00
03/23/2023	No Charge: Message: Village President / Status of Outstanding Matters	\$0.00
03/23/2023	No Charge: Phone Call: Village President / Status of Outstanding Matters	\$0.00
03/23/2023	Research: Village Board / Dr. Zils Directives	\$210.00
03/23/2023	Draft Documents: Dr. Zils / Directives	\$84.00
03/23/2023	Letter: Village President, Labor Attorney, Fire Chief / Zils Directives	\$35.00
03/23/2023	Review Correspondence: Labor Attorney / Draft Response	\$30.00
03/23/2023	Review Correspondence: Village President / Zils Letter	\$30.00
03/23/2023	Review Correspondence: Labor Attorney / Meeting	\$30.00
03/24/2023	Review Correspondence: Fire Chief / Draft Response	\$30.00



03/24/2023	Review Correspondence: Fire Chief / Draft Letter	\$30.00
03/25/2023	Letter: Labor Attorney / Draft Letter	\$35.00
03/27/2023	Review Correspondence: Labor Attorney / Draft Letter	\$30.00
03/27/2023	Letter: Village President, Fire Chief / Draft Letter (2)	\$70.00
03/27/2023	Review Correspondence: Fire Chief / Draft Letter	\$30.00
03/27/2023	Review Correspondence: Village President / Draft Letter	\$30.00
03/27/2023	Review Correspondence: Village President / Draft Letter, Email	\$30.00
03/27/2023	Letter: Medical Director / Request	\$35.00
03/29/2023	Review Correspondence: Labor Attorney / Firefighter Job Description	\$30.00
03/30/2023	Review Correspondence: Fire Chief / Firefighter Job Description	\$30.00
03/30/2023	Review Correspondence: Fire Chief / Firefighter Job Description	\$30.00
03/30/2023	Review Document: Fire Chief / Firefighter Job Description	\$30.00
03/30/2023	Review Correspondence: Labor Attorney / Letter	\$30.00
03/30/2023	Review Document: Labor Attorney / Letter	\$30.00
03/30/2023	Letter: Labor Attorney / Letter	\$35.00
03/30/2023	Letter: Village President / Letter	\$35.00
03/30/2023	Phone Conference: Village President / Letter	\$42.00
03/30/2023	Letter: Labor Attorney / Letter	\$105.00
03/30/2023	Review Correspondence: Fire Chief / Letter	\$30.00
04/04/2023	Review Correspondence: Labor Attorney / Response Letter	\$30.00
04/04/2023	Review Document: Labor Attorney / Response Letter	\$30.00
04/04/2023	Research: Village Board / Response Letter	\$42.00
04/04/2023	Letter: Labor Attorney / Response Letter	\$35.00
04/05/2023	Review Correspondence: Fire Chief / Response Letter	\$30.00
04/05/2023	Review Correspondence: Labor Attorney / Response Letter	\$30.00
04/05/2023	Review Correspondence: Village President / Response Letter	\$30.00

**Subtotal** **\$3,115.50**

### Miscellaneous - V of Random Lake

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 9948  
Date: 05/24/2023

### Fire

100-00-52101-210

Date		Total
04/06/2023	Phone Conference: Village President, Fire Chief, Labor Attorney / Response Letter	\$140.00
04/06/2023	Review Correspondence: Labor Attorney / Response Letter	\$30.00
04/06/2023	Review Document: Labor Attorney / Response Letter	\$30.00
04/07/2023	Review Correspondence: Fire Chief / Revised Letter	\$30.00
04/11/2023	Review Correspondence: Labor Attorney / Letter	\$30.00
04/11/2023	Review Document: Labor Attorney / Letter	\$30.00
04/20/2023	Review Correspondence: Medical Director / Request	\$30.00
04/20/2023	Letter: Medical Director / Request	\$35.00
04/20/2023	Letter: Village President, Fire Chief / Request	\$35.00
04/20/2023	Review Correspondence: Fire Chief / Request	\$30.00
04/25/2023	Review Correspondence: Labor Attorney / Werner	\$30.00
04/25/2023	Review Correspondence: Doctor / Werner	\$30.00
04/25/2023	Review Correspondence: Fire Chief / Werner	\$30.00
Subtotal		\$510.00

### Miscellaneous - V of Random Lake

100-00-51300-210

Date		Total
04/06/2023	Phone Conference: Village President / Village Board Matters	\$70.00



Invoice # 9948 - 05/24/2023

04/06/2023 Phone call: Village President / Potential Conflict

\$35.00

**Subtotal**

**\$105.00**

**Subtotal**

**\$615.00**

**Total Legal Services**

**\$615.00**

<b>Date</b>		<b>Total</b>
03/12/2023	Research: Village Board / Conflict of Interest	\$52.50
03/15/2023	Research: Village Clerk / Question raised Schilling Schu Developer's Agreement, review original Development Agreement, conversations with Sheboygan County Economic Development Corporation	\$378.00
03/17/2023	Research: Village President / Trustee conflict situation and participation in closed session, Wis. Stats. Sections 17.13(2) and 19.59	\$525.00
03/20/2023	Draft Documents: Village Clerk / Draft amended Agreement	\$210.00
03/20/2023	Correspondence: Village Clerk / Legal recommendations re questions raised regarding Schilling Schu Developer's Agreement	\$105.00
03/24/2023	Research: Village President / DOJ Open Records Compliance Guide re Village Trustees speaking during public comment; League guidance re open meetings public comment; case law and Wis. Stats. regarding public comment input by governing body	\$273.00
03/24/2023	Correspondence: Village President / Legal recommendations re Village Trustees speaking during public comment	\$105.00
03/25/2023	Research: Village Board / Conflict of Interest	\$105.00
03/27/2023	Research: Village President / Trustee conflict situation and participation in closed session	\$105.00
03/27/2023	Correspondence: Village President / Legal recommendations re Trustee conflict situation	\$84.00
03/27/2023	Research: Village President / Negative quorum case law, statutes, attorney general opinions	\$168.00
03/27/2023	Research: Village President / Open meetings case law, statutes	\$126.00
03/27/2023	Correspondence: Village President / Legal recommendations regarding negative quorum	\$84.00
03/30/2023	Research: Village President / Village Trustee role as Fire Commission, 2019 Handbook for Wisconsin Police and Fire Commission	\$735.00
03/30/2023	Correspondence: Village President / Legal recommendations re Village Trustee role as Fire Commission	\$105.00
04/02/2023	Letter: Village President / Random Lake Projects	\$35.00
<b>Subtotal</b>		<b>\$3,195.50</b>

**TID 4**

<b>Date</b>		<b>Total</b>
03/09/2023	Review Correspondence: Village Clerk / Developer Repayment	\$30.00
03/09/2023	Review Correspondence: City Representative / Developer Repayment	\$30.00
03/09/2023	Review Document: Village Clerk / Development Agreement	\$30.00

03/09/2023 Research: Village Board / Developer's Repayment

\$30.00

**Subtotal**

**\$120.00**

**Subtotal**

**\$6,431.00**

**Total Legal Services**

**\$6,431.00**

100-00-52101-210 Fire Dept Legal - 3115.50  
100-00-51300-210 Village Legal - 3195.50  
401-00-51300-217 TID 4 Legal - 120.00

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 10077  
Date: 06/29/2023

### Fire

Date		Total
05/07/2023	Review Correspondence: Village President / Letter and Meeting	\$30.00
05/07/2023	Review Correspondence: Trustee / Letter and Meeting	\$30.00
05/07/2023	Review Correspondence: Firefighter / Letter and Meeting	\$30.00
05/07/2023	Review Document: Firefighter / Letter and Meeting (3)	\$30.00
05/09/2023	Research: Village President / Employment concerns	\$399.00
05/10/2023	Research: Village President / Employment concerns	\$63.00
05/11/2023	Draft Documents: Work on Draft Letter: Village President / Meeting	\$42.00

Subtotal \$624.00

Total \$624.00

100-00-52101-210



# Municipal LAW

& L I T I G A T I O N G R O U P

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 10247  
Date: 07/27/2023

### Fire

Date		Total
06/16/2023	Phone call: Village President / Werner Complaint	\$35.00
06/21/2023	Review Correspondence: Labor Attorney / Update (2)	\$30.00
06/21/2023	Review Correspondence: Fire Chief / Update (2)	\$30.00
06/21/2023	Review Correspondence: Village President / Update (2)	\$30.00
06/21/2023	Letter: Labor Attorney / Update	\$35.00
06/21/2023	Phone Conference: Labor Attorney / Update	\$52.50
06/21/2023	Review Correspondence: Labor Attorney / Fire Department Conference Call	\$30.00
06/23/2023	Phone Conference: Village President, Fire Chief, Labor Attorney / Fire Department Issue	\$157.50
06/29/2023	Draft Documents: Fire Chief / SOP Comment	\$210.00
06/29/2023	Letter: Village President, Fire Chief / SOP Comment	\$35.00
07/03/2023	Review Correspondence: Medical Examiner / Evaluation	\$30.00
07/03/2023	Review Document: Medical Examiner / Evaluation	\$30.00
07/05/2023	Review Correspondence: Labor Attorney / Letter (2)	\$60.00
07/05/2023	Review Document: Labor Attorney / Letter	\$30.00
07/05/2023	Review Correspondence: Fire Chief / Letter	\$30.00
07/05/2023	Review Correspondence: Village President / Letter	\$30.00
07/05/2023	Letter: Labor Attorney / Letter (2)	\$35.00
07/05/2023	Review Correspondence: Labor Attorney / Invitation	\$30.00

**Subtotal**      **\$920.00**

**Miscellaneous - V of Random Lake**

<b>Date</b>		<b>Total</b>
06/13/2023	Phone Conference: Village President / Outstanding Village Matters	\$87.50
07/03/2023	Phone call: Village President / Village Clerk Duties	\$35.00
	<b>Subtotal</b>	<b>\$122.50</b>

**Subtotal**      **\$1,042.50**

**Total Legal Services**      **\$1,042.50**

fire legal

100-00-52101-210

920.00

village legal

100-00-51300-210

122.50

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 10419  
Date: 08/24/2023

### Fire

100-00-52101-210

Date		Total
07/07/2023	Meeting: Village President, Fire Chief, Labor Attorney / Firefighter Meeting	\$175.00
07/10/2023	Review Correspondence: Labor Attorney / Draft Letter	\$30.00
07/10/2023	Review Document: Labor Attorney / Draft Letter	\$35.00
07/10/2023	Letter: Labor Attorney / Draft Letter	\$35.00
07/11/2023	Review Correspondence: Fire Chief / Draft Letter	\$30.00
07/12/2023	Review Correspondence: Labor Attorney / Draft Letter, Revised	\$30.00
07/12/2023	Review Document: Labor Attorney / Draft Letter, Revised	\$30.00
07/13/2023	Review Document: Fire Chief / Draft Letter Attachments	\$30.00
07/13/2023	Review Correspondence: Labor Attorney / Draft Letter Attachments	\$30.00
07/13/2023	Review Document: Labor Attorney / Draft Letter Attachments (4)	\$30.00
07/25/2023	Review message: Village President / Fire Department Matters	\$30.00
07/25/2023	Phone message: Village President / Fire Department Matters	\$35.00
07/26/2023	Review Document: Village President / Outstanding Issues (3)	\$30.00
07/26/2023	Phone Conference: Village President / Outstanding Issues	\$84.00
07/26/2023	No Charge: Phone Message / Village President / Fire Department Matters	\$0.00
07/26/2023	Review Correspondence: Fire Chief / Blaine Werner	\$30.00
07/27/2023	Review Correspondence: Labor Attorney / Blaine Werner (2)	\$60.00
07/27/2023	Review Correspondence: Fire Chief / Blaine Werner	\$30.00
07/27/2023	Letter: Fire Chief / Blaine Werner	\$35.00



07/27/2023	Review Correspondence: Village President / Blaine Werner	\$30.00
07/27/2023	Letter: Village President / Blaine Werner	\$35.00
07/27/2023	Review Document: Labor Attorney / Blaine Werner	\$30.00
07/28/2023	Review Correspondence: Labor Attorney / Blaine Werner	\$30.00
07/28/2023	Review Correspondence: Fire Chief / Envelope (2)	\$60.00
07/28/2023	Review Document: Fire Chief / Envelope	\$30.00
07/28/2023	Review Correspondence: Labor Attorney / Envelope	\$30.00
07/28/2023	Letter: Fire Chief / Envelope	\$35.00
07/31/2023	Review Correspondence: Labor Attorney / Telephone Conference	\$30.00
07/31/2023	Review Correspondence: Fire Chief / Telephone Conference	\$30.00
07/31/2023	Review Correspondence: Labor Attorney / Random Lake Fire	\$30.00
07/31/2023	Review Correspondence: Village President / Trustee	\$30.00
07/31/2023	Review Correspondence: Blaine Werner / Trustee	\$30.00
07/31/2023	Review Correspondence: Village President / Response	\$30.00
07/31/2023	Review Correspondence: Blaine Werner / Response	\$30.00
07/31/2023	Phone Conference: Village President, Fire Chief, Labor Attorney / Random Lake Fire	\$175.00
07/31/2023	Phone call: Village President / Outstanding Village Matters	\$35.00
08/01/2023	Review Correspondence: Labor Attorney / Draft Letter	\$30.00
08/01/2023	Review Document: Labor Attorney / Draft Letter	\$30.00
08/01/2023	Letter: Labor Attorney / Draft Letter	\$35.00
08/01/2023	Review Correspondence: Fire Chief / Draft Letter	\$30.00
08/02/2023	Review Correspondence: Labor Attorney / Final Letter	\$30.00
08/02/2023	Review Document: Labor Attorney / Final Letter	\$30.00
08/02/2023	Review Correspondence: Fire Chief / Final Letter	\$30.00

**Subtotal** **\$1,704.00**

**Miscellaneous - V of Random Lake**

100-00-51300-210

Date		Total
07/11/2023	Review message: Village President / Outstanding Village Matters	\$30.00



07/11/2023	No Charge: Phone Message: Village President / Outstanding Village Matters	\$0.00
07/11/2023	Phone Conference: Village President / Outstanding Village Matters	\$147.00
07/12/2023	Review Correspondence: Village Clerk / Updated Notification	\$30.00
07/12/2023	Review Document: Village Clerk / Updated Notification	\$30.00
07/12/2023	Letter: Village Clerk / Updated Notification	\$35.00
07/13/2023	Research: Village President / Notice of change of address of sex offender Anthony Steinmetz; Village Code Sections 1-13, 24-38, 24-39, 24-40, 24-41	\$168.00
07/14/2023	Correspondence: Village President / Legal recommendations re change of address of sex offender Anthony Steinmetz	\$147.00
07/19/2023	No Charge: Review Message: Village President / Outstanding Village Matters	\$0.00
07/19/2023	Phone Conference: Village President / Outstanding Village Matters	\$63.00
07/19/2023	Letter: Village President / Zoom Meeting Dates	\$30.00
07/24/2023	No Charge: Review message: Village President / Liquor License Issues	\$0.00
07/24/2023	Phone Conference: Village President / Liquor License Issues	\$105.00
07/24/2023	Research: Village Board / Liquor License Law	\$42.00
07/24/2023	Review Correspondence: Village Clerk / Meeting Recording	\$30.00
07/24/2023	Research: Village Board / Meeting Recording	\$30.00
07/24/2023	Review Correspondence: Village Clerk / Operator License	\$30.00
07/24/2023	Review Document: Village Clerk / Operator License	\$30.00
07/24/2023	Research: Village Board / Operator License	\$30.00
07/26/2023	Letter: Fire Chief / Blaine Werner	\$35.00
07/26/2023	Research: Village Clerk / Records retention requirements for recording of meeting; Wis. Stats. Section 19.21(7)	\$399.00
07/26/2023	Letter: Village Clerk / Legal recommendations re change of records retention requirements for recording of meeting	\$35.00
07/27/2023	Research: Village Clerk / Operator license of Jennifer Schmitz; Wis. Stats. Sections 125.10, 125.17	\$399.00
07/27/2023	Correspondence: Village Clerk / Legal recommendations re operator license of Jennifer Schmitz	\$105.00
<b>Subtotal</b>		<b>\$1,950.00</b>
<b>Subtotal</b>		<b>\$3,654.00</b>
<b>Total Legal Services</b>		<b>\$3,654.00</b>

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 10669  
Date: 09/28/2023

### Fire

Date		Total
08/03/2023	Letter: Village President / Standard Operating Procedure	\$35.00
08/15/2023	Review Correspondence: Fire Chief / E-mail	\$30.00
08/16/2023	Review Correspondence: Labor Attorney / Email	\$30.00
08/16/2023	Review Correspondence: Fire Chief / Email	\$30.00
08/16/2023	Letter: Fire Chief / Email	\$35.00
08/22/2023	Review Correspondence: Fire Chief / E-mail	\$30.00
08/23/2023	Review Correspondence: Labor Attorney / Email (2)	\$30.00
08/23/2023	Review Document: Labor Attorney / Email	\$30.00
08/23/2023	Review Correspondence: Fire Chief / Email	\$30.00
08/27/2023	Phone call: Village President / Status of Firefighter	\$35.00
09/05/2023	Review Correspondence: Village President / Request for Hearing	\$30.00
09/05/2023	Review Correspondence: Mr. Werner / Request for Hearing	\$30.00
09/05/2023	Review Document: Mr. Werner / Request for Hearing (3)	\$30.00
09/05/2023	Letter: Village President / Request for Hearing	\$35.00
09/06/2023	Review Correspondence: Labor Attorney / Request for Hearing (3)	\$30.00
09/06/2023	Review Correspondence: Village President / Request for Hearing	\$30.00
09/06/2023	Review Correspondence: Fire Chief / Request for Hearing	\$30.00
09/06/2023	Letter: Labor Attorney / Request for Hearing (2)	\$30.00
09/06/2023	Review Correspondence: Labor Attorney / Blaine Werner	\$30.00

**Subtotal**                      **\$590.00**

**Miscellaneous - V of Random Lake**

<b>Date</b>		<b>Total</b>
08/11/2023	Review message: Village President / Sex Offender Appeal	\$30.00
08/11/2023	No Charge: Phone Message: Village President / Sex Offender Appeal	\$0.00
08/11/2023	Phone call: Village President / Sex Offender Appeal	\$35.00
08/11/2023	Research: Village Board / Sex Offender Appeal Procedure	\$63.00
08/11/2023	Letter: Village President / Sex Offender Appeal Procedure	\$35.00
08/27/2023	No Charge: Review Message: Village President	\$0.00
08/27/2023	No Charge: Phone Message: Village President	\$0.00
08/27/2023	Phone call: Village President / Security	\$35.00
09/06/2023	Letter: Village Board / 2023 Wisconsin Act 12	\$35.00
09/06/2023	Draft Documents: Village Board / Memorandum - Wisconsin Statutes Section 66.0441	\$30.00
09/06/2023	No Charge: Village Board / Memorandum - Wisconsin Legislative Council Act 12 memo	\$0.00
	<b>Subtotal</b>	<b>\$263.00</b>

**Subtotal**                      **\$853.00**  
**Total Legal Services**                      **\$853.00**

Fire Dept Legal

700-00-52650-007

Village Legal

100-00-51300-210



# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 10851  
Date: 10/24/2023

### Fire

Date		Total
09/07/2023	Review Correspondence: Village President / Request for Hearing	\$30.00
09/07/2023	Review Correspondence: Fire Chief / Request for Hearing	\$30.00
09/08/2023	Meeting: Village President, Fire Chief, Labor Attorney / Werner	\$210.00
09/08/2023	Phone call: Village Clerk / Record Request	\$35.00
09/08/2023	Letter: Village President / Request for Hearing	\$35.00
09/08/2023	Review Correspondence: Village Clerk / Open Records Request	\$30.00
09/08/2023	Review Document: Village Clerk / Open Records Request	\$30.00
09/08/2023	Research: Village Clerk / Open Records Request	\$30.00
09/08/2023	Review Correspondence: Village Clerk / Records Request	\$30.00
09/08/2023	Research: Village Clerk / Records Request	\$30.00
09/08/2023	Phone call: Village President / Records Request	\$35.00
09/08/2023	Review Correspondence: Fire Chief / Open Records Request	\$30.00
09/08/2023	Review Document: Fire Chief / Open Records Request	\$30.00
09/11/2023	Review Correspondence: Village President / Claim	\$30.00
09/11/2023	Review message: Village President / Claim	\$30.00
09/11/2023	Research: Village Board / Insurance Company Involvement	\$42.00
09/12/2023	Review Correspondence: Labor Attorney / Records Request	\$30.00
09/12/2023	Phone call: Village President / Insurance Counsel	\$35.00
09/12/2023	Review Correspondence: Labor Attorney / Records Request (2)	\$60.00

09/12/2023	Research: Village Clerk / Open records request of Charles Blumenfield; question regarding personal text messages	\$252.00
09/12/2023	Correspondence: Village Clerk / Legal recommendations re open records request of Charles Blumenfield; question regarding personal text messages	\$84.00
09/12/2023	Research: Village Clerk / Open records request of Charles Blumenfield	\$63.00
09/12/2023	Draft Documents: Village Clerk / Proposed initial response to open records request of Charles Blumenfield	\$42.00
09/13/2023	Review Correspondence: Labor Attorney / Public Records Request	\$30.00
09/13/2023	Review Document: Labor Attorney / Public Records Request	\$30.00
09/13/2023	Review Correspondence: Attorney / Public Records Request	\$30.00
09/13/2023	Letter: Village President / Public Records Request	\$35.00
09/13/2023	Phone call: Village President / Public Records Request	\$35.00
09/14/2023	Review Correspondence: Village President / Request (2)	\$60.00
09/14/2023	Review Correspondence: Insurance Counsel / Request (2)	\$60.00
09/14/2023	Letter: Village President / Request (2)	\$70.00
09/14/2023	Review Correspondence: Labor Attorney / Request (3)	\$60.00
09/14/2023	Phone call: Labor Attorney / Open Records Request	\$35.00
09/15/2023	Phone Conference: Village President, Insurance Attorney, Labor Attorney / Public Records Request	\$189.00
09/15/2023	Letter: Insurance Attorney / Public Records Request	\$35.00
09/15/2023	No Charge: Review Correspondence: Insurance Attorney / Initial Response	\$0.00
09/18/2023	Review Correspondence: Village President / Random Lake Fire Department Report	\$30.00
09/18/2023	Review Correspondence: Attorney / Random Lake Fire Department Report	\$30.00
09/18/2023	Review Document: Attorney / Random Lake Fire Department Report	\$30.00
09/18/2023	Phone Conference: Village President / Random Lake Fire Department Report	\$52.50
09/18/2023	Review Correspondence: Insurance Counsel / Open Records Request Initial Response	\$30.00
09/19/2023	Letter: Insurance Counsel / Open Records Request - Initial Response	\$35.00
09/21/2023	Letter: Insurance Attorney / Legal Review	\$35.00
09/26/2023	Review Correspondence: Labor Attorney / Blumenfield Public Records Request	\$30.00
09/26/2023	Review Document: Labor Attorney / Blumenfield Public Records Request	\$30.00
09/26/2023	Review Correspondence: Labor Attorney / Public Records Request	\$30.00
09/26/2023	Review Correspondence: Insurance Attorney / Public Records Request	\$30.00

09/26/2023	Review Correspondence: Labor Attorney / Public Records Request Response	\$30.00
09/26/2023	Review Document: Labor Attorney / Public Records Request Response	\$30.00
09/28/2023	Review Correspondence: Attorney / Public Records Request	\$30.00
09/28/2023	Review Correspondence: Labor Attorney / Public Records Request (2)	\$30.00
09/28/2023	Review Correspondence: Insurance Attorney / Public Records Request (3)	\$30.00
09/28/2023	Letter: Insurance Attorney / Public Records Request	\$35.00
10/02/2023	Review Correspondence: Insurance Attorney / Public Records Request	\$30.00
<b>Subtotal</b>		<b>\$2,499.50</b>

**Miscellaneous - V of Random Lake**

<b>Date</b>		<b>Total</b>
09/11/2023	Phone call: Village President / Claim	\$35.00
09/11/2023	Phone call: Village President / Zoning Board of Appeals	\$35.00
09/11/2023	Phone call: Village President / Lake Grant Study, Etc.	\$35.00
09/11/2023	Phone call: Village President / Solicitors Permit	\$35.00
09/12/2023	Letter: Village Clerk / Legal recommendations re open records request of Charles Blumenfield	\$35.00
09/20/2023	Review Correspondence: Village Clerk / Record Request	\$30.00
09/20/2023	Review Document: Village Clerk / Record Request (2)	\$60.00
09/20/2023	Research: Village Clerk / Record Request (2)	\$60.00
09/20/2023	Review Correspondence: Village Clerk / Complaint	\$30.00
09/20/2023	Review Document: Village Clerk / Complaint	\$30.00
09/25/2023	No Charge: Review Message: Village President / Notice Requirement	\$0.00
09/25/2023	Phone call: Village President / Notice Requirement	\$35.00
09/26/2023	Research: Village Clerk / Open records request of Nick Schueller	\$210.00
09/27/2023	Review Correspondence: Village President / Business with Conditional Use Permit	\$30.00
09/27/2023	Letter: Village President / Business with Conditional Use Permit	\$35.00
09/27/2023	Village Board / Business with Conditional Use Permit	\$30.00
09/27/2023	Draft Documents: Village Clerk / Redline version of response to Nick Schueller	\$168.00
09/27/2023	Draft Documents: Village Clerk / Redline version of notice to Joe Huiras re responsive	\$168.00



# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 11012  
Date: 11/20/2023

### Fire

100-00-48875

Date		Total
10/10/2023	Phone call: Village President / MPO Requirements	\$35.00
10/11/2023	Phone Conference: Village Board / MPO Licenses	\$42.00
10/11/2023	Research: Village Board / MPO Licensing	\$42.00
10/18/2023	Research: Village President / Questions raised regarding required certifications for Fire Department personnel use of pumps; Wis. Administrative Code Chapter SPS 330	\$231.00
10/18/2023	Letter: Village President / Legal recommendations re questions raised regarding required certifications for Fire Department personnel use of pumps	\$35.00
10/19/2023	Review Correspondence: Village Clerk / Open Records	\$30.00
10/19/2023	Research: Village Board / Open Records	\$30.00
10/19/2023	Letter: Village Clerk / Open Records	\$35.00
10/19/2023	Phone call: Village Clerk / Open Records	\$30.00
11/06/2023	Phone call: Village President / SOP status	\$35.00
Subtotal		\$545.00

### Miscellaneous - V of Random Lake

100-00-51300-210

Date		Total
10/03/2023	Research: Village President / Concerns raised regarding motorcycle shop with CUP and without running water and sewer; enforcement options; Village Code Section 1-13, Chapter 6; Wisconsin Administrative Code SPS 381 and 382; legal options	\$525.00
10/04/2023	Correspondence: Village President / Legal recommendations re concerns raised regarding motorcycle shop with CUP and without running water and sewer	\$105.00

# Municipal LAW

& LITIGATION GROUP

## Municipal Law & Litigation Group, S.C.

730 N. Grand Avenue  
Waukesha, WI 53186

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075

## STATEMENT

Invoice # 11180  
Date: 12/27/2023

### Fire

100-00-51300-210

Date		Total
11/10/2023	Review Correspondence: Village President / Request for open records	\$30.00
11/10/2023	Review Document: Village President / Request for open records	\$30.00
11/10/2023	Review Correspondence: Insurance Counsel / Request for open records	\$30.00
11/12/2023	Letter: Insurance Counsel / Request for open records	\$35.00
11/13/2023	Review Correspondence: Insurance Counsel / Request for open records (2)	\$30.00
11/13/2023	Letter: Insurance Counsel / Request for open records (2)	\$35.00
11/13/2023	Phone Conference: Insurance Counsel / Request for open records	\$108.00
11/13/2023	Review Correspondence: Insurance Counsel / Request for open records	\$30.00
11/13/2023	Review Document: Insurance Counsel / Request for open records	\$30.00
11/13/2023	Letter: Village President / Request for open records	\$35.00
11/17/2023	Phone Conference: Village President / Village Board contacts	\$87.00
11/27/2023	No Charge: Review Correspondence: Village Clerk / SOP	\$0.00
11/27/2023	No Charge: Review Document: Village Clerk / SOP	\$0.00
11/27/2023	Meeting: Public Safety Committee / Special	\$698.00
12/04/2023	Phone call: Village President / SOP draft, Dec 4 packet	\$35.00
12/04/2023	Review Correspondence: Village President / Draft SOP	\$30.00
12/04/2023	Review Document: Village President / Draft SOP	\$30.00
12/04/2023	Meeting: Village President, Fire Chief / Draft SOP	\$194.40

The first part of the paper discusses the importance of maintaining accurate records of all transactions. It is essential for the business to have a clear and concise record of all income and expenses, as this will be necessary for the preparation of the tax return. The second part of the paper discusses the importance of keeping up to date with the latest tax laws and regulations. It is important to consult with a tax professional to ensure that the business is compliant with all applicable laws. The third part of the paper discusses the importance of maintaining proper documentation for all transactions. This includes keeping receipts, invoices, and other documents that can be used to verify the accuracy of the tax return. The fourth part of the paper discusses the importance of keeping up to date with the latest tax software and programs. This will ensure that the business is able to take advantage of all available deductions and credits. The fifth part of the paper discusses the importance of keeping up to date with the latest tax forms and schedules. This will ensure that the business is able to file its tax return accurately and on time.





Stephanie Waala &lt;clerktreasurer@randomlakewi.com&gt;

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**Village computer system upgrades per our discussion**

1 message

**Shawn Grady** <sgrady@cssincwi.com>

Tue, Dec 5, 2023 at 1:18 PM

To: Stephanie Waala &lt;clerktreasurer@randomlakewi.com&gt;, mikelike@yahoo.com, msanfilipo@randomlakewi.com

Stephanie/Mike-

Here is a quote for the items we discussed in our recent meeting including options to address the following objectives-

1. Replace the current server hardware with a new HyperV Host and perform a physical to virtual conversion on the RLFS1 server.
2. Spin up a second server on the HyperV host which can be used for the security system (optional).
3. Redeploy the current server hardware as a second HyperV Host and setup replication between the 2 HyperV hosts. Once you have connectivity between the buildings the second HyperV server could be move to a different building to increase resiliency. We can setup the redundancy locally if the infrastructure improvements are not completed before this project is complete. We would then relocate the second HyperV host once the improvements are done.
4. Upgrade the server Operating system on RLFS1 from Server 2016 Essentials to Server 2022 Standard.
5. Install a firewall with dual WAN capability so the internet service will automatically failover between Bertram and Spectrum if either service fails. We would also add advanced security features to the firewall allowing you to block web content by category or by geographic location
6. Install 2 wireless access points (one in the office and one in the board room) both will broadcast a secure and guest wireless access. Secure access will allow you access to the network and internet. Guest access will only allow devices to connect to the internet. Note: cabling will need to be run between the rack and these locations.
7. Backup all village owned laptops to a secure cloud storage location.
8. Backup all Google mailboxes to a secure cloud storage location.

**Hardware & Software Required-**

1 x Server per attached spec- \$5619

1 x Windows Server 2022 - \$1495

10 x Windows Server 2022 Client Access Licenses (CALs) - \$50 each

1 x Cisco Meraki MX75 Security Appliance - \$1380

1 x Cisco Meraki MX75 Advanced Security License 3 year - \$2782

2 x Engenius WiFi 6 AX Cloud Managed indoor access point - \$350 each

Cove Secure Cloud Backups for Laptops - \$240 per laptop per year

Datto Secure Cloud Backups for Google mailboxes - \$60 per mailbox per year

Professional Services @ \$132 per hour. Estimated labor is 30-40 hours

Shawn Grady

[sgrady@cssincwi.com](mailto:sgrady@cssincwi.com)



**Computer Service Specialists, Inc.**  
**P.O. Box 432**  
**Grafton, WI 53024**  
**Phone: 262/376-1300 Fax: 262/376-1301**

QUOTE DATE: 5-Dec-23  
ID NUMBER: 1108609  
REFERENCE: Village of Random Lake

PREPARED BY:

PREPARED FOR:

CONTACT **Shawn Grady**  
COMPANY **Computer Service Specialists**  
ADDRESS **P.O. Box 432**  
CITY **Grafton**  
STATE/PROVINCE **Wisconsin**  
ZIP/POSTAL CODE  
COUNTRY **United States**  
PHONE **262-376-1300**  
EMAIL **sgrady@cssincwi.com**

CONTACT **Mike/Stephanie**  
COMPANY **Village of RandomLake**  
ADDRESS  
CITY  
STATE/PROVINCE **Wisconsin**  
ZIP/POSTAL CODE  
COUNTRY **United States**  
PHONE  
EMAIL

ITEMS IN QUOTE

Configured System	1	T3270 Intel SuperMicro Server
Hot-Swap Drive Cage	1	InWin IW-SK34-02.H 3.5inx4 HS Cage SATA/SATA 12GminiSAS BPN
Including	1	Dynatron K650 CPU Cooler 60mm 2 ball LGA1156
Processor	1	Intel Xeon E-2356G LGA1200 3.2Ghz 6/12 12MB 80W Tray
Chassis	1	InWin PE052T2X.U3 Tower CEBATX 5.25Inx4 3.5Inx1 7x7H PS2/ATX
Including	2	VPI CVR-SAF10 3.5mm covers for Stereo Audio Female Connector
Including	2	Dynatron DF1212025BU-PWMG FAN 120x120x25mm 12v 3600RPM PWM
Including	1	BMC Advisory Letter_ECS
including	1	1YR DOM EQCARE SERVER PEDESTAL SERVER - UP
including	1	Thermaltake 650W ATX3 80+Gold FullMod Black TTP-0650AH2FLG
Drive Controller	1	INTEGRATED SATA RAID CONTROLLER
Including	1	InWin P-CABLE.8643/SATAx4 Reverse Fanout 8643 to x4 SATA
Hot-Swap Drives 1 & 2	2	Micron 5400 PRO 480GB SATA 2.5 MTFDDAK480TGA TLC 1DWPD
Hot-Swap Drives 3 & 4	2	Micron 5400 PRO 1.9TB SATA 2.5 MTFDDAK1T9TGA TLC 1DWPD
Motherboard	1	SM X12STL-F mATX LGA1200 C252 4DImm 2xGbe 4xPCIe VGA M.2
Including	1	DYNATRON K17 3U CPU COOLER SOCKET 1155/1156
Operating System	1	WINSVR STD 2022 16 Core OEM MD COA RY ENG
including	1	SYSTEM INSTALL W MS WIN CUSTOMER ACTIVATE LIC
Memory	4	Micron 32GB DDR4 3200 ECC UDIM MTA18ASF4G72AZ-3G2 DR x8 16Gb (128 GB Total)
Utility Software	1	SM SFT-OOB-LIC MGMT LICENSE OOB BIOS Management License
		Total
		<b>\$5,619.00</b>

The first part of the paper discusses the importance of the study of the history of the English language. It is a branch of linguistics which deals with the changes in the language over time. The study of the history of the English language is important for several reasons. First, it helps us to understand the development of the language and the factors which have influenced it. Second, it helps us to understand the relationship between the English language and other languages. Third, it helps us to understand the cultural and social context in which the language has developed.

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# **Coronavirus State & Local Fiscal Recovery Funds: 2022 Overview of the Final Rule**

U.S. DEPARTMENT OF THE TREASURY

January 2022



**Note:** In August 2023, Treasury released an interim final rule that implements the new eligible uses added to the SLFRF program by the Consolidated Appropriations Act, 2023. Treasury anticipates issuing FAQs for the 2023 interim final rule at a later date. Recipients may find helpful the Overview of the 2023 Interim Final Rule, which provides a summary of major provisions of the 2023 interim final rule for informational purposes. As noted below, this overview document pertains to the 2022 final rule. The Consolidated Appropriations Act, 2023 did not alter how recipients may use SLFRF funds for the existing eligible uses described in the 2022 final rule and summarized in this document. Recipients may continue to use SLFRF funds in accordance with the 2022 final rule.

**The Overview of the Final Rule provides a summary of major provisions of the final rule for informational purposes and is intended as a brief, simplified user guide to the final rule provisions.**

The descriptions provided in this document summarize key provisions of the final rule but are non-exhaustive, do not describe all terms and conditions associated with the use of SLFRF, and do not describe all requirements that may apply to this funding. Any SLFRF funds received are also subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which incorporate the provisions of the final rule and the guidance that implements this program.



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## Introduction

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue, and
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

### EARLY PROGRAM IMPLEMENTATION

In May 2021, Treasury published the Interim final rule (IFR) describing eligible and ineligible uses of funds (as well as other program provisions), sought feedback from the public on these program rules, and began to distribute funds. The IFR went immediately into effect in May, and since then, governments have used SLFRF funds to meet their immediate pandemic response needs and begin building a strong and equitable recovery, such as through providing vaccine incentives, development of affordable housing, and construction of infrastructure to deliver safe and reliable water.

As governments began to deploy this funding in their communities, Treasury carefully considered the feedback provided through its public comment process and other forums. Treasury received over 1,500 comments, participated in hundreds of meetings, and received correspondence from a wide range of governments and other stakeholders.

### KEY CHANGES AND CLARIFICATIONS IN THE FINAL RULE

The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process. Among other clarifications and changes, the final rule provides the features below.

#### Replacing Lost Public Sector Revenue

The final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount – in many cases their full award – for government services, with streamlined reporting requirements.

#### Public Health and Economic Impacts

In addition to programs and services, the final rule clarifies that recipients can use funds for capital expenditures that support an eligible COVID-19 public health or economic response. For example, recipients may build certain affordable housing, childcare facilities, schools, hospitals, and other projects consistent with final rule requirements.





In addition, the final rule provides an expanded set of households and communities that are presumed to be “impacted” and “disproportionately impacted” by the pandemic, thereby allowing recipients to provide responses to a broad set of households and entities without requiring additional analysis. Further, the final rule provides a broader set of uses available for these communities as part of COVID-19 public health and economic response, including making affordable housing, childcare, early learning, and services to address learning loss during the pandemic eligible in all impacted communities and making certain community development and neighborhood revitalization activities eligible for disproportionately impacted communities.

Further, the final rule allows for a broader set of uses to restore and support government employment, including hiring above a recipient’s pre-pandemic baseline, providing funds to employees that experienced pay cuts or furloughs, avoiding layoffs, and providing retention incentives.

### **Premium Pay**

The final rule delivers more streamlined options to provide premium pay, by broadening the share of eligible workers who can receive premium pay without a written justification while maintaining a focus on lower-income and frontline workers performing essential work.

### **Water, Sewer & Broadband Infrastructure**

The final rule significantly broadens eligible broadband infrastructure investments to address challenges with broadband access, affordability, and reliability, and adds additional eligible water and sewer infrastructure investments, including a broader range of lead remediation and stormwater management projects.

### **FINAL RULE EFFECTIVE DATE**

The final rule takes effect on April 1, 2022. Until that time, the interim final rule remains in effect; funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program.

However, recipients can choose to take advantage of the final rule’s flexibilities and simplifications now, even ahead of the effective date. Treasury will not take action to enforce the interim final rule to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used. Recipients may consult the *Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule*, which can be found on Treasury’s website, for more information on compliance with the interim final rule and the final rule.



## Overview of the Program

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program provides substantial flexibility for each jurisdiction to meet local needs within the four separate eligible use categories. This Overview of the Final Rule addresses the four eligible use categories ordered from the broadest and most flexible to the most specific.

Recipients may use SLFRF funds to:

- **Replace lost public sector revenue**, using this funding to provide government services up to the amount of revenue loss due to the pandemic.
  - Recipients may determine their revenue loss by choosing between two options:
    - A standard allowance of up to \$10 million in aggregate, not to exceed their award amount, during the program;
    - Calculating their jurisdiction's specific revenue loss each year using Treasury's formula, which compares actual revenue to a counterfactual trend.
  - Recipients may use funds up to the amount of revenue loss for government services; generally, services traditionally provided by recipient governments are government services, unless Treasury has stated otherwise.
- **Support the COVID-19 public health and economic response** by addressing COVID-19 and its impact on public health as well as addressing economic harms to households, small businesses, nonprofits, impacted industries, and the public sector.
  - Recipients can use funds for programs, services, or capital expenditures that respond to the public health and negative economic impacts of the pandemic.
  - To provide simple and clear eligible uses of funds, Treasury provides a list of enumerated uses that recipients can provide to households, populations, or classes (i.e., groups) that experienced pandemic impacts.
  - Public health eligible uses include COVID-19 mitigation and prevention, medical expenses, behavioral healthcare, and preventing and responding to violence.
  - Eligible uses to respond to negative economic impacts are organized by the type of beneficiary: assistance to households, small businesses, and nonprofits.
    - Each category includes assistance for "impacted" and "disproportionately impacted" classes: impacted classes experienced the general, broad-based impacts of the pandemic, while disproportionately impacted classes faced meaningfully more severe impacts, often due to preexisting disparities.
    - To simplify administration, the final rule presumes that some populations and groups were impacted or disproportionately impacted and are eligible for responsive services.



- Eligible uses for assistance to impacted households include aid for re-employment, job training, food, rent, mortgages, utilities, affordable housing development, childcare, early education, addressing learning loss, and many more uses.
- Eligible uses for assistance to impacted small businesses or nonprofits include loans or grants to mitigate financial hardship, technical assistance for small businesses, and many more uses.
- Recipients can also provide assistance to impacted industries like travel, tourism, and hospitality that faced substantial pandemic impacts, or address impacts to the public sector, for example by re-hiring public sector workers cut during the crisis.
- Recipients providing funds for enumerated uses to populations and groups that Treasury has presumed eligible are clearly operating consistently with the final rule. Recipients can also identify (1) other populations or groups, beyond those presumed eligible, that experienced pandemic impacts or disproportionate impacts and (2) other programs, services, or capital expenditures, beyond those enumerated, to respond to those impacts.
- **Provide premium pay for eligible workers performing essential work**, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors.
  - Recipients may provide premium pay to eligible workers – generally those working in-person in key economic sectors – who are below a wage threshold or non-exempt from the Fair Labor Standards Act overtime provisions, or if the recipient submits justification that the premium pay is responsive to workers performing essential work.
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet.
  - Recipients may fund a broad range of water and sewer projects, including those eligible under the EPA’s Clean Water State Revolving Fund, EPA’s Drinking Water State Revolving Fund, and certain additional projects, including a wide set of lead remediation, stormwater infrastructure, and aid for private wells and septic units.
  - Recipients may fund high-speed broadband infrastructure in areas of need that the recipient identifies, such as areas without access to adequate speeds, affordable options, or where connections are inconsistent or unreliable; completed projects must participate in a low-income subsidy program.

While recipients have considerable flexibility to use funds to address the diverse needs of their communities, some restrictions on use apply across all eligible use categories. These include:

- **For states and territories:** No offsets of a reduction in net tax revenue resulting from a change in state or territory law.

*Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule*



- **For all recipients except for Tribal governments:** No extraordinary contributions to a pension fund for the purpose of reducing an accrued, unfunded liability.
- **For all recipients:** No payments for debt service and replenishments of rainy day funds; no satisfaction of settlements and judgments; no uses that contravene or violate the American Rescue Plan Act, Uniform Guidance conflicts of interest requirements, and other federal, state, and local laws and regulations.

Under the SLFRF program, funds must be used for costs incurred on or after March 3, 2021. Further, funds must be obligated by December 31, 2024, and expended by December 31, 2026. This time period, during which recipients can expend SLFRF funds, is the “period of performance.”

In addition to SLFRF, the American Rescue Plan includes other sources of funding for state and local governments, including the [Coronavirus Capital Projects Fund](#) to fund critical capital investments including broadband infrastructure; the [Homeowner Assistance Fund](#) to provide relief for our country’s most vulnerable homeowners; the [Emergency Rental Assistance Program](#) to assist households that are unable to pay rent or utilities; and the [State Small Business Credit Initiative](#) to fund small business credit expansion initiatives. Eligible recipients are encouraged to visit the Treasury website for more information.





## Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

### DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

**1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.**

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

**2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.**

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where  $n$  is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



## SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.



## Responding to Public Health and Economic Impacts of COVID-19

The Coronavirus State and Local Fiscal Recovery Funds provide resources for governments to meet the public health and economic needs of those impacted by the pandemic in their communities, as well as address longstanding health and economic disparities, which amplified the impact of the pandemic in disproportionately impacted communities, resulting in more severe pandemic impacts.

The eligible use category to respond to public health and negative economic impacts is organized around the types of assistance a recipient may provide and includes several sub-categories:

- public health,
- assistance to households,
- assistance to small businesses,
- assistance to nonprofits,
- aid to impacted industries, and
- public sector capacity.

In general, to identify eligible uses of funds in this category, recipients should (1) identify a COVID-19 public health or economic impact on an individual or class (i.e., a group) and (2) design a program that responds to that impact. Responses should be related and reasonably proportional to the harm identified and reasonably designed to benefit those impacted.

To provide simple, clear eligible uses of funds that meet this standard, Treasury provides a non-exhaustive list of enumerated uses that respond to pandemic impacts. Treasury also presumes that some populations experienced pandemic impacts and are eligible for responsive services. In other words, recipients providing enumerated uses of funds to populations presumed eligible are clearly operating consistently with the final rule.<sup>1</sup>

Recipients also have broad flexibility to (1) identify and respond to other pandemic impacts and (2) serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients can also identify groups or “classes” of beneficiaries that experienced pandemic impacts and provide services to those classes.

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<sup>1</sup> However, please note that use of funds for enumerated uses may not be grossly disproportionate to the harm. Further, recipients should consult the Capital Expenditures section for more information about pursuing a capital expenditure; please note that enumerated capital expenditures are not presumed to be reasonably proportional responses to an identified harm except as provided in the Capital Expenditures section.





Step	1. Identify COVID-19 public health or economic impact	2. Design a response that addresses or responds to the impact
Analysis	<ul style="list-style-type: none"><li>• Can identify impact to a specific household, business or nonprofit or to a class of households, businesses, or nonprofits (i.e., group)</li><li>• Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class</li></ul>	<ul style="list-style-type: none"><li>• Types of responses can include a program, service, or capital expenditure</li><li>• Response should be related and reasonably proportional to the harm</li><li>• Response should also be reasonably designed to benefit impacted individual or class</li></ul>
Simplifying Presumptions	<ul style="list-style-type: none"><li>• Final Rule presumes certain populations and classes are impacted and disproportionately impacted</li></ul>	<ul style="list-style-type: none"><li>• Final Rule provides non-exhaustive list of enumerated eligible uses that respond to pandemic impacts and disproportionate impacts</li></ul>

To assess eligibility of uses of funds, recipients should first determine the sub-category where their use of funds may fit (e.g., public health, assistance to households, assistance to small businesses), based on the entity that experienced the health or economic impact.<sup>2</sup> Then, recipients should refer to the relevant section for more details on each sub-category.

While the same overall eligibility standard applies to all uses of funds to respond to the public health and negative economic impacts of the pandemic, each sub-category has specific nuances on its application. In addition:

- Recipients interested in using funds for capital expenditures (i.e., investments in property, facilities, or equipment) should review the Capital Expenditures section in addition to the eligible use sub-category.
- Recipients interested in other uses of funds, beyond the enumerated uses, should refer to the section on “Framework for Eligible Uses Beyond Those Enumerated.”

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<sup>2</sup> For example, a recipient interested in providing aid to unemployed individuals is addressing a negative economic impact experienced by a household and should refer to the section on assistance to households. Recipients should also be aware of the difference between “beneficiaries” and “sub-recipients.” Beneficiaries are households, small businesses, or nonprofits that can receive assistance based on impacts of the pandemic that they experienced. On the other hand, sub-recipients are organizations that carry out eligible uses on behalf of a government, often through grants or contracts. Sub-recipients do not need to have experienced a negative economic impact of the pandemic; rather, they are providing services to beneficiaries that experienced an impact.



## RESPONDING TO THE PUBLIC HEALTH EMERGENCY

While the country has made tremendous progress in the fight against COVID-19, including a historic vaccination campaign, the disease still poses a grave threat to Americans' health and the economy. Providing state, local, and Tribal governments the resources needed to fight the COVID-19 pandemic is a core goal of the Coronavirus State and Local Fiscal Recovery Funds, as well as addressing the other ways that the pandemic has impacted public health. Treasury has identified several public health impacts of the pandemic and enumerated uses of funds to respond to impacted populations.

- **COVID-19 mitigation and prevention.** The pandemic has broadly impacted Americans and recipients can provide services to prevent and mitigate COVID-19 to the general public or to small businesses, nonprofits, and impacted industries in general. Enumerated eligible uses include:
  - ✓ Vaccination programs, including vaccine incentives and vaccine sites
  - ✓ Testing programs, equipment and sites
  - ✓ Monitoring, contact tracing & public health surveillance (e.g., monitoring for variants)
  - ✓ Public communication efforts
  - ✓ Public health data systems
  - ✓ COVID-19 prevention and treatment equipment, such as ventilators and ambulances
  - ✓ Medical and PPE/protective supplies
  - ✓ Support for isolation or quarantine
  - ✓ Ventilation system installation and improvement
  - ✓ Technical assistance on mitigation of COVID-19 threats to public health and safety
  - ✓ Transportation to reach vaccination or testing sites, or other prevention and mitigation services for vulnerable populations
  - ✓ Support for prevention, mitigation, or other services in congregate living facilities, public facilities, and schools
  - ✓ Support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries
  - ✓ Medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., ICUs, emergency rooms)
  - ✓ Temporary medical facilities and other measures to increase COVID-19 treatment capacity
  - ✓ Emergency operations centers & emergency response equipment (e.g., emergency response radio systems)
  - ✓ Public telemedicine capabilities for COVID-19 related treatment



- **Medical expenses.** Funds may be used for expenses to households, medical providers, or others that incurred medical costs due to the pandemic, including:
  - ✓ Unreimbursed expenses for medical care for COVID-19 testing or treatment, such as uncompensated care costs for medical providers or out-of-pocket costs for individuals
  - ✓ Paid family and medical leave for public employees to enable compliance with COVID-19 public health precautions
  - ✓ Emergency medical response expenses
  - ✓ Treatment of long-term symptoms or effects of COVID-19
- **Behavioral health care, such as mental health treatment, substance use treatment, and other behavioral health services.** Treasury recognizes that the pandemic has broadly impacted Americans' behavioral health and recipients can provide these services to the general public to respond. Enumerated eligible uses include:
  - ✓ Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term recovery support
  - ✓ Enhanced behavioral health services in schools
  - ✓ Services for pregnant women or infants born with neonatal abstinence syndrome
  - ✓ Support for equitable access to reduce disparities in access to high-quality treatment
  - ✓ Peer support groups, costs for residence in supportive housing or recovery housing, and the 988 National Suicide Prevention Lifeline or other hotline services
  - ✓ Expansion of access to evidence-based services for opioid use disorder prevention, treatment, harm reduction, and recovery
  - ✓ Behavioral health facilities & equipment
- **Preventing and responding to violence.** Recognizing that violence – and especially gun violence – has increased in some communities due to the pandemic, recipients may use funds to respond in these communities through:
  - ✓ Referrals to trauma recovery services for victims of crime
  - ✓ Community violence intervention programs, including:
    - Evidence-based practices like focused deterrence, with wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance
  - ✓ In communities experiencing increased gun violence due to the pandemic:
    - Law enforcement officers focused on advancing community policing
    - Enforcement efforts to reduce gun violence, including prosecution
    - Technology & equipment to support law enforcement response



## RESPONDING TO NEGATIVE ECONOMIC IMPACTS

The pandemic caused severe economic damage and, while the economy is on track to a strong recovery, much work remains to continue building a robust, resilient, and equitable economy in the wake of the crisis and to ensure that the benefits of this recovery reach all Americans. While the pandemic impacted millions of American households and businesses, some of its most severe impacts fell on low-income and underserved communities, where pre-existing disparities amplified the impact of the pandemic and where the most work remains to reach a full recovery.

The final rule recognizes that the pandemic caused broad-based impacts that affected many communities, households, and small businesses across the country; for example, many workers faced unemployment and many small businesses saw declines in revenue. The final rule describes these as “impacted” households, communities, small businesses, and nonprofits.

At the same time, the pandemic caused disproportionate impacts, or more severe impacts, in certain communities. For example, low-income and underserved communities have faced more severe health and economic outcomes like higher rates of COVID-19 mortality and unemployment, often because pre-existing disparities exacerbated the impact of the pandemic. The final rule describes these as “disproportionately impacted” households, communities, small businesses, and nonprofits.

To simplify administration of the program, the final rule presumes that certain populations were “impacted” and “disproportionately impacted” by the pandemic; these populations are presumed to be eligible for services that respond to the impact they experienced. The final rule also enumerates a non-exhaustive list of eligible uses that are recognized as responsive to the impacts or disproportionate impacts of COVID-19. Recipients providing enumerated uses to populations presumed eligible are clearly operating consistently with the final rule.

As discussed further in the section Framework for Eligible Uses Beyond Those Enumerated, recipients can also identify other pandemic impacts, impacted or disproportionately impacted populations or classes, and responses.





## Assistance to Households

### *Impacted Households and Communities*

Treasury presumes the following households and communities are impacted by the pandemic:

- ✓ Low- or moderate income households or communities
- ✓ Households that experienced unemployment
- ✓ Households that experienced increased food or housing insecurity
- ✓ Households that qualify for the Children's Health Insurance Program, Childcare Subsidies through the Child Care Development Fund (CCDF) Program, or Medicaid
- ✓ *When providing affordable housing programs:* households that qualify for the National Housing Trust Fund and Home Investment Partnerships Program
- ✓ *When providing services to address lost instructional time in K-12 schools:* any student that lost access to in-person instruction for a significant period of time

Low- or moderate-income households and communities are those with (i) income at or below 300 percent of the Federal Poverty Guidelines for the size of the household based on the most recently published poverty guidelines or (ii) income at or below 65 percent of the area median income for the county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines are higher than the area's median income and using the Federal Poverty Guidelines would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the response they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

The income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$65,880 per year.<sup>3</sup> In other words, recipients can always presume that a household earning below this level, or a community with median income below this level, is impacted by the pandemic and eligible for services to respond. Additionally, by following the steps detailed in the section Framework for Eligible Uses Beyond Those Enumerated, recipients may designate additional households as impacted or disproportionately impacted beyond these presumptions, and may also pursue projects not listed below in response to these impacts consistent with Treasury's standards.

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<sup>3</sup> For recipients in Alaska, the income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$82,350 per year. For recipients in Hawaii, the income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$75,780 per year.



Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to impacts of the pandemic on households and communities:

- ✓ Food assistance (e.g., child nutrition programs, including school meals) & food banks
- ✓ Emergency housing assistance: rental assistance, mortgage assistance, utility assistance, assistance paying delinquent property taxes, counseling and legal aid to prevent eviction and homelessness & emergency programs or services for homeless individuals, including temporary residences for people experiencing homelessness
- ✓ Health insurance coverage expansion
- ✓ Benefits for surviving family members of individuals who have died from COVID-19
- ✓ Assistance to individuals who want and are available for work, including job training, public jobs programs and fairs, support for childcare and transportation to and from a jobsite or interview, incentives for newly-employed workers, subsidized employment, grants to hire underserved workers, assistance to unemployed individuals to start small businesses & development of job and workforce training centers
- ✓ Financial services for the unbanked and underbanked
- ✓ Burials, home repair & home weatherization
- ✓ Programs, devices & equipment for internet access and digital literacy, including subsidies for costs of access
- ✓ Cash assistance
- ✓ Paid sick, medical, and family leave programs
- ✓ Assistance in accessing and applying for public benefits or services
- ✓ Childcare and early learning services, home visiting programs, services for child welfare-involved families and foster youth & childcare facilities
- ✓ Assistance to address the impact of learning loss for K-12 students (e.g., high-quality tutoring, differentiated instruction)
- ✓ Programs or services to support long-term housing security: including development of affordable housing and permanent supportive housing
- ✓ Certain contributions to an Unemployment Insurance Trust Fund<sup>4</sup>

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<sup>4</sup> Recipients may only use SLFRF funds for contributions to unemployment insurance trust funds and repayment of the principal amount due on advances received under Title XII of the Social Security Act up to an amount equal to (i) the difference between the balance in the recipient's unemployment insurance trust fund as of January 27, 2020 and the balance of such account as of May 17, 2021, plus (ii) the principal amount outstanding as of May 17, 2021 on any advances received under Title XII of the Social Security Act between January 27, 2020 and May 17, 2021. Further, recipients may use SLFRF funds for the payment of any interest due on such Title XII advances. Additionally, a recipient that deposits SLFRF funds into its unemployment insurance trust fund to fully restore the pre-pandemic balance may not draw down that balance and deposit more SLFRF funds, back up to the pre-pandemic balance. Recipients that deposit SLFRF funds into an unemployment insurance trust fund, or use SLFRF funds to repay principal on Title XII advances, may not take action to reduce benefits available to unemployed workers by changing the computation method governing regular unemployment compensation in a way that results in a reduction of average weekly benefit amounts or the number of weeks of benefits payable (i.e., maximum benefit entitlement).



### ***Disproportionately Impacted Households and Communities***

Treasury presumes the following households and communities are disproportionately impacted by the pandemic:

- ✓ Low -income households and communities
- ✓ Households residing in Qualified Census Tracts
- ✓ Households that qualify for certain federal benefits<sup>5</sup>
- ✓ Households receiving services provided by Tribal governments
- ✓ Households residing in the U.S. territories or receiving services from these governments

Low-income households and communities are those with (i) income at or below 185 percent of the Federal Poverty Guidelines for the size of its household based on the most recently published poverty guidelines or (ii) income at or below 40 percent of area median income for its county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines level is higher than the area median income level and using this level would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the service they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

The income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$40,626 per year.<sup>6</sup> In other words, recipients can always presume that a household earning below this level, or a community with median income below this level, is disproportionately impacted by the pandemic and eligible for services to respond.

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<sup>5</sup> These programs are Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Free- and Reduced-Price Lunch (NSLP) and/or School Breakfast (SBP) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (SSI), Head Start and/or Early Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), Section 8 Vouchers, Low-Income Home Energy Assistance Program (LIHEAP), and Pell Grants. For services to address educational disparities, Treasury will recognize Title I eligible schools as disproportionately impacted and responsive services that support the school generally or support the whole school as eligible.

<sup>6</sup> For recipients in Alaska, the income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$50,783 per year. For recipients in Hawaii, the income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$46,731 per year



Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to disproportionate impacts of the pandemic on households and communities:

- ✓ Pay for community health workers to help households access health & social services
- ✓ Remediation of lead paint or other lead hazards
- ✓ Primary care clinics, hospitals, integration of health services into other settings, and other investments in medical equipment & facilities designed to address health disparities
- ✓ Housing vouchers & assistance relocating to neighborhoods with higher economic opportunity
- ✓ Investments in neighborhoods to promote improved health outcomes
- ✓ Improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and remediation of environmental contaminants, demolition or deconstruction, greening/vacant lot cleanup & conversion to affordable housing<sup>7</sup>
- ✓ Services to address educational disparities, including assistance to high-poverty school districts & educational and evidence-based services to address student academic, social, emotional, and mental health needs
- ✓ Schools and other educational equipment & facilities

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<sup>7</sup> Please see the final rule for further details and conditions applicable to this eligible use. This includes Treasury's presumption that demolition of vacant or abandoned residential properties that results in a net reduction in occupiable housing units for low- and moderate-income individuals in an area where the availability of such housing is lower than the need for such housing is ineligible for support with SLFRF funds.





## Assistance to Small Businesses

Small businesses have faced widespread challenges due to the pandemic, including periods of shutdown, declines in revenue, or increased costs. The final rule provides many tools for recipients to respond to the impacts of the pandemic on small businesses, or disproportionate impacts on businesses where pre-existing disparities like lack of access to capital compounded the pandemic's effects.

Small businesses eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "small business," specifically:

1. Have no more than 500 employees, or if applicable, the size standard in number of employees [established](#) by the Administrator of the Small Business Administration for the industry in which the business concern or organization operates, and
2. Are a small business concern as defined in section 3 of the Small Business Act<sup>8</sup> (which includes, among other requirements, that the business is independently owned and operated and is not dominant in its field of operation).

## Impacted Small Businesses

Recipients can identify small businesses impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- |                                       |  |
|---------------------------------------|--|
| ✓ Decreased revenue or gross receipts | ✓ Capacity to weather financial hardship                                   |
| ✓ Financial insecurity                | ✓ Challenges covering payroll, rent or mortgage, and other operating costs |
| ✓ Increased costs                     |  |

Assistance to small businesses that experienced negative economic impacts includes the following enumerated uses:

- |   |  |
|---|--|
| ✓ Loans or grants to mitigate financial hardship, such as by supporting payroll and benefits, costs to retain employees, and mortgage, rent, utility, and other operating costs | ✓ Technical assistance, counseling, or other services to support business planning |
|---|--|

## Disproportionately Impacted Small Businesses

Treasury presumes that the following small businesses are disproportionately impacted by the pandemic:

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<sup>8</sup> 15 U.S.C. 632.



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- ✓ Small businesses operating in Qualified Census Tracts
- ✓ Small businesses operated by Tribal governments or on Tribal lands
- ✓ Small businesses operating in the U.S. territories

Assistance to disproportionately impacted small businesses includes the following enumerated uses, which have been expanded under the final rule:

- ✓ Rehabilitation of commercial properties, storefront improvements & façade improvements
- ✓ Technical assistance, business incubators & grants for start-up or expansion costs for small businesses
- ✓ Support for microbusinesses, including financial, childcare, and transportation costs



## Assistance to Nonprofits

Nonprofits have faced significant challenges due to the pandemic's increased demand for services and changing operational needs, as well as declines in revenue sources such as donations and fees.

Nonprofits eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501(c)(19) tax-exempt organizations.

### ***Impacted Nonprofits***

Recipients can identify nonprofits impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- ✓ Decreased revenue (e.g., from donations and fees)
- ✓ Financial insecurity
- ✓ Increased costs (e.g., uncompensated increases in service need)
- ✓ Capacity to weather financial hardship
- ✓ Challenges covering payroll, rent or mortgage, and other operating costs

Assistance to nonprofits that experienced negative economic impacts includes the following enumerated uses:

- ✓ Loans or grants to mitigate financial hardship
- ✓ Technical or in-kind assistance or other services that mitigate negative economic impacts of the pandemic

### ***Disproportionately Impacted Nonprofits***

Treasury presumes that the following nonprofits are disproportionately impacted by the pandemic:

- ✓ Nonprofits operating in Qualified Census Tracts
- ✓ Nonprofits operated by Tribal governments or on Tribal lands
- ✓ Nonprofits operating in the U.S. territories

Recipients may identify appropriate responses that are related and reasonably proportional to addressing these disproportionate impacts.



## Aid to Impacted Industries

Recipients may use SLFRF funding to provide aid to industries impacted by the COVID-19 pandemic. Recipients should first designate an impacted industry and then provide aid to address the impacted industry's negative economic impact.

This sub-category of eligible uses does not separately identify disproportionate impacts and corresponding responsive services.

**1. Designating an impacted industry.** There are two main ways an industry can be designated as "impacted."

1. If the industry is in the travel, tourism, or hospitality sectors (including Tribal development districts), the industry is impacted.
2. If the industry is outside the travel, tourism, or hospitality sectors, the industry is impacted if:
  - a. The industry experienced at least 8 percent employment loss from pre-pandemic levels,<sup>9</sup> or
  - b. The industry is experiencing comparable or worse economic impacts as the national tourism, travel, and hospitality industries as of the date of the final rule, based on the totality of economic indicators or qualitative data (if quantitative data is unavailable), and if the impacts were generally due to the COVID-19 public health emergency.

Recipients have flexibility to define industries broadly or narrowly, but Treasury encourages recipients to define narrow and discrete industries eligible for aid. State and territory recipients also have flexibility to define the industries with greater geographic precision; for example, a state may identify a particular industry in a certain region of a state as impacted.

**2. Providing eligible aid to the impacted industry.** Aid may only be provided to support businesses, attractions, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. Further, aid should be generally broadly available to all businesses within the impacted industry to avoid potential conflicts of interest, and Treasury encourages aid to be first used for operational expenses, such as payroll, before being used on other types of costs.

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<sup>9</sup> Specifically, a recipient should compare the percent change in the number of employees of the recipient's identified industry and the national Leisure & Hospitality sector in the three months before the pandemic's most severe impacts began (a straight three-month average of seasonally-adjusted employment data from December 2019, January 2020, and February 2020) with the latest data as of the final rule (a straight three-month average of seasonally-adjusted employment data from September 2021, October 2021, and November 2021). For parity and simplicity, smaller recipients without employment data that measure industries in their specific jurisdiction may use data available for a broader unit of government for this calculation (e.g., a county may use data from the state in which it is located; a city may use data for the county, if available, or state in which it is located) solely for purposes of determining whether a particular industry is an impacted industry.





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Treasury recognizes the enumerated projects below as eligible responses to impacted industries.

- ✓ Aid to mitigate financial hardship, such as supporting payroll costs, lost pay and benefits for returning employees, support of operations and maintenance of existing equipment and facilities
- ✓ Technical assistance, counseling, or other services to support business planning
- ✓ COVID-19 mitigation and infection prevention measures (see section Public Health)

As with all eligible uses, recipients may pursue a project not listed above by undergoing the steps outlined in the section Framework for Eligible Uses Beyond Those Enumerated.



## PUBLIC SECTOR CAPACITY

Recipients may use SLFRF funding to restore and bolster public sector capacity, which supports government's ability to deliver critical COVID-19 services. There are three main categories of eligible uses to bolster public sector capacity and workforce: Public Safety, Public Health, and Human Services Staff; Government Employment and Rehiring Public Sector Staff; and Effective Service Delivery.

### Public Safety, Public Health, and Human Services Staff

SLFRF funding may be used for payroll and covered benefits for public safety, public health, health care, human services and similar employees of a recipient government, for the portion of the employee's time spent responding to COVID-19. Recipients should follow the steps below.

#### 1. **Identify eligible public safety, public health, and human services staff.** Public safety staff include:

- ✓ Police officers (including state police officers)
- ✓ Sheriffs and deputy sheriffs
- ✓ Firefighters
- ✓ Emergency medical responders
- ✓ Correctional and detention officers
- ✓ Dispatchers and supervisor personnel that directly support public safety staff

Public health staff include:

- ✓ Employees involved in providing medical and other physical or mental health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions
- ✓ Laboratory technicians, medical examiners, morgue staff, and other support services essential for patient care
- ✓ Employees of public health departments directly engaged in public health matters and related supervisory personnel

Human services staff include:

- ✓ Employees providing or administering social services and public benefits
- ✓ Child welfare services employees
- ✓ Child, elder, or family care employees

#### 2. **Assess portion of time spent on COVID-19 response for eligible staff.**

Recipients can use a variety of methods to assess the share of an employees' time spent responding to COVID-19, including using reasonable estimates—such as estimating the share of time based on discussions with staff and applying that share to all employees in that position.

For administrative convenience, recipients can consider public health and safety employees entirely devoted to responding to COVID-19 (and their payroll and benefits fully covered by SLFRF) if the



employee, or his or her operating unit or division, is “primarily dedicated” to responding to COVID-19. Primarily dedicated means that more than half of the employee, unit, or division’s time is dedicated to responding to COVID-19.

Recipients must periodically reassess their determination and maintain records to support their assessment, although recipients do not need to track staff hours.

3. **Use SLFRF funding for payroll and covered benefits for the portion of eligible staff time spent on COVID-19 response.** SLFRF funding may be used for payroll and covered benefits for the portion of the employees’ time spent on COVID-19 response, as calculated above, through the period of performance.

### **Government Employment and Rehiring Public Sector Staff**

Under the increased flexibility of the final rule, SLFRF funding may be used to support a broader set of uses to restore and support public sector employment. Eligible uses include hiring up to a pre-pandemic baseline that is adjusted for historic underinvestment in the public sector, providing additional funds for employees who experienced pay cuts or were furloughed, avoiding layoffs, providing worker retention incentives, and paying for ancillary administrative costs related to hiring, support, and retention.

- **Restoring pre-pandemic employment.** Recipients have two options to restore pre-pandemic employment, depending on the recipient’s needs.
  - *If the recipient simply wants to hire back employees for pre-pandemic positions:* Recipients may use SLFRF funds to hire employees for the same positions that existed on January 27, 2020 but that were unfilled or eliminated as of March 3, 2021. Recipients may use SLFRF funds to cover payroll and covered benefits for such positions through the period of performance.
  - *If the recipient wants to hire above the pre-pandemic baseline and/or would like to have flexibility in positions:* Recipients may use SLFRF funds to pay for payroll and covered benefits associated with the recipient increasing its number of budgeted FTEs up to 7.5 percent above its pre-pandemic baseline. Specifically, recipients should undergo the following steps:
    - a. Identify the recipient’s budgeted FTE level on January 27, 2020. This includes all budgeted positions, filled and unfilled. This is called the *pre-pandemic baseline*.
    - b. Multiply the pre-pandemic baseline by 1.075. This is called the *adjusted pre-pandemic baseline*.
    - c. Identify the recipient’s budgeted FTE level on March 3, 2021, which is the beginning of the period of performance for SLFRF funds. Recipients may, but are not required to, exclude the number of FTEs dedicated to responding to the COVID-19 public health emergency. This is called the *actual number of FTEs*.
    - d. Subtract the *actual number of FTEs* from the *adjusted pre-pandemic baseline* to calculate the number of FTEs that can be covered by SLFRF funds. Recipients do not have to hire for the same roles that existed pre-pandemic.

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Recipients may use SLFRF funds to cover payroll and covered benefits through the period of performance; these employees must have begun their employment on or after March 3, 2021. Recipients may only use SLFRF funds for additional FTEs hired over the March 3, 2021 level (i.e., the *actual number of FTEs*).

- **Supporting and retaining public sector workers.** Recipients can also use funds in other ways that support the public sector workforce.<sup>10</sup> These include:
  - **Providing additional funding for employees who experienced pay reductions or were furloughed** since the onset of the pandemic, up to the difference in the employee's pay, taking into account unemployment benefits received.
  - **Maintaining current compensation levels to prevent layoffs.** SLFRF funds may be used to maintain current compensation levels, with adjustments for inflation, in order to prevent layoffs that would otherwise be necessary.
  - **Providing worker retention incentives, including reasonable increases in compensation** to persuade employees to remain with the employer as compared to other employment options. Retention incentives must be entirely additive to an employee's regular compensation, narrowly tailored to need, and should not exceed incentives traditionally offered by the recipient or compensation that alternative employers may offer to compete for the employees. Treasury presumes that retention incentives that are less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met.
- **Covering administrative costs associated with administering the hiring, support, and retention programs above.**

### Effective Service Delivery

SLFRF funding may be used to improve the efficacy of public health and economic programs through tools like program evaluation, data, and outreach, as well as to address administrative needs caused or exacerbated by the pandemic. Eligible uses include:

- **Supporting program evaluation, data, and outreach through:**

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<sup>10</sup> Recipients should be able to substantiate that these uses of funds are substantially due to the public health emergency or its negative economic impacts (e.g., fiscal pressures on state and local budgets) and respond to its impacts. See the final rule for details on these uses.





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- ✓ Program evaluation and evidence resources
  - ✓ Data analysis resources to gather, assess, share, and use data
  - ✓ Technology infrastructure to improve access to and the user experience of government IT systems, as well as technology improvements to increase public access and delivery of government programs and services
  - ✓ Community outreach and engagement activities
  - ✓ Capacity building resources to support using data and evidence, including hiring staff, consultants, or technical assistance support
- **Addressing administrative needs, including:**
    - ✓ Administrative costs for programs responding to the public health emergency and its economic impacts, including non-SLFRF and non-federally funded programs
    - ✓ Address administrative needs caused or exacerbated by the pandemic, including addressing backlogs caused by shutdowns, increased repair or maintenance needs, and technology infrastructure to adapt government operations to the pandemic (e.g., video-conferencing software, data and case management systems)

**CAPITAL EXPENDITURES**

As described above, the final rule clarifies that recipients may use funds for programs, services, and capital expenditures that respond to the public health and negative economic impacts of the pandemic. Any use of funds in this category for a capital expenditure must comply with the capital expenditure requirements, in addition to other standards for uses of funds.

Capital expenditures are subject to the same eligibility standard as other eligible uses to respond to the pandemic's public health and economic impacts; specifically, they must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class.

For ease of administration, the final rule identifies enumerated types of capital expenditures that Treasury has identified as responding to the pandemic's impacts; these are listed in the applicable sub-category of eligible uses (e.g., public health, assistance to households, etc.). Recipients may also identify other responsive capital expenditures. Similar to other eligible uses in the SLFRF program, no pre-approval is required for capital expenditures.

To guide recipients' analysis of whether a capital expenditure meets the eligibility standard, recipients (with the exception of Tribal governments) must complete and meet the requirements of a written justification for capital expenditures equal to or greater than \$1 million. For large-scale capital expenditures, which have high costs and may require an extended length of time to complete, as well as most capital expenditures for non-enumerated uses of funds, Treasury requires recipients to submit their written justification as part of regular reporting. Specifically:

<b>If a project has total capital expenditures of</b>	<b>and the use is enumerated by Treasury as eligible, then</b>	<b>and the use is beyond those enumerated by Treasury as eligible, then</b>
Less than \$1 million	No Written Justification required	No Written Justification required
Greater than or equal to \$1 million, but less than \$10 million	Written Justification required but recipients are not required to submit as part of regular reporting to Treasury	Written Justification required and recipients must submit as part of regular reporting to Treasury
\$10 million or more	Written Justification required and recipients must submit as part of regular reporting to Treasury	

A Written Justification includes:

- *Description of the harm or need to be addressed.* Recipients should provide a description of the specific harm or need to be addressed and why the harm was exacerbated or caused by the public health emergency. Recipients may provide quantitative information on the extent and the type of harm, such as the number of individuals or entities affected.



- *Explanation of why a capital expenditure is appropriate.* For example, recipients should include an explanation of why existing equipment and facilities, or policy changes or additional funding to pertinent programs or services, would be inadequate.
- *Comparison of proposed capital project against at least two alternative capital expenditures and demonstration of why the proposed capital expenditure is superior.* Recipients should consider the effectiveness of the capital expenditure in addressing the harm identified and the expected total cost (including pre-development costs) against at least two alternative capital expenditures.

Where relevant, recipients should consider the alternatives of improving existing capital assets already owned or leasing other capital assets.

Treasury presumes that the following capital projects are generally ineligible:

- |   |   |
|---|---|
| ✖ Construction of new correctional facilities as a response to an increase in rate of crime | ✖ Construction of convention centers, stadiums, or other large capital projects intended for general economic development or to aid impacted industries |
| ✖ Construction of new congregate facilities to decrease spread of COVID-19 in the facility  |   |

In undertaking capital expenditures, Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.

**FRAMEWORK FOR ELIGIBLE USES BEYOND THOSE ENUMERATED**

As described above, recipients have broad flexibility to identify and respond to other pandemic impacts and serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients should undergo the following steps to decide whether their project is eligible:

Step	1. Identify COVID-19 public health or economic impact	2. Design a response that addresses or responds to the impact
Analysis	<ul style="list-style-type: none"> <li>Can identify impact to a specific household, business or nonprofit or to a class of households, businesses or nonprofits (i.e., group)</li> <li>Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class</li> </ul>	<ul style="list-style-type: none"> <li>Types of responses can include a program, service, or capital expenditure</li> <li>Response should be related and reasonably proportional to the harm</li> <li>Response should also be reasonably designed to benefit impacted individual or class</li> </ul>

**1. Identify a COVID-19 public health or negative economic impact on an individual or a class.**

Recipients should identify an individual or class that is “impacted” or “disproportionately impacted” by the COVID-19 public health emergency or its negative economic impacts as well as the specific impact itself.

- “Impacted” entities are those impacted by the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency. For example, an individual who lost their job or a small business that saw lower revenue during a period of closure would both have experienced impacts of the pandemic.
- “Disproportionately impacted” entities are those that experienced disproportionate public health or economic outcomes from the pandemic; Treasury recognizes that pre-existing disparities, in many cases, amplified the impacts of the pandemic, causing more severe impacts in underserved communities. For example, a household living in a neighborhood with limited access to medical care and healthy foods may have faced health disparities before the pandemic, like a higher rate of chronic health conditions, that contributed to more severe health outcomes during the COVID-19 pandemic.

The recipient may choose to identify these impacts at either the individual level or at a class level. If the recipient is identifying impacts at the individual level, they should retain documentation supporting the impact the individual experienced (e.g., documentation of lost revenues from a small business). Such documentation can be streamlined in many cases (e.g., self-attestation that a household requires food assistance).

Recipients also have broad flexibility to identify a “class” – or a group of households, small businesses, or nonprofits – that experienced an impact. In these cases, the recipients should





first identify the class and the impact that it faced. Then, recipients only need to document that the individuals served fall within that class; recipients do not need to document a specific impact to each individual served. For example, a recipient could identify that restaurants in the downtown area faced substantial declines in revenue due to decreased foot traffic from workers; the recipient could develop a program to respond to the impact on that class and only needs to document that the businesses being served are restaurants in the downtown area.

Recipients should keep the following considerations in mind when designating a class:

- **There should be a relationship between the definition of the class and the proposed response.** Larger and less-specific classes are less likely to have experienced similar harms, which may make it more difficult to design a response that appropriately responds to those harms.
- **Classes may be determined on a population basis or on a geographic basis,** and the response should be appropriately matched. For example, a response might be designed to provide childcare to single parents, regardless of which neighborhood they live in, or a response might provide a park to improve the health of a disproportionately impacted neighborhood.
- **Recipients may designate classes that experienced disproportionate impact,** by assessing the impacts of the pandemic and finding that some populations experienced meaningfully more severe impacts than the general public. To determine these disproportionate impacts, recipients:
  - May designate classes based on academic research or government research publications (such as the citations provided in the supplementary information in the final rule), through analysis of their own data, or through analysis of other existing data sources.
  - May also consider qualitative research and sources to augment their analysis, or when quantitative data is not readily available. Such sources might include resident interviews or feedback from relevant state and local agencies, such as public health departments or social services departments.
  - Should consider the quality of the research, data, and applicability of analysis to their determination in all cases.
- **Some of the enumerated uses may also be appropriate responses to the impacts experienced by other classes of beneficiaries.** It is permissible for recipients to provide these services to other classes, so long as the recipient determines that the response is also appropriate for those groups.
- **Recipients may designate a class based on income level, including at levels higher than the final rule definition of "low- and moderate-income."** For example, a recipient may identify that households in their community with incomes above the final rule threshold for low-income nevertheless experienced disproportionate impacts from the pandemic and provide responsive services.

2. **Design a response that addresses or responds to the impact.** Programs, services, and other interventions must be reasonably designed to benefit the individual or class that experienced



the impact. They must also be related and reasonably proportional to the extent and type of impact experienced. For example, uses that bear no relation or are grossly disproportionate to the type or extent of the impact would not be eligible.

“Reasonably proportional” refers to the scale of the response compared to the scale of the harm, as well as the targeting of the response to beneficiaries compared to the amount of harm they experienced; for example, it may not be reasonably proportional for a cash assistance program to provide a very small amount of aid to a group that experienced severe harm and a much larger amount to a group that experienced relatively little harm. Recipients should consider relevant factors about the harm identified and the response to evaluate whether the response is reasonably proportional. For example, recipients may consider the size of the population impacted and the severity, type, and duration of the impact. Recipients may also consider the efficacy, cost, cost-effectiveness, and time to delivery of the response.

For disproportionately impacted communities, recipients may design interventions that address broader pre-existing disparities that contributed to more severe health and economic outcomes during the pandemic, such as disproportionate gaps in access to health care or pre-existing disparities in educational outcomes that have been exacerbated by the pandemic.



## Premium Pay

The Coronavirus State and Local Fiscal Recovery Funds may be used to provide premium pay to eligible workers performing essential work during the pandemic. Premium pay may be awarded to eligible workers up to \$13 per hour. Premium pay must be in addition to wages or remuneration (i.e., compensation) the eligible worker otherwise receives. Premium pay may not exceed \$25,000 for any single worker during the program.

Recipients should undergo the following steps to provide premium pay to eligible workers.

- 1. Identify an “eligible” worker.** Eligible workers include workers “needed to maintain continuity of operations of essential critical infrastructure sectors.” These sectors and occupations are eligible:

- |  |   |
|--|---|
| ✓ Health care  | ✓ State, local, or Tribal government workforce  |
| ✓ Emergency response   | ✓ Workers providing vital services to Tribes  |
| ✓ Sanitation, disinfection & cleaning  | ✓ Educational, school nutrition, and other work required to operate a school facility           |
| ✓ Maintenance  | ✓ Laundry   |
| ✓ Grocery stores, restaurants, food production, and food delivery                      | ✓ Elections   |
| ✓ Pharmacy   | ✓ Solid waste or hazardous materials management, response, and cleanup                          |
| ✓ Biomedical research  | ✓ Work requiring physical interaction with patients   |
| ✓ Behavioral health  | ✓ Dental care   |
| ✓ Medical testing and diagnostics  | ✓ Transportation and warehousing  |
| ✓ Home and community-based health care or assistance with activities of daily living   | ✓ Hotel and commercial lodging facilities that are used for COVID-19 mitigation and containment |
| ✓ Family or child care   |   |
| ✓ Social services  |   |
| ✓ Public health  |   |
| ✓ Mortuary   |   |
| ✓ Critical clinical research, development, and testing necessary for COVID-19 response |   |

Beyond this list, the chief executive (or equivalent) of a recipient government may designate additional non-public sectors as critical so long as doing so is necessary to protecting the health and wellbeing of the residents of such jurisdictions.

- 2. Verify that the eligible worker performs “essential work,”** meaning work that:

- Is not performed while teleworking from a residence; and
- Involves either:
  - a. regular, in-person interactions with patients, the public, or coworkers of the individual that is performing the work; or
  - b. regular physical handling of items that were handled by, or are to be handled by, patients, the public, or coworkers of the individual that is performing the work.



**3. Confirm that the premium pay “responds to” workers performing essential work during the COVID-19 public health emergency.** Under the final rule, which broadened the share of eligible workers who can receive premium pay without a written justification, recipients may meet this requirement in one of three ways:

- Eligible worker receiving premium pay is earning (with the premium included) at or below 150 percent of their residing state or county’s average annual wage for all occupations, as defined by the Bureau of Labor Statistics’ [Occupational Employment and Wage Statistics](#), whichever is higher, on an annual basis; or
- Eligible worker receiving premium pay is not exempt from the Fair Labor Standards Act overtime provisions; or
- If a worker does not meet either of the above requirements, the recipient must submit written justification to Treasury detailing how the premium pay is otherwise responsive to workers performing essential work during the public health emergency. This may include a description of the essential worker’s duties, health, or financial risks faced due to COVID-19, and why the recipient determined that the premium pay was responsive. Treasury anticipates that recipients will easily be able to satisfy the justification requirement for front-line workers, like nurses and hospital staff.

Premium pay may be awarded in installments or lump sums (e.g., monthly, quarterly, etc.) and may be awarded to hourly, part-time, or salaried or non-hourly workers. Premium pay must be paid in addition to wages already received and may be paid retrospectively. A recipient may not use SLFRF to merely reimburse itself for premium pay or hazard pay already received by the worker, and premium pay may not be paid to volunteers.



## Water & Sewer Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in water and sewer infrastructure. State, local, and Tribal governments have a tremendous need to address the consequences of deferred maintenance in drinking water systems and removal, management, and treatment of sewage and stormwater, along with additional resiliency measures needed to adapt to climate change.

Recipients may undertake the eligible projects below:

### PROJECTS ELIGIBLE UNDER EPA'S CLEAN WATER STATE REVOLVING FUND (CWSRF)

Eligible projects under the CWSRF, and the final rule, include:

- ✓ Construction of publicly owned treatment works
- ✓ Projects pursuant to implementation of a nonpoint source pollution management program established under the Clean Water Act (CWA)
- ✓ Decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage
- ✓ Management and treatment of stormwater or subsurface drainage water
- ✓ Water conservation, efficiency, or reuse measures
- ✓ Development and implementation of a conservation and management plan under the CWA
- ✓ Watershed projects meeting the criteria set forth in the CWA
- ✓ Energy consumption reduction for publicly owned treatment works
- ✓ Reuse or recycling of wastewater, stormwater, or subsurface drainage water
- ✓ Security of publicly owned treatment works

Treasury encourages recipients to review the EPA handbook for the [CWSRF](#) for a full list of eligibilities.

### PROJECTS ELIGIBLE UNDER EPA'S DRINKING WATER STATE REVOLVING FUND (DWSRF)

Eligible drinking water projects under the DWSRF, and the final rule, include:

- ✓ Facilities to improve drinking water quality
- ✓ Transmission and distribution, including improvements of water pressure or prevention of contamination in infrastructure and lead service line replacements
- ✓ New sources to replace contaminated drinking water or increase drought resilience, including aquifer storage and recovery system for water storage
- ✓ Green infrastructure, including green roofs, rainwater harvesting collection, permeable pavement
- ✓ Storage of drinking water, such as to prevent contaminants or equalize water demands
- ✓ Purchase of water systems and interconnection of systems
- ✓ New community water systems

Treasury encourages recipients to review the EPA handbook for the [DWSRF](#) for a full list of eligibilities.





## ADDITIONAL ELIGIBLE PROJECTS

With broadened eligibility under the final rule, SLFRF funds may be used to fund additional types of projects— such as additional stormwater infrastructure, residential wells, lead remediation, and certain rehabilitations of dams and reservoirs — beyond the CWSRF and DWSRF, if they are found to be “necessary” according to the definition provided in the final rule and outlined below.

- ✓ Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure
- ✓ Infrastructure to improve access to safe drinking water for individual served by residential wells, including testing initiatives, and treatment/remediation strategies that address contamination
- ✓ Dam and reservoir rehabilitation if primary purpose of dam or reservoir is for drinking water supply and project is necessary for provision of drinking water
- ✓ Broad set of lead remediation projects eligible under EPA grant programs authorized by the Water Infrastructure Improvements for the Nation (WIIN) Act, such as lead testing, installation of corrosion control treatment, lead service line replacement, as well as water quality testing, compliance monitoring, and remediation activities, including replacement of internal plumbing and faucets and fixtures in schools and childcare facilities

A “necessary” investment in infrastructure must be:

- (1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which may include a reasonable projection of increased need, whether due to population growth or otherwise,
- (2) a cost-effective means for meeting that need, taking into account available alternatives, and
- (3) for investments in infrastructure that supply drinking water in order to meet projected population growth, projected to be sustainable over its estimated useful life.

Please note that DWSRF and CWSRF-eligible projects are generally presumed to be necessary investments. Additional eligible projects generally must be responsive to an identified need to achieve or maintain an adequate minimum level of service. Recipients are only required to assess cost-effectiveness of projects for the creation of new drinking water systems, dam and reservoir rehabilitation projects, or projects for the extension of drinking water service to meet population growth needs. Recipients should review the supplementary information to the final rule for more details on requirements applicable to each type of investment.

## APPLICABLE STANDARDS & REQUIREMENTS

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



## Broadband Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in broadband infrastructure, which has been shown to be critical for work, education, healthcare, and civic participation during the public health emergency. The final rule broadens the set of eligible broadband infrastructure investments that recipients may undertake.

Recipients may pursue investments in broadband infrastructure meeting technical standards detailed below, as well as an expanded set of cybersecurity investments.

### BROADBAND INFRASTRUCTURE INVESTMENTS

Recipients should adhere to the following requirements when designing a broadband infrastructure project:

1. **Identify an eligible area for investment.** Recipients are encouraged to prioritize projects that are designed to serve locations without access to reliable wireline 100/20 Mbps broadband service (meaning service that reliably provides 100 Mbps download speed and 20 Mbps upload speed through a wireline connection), but are broadly able to invest in projects designed to provide service to locations with an identified need for additional broadband investment. Recipients have broad flexibility to define need in their community. Examples of need could include:

- ✓ Lack of access to a reliable high-speed broadband connection
- ✓ Lack of affordable broadband
- ✓ Lack of reliable service

If recipients are considering deploying broadband to locations where there are existing and enforceable federal or state funding commitments for reliable service of at least 100/20 Mbps, recipients must ensure that SLFRF funds are designed to address an identified need for additional broadband investment that is not met by existing federal or state funding commitments. Recipients must also ensure that SLFRF funds will not be used for costs that will be reimbursed by the other federal or state funding streams.

2. **Design project to meet high-speed technical standards.** Recipients are required to design projects to, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds. In cases where it is not practicable, because of the excessive cost of the project or geography or topography of the area to be served by the project, eligible projects may be designed to reliably meet or exceed 100/20 Mbps and be scalable to a minimum of symmetrical 100 Mbps download and upload speeds.

Treasury encourages recipients to prioritize investments in fiber-optic infrastructure wherever feasible and to focus on projects that will achieve last-mile connections. Further, Treasury encourages recipients to prioritize support for broadband networks owned, operated by, or affiliated with local governments, nonprofits, and co-operatives.



3. **Require enrollment in a low-income subsidy program.** Recipients must require the service provider for a broadband project that provides service to households to either:

- ✓ Participate in the FCC's Affordable Connectivity Program (ACP)
- ✓ Provide access to a broad-based affordability program to low-income consumers that provides benefits commensurate to ACP

Treasury encourages broadband services to also include at least one low-cost option offered without data usage caps at speeds sufficient for a household with multiple users to simultaneously telework and engage in remote learning. Recipients are also encouraged to consult with the community on affordability needs.

### **CYBERSECURITY INVESTMENTS**

SLFRF may be used for modernization of cybersecurity for existing and new broadband infrastructure, regardless of their speed delivery standards. This includes modernization of hardware and software.

### **APPLICABLE STANDARDS & REQUIREMENTS**

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



## Restrictions on Use

While recipients have considerable flexibility to use Coronavirus State and Local Fiscal Recovery Funds to address the diverse needs of their communities, some restrictions on use of funds apply.

### OFFSET A REDUCTION IN NET TAX REVENUE

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation beginning on March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** If a state or territory cuts taxes during this period, it must demonstrate how it paid for the tax cuts from sources other than SLFRF, such as by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be repaid to the Treasury.

### DEPOSITS INTO PENSION FUNDS

- **No recipients except Tribal governments may use this funding to make a deposit to a pension fund.** Treasury defines a “deposit” as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions connected to an eligible use of funds (e.g., for public health and safety staff). Examples of extraordinary payments include ones that:
 

<ul style="list-style-type: none"> <li>✗ Reduce a liability incurred prior to the start of the COVID-19 public health emergency and occur outside the recipient's regular timing for making the payment</li> </ul>	<ul style="list-style-type: none"> <li>✗ Occur at the regular time for pension contributions but is larger than a regular payment would have been</li> </ul>
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### ADDITIONAL RESTRICTIONS AND REQUIREMENTS

Additional restrictions and requirements that apply across all eligible use categories include:

- **No debt service or replenishing financial reserves.** Since SLFRF funds are intended to be used prospectively, recipients may not use SLFRF funds for debt service or replenishing financial reserves (e.g., rainy day funds).
- **No satisfaction of settlements and judgments.** Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding is itself not an eligible use. However, if a settlement requires the recipient to provide services or incur other costs that are an eligible use of SLFRF funds, SLFRF may be used for those costs.
- **Additional general restrictions.** SLFRF funds may not be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act statute (e.g., uses of funds that

*Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule*



## U.S. DEPARTMENT OF THE TREASURY

undermine COVID-19 mitigation practices in line with CDC guidance and recommendations) and may not be used in violation of the Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance. Other applicable laws and regulations, outside of SLFRF program requirements, may also apply (e.g., laws around procurement, contracting, conflicts-of-interest, environmental standards, or civil rights).





## Program Administration

The Coronavirus State and Local Fiscal Recovery Funds final rule details a number of administrative processes and requirements, including on distribution of funds, timeline for use of funds, transfer of funds, treatment of loans, use of funds to meet non-federal match or cost-share requirements, administrative expenses, reporting on use of funds, and remediation and recoupment of funds used for ineligible purposes. This section provides a summary for the most frequently asked questions.

### TIMELINE FOR USE OF FUNDS

Under the SLFRF, funds must be used for costs incurred on or after March 3, 2021. Further, costs must be obligated by December 31, 2024, and expended by December 31, 2026.

### TRANSFERS

Recipients may undertake projects on their own or through subrecipients, which carry out eligible uses on behalf of a recipient, including pooling funds with other recipients or blending and braiding SLFRF funds with other sources of funds. Localities may also transfer their funds to the state through section 603(c)(4), which will decrease the locality's award and increase the state award amounts.

### LOANS

Recipients may generally use SLFRF funds to provide loans for uses that are otherwise eligible, although there are special rules about how recipients should track program income depending on the length of the loan. Recipients should consult the final rule if they seek to utilize these provisions.

### NON-FEDERAL MATCH OR COST-SHARE REQUIREMENTS

Funds available under the "revenue loss" eligible use category (sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act) generally may be used to meet the non-federal cost-share or matching requirements of other federal programs. However, note that SLFRF funds may not be used as the non-federal share for purposes of a state's Medicaid and CHIP programs because the Office of Management and Budget has approved a waiver as requested by the Centers for Medicare & Medicaid Services pursuant to 2 CFR 200.102 of the Uniform Guidance and related regulations.

SLFRF funds beyond those that are available under the revenue loss eligible use category may not be used to meet the non-federal match or cost-share requirements of other federal programs, other than as specifically provided for by statute. As an example, the Infrastructure Investment and Jobs Act provides that SLFRF funds may be used to meet the non-federal match requirements of authorized Bureau of Reclamation projects and certain broadband deployment projects. Recipients should consult the final rule for further details if they seek to utilize SLFRF funds as a match for these projects.

### ADMINISTRATIVE EXPENSES

SLFRF funds may be used for direct and indirect administrative expenses involved in administering the program. For details on permissible direct and indirect administrative costs, recipients should refer to Treasury's [Compliance and Reporting Guidance](#). Costs incurred for the same purpose in like circumstances must be treated consistently as either direct or indirect costs.

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## REPORTING, COMPLIANCE & RECOUPMENT

Recipients are required to comply with Treasury's [Compliance and Reporting Guidance](#), which includes submitting mandatory periodic reports to Treasury.

Funds used in violation of the final rule are subject to remediation and recoupment. As outlined in the final rule, Treasury may identify funds used in violation through reporting or other sources. Recipients will be provided with an initial written notice of recoupment with an opportunity to submit a request for reconsideration before Treasury provides a final notice of recoupment. If the recipient receives an initial notice of recoupment and does not submit a request for reconsideration, the initial notice will be deemed the final notice. Treasury may pursue other forms of remediation and monitoring in conjunction with, or as an alternative to, recoupment.

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### REVISIONS TO THE OVERVIEW OF THE FINAL RULE:

- January 18, 2022 (p. 4, p. 16): Clarification that the revenue loss standard allowance is “up to” \$10 million under the Replacing Lost Public Sector Revenue eligible use category; addition of further information on the eligibility of general infrastructure, general economic development, and worker development projects under the Public Health and Negative Economic Impacts eligible use category.
- March 17, 2022 (p. 18): Specified that provision of child nutrition programs is available to respond to impacts of the pandemic on households and communities.

The first part of the paper discusses the importance of understanding the cultural context of the research. It highlights the need for researchers to be sensitive to the values and beliefs of the communities they are studying. This is particularly important in the field of education, where cultural differences can significantly impact learning outcomes.

The second part of the paper focuses on the methodology used in the study. It describes the process of selecting participants, collecting data, and analyzing the results. The authors emphasize the importance of using a mixed-methods approach to capture both quantitative and qualitative data.

The third part of the paper presents the findings of the study. It shows that there are significant differences in learning outcomes between students from different cultural backgrounds. These differences are attributed to a variety of factors, including language barriers, social norms, and access to resources.

The final part of the paper discusses the implications of the findings for education. It suggests that educators should take steps to create a more inclusive learning environment for all students. This can be done by providing additional support for students who are struggling and by incorporating culturally relevant materials into the curriculum.

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
33366	12/19/2023	U.S. Postal Service	
VOID		Manual Check	
100-00-51420-311-000		POSTAGE	32.66
		2024 PO BOX	
Total			32.66
33391	1/03/2024	ARCHER MAT RENTAL & SALES LLC	
12/19/23 INVOICE		Previous Year Expense	
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	4.70
		1-3'X5' BLACK MINK MAT	
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	18.74
		2-3'X10' BLACK MINK MATS	
Total			23.44
33392	1/03/2024	ATLAS CUSTOM GRINDING LLC	
12/15/23 INVOICE		Previous Year Expense	
100-00-53640-390-000		YARD/TREE/BRUSH CONTROL	3,600.00
		TUB GRINDING 12/14/23	
Total			3,600.00
33393	1/03/2024	CHARLES F RUEGE	
12/15/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	201.84
		PROPERTY TAX OVERPAYMENT REFUND	
Total			201.84
33394	1/03/2024	CHRISTOPHER R GASSER	
12/22/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	210.13
		PROPERTY TAX OVERPAYMENT REFUND	
Total			210.13
33395	1/03/2024	CLARK DIETZ	
12/6/23 INVOICE		Previous Year Expense	
100-00-53300-218-000		ENGINEERING	304.16
		WATER SYSTEM QUALITY INVESTIGATION	
100-00-53300-218-000		ENGINEERING	666.66
		VILLAGE ENGINEERING	
Total			970.82

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
33396	1/03/2024	CRAIG EVRAETS	
12/18/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	349.14
TAX OVERPAYMENT REFUND			
		Total	349.14
33397	1/03/2024	DAVID W RISCH	
12/28/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	2.38
TAX OVERPAYMENT REFUND			
		Total	2.38
33398	1/03/2024	DONALD GENE BALLBACH	
12/18/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	253.32
TAX OVERPAYMENT REFUND			
		Total	253.32
33399	1/03/2024	JEREMIAH S LEWIS	
12/27/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	188.81
TAX OVERPAYMENT REFUND			
		Total	188.81
33400	1/03/2024	KAYLA M MALSACK	
12/18/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	384.21
TAX OVERPAYMENT REFUND			
		Total	384.21
33401	1/03/2024	KELLY MESARICH	
12/28/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	400.90
PROPERTY TAX OVERPAYMENT REFUND			
		Total	400.90
33402	1/03/2024	KENNETH KONTNY	
12/18/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	222.51
PROPERTY TAX OVERPAYMENT REFUND			



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ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			222.51
33403	1/03/2024	Lakeside International Trucks	
12/14/23 INVOICE		Previous Year Expense	
100-00-53240-360-000		VEHICLE-S.M.R.E	220.26
12/14/23 INVOICE			
Total			220.26
33404	1/03/2024	Lakeside International Trucks	
12/19/23 INVOICE		Previous Year Expense	
100-00-53240-360-000		VEHICLE-S.M.R.E	71.06
FILTER ELEMENT			
Total			71.06
33405	1/03/2024	Lange Enterprises of WI Inc.	
12/19/23 INVOICE		Previous Year Expense	
100-00-53300-230-000		STREET/STREET SIGN MAINT	415.23
12/19/23 INVOICE			
Total			415.23
33406	1/03/2024	LINDE GAS & EQUIPMENT INC	
12/13/23 INVOICE		Previous Year Expense	
100-00-53230-230-000		SHOP-S,M,R,E	928.00
WMIG WELDER POWER 140MP			
100-00-53230-230-000		SHOP-S,M,R,E	30.03
WIRE FC			
100-00-53230-230-000		SHOP-S,M,R,E	2.00
PAPER INVOICE FEE			
Total			960.03
33407	1/03/2024	LINDE GAS & EQUIPMENT INC	
12/13/23 INVOICE		Previous Year Expense	
100-00-53230-230-000		SHOP-S,M,R,E	11.95
ANTI SPAT AEROSOL			
100-00-53230-230-000		SHOP-S,M,R,E	2.00
PAPER INVOICE FEE			
Total			13.95
33408	1/03/2024	LYNN MAHER	
12/22/23 INVOICE		Previous Year Expense	

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	194.36
		PROPERTY TAX OVERPAYMENT REFUND	
Total			194.36
33409	1/03/2024	MARCUS WIDDER	
12/19/23	INVOICE	Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	221.87
		PROPERTY TAX OVERPAYMENT REFUND	
Total			221.87
33410	1/03/2024	MASON M ANKLAM	
12/27/23	INVOICE	Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	60.98
		PROPERTY TAX OVERPAYMENT REFUND	
Total			60.98
33411	1/03/2024	MICHAEL J HAUGEN	
12/15/23	INVOICE	Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	394.72
		PROPERTY TAX OVERPAYMENT REFUND	
Total			394.72
33412	1/03/2024	PAUL FLYNN	
12/15/23	INVOICE	Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	262.58
		PROPERTY TAX OVERPAYMENT REFUND	
Total			262.58
33413	1/03/2024	RANDOM FAMILY INVESTMENTS LLP	
12/21/23	INVOICE	Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	3.00
		PROPERTY TAX OVERPAYMENT REFUND	
Total			3.00
33414	1/03/2024	RANDOM LAKE INVESTMENTS LLC	
12/18/23	INVOICE	Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	7,448.42
		PROPERTY TAX OVERPAYMENT REFUND	
Total			7,448.42

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
33415	1/03/2024	ROBERT L EHR	
12/19/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	271.32
		PROPERTY TAX OVERPAYMENT REFUND	
		Total	271.32
33416	1/03/2024	ROBERT X STIEFVATER	
12/21/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	452.00
		PROPERTY TAX OVERPAYMENT REFUND	
		Total	452.00
33417	1/03/2024	RUSSELL L ALLEN	
12/20/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	264.66
		PROPERTY TAX OVERPAYMENT REFUND	
		Total	264.66
33418	1/03/2024	SHEBOYGAN COUNTY HIGHWAY DEPT	
11/30/23 INVOICE		Previous Year Expense	
100-00-53300-230-000		STREET/STREET SIGN MAINT	44.81
		BITUM, RECYCLED HOT MIX	
100-00-53300-350-000		SNOW REMOVAL/SALT	1,741.54
		SALT	
		Total	1,786.35
33419	1/03/2024	SHEBOYGAN COUNTY TREASURER	
12/15/23 INVOICE		Previous Year Expense	
100-00-51420-212-000		PRINTING	439.51
		POSTAGE FOR 865 TAX BILLS	
		Total	439.51
33420	1/03/2024	SHEBOYGAN COUNTY TREASURER	
12/20/23 INVOICE		Previous Year Expense	
100-00-52101-210-000		LEGAL-PROFESSIONAL SERVICES	11,720.15
		4TH QTR CONTRACTED SERVICES	
		Total	11,720.15
33421	1/03/2024	STEVEN L MURPHY	
12/22/23 INVOICE		Previous Year Expense	

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	220.71
		PROPERTY TAX OVERPAYMENT REFUND	
Total			220.71
33422	1/03/2024	THOMAS L ADAMS	
12/19/23		INVOICE	Previous Year Expense
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	265.69
		PROPERTY TAX OVERPAYMENT REFUND	
Total			265.69
33423	1/03/2024	UNIFIRST CORPORATION	
12/19/23		INVOICE	Previous Year Expense
100-00-53100-325-000		UNIFORMS	19.92
		UNIFORMS	
Total			19.92
33424	1/03/2024	UNIFIRST CORPORATION	
12/26/23		INVOICE	Previous Year Expense
100-00-53100-325-000		UNIFORMS	19.93
		UNIFORMS	
Total			19.93
33425	1/03/2024	US CELLULAR	
12/8/23		INVOICE	Previous Year Expense
100-00-53101-390-000		CELL PHONE-DPW	15.50
		DPW CELL	
100-00-53101-390-000		CELL PHONE-DPW	2.67
		EMERGENCY CELL PHONES	
Total			18.17
33426	1/03/2024	VICKI LYNN HOLT	
12/18/23		INVOICE	Previous Year Expense
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	604.68
		PROPERTY TAX OVERPAYMENT REFUND	
Total			604.68
33427	1/09/2024	VFIS/GLATFELTER SPECIALTY BENEFITS	
01/09/24			
100-00-52200-501-000		FD-RETREMENT FUND	23,293.00
		INVESTMENT DEPOSIT	

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52200-501-000		FD-RETREMENT FUND	1,800.00
		ADMIN FEE	
Total			25,093.00
33428	1/09/2024	Cash	
	1/2/24	USPS PO Box renewal	
100-00-51420-311-000		POSTAGE	32.66
	1/2/24	USPS PO Box renewal	
600-00-51421-311-000		C/T - postage UPS, etc.	32.67
	1/2/24	USPS PO Box renewal	
660-00-51421-311-000		POSTAGE	32.67
	1/2/24	USPS PO Box renewal	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	-13.89
	1/9/24	misc office	
Total			84.11
33429	1/16/2024	ARCHER MAT RENTAL & SALES LLC	
	1/2/24	INVOICE	
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	4.70
		1-3X5 BLACK MINK 39147	
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	18.74
		2-3X10 BLACK MINK 39147	
Total			23.44
33430	1/16/2024	BEAR GRAPHICS	
	12/30/23	INVOICE	Previous Year Expense
100-00-51440-310-000		ELECTION SUPPLIES	613.21
		EL-122 ELECTION ENVELOPE	
Total			613.21
33431	1/16/2024	BEAR GRAPHICS	
	12/30/23	INVOICE	Previous Year Expense
100-00-51440-310-000		ELECTION SUPPLIES	613.20
		EL-120 OUTER ELECTION ENVELOPE	
Total			613.20
33432	1/16/2024	CANON SOLUTIONS AMERICA INC	
	12/22/23	INVOICE	Previous Year Expense
100-00-51420-290-000		LEASED OFFICE EQUIPMENT	17.51
		COPIER USAGE	



## 2822 GENERAL FUND

## ALL Checks

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Total			17.51
33433	1/16/2024	CANON SOLUTIONS AMERICA INC	
12/22/23 INVOICE			
100-00-51420-290-000		LEASED OFFICE EQUIPMENT	15.97
		COPIER MAINTENANCE 6006539705	
Total			15.97
33434	1/16/2024	Casper's Truck Equipment	
12/28/23 INVOICE			
Previous Year Expense			
100-00-53240-350-000		EQUIPMENT/STREET MACH-S,M,R,E	1,071.59
		AUGER, SHAFT, BUSHING, FREIGHT CHARGE	
Total			1,071.59
33435	1/16/2024	CATALIS LLC	
1/5/24 INVOICE			
100-00-51530-210-000		ASSESSING-PROF SERVICES	3,925.00
		REVALUATION OF REAL & PERSONAL PROPERTY INV308310174	
Total			3,925.00
33436	1/16/2024	CLEM MAHLOCH & JAMIE MERLO	
1/10/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	258.60
		PROPERTY TAX OVERPAYMENT REFUND	
Total			258.60
33437	1/16/2024	DELORES L PROM REVOCABLE TRUST	
12/28/23 INVOICE			
Previous Year Expense			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	60.98
		PROPERTY TAX OVERPAYMENT REFUND	
Total			60.98
33438	1/16/2024	DOEGNITZ ACE HARDWARE	
1/1/24 STATEMENT			
Previous Year Expense			
100-00-53230-230-000		SHOP-S,M,R,E	25.98
		12/7/23 2 FLEX TOP WHITE	
100-00-53300-230-000		STREET/STREET SIGN MAINT	5.76
		12/14/23 BOLTS	
Total			31.74

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33439	1/16/2024	HAWLEY KAUFMAN & KAUTZER S.C.	
12/14/23 STATEMENT		Previous Year Expense	
100-00-52101-210-000		LEGAL-PROFESSIONAL SERVICES	140.00
		VILLAGE TRAFFIC LEGAL	
100-00-52101-210-000		LEGAL-PROFESSIONAL SERVICES	-52.50
		OVERPAYMENT FROM 11/16/23 STATEMENT	
Total			87.50
33440	1/16/2024	Home Depot Credit Services	
12/28/23 STATEMENT		Previous Year Expense	
100-00-53230-230-000		SHOP-S,M,R,E	473.70
		11/30/23 TABLE SAW	
100-00-55110-230-000		LIBRARY-S,M,R,E	82.50
		11/29/23 PLYWOOD, WHITEWOOD STUD	
Total			556.20
33441	1/16/2024	JOHN H REINEKING	
1/2/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	238.50
		PROPERTY TAX OVERPAYMENT REFUND 376	
Total			238.50
33442	1/16/2024	KENNETH COMERFORD	
1/3/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	11.51
		PROPERTY TAX OVERPAYMENT REFUND 380	
Total			11.51
33443	1/16/2024	LAKESHORE TECHNICAL COLLEGE	
1/11/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	45,700.09
		JANUARY 2024 PROPERTY TAX SETTLEMENT 1/11/24	
Total			45,700.09
33444	1/16/2024	Lakeview Community Library	
1/11/24 INVOICE			
100-00-55110-380-000		LIBRARY-CONTRACT	12,015.63
		2024 1ST QTR CONTRACT 1/11/24	
Total			12,015.63

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33445	1/16/2024	MAXIMILAN C LAUMANN	
1/2/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	445.49
		PROPERTY TAX OVERPAYMENT REFUND 317	
		Total	445.49
33446	1/16/2024	MICHELLE L PREISLER	
12/28/23 INVOICE		Previous Year Expense	
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	60.98
		PROPERTY TAX OVERPAYMENT REFUND	
		Total	60.98
33447	1/16/2024	MUNICIPAL LAW & LITIGATION GROUP S.C.	
12/27/23 STATEMENT		Previous Year Expense	
100-00-51300-210-000		LEGAL-PROFESSIONAL SERVICES	1,467.40
		FIRE LEGAL	
100-00-51300-210-000		LEGAL-PROFESSIONAL SERVICES	1,051.40
		VILLAGE LEGAL	
		Total	2,518.80
33448	1/16/2024	MUNICIPAL PROPERTY INSURANCE COMPANY	
1/2/24 INVOICE			
100-00-51930-510-000		INSURANCE-LIABILITY/PROP	13,412.70
		POLICY # 48-10440-25-001 1/2/24	
		Total	13,412.70
33449	1/16/2024	RANDOM LAKE FIRE DEPT AMBULANCE FUND	
1/11/24 INVOICE			
100-00-52200-350-000		FIRE DEPT-SERVICES	43,717.00
		2024 SERVICE CONTRACT	
		Total	43,717.00
33450	1/16/2024	RL 1 LLC RL 2 LLC	
1/2/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	414.17
		PROPERTY TAX OVERPAYMENT REFUND 365	
		Total	414.17
33451	1/16/2024	School District of Random Lake	
1/11/24 INVOICE			

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Check Nbr	Check Date	Payee	Amount
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	641,520.99
	JANUARY 2024	PROPERTY TAX SETTLEMENT	1/11/24
Total			641,520.99
33452	1/16/2024	SHEBOYGAN COUNTY TREASURER	
1/11/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	299,282.29
	JANUARY 2024	PROPERTY TAX SETTLEMENT	1/11/24
Total			299,282.29
33453	1/16/2024	THE SOUNDER	
12/31/23 INVOICE			
Previous Year Expense			
100-00-51420-213-000		PUBLISHING	361.76
	11/3, 11/20, & 11/27	MINUTES & BILLS	
100-00-51420-213-000		PUBLISHING	175.45
	12/4	MINUTES & BILLS	
Total			537.21
33454	1/16/2024	Town of Sherman	
1/11/24 INVOICE			
401-00-51520-000-000		ANNEXATION FEE	13.21
	2024 PAYMENT	PARCEL 59028429600	1/11/24
401-00-51520-000-000		ANNEXATION FEE	112.14
	2024 PAYMENT	PARCEL 59028429585	1/11/24
Total			125.35
33455	1/16/2024	TRACEY L EBERT	
1/2/24 INVOICE			
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	55.44
	PROPERTY TAX OVERPAYMENT	REFUND	1/2/24
100-00-41110-000-000		PROPERTY TAXES-GENERAL FUND	250.00
	PROPERTY TAX OVERPAYMENT	REFUND	324
Total			305.44
33456	1/16/2024	UNIFIRST CORPORATION	
1/2/24 INVOICE			
Previous Year Expense			
100-00-53100-325-000		UNIFORMS	19.92
	UNIFORMS		
Total			19.92

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33457	1/16/2024	Walt Grotelueschen	
1/11/24 INVOICE		Previous Year Expense	
100-00-52500-000-000		BUILDING INSPECTOR	5,711.79
4TH QUARTER 2023 BUILDING INSPECTIONS			
		Total	5,711.79
33458	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55213-220-000		JESSE BAY PARK-CARROLL ST	19.52
890 CARROLL ST			
		Total	19.52
33459	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55211-220-000		BERTRAM PARK-ELECTRICITY	194.48
529 1ST ST			
		Total	194.48
33460	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55210-220-000		KIRCHER PARK-ELECTRICTY	16.35
590 GRAND AVE			
		Total	16.35
33461	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55210-220-000		KIRCHER PARK-ELECTRICTY	15.23
598 GRAND AVE			
		Total	15.23
33462	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55220-220-000		LAKEVIEW PARK-ELECTRICITY	15.23
66 RUSSELL DR			
		Total	15.23
33463	1/16/2024	WE ENERGIES	
1/3/24 INVOICE		Previous Year Expense	
100-00-55220-220-000		LAKEVIEW PARK-ELECTRICITY	17.62
54 RUSSELL DR			



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ALL Checks

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Check Nbr	Check Date	Payee	Amount
Total			17.62
33464	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55170-220-000		MEMORIAL PLOT-ELECTRICITY	32.06
431 1ST ST			
Total			32.06
33465	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-51600-220-000		ELECTRIC/GAS-VILLAGE HALL	186.11
96 RUSSELL DR			
Total			186.11
33466	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-55214-220-000		BUTLER ST ENTRY SIGN - ELEC	16.82
CARROLL ST			
Total			16.82
33467	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-53230-221-000		UTILITIES-SHOP	1,059.28
800 KRIER LN			
Total			1,059.28
33468	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-51600-220-000		ELECTRIC/GAS-VILLAGE HALL	51.16
110A BUTLER ST			
Total			51.16
33469	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
100-00-53420-220-000		STREET LIGHTS	4,101.47
STREET LIGHTS			
Total			4,101.47
33470	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	

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## ALL Checks

Posted From: 1/01/2024 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-00-56321-220-000		ENTRY SIGNS VILLAGE-ELECTRIC	18.57
41 BUTLER ST			
Total			18.57
33471	1/16/2024	WM CORPORATE SERVICES INC	
1/2/24 INVOICE			
Previous Year Expense			
100-00-53620-390-000		GARBAGE-CONTRACT	6,049.04
96 Gallon Cart Service			
100-00-53620-390-000		GARBAGE-CONTRACT	81.01
FUEL ENVIRONMENTAL CHARGE			
100-00-53620-390-001		RECYCLING-CONTRACT	2,051.76
96 Gallon Cart Service - Recycle			
Total			8,181.81
33472	1/18/2024	Clear Ballot	
01/02/2024			
100-00-51440-810-000		ELECTION EQUIPMENT	400.00
Annual Support, Maintenance and Warranty		CBG32639	
Total			400.00
33473	1/18/2024	LINDE GAS & EQUIPMENT INC	
12/29/2023			
Previous Year Expense			
100-00-53230-230-000		SHOP-S,M,R,E	644.50
ACETYLENE CYLINDER			
Total			644.50
33474	1/18/2024	NAPA AUTO PARTS	
01/04/2024			
100-00-53230-230-000		SHOP-S,M,R,E	5.50
ANTIFREEZE TESTER		795827	
Total			5.50
33475	1/18/2024	R G SCHMITT INC	
01/12/2024			
401-00-57400-200-000		CONTRACTED SERVICES	13,519.85
FINAL & RETAINER			
Total			13,519.85
33476	1/18/2024	Sheboygan County - Register of Deeds	
1/11/2024			

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100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	30.00
		TOWN OF SHERMAN ANNEXATION FILING	1/11/24
Total			30.00
33477	1/25/2024	ARNDT, CHAD	
Pay period 01/07/2024 to 01/20/2024			Manual Check
700-00-52600-008-000		DRILL AND CALL COMPENSATION	130.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	70.00
100-00-21511-000-000		FICA	-12.40
100-00-21511-000-000		FICA	-2.90
Total			184.70
33478	1/25/2024	ARNDT, ROBERT	
Pay period 01/07/2024 to 01/20/2024			Manual Check
700-00-52600-008-000		DRILL AND CALL COMPENSATION	10.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	50.00
100-00-21511-000-000		FICA	-3.72
100-00-21511-000-000		FICA	-0.87
Total			55.41
33479	1/25/2024	BAHR, BRIAN	
Pay period 01/07/2024 to 01/20/2024			Manual Check
700-00-52600-008-000		DRILL AND CALL COMPENSATION	100.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	50.00
100-00-21511-000-000		FICA	-9.30
100-00-21511-000-000		FICA	-2.18
Total			138.52
33480	1/25/2024	DEPIES, BRANDIN	
Pay period 01/07/2024 to 01/20/2024			Manual Check

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700-00-52600-008-000		DRILL AND CALL COMPENSATION	100.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	70.00
100-00-21511-000-000		FICA	-10.54
100-00-21511-000-000		FICA	-2.47
Total			156.99

33481 1/25/2024 DEPIES, JAMES

Pay period 01/07/2024 to 01/20/2024

Manual Check

700-00-52600-008-000		DRILL AND CALL COMPENSATION	20.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	30.00
100-00-21511-000-000		FICA	-3.10
100-00-21511-000-000		FICA	-0.73
Total			46.17

33482 1/25/2024 HEIMERL, DYLAN

Pay period 01/07/2024 to 01/20/2024

Manual Check

700-00-52600-008-000		DRILL AND CALL COMPENSATION	60.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	30.00
100-00-21511-000-000		FICA	-5.58
100-00-21511-000-000		FICA	-1.31
Total			83.11

33483 1/25/2024 JACOBY, NANCY

Pay period 01/07/2024 to 01/20/2024

Manual Check

700-00-52600-008-000		DRILL AND CALL COMPENSATION	90.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	60.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	90.00

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100-00-21511-000-000		FICA	-14.88
100-00-21511-000-000		FICA	-3.48
Total			221.64

33484 1/25/2024 JACOBY, PHIL

Pay period 01/07/2024 to 01/20/2024

Manual Check

700-00-52600-008-000		DRILL AND CALL COMPENSATION	190.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	120.00
100-00-21511-000-000		FICA	-19.22
100-00-21511-000-000		FICA	-4.50
Total			286.28

33485 1/25/2024 SCHMIT, AARON

Pay period 01/07/2024 to 01/20/2024

Manual Check

700-00-52600-008-000		DRILL AND CALL COMPENSATION	90.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	60.00
100-00-21511-000-000		FICA	-9.30
100-00-21511-000-000		FICA	-2.18
Total			138.52

33486 1/25/2024 VETTER, DONALD

Pay period 01/07/2024 to 01/20/2024

Manual Check

700-00-52600-008-000		DRILL AND CALL COMPENSATION	50.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	20.00
100-00-21511-000-000		FICA	-4.34
100-00-21511-000-000		FICA	-1.02
Total			64.64

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V1994	1/11/2024	COBB, STEPHEN	
Pay period 12/24/2023 to 01/06/2024			Manual Check
100-00-52100-120-000		REOURCE OFFICER	981.10
100-00-21512-000-000		FEDERAL W/H	-141.96
100-00-21511-000-000		FICA	-60.83
100-00-21511-000-000		FICA	-14.23
100-00-21513-000-000		STATE W/H	-121.82
Total			642.26
V1995	1/11/2024	COENEN, LYNN	
Pay period 12/24/2023 to 01/06/2024			Manual Check
500-00-55110-120-000		Wages	40.53
100-00-21511-000-000		FICA	-2.51
100-00-21511-000-000		FICA	-0.59
100-00-21514-000-000		RETIREMENT	-2.80
Total			34.63
V1996	1/11/2024	DAHM, JERIOD	
Pay period 12/24/2023 to 01/06/2024			Manual Check
100-00-53100-120-000		DPW LABORERS-WAGES	1,357.10
660-00-51430-120-000		WWTF-WAGES	452.37
600-00-51430-120-000		PW-WAGES	452.37
100-00-21512-000-000		FEDERAL W/H	-67.13
100-00-21511-000-000		FICA	-123.53
100-00-21511-000-000		FICA	-28.89
100-00-21513-000-000		STATE W/H	-72.74



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100-00-21525-000-000		HEALTH INS	-269.40
100-00-21514-000-000		RETIREMENT	-156.07
Total			1,544.08

V1997 1/11/2024 JAYCOX, CARISSA  
Pay period 12/24/2023 to 01/06/2024

Manual Check

100-00-51420-120-000		DEPUTY CLERK/TREASURER WAGES	371.60
660-00-51420-214-000		DEPUTY CLERK/TREASURER	743.20
600-00-51420-214-000		DEPUTY CLERK/TREASURER	743.20
100-00-21512-000-000		FEDERAL W/H	-131.27
100-00-21511-000-000		FICA	-115.20
100-00-21511-000-000		FICA	-26.94
100-00-21513-000-000		STATE W/H	-67.60
100-00-21514-000-000		RETIREMENT	-128.20
Total			1,388.79

V1998 1/11/2024 LAUMANN, RAEGAN  
Pay period 12/24/2023 to 01/06/2024

Manual Check

500-00-55110-120-000		Wages	61.88
100-00-21511-000-000		FICA	-3.84
100-00-21511-000-000		FICA	-0.90
Total			57.14

V1999 1/11/2024 LEDERER, PETER  
Pay period 12/24/2023 to 01/06/2024

Manual Check

100-00-53100-110-000		DPW DIRECTOR-WAGES	1,034.15
660-00-51430-120-000		WWTF-WAGES	1,003.74

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Check Nbr	Check Date	Payee	Amount
600-00-51430-120-000		PW-WAGES	1,003.74
100-00-21512-000-000		FEDERAL W/H	-300.83
100-00-21511-000-000		FICA	-169.79
100-00-21511-000-000		FICA	-39.71
100-00-21513-000-000		STATE W/H	-119.23
100-00-21530-000-000		AFLAC-PRE TAX	-26.60
100-00-21525-000-000		HEALTH INS	-303.02
100-00-21514-000-000		RETIREMENT	-209.87
Total			1,872.58

V2000 1/11/2024 LOCKLAIR, DANIEL

Pay period 12/24/2023 to 01/06/2024

Manual Check

500-00-55110-120-000		Wages	305.52
100-00-21511-000-000		FICA	-18.94
100-00-21511-000-000		FICA	-4.43
100-00-21513-000-000		STATE W/H	-1.15
Total			281.00

V2001 1/11/2024 MARTIN, SUZANNE

Pay period 12/24/2023 to 01/06/2024

Manual Check

500-00-55110-120-000		Wages	128.34
100-00-21511-000-000		FICA	-7.96
100-00-21511-000-000		FICA	-1.86
Total			118.52

V2002 1/11/2024 SIEGEL, TYLER

Pay period 12/24/2023 to 01/06/2024

Manual Check

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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024

From Account:

Thru: 1/31/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53100-120-000		DPW LABORERS-WAGES	1,856.12
660-00-51430-120-000		WWTF-WAGES	618.71
600-00-51430-120-000		PW-WAGES	618.71
100-00-21512-000-000		FEDERAL W/H	-330.03
100-00-21511-000-000		FICA	-184.43
100-00-21511-000-000		FICA	-43.13
100-00-21513-000-000		STATE W/H	-133.25
100-00-21530-001-000		AFLAC-POST TAX	-7.75
100-00-21525-000-000		HEALTH INS	-109.25
100-00-21525-000-000		HEALTH INS	-9.69
100-00-21514-000-000		RETIREMENT	-213.45
		Total	2,062.56

V2003 1/11/2024 SULLIVAN, CAMRIN

Pay period 12/24/2023 to 01/06/2024

Manual Check

500-00-55110-110-000		Salaries	1,047.56
500-00-55110-110-000		Salaries	1,026.28
100-00-21511-000-000		FICA	-110.96
100-00-21511-000-000		FICA	-25.95
100-00-21513-000-000		STATE W/H	-62.31
100-00-21525-000-000		HEALTH INS	-269.40
100-00-21525-000-000		HEALTH INS	-14.74
100-00-21514-000-000		RETIREMENT	-143.09

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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024 From Account:  
 Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			1,447.39
V2004	1/11/2024	TREMBLAY, KAYLEE	
Pay period 12/24/2023 to 01/06/2024			Manual Check
500-00-55110-120-000		Wages	59.50
100-00-21511-000-000		FICA	-3.69
100-00-21511-000-000		FICA	-0.86
Total			54.95
V2005	1/11/2024	WAALA, STEPHANIE	
Pay period 12/24/2023 to 01/06/2024			Manual Check
100-00-51420-110-000		CLERK/TREASURER WAGES	2,251.18
660-00-51420-120-000		CLERK/TREASURER-WAGES	281.40
600-00-51420-120-000		C/T - salaries, wages	281.40
100-00-21512-000-000		FEDERAL W/H	-260.42
100-00-21511-000-000		FICA	-173.87
100-00-21511-000-000		FICA	-40.66
100-00-21513-000-000		STATE W/H	-122.77
100-00-21530-001-000		AFLAC-POST TAX	-16.66
100-00-21530-000-000		AFLAC-PRE TAX	-23.04
100-00-21525-000-000		HEALTH INS	-9.69
100-00-21514-000-000		RETIREMENT	-194.16
Total			1,972.71
V2006	1/11/2024	WEGNER, MILES	
Pay period 12/24/2023 to 01/06/2024			Manual Check
100-00-53100-120-000		DPW LABORERS-WAGES	194.60

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-51430-120-000		WWTF-WAGES	1,556.80
600-00-51430-120-000		PW-WAGES	194.60
100-00-21512-000-000		FEDERAL W/H	-144.39
100-00-21511-000-000		FICA	-105.48
100-00-21511-000-000		FICA	-24.67
100-00-21513-000-000		STATE W/H	-76.43
100-00-21525-000-000		HEALTH INS	-235.03
100-00-21525-000-000		HEALTH INS	-9.69
100-00-21514-000-000		RETIREMENT	-134.27
Total			1,216.04

V2007 1/11/2024 WILL, KATRINA  
Pay period 12/24/2023 to 01/06/2024

Manual Check

500-00-55110-120-000		Wages	469.54
100-00-21511-000-000		FICA	-29.11
100-00-21511-000-000		FICA	-6.81
100-00-21513-000-000		STATE W/H	-2.65
Total			430.97

V2008 1/11/2024 WILLIAMSON, JACOB  
Pay period 12/24/2023 to 01/06/2024

Manual Check

100-00-52300-110-000		AEMT-WAGES	1,983.82
100-00-21511-000-000		FICA	-104.41
100-00-21511-000-000		FICA	-24.42
100-00-21513-000-000		STATE W/H	-52.72

## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21530-000-000		AFLAC-PRE TAX	-77.00
100-00-21515-000-000		DEFERRED COMP PAYABLE	-50.00
100-00-21525-000-000		HEALTH INS	-235.03
100-00-21525-000-000		HEALTH INS	-14.74
100-00-21514-000-000		RETIREMENT	-136.88
Total			1,288.62

V2009 1/11/2024 WROBLEWSKI, ELIZABETH  
Pay period 12/24/2023 to 01/06/2024

Manual Check

500-00-55110-120-000		Wages	113.54
100-00-21511-000-000		FICA	-7.04
100-00-21511-000-000		FICA	-1.65
100-00-21514-000-000		RETIREMENT	-7.83
Total			97.02

V2010 1/25/2024 COBB, STEPHEN  
Pay period 01/07/2024 to 01/20/2024

Manual Check

100-00-52100-120-000		REOURCE OFFICER	981.10
100-00-21512-000-000		FEDERAL W/H	-141.96
100-00-21511-000-000		FICA	-60.83
100-00-21511-000-000		FICA	-14.23
100-00-21513-000-000		STATE W/H	-121.82
Total			642.26

V2011 1/25/2024 COENEN, LYNN  
Pay period 01/07/2024 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	40.53
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## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51100-121-000		COMMITTEE WAGES	35.00
100-00-21511-000-000		FICA	-4.68
100-00-21511-000-000		FICA	-1.10
100-00-21514-000-000		RETIREMENT	-5.21
		Total	64.54

V2012 1/25/2024 DAHM, JERIOD

Pay period 01/07/2024 to 01/20/2024

Manual Check

100-00-53100-120-000		DPW LABORERS-WAGES	2,197.46
660-00-51430-120-000		WWTF-WAGES	732.49
600-00-51430-120-000		PW-WAGES	732.49
100-00-21512-000-000		FEDERAL W/H	-300.14
100-00-21511-000-000		FICA	-210.37
100-00-21511-000-000		FICA	-49.20
100-00-21513-000-000		STATE W/H	-152.16
100-00-21525-000-000		HEALTH INS	-269.40
100-00-21514-000-000		RETIREMENT	-252.71
		Total	2,428.46

V2013 1/25/2024 HORNING, ELISABETH

Pay period 12/24/2023 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	63.60
100-00-21511-000-000		FICA	-3.94
100-00-21511-000-000		FICA	-0.92
		Total	58.74

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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2014	1/25/2024	JAYCOX, CARISSA	
Pay period 01/07/2024 to 01/20/2024			Manual Check
100-00-51420-120-000		DEPUTY CLERK/TREASURER WAGES	382.42
660-00-51420-214-000		DEPUTY CLERK/TREASURER	764.85
600-00-51420-214-000		DEPUTY CLERK/TREASURER	764.85
100-00-21512-000-000		FEDERAL W/H	-137.31
100-00-21511-000-000		FICA	-118.55
100-00-21511-000-000		FICA	-27.73
100-00-21513-000-000		STATE W/H	-70.80
100-00-21514-000-000		RETIREMENT	-131.94
Total			1,425.79
V2015	1/25/2024	KOEBERL, ORYAN	
Pay period 01/07/2024 to 01/20/2024			Manual Check
700-00-52600-008-000		DRILL AND CALL COMPENSATION	80.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	40.00
100-00-21511-000-000		FICA	-7.44
100-00-21511-000-000		FICA	-1.74
Total			110.82
V2016	1/25/2024	KOEBERL, ROBYN	
Pay period 01/07/2024 to 01/20/2024			Manual Check
700-00-52600-008-000		DRILL AND CALL COMPENSATION	10.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	10.00
700-00-52600-008-000		DRILL AND CALL COMPENSATION	20.00
100-00-21511-000-000		FICA	-2.48

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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024

From Account:

Thru: 1/31/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		FICA	-0.58
Total			36.94

V2017 1/25/2024 LAUMANN, RAEGAN

Pay period 01/07/2024 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	88.40
100-00-21511-000-000		FICA	-5.48
100-00-21511-000-000		FICA	-1.28
Total			81.64

V2018 1/25/2024 LEDERER, PETER

Pay period 01/07/2024 to 01/20/2024

Manual Check

100-00-53100-110-000		DPW DIRECTOR-WAGES	1,039.86
660-00-51430-120-000		WWTF-WAGES	1,009.27
600-00-51430-120-000		PW-WAGES	1,009.28
100-00-21512-000-000		FEDERAL W/H	-302.71
100-00-21511-000-000		FICA	-170.83
100-00-21511-000-000		FICA	-39.95
100-00-21513-000-000		STATE W/H	-120.22
100-00-21530-000-000		AFLAC-PRE TAX	-26.60
100-00-21525-000-000		HEALTH INS	-303.02
100-00-21514-000-000		RETIREMENT	-211.03
Total			1,884.05

V2019 1/25/2024 LOCKLAIR, DANIEL

Pay period 01/07/2024 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	221.90
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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024

From Account:

Thru: 1/31/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		FICA	-13.76
100-00-21511-000-000		FICA	-3.22
Total			204.92

V2020 1/25/2024 MARTIN, SUZANNE

Pay period 01/07/2024 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	209.84
100-00-21511-000-000		FICA	-13.01
100-00-21511-000-000		FICA	-3.04
Total			193.79

V2021 1/25/2024 SIEGEL, TYLER

Pay period 01/07/2024 to 01/20/2024

Manual Check

100-00-53100-120-000		DPW LABORERS-WAGES	2,574.59
660-00-51430-120-000		WWTF-WAGES	858.20
600-00-51430-120-000		PW-WAGES	858.20
100-00-21512-000-000		FEDERAL W/H	-575.29
100-00-21511-000-000		FICA	-258.67
100-00-21511-000-000		FICA	-60.49
100-00-21513-000-000		STATE W/H	-192.78
100-00-21530-001-000		AFLAC-POST TAX	-7.75
100-00-21525-000-000		HEALTH INS	-109.25
100-00-21525-000-000		HEALTH INS	-9.69
100-00-21514-000-000		RETIREMENT	-296.08
Total			2,780.99

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## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
 Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2022	1/25/2024	SULLIVAN, CAMRIN	
Pay period 01/07/2024 to 01/20/2024			Manual Check
500-00-55110-110-000		Salaries	2,095.12
100-00-21511-000-000		FICA	-112.28
100-00-21511-000-000		FICA	-26.26
100-00-21513-000-000		STATE W/H	-63.57
100-00-21525-000-000		HEALTH INS	-269.40
100-00-21525-000-000		HEALTH INS	-14.74
100-00-21514-000-000		RETIREMENT	-144.56
Total			1,464.31
V2023	1/25/2024	TREMBLAY, KAYLEE	
Pay period 01/07/2024 to 01/20/2024			Manual Check
500-00-55110-120-000		Wages	76.50
100-00-21511-000-000		FICA	-4.74
100-00-21511-000-000		FICA	-1.11
Total			70.65
V2024	1/25/2024	WAALA, STEPHANIE	
Pay period 01/07/2024 to 01/20/2024			Manual Check
100-00-51420-110-000		CLERK/TREASURER WAGES	2,263.59
660-00-51420-120-000		CLERK/TREASURER-WAGES	282.95
600-00-51420-120-000		C/T - salaries, wages	282.95
100-00-21512-000-000		FEDERAL W/H	-263.60
100-00-21511-000-000		FICA	-174.83
100-00-21511-000-000		FICA	-40.89

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## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21513-000-000		STATE W/H	-123.69
100-00-21530-001-000		AFLAC-POST TAX	-16.66
100-00-21530-000-000		AFLAC-PRE TAX	-23.04
100-00-21525-000-000		HEALTH INS	-9.69
100-00-21514-000-000		RETIREMENT	-195.23
		Total	1,981.86

V2025 1/25/2024 WEGNER, MILES  
Pay period 01/07/2024 to 01/20/2024

Manual Check

100-00-53100-120-000		DPW LABORERS-WAGES	300.30
660-00-51430-120-000		WWTF-WAGES	2,402.40
600-00-51430-120-000		PW-WAGES	300.30
100-00-21512-000-000		FEDERAL W/H	-253.51
100-00-21511-000-000		FICA	-171.01
100-00-21511-000-000		FICA	-40.00
100-00-21513-000-000		STATE W/H	-139.02
100-00-21525-000-000		HEALTH INS	-235.03
100-00-21525-000-000		HEALTH INS	-9.69
100-00-21514-000-000		RETIREMENT	-207.21
		Total	1,947.53

V2026 1/25/2024 WILL, KATRINA  
Pay period 01/07/2024 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	352.50
100-00-21511-000-000		FICA	-21.86



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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024

From Account:

Thru: 1/31/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		FICA	-5.11
Total			325.53

V2027 1/25/2024 WILLIAMSON, JACOB

Pay period 01/07/2024 to 01/20/2024

Manual Check

100-00-52300-110-000		AEMT-WAGES	1,994.72
100-00-21511-000-000		FICA	-105.09
100-00-21511-000-000		FICA	-24.58
100-00-21513-000-000		STATE W/H	-53.37
100-00-21530-000-000		AFLAC-PRE TAX	-77.00
100-00-21515-000-000		DEFERRED COMP PAYABLE	-50.00
100-00-21525-000-000		HEALTH INS	-235.03
100-00-21525-000-000		HEALTH INS	-14.74
100-00-21514-000-000		RETIREMENT	-137.64
Total			1,297.27

V2028 1/25/2024 WROBLEWSKI, ELIZABETH

Pay period 01/07/2024 to 01/20/2024

Manual Check

500-00-55110-120-000		Wages	355.61
100-00-21512-000-000		FEDERAL W/H	-10.03
100-00-21511-000-000		FICA	-22.05
100-00-21511-000-000		FICA	-5.16
100-00-21513-000-000		STATE W/H	-2.59
100-00-21514-000-000		RETIREMENT	-24.54
Total			291.24

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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH013124-1	1/31/2024	COLLINS STATE BANK	
01/02/2024		Prev YR Exp/Manual Check	
100-00-56250-000-000		COMMUNITY BETTERMENT	500.00
		PETER BIRENBAUM CHAMBER BUCKS	
		Total	500.00
ACH013124-2	1/31/2024	GREAT WEST CASUALTY	
12/14/23		Prev YR Exp/Manual Check	
100-00-21515-000-000		DEFERRED COMP PAYABLE	50.00
		WILLIAMSON - DEFERRED COMP	
		Total	50.00
ACH013124-3	1/31/2024	GREAT WEST CASUALTY	
12/28/23		Prev YR Exp/Manual Check	
100-00-21515-000-000		DEFERRED COMP PAYABLE	50.00
		WILLIAMSON - DEFERRED COMP	
		Total	50.00
ACH013124-4	1/31/2024	Lincoln National Life Insurance Co.	
01/01/24		Manual Check	
100-00-21527-000-000		LIFE/DISABILITY INSURANCE	590.96
		Village - JAN 24 Life Ins	4642080599
100-00-21527-000-000		LIFE/DISABILITY INSURANCE	94.45
		Library - JAN 24 Life Ins	4642080599
		Total	685.41
ACH013124-5	1/31/2024	CARDMEMBER SERVICES	
12/06/23		Prev YR Exp/Manual Check	
100-00-51420-211-000		SUPPORT-SOFTWARE	8.70
		MICROSOFT	
100-00-51420-211-000		SUPPORT-SOFTWARE	7.03
		ADOBE	
100-00-51420-211-000		SUPPORT-SOFTWARE	4.93
		GOTOMEETING	
100-00-51420-211-000		SUPPORT-SOFTWARE	87.47
		GOOGLE	
100-00-51420-213-000		PUBLISHING	7.00
		BACKGROUND CHECKS	
100-00-51420-213-000		PUBLISHING	7.00
		BACKGROUND CHECKS	

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2822 GENERAL FUND

ALL Checks

Posted From: 1/01/2024 From Account:  
 Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51420-311-000		POSTAGE	93.50
		FP - POSTAGE PRINTER CARTRIDGES	
100-00-51420-320-000		EDUCATION/TRAINING	109.00
		KAHLAHARI - EHLEH TRAINING HOTEL 2/15-16	
100-00-51420-320-000		EDUCATION/TRAINING	69.00
		APTUSC - INTERNAL CONTROL TRAINING	
100-00-51420-321-000		DUES/MEMBERSHIPS	65.00
		WMCA - 2024 MEMBERSHIP	
100-00-51420-321-000		DUES/MEMBERSHIPS	65.00
		WMCA - ANNUAL MEMBERSHIP	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	-14.97
		OFFICE SUPPLY - RETURN	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	25.58
		BANK SUPPLIES - DEPOSIT SLIPS	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	105.19
		AMAZON - TONER	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	111.79
		OFFICE SUPPLY - BINDERS, TABS, CALENDARS	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	31.24
		OFFICE MAX - BINDERS, INDEX SHEETS	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	25.49
		OFFICE MAX - BINDERS, CALENDARS	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	16.76
		BINDERS	
100-00-51420-810-000		CLERKS OFFICE-EQUIPMENT	73.33
		OFFICE SUPPLY - SERVER BACKUP BATTERY	
100-00-51440-310-000		ELECTION SUPPLIES	9.59
		AMAZON - PEN STYLUS	
100-00-51600-221-000		TELEPHONE/INTERNET-VILLAGE HAL	32.65
		CHARTER - PHONE & INTERNET	
100-00-52500-390-000		BUILDING INSP SUPPLIES/EXP	90.56
		GLOBE LANES - MEET WITH BUILD INSPECTOR	
100-00-53230-230-000		SHOP-S,M,R,E	112.71
		HARBOR FREIGHT - MULTIPLE SUPPLIES	
100-00-53230-230-000		SHOP-S,M,R,E	17.25
		DOLLAR GENERAL - WATER	
100-00-53230-230-000		SHOP-S,M,R,E	-8.43
		HARBOR FEIGHT - RETURN - ROTARTY SET	

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2822 GENERAL FUND

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Posted From: 1/01/2024 From Account:  
 Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53240-360-000		VEHICLE-S.M.R.E	183.72
		FLEET FARM - HARDWARE	
100-00-53240-391-000		GAS & OIL (60%)	151.90
		FLEET FARM - AW46	
100-00-53300-230-000		STREET/STREET SIGN MAINT	89.99
		AMAZON - DRILL BITS	
500-00-55110-221-000		Telephone	144.62
		LIBRARY - CHARTER - VOICE & TV	
500-00-55110-310-000		Office Supplies	16.87
		LIBRARY - ZOOM	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	-14.97
		OFFICE SUPPLY - RETURN	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	25.58
		BANK SUPPLIES - DEPOSIT SLIPS	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	105.19
		AMAZON - TONER	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	111.78
		OFFICE SUPPLY - BINDERS, TABS, CALENDARS	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	31.24
		OFFICE MAX - BINDERS, INDEX SHEETS	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	73.33
		OFFICE SUPPLY - SERVER BACKUP BATTERY	
600-00-51420-390-000		OFFICE SUPPLIES/EXP	25.48
		OFFICE MAX - BINDERS, CALENDARS	
600-00-51421-311-000		C/T - postage UPS, etc.	93.50
		FP - POSTAGE PRINTER CARTRIDGES	
600-00-51422-390-000		COMPUTERS.SOFTWARE	8.70
		MICROSOFT	
600-00-51422-390-000		COMPUTERS.SOFTWARE	7.03
		ADOBE	
600-00-51422-390-000		COMPUTERS.SOFTWARE	4.92
		GOTOMEETING	
600-00-51422-390-000		COMPUTERS.SOFTWARE	87.47
		GOOGLE	
600-00-51422-390-000		COMPUTERS.SOFTWARE	16.76
		BINDERS	
600-00-54600-221-000		PLANT - TELEPHONE	32.65
		CHARTER - PHONE & INTERNET	

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Check Nbr	Check Date	Payee	Amount
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	50.63
		FLEET FARM - AW46	
600-00-54620-390-000		HYDRANTS-S,M,R,E	22.85
		AMAZON - HAND PUMP	
600-00-54620-390-000		HYDRANTS-S,M,R,E	816.30
		WAUSAU CHEMICAL - PROPYLENE GLYCOL	
600-00-54620-390-000		HYDRANTS-S,M,R,E	23.20
		HARBOR FREIGHT - PUMP LEVER	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	-14.96
		OFFICE SUPPLY - RETURN	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	25.57
		BANK SUPPLIES - DEPOSIT SLIPS	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	105.19
		AMAZON - TONER	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	111.78
		OFFICE SUPPLY - BINDERS, TABS, CALENDARS	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	31.24
		OFFICE MAX - BINDERS, INDEX SHEETS	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	73.33
		OFFICE SUPPLY - SERVER BACKUP BATTERY	
660-00-51420-390-000		OFFICE SUPPLIES/EXPENSES	25.48
		OFFICE MAX - BINDERS, CALENDARS	
660-00-51421-311-000		POSTAGE	93.50
		FP - POSTAGE PRINTER CARTRIDGES	
660-00-51422-390-000		COMPUTER/SOFTWARE-S,M,R,E	8.71
		MICROSOFT	
660-00-51422-390-000		COMPUTER/SOFTWARE-S,M,R,E	7.03
		ADOBE	
660-00-51422-390-000		COMPUTER/SOFTWARE-S,M,R,E	4.92
		GOTOMEETING	
660-00-51422-390-000		COMPUTER/SOFTWARE-S,M,R,E	87.46
		GOOGLE	
660-00-51422-390-000		COMPUTER/SOFTWARE-S,M,R,E	16.76
		BINDERS	
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	32.66
		CHARTER - PHONE & INTERNET	
660-00-54600-390-000		WWTP - S,M,R,E	73.40
		ULINE - PIPE MARKERS	

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Check Nbr	Check Date	Payee	Amount
660-00-54600-390-000		WWTP - S,M,R,E	1.13
		BOILER PERMIT FEE	
660-00-54600-390-000		WWTP - S,M,R,E	50.00
		BOILER PERMIT	
660-00-54615-391-000		VEHICLES-GAS 20%	50.63
		FLEET FARM - AW46	
700-00-52600-009-000		MEDICAL SUPPLIES	16.36
		EMERGENCY MEDICAL - NO RECEIPT	
700-00-52600-009-000		MEDICAL SUPPLIES	362.72
		EMERGENCY MEDICAL - MULTIPLE SUPPLIES	
700-00-52610-001-000		MISCELLANEOUS	80.46
		MENARDS - HOSE FITTINGS	
700-00-52610-001-000		MISCELLANEOUS	-32.68
		MENARDS - RETURN - HOSE & PAPER CARBON	
700-00-52630-001-000		MISCELLANEOUS	142.98
		AMAZON - NO RECEIPT	
700-00-52630-001-000		MISCELLANEOUS	360.00
		FIRE HOUSE DIRECT - ALUMINUM INLETS	
700-00-52630-001-000		MISCELLANEOUS	2,244.83
		FIRE SAFETY - HOSE, GLOVES, WRENCH	
700-00-52660-007-000		TRAINING	244.08
		AMERICAN HEART - NO RECEIPT	
700-00-52660-007-000		TRAINING	17.94
		AMERICAN HEART - INSTRUCTOR VIDEO	
700-00-52660-007-000		TRAINING	42.20
		AMERICAN HEART - INSTRUCTION ESSENTIALS	
700-00-52660-007-000		TRAINING	145.00
		ASCENSION - BLS RENEWAL	
700-00-52680-001-000		MISCELLANEOUS	15.81
		COSTCO - BATTERIES	
700-00-52690-002-000		FUEL-EMS	91.37
		EXXON - 1759	
700-00-52690-013-000		1783 CHASE VEHICLE	516.14
		ZWILLINGE AUTO - BRAKES AND ROTOR	
		Total	8,292.15

ACH013124-6 1/31/2024 ETF HEALTH

01/03/2024

Manual Check



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Posted From: 1/01/2024 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-00-21525-000-000		HEALTH INS	11,517.34
	FEB 24	VILLAGE HEALTH	WSGP010998029
100-00-21525-000-000		HEALTH INS	2,694.02
	FEB 24	LIBRARY HEALTH	WSGP010998029
Total			14,211.36
ACH013124-7	1/31/2024	EMPLOYEE BENEFITS CORPORATION	
	12/29/2023	Prev YR Exp/Manual Check	
100-00-52300-135-000		HEALTH SAVINGS ACCT	761.00
		EMPLOYEE REIMBURSEMENT	
Total			761.00
ACH013124-8	1/31/2024	Village of Random Lake	
	12/27/2023	Prev YR Exp/Manual Check	
100-00-51600-222-000		WATER/SEWER-VILLAGE HALL	75.73
	NOV - DEC	USAGE	
100-00-53230-222-000		SEWER/WATER-SHOP	194.10
	NOV - DEC	USAGE	
100-00-55210-222-000		KIRCHER PARK-SEWER/WATER	21.07
	NOV - DEC	USAGE	
100-00-55211-222-000		BERTRAM PARK-SEWER/WATER	126.34
	NOV - DEC	USAGE	
100-00-55220-222-000		LAKEVIEW PARK-SEWER/WATER	126.34
	NOV - DEC	USAGE	
Total			543.58
ACH013124-9	1/31/2024	EMPLOYEE BENEFITS CORPORATION	
	1/8/24	Prev YR Exp/Manual Check	
100-00-53100-135-000		HEALTH SAVINGS ACCT	56.66
		EMPLOYEE REIMBURSEMENT	
600-00-51975-000-000		HEALTH SAVINGS ACCOUNT	56.67
		EMPLOYEE REIMBURSEMENT	
660-00-51975-000-000		HEALTH SAVINGS ACCOUNT	56.67
		EMPLOYEE REIMBURSEMENT	
Total			170.00
ACH013124-10	1/31/2024	Casey's Business Mastercard	
	12/16/23	Prev YR Exp/Manual Check	
100-00-53240-391-000		GAS & OIL (60%)	39.00
		FUEL LEAF VAC	

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Check Nbr	Check Date	Payee	Amount
100-00-53240-391-000		GAS & OIL (60%)	7.20
FUEL BOAT			
100-00-53240-391-000		GAS & OIL (60%)	103.80
FUEL LOADER			
100-00-53240-391-000		GAS & OIL (60%)	-2.95
REBATE			
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	13.00
FUEL LEAF VAC			
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	2.40
FUEL BOAT			
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	34.60
FUEL LOADER			
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	-0.98
REBATE			
660-00-54615-391-000		VEHICLES-GAS 20%	13.00
FUEL LEAF VAC			
660-00-54615-391-000		VEHICLES-GAS 20%	2.40
FUEL BOAT			
660-00-54615-391-000		VEHICLES-GAS 20%	34.60
FUEL LOADER			
660-00-54615-391-000		VEHICLES-GAS 20%	-0.98
REBATE			
		Total	245.09
ACH013124-11	1/31/2024	EFTPS - ACH	
1/11/24			Manual Check
100-00-21511-000-000		FICA	2,443.18
SOCIAL SECURITY			
		1/11	
100-00-21511-000-000		FICA	571.40
MEDICARE			
		1/11	
100-00-21512-000-000		FEDERAL W/H	1,376.03
FEDERAL TAX			
		1/11	
		Total	4,390.61
ACH013124-12	1/31/2024	FRONTIER COMMUNICATIONS	
12/21/23			Manual Check
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	94.27
TELEPHONE & INTERNET WWTP			
		12/21/23	

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## 2822 GENERAL FUND

## ALL Checks

Posted From: 1/01/2024 From Account:  
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Check Nbr	Check Date	Payee	Amount
Total			94.27
ACH013124-13	1/31/2024	AFLAC	
12/29/23		Prev YR Exp/Manual Check	
100-00-21530-000-000		AFLAC-PRE TAX	339.72
DEC 23			
Total			339.72
ACH013124-14	1/31/2024	FRANCOTYP-POSTALIA, INC	
01/16/24		Manual Check	
100-00-51420-311-000		POSTAGE	1,666.66
POSTAGE		46837843	
600-00-51421-311-000		C/T - postage UPS, etc.	1,666.67
POSTAGE		46837843	
660-00-51421-311-000		POSTAGE	1,666.67
POSTAGE		46837843	
Total			5,000.00
ACH013124-15	1/31/2024	MY TAX ACCT-WDOR	
01/23/24		Manual Check	
100-00-21513-000-000		STATE W/H	1,872.69
STATE TAXES		JAN 24	
Total			1,872.69
ACH013124-16	1/31/2024	EMPLOYEE BENEFITS CORPORATION	
1/22/24		Manual Check	
100-00-51420-133-001		CLERKS OFFICE-HEALTH SAVINGS	1,600.00
EMPLOYEE REIMBURSEMENT		4320918	
600-00-51975-000-000		HEALTH SAVINGS ACCOUNT	200.00
EMPLOYEE REIMBURSEMENT		4320918	
660-00-51975-000-000		HEALTH SAVINGS ACCOUNT	200.00
EMPLOYEE REIMBURSEMENT		4320918	
Total			2,000.00
ACH013124-17	1/31/2024	EFTPS - ACH	
01/25/24		Manual Check	
100-00-21511-000-000		FICA	3,148.56
SOCIAL SECURITY		1/24	
100-00-21511-000-000		FICA	736.46
MEDICARE		1/25	

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## 2822 GENERAL FUND

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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21512-000-000		FEDERAL W/H	1,984.55
FEDERAL TAX	1/24		
Total			5,869.57
ACH013124-18	1/31/2024	EMPLOYEE BENEFITS CORPORATION	
01/15/24		Manual Check	
100-00-51420-136-000		HRA SERVICE FEES	13.33
HRA ADMIN FEE	4312965		
100-00-52300-136-000		HRS-SERVICE FEES	6.67
HRA ADMIN FEE	4312965		
100-00-53100-138-000		HRA SERVICE FEES	13.33
HRA ADMIN FEE	4312965		
600-00-53100-138-000		HEALTH REIMBURSEMENT	13.33
HRA ADMIN FEE	4312965		
660-00-53100-138-000		HRA SERVICE FEE	6.67
HRA ADMIN FEE	4312965		
500-00-55110-144-000		Health, Life Insurance	6.67
HRA ADMIN FEE	4312965		
Total			60.00
ACH013124-19	1/31/2024	WRS - ACH	
12/22/23		Prev YR Exp/Manual Check	
100-00-21514-000-000		RETIREMENT	5,327.31
VILLAGE RETIREMENT			
100-00-21514-000-000		RETIREMENT	877.94
LIBRARY RETIREMENT			
Total			6,205.25
Grand Total			1,244,722.45

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ALL Checks

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Total Expenditure from Fund # 100 - GENERAL FUND	1,193,876.92
Total Expenditure from Fund # 401 - TID #4	13,645.20
Total Expenditure from Fund # 500 - LIBRARY	6,924.85
Total Expenditure from Fund # 600 - WATER FUND	10,782.09
Total Expenditure from Fund # 660 - WASTEWATER FUND	13,596.18
Total Expenditure from Fund # 700 - AMBULANCE FUND	5,897.21
Total Expenditure from all Funds	1,244,722.45

The first part of the paper discusses the importance of understanding the local context in which a project is being implemented. This involves a thorough analysis of the social, cultural, and economic factors that may influence the success or failure of the project. It is essential to engage with the local community and stakeholders from the outset to ensure that the project is relevant and sustainable.

The second part of the paper focuses on the design and implementation of the project. This involves developing a clear plan of action, identifying the resources needed, and establishing a timeline. It is important to monitor progress regularly and make adjustments as needed to ensure that the project remains on track.

The third part of the paper discusses the evaluation and impact of the project. This involves assessing the extent to which the project has achieved its objectives and the impact it has had on the community. It is important to use a variety of methods to gather data and to involve the community in the evaluation process.

The final part of the paper provides a conclusion and some recommendations for future projects. It emphasizes the importance of ongoing communication and collaboration with the community and stakeholders, and the need to learn from the experience and apply the lessons learned to future projects.

## Fund: 100 - GENERAL FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
100-00-41110-000-000	PROPERTY TAXES-GENERAL FUND	41,744.81	110,685.52	941,134.00	-830,448.48	11.76
100-00-41120-000-000	TID-TAXES	0.00	58,546.84	182,105.00	-123,558.16	32.15
100-00-41310-000-000	MUNICIPAL UTILITY TAX	0.00	0.00	70,000.00	-70,000.00	0.00
100-00-41805-000-000	AG USE PENALTY	0.00	2,133.00	0.00	2,133.00	0.00
<b>TAXES</b>		<b>41,744.81</b>	<b>171,365.36</b>	<b>1,193,239.00</b>	<b>-1,021,873.64</b>	<b>14.36</b>
100-00-42000-000-000	Special Assessments	0.00	0.00	500.00	-500.00	0.00
<b>Special Assessments</b>		<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.00</b>
100-00-43410-000-000	STATE SHARE REV	0.00	0.00	150,593.00	-150,593.00	0.00
100-00-43411-000-000	EXPENDITURE RESTRAINT	0.00	0.00	813.00	-813.00	0.00
100-00-43412-000-000	SHARED REVENUE-SHEB COUNTY	0.00	0.00	33,404.00	-33,404.00	0.00
100-00-43420-000-000	2% FRE DUES	0.00	0.00	6,000.00	-6,000.00	0.00
100-00-43425-000-000	EXEMPT COMPUTER AID	0.00	0.00	2,796.00	-2,796.00	0.00
100-00-43427-000-000	PERSONAL PROPERTY AID	0.00	0.00	3,615.00	-3,615.00	0.00
100-00-43430-000-000	STATE AID-TRANSPORTATION	0.00	26,045.37	104,181.00	-78,135.63	25.00
100-00-43435-000-000	STATE AID- CABLE FRANCHISE FEE	0.00	0.00	3,759.00	-3,759.00	0.00
100-00-43440-000-000	STATE AID-RECYCLING	0.00	0.00	3,600.00	-3,600.00	0.00
100-00-43690-000-000	Other State Grants	0.00	0.00	1,000.00	-1,000.00	0.00
<b>ENDOWMENT DONATIONS</b>		<b>0.00</b>	<b>26,045.37</b>	<b>309,761.00</b>	<b>-283,715.63</b>	<b>8.41</b>
100-00-44110-000-000	ALCOHOL LICENSING	0.00	0.00	4,500.00	-4,500.00	0.00
100-00-44120-000-000	OPERATOR LICENSES	0.00	45.00	2,000.00	-1,955.00	2.25
100-00-44130-000-000	OTHER LICENSES-TOBACCO/SOLICIT	0.00	0.00	715.00	-715.00	0.00
100-00-44170-000-000	STREET PERMITS	0.00	0.00	50.00	-50.00	0.00
100-00-44180-000-000	STREET OPENING PERMITS	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-44190-000-000	CABLE FRANCHISE FEES	0.00	0.00	7,200.00	-7,200.00	0.00
100-00-44200-000-000	SHORT TERM RENTALS	0.00	0.00	600.00	-600.00	0.00
100-00-44210-000-000	DOG LICENSES	6.00	181.00	500.00	-319.00	36.20
100-00-44220-000-000	CAT LICENSES	0.00	0.00	100.00	-100.00	0.00
100-00-44300-000-000	BUILDING PERMITS	0.00	218.00	12,000.00	-11,782.00	1.82
100-00-44410-000-000	ZONING & APPEALS FEES	0.00	0.00	200.00	-200.00	0.00
100-00-44910-000-000	FIREWORKS PERMIT	0.00	0.00	100.00	-100.00	0.00
<b>LICENSES &amp; PERMITS</b>		<b>6.00</b>	<b>444.00</b>	<b>28,965.00</b>	<b>-28,521.00</b>	<b>1.53</b>
100-00-45110-000-000	COURT PENALTIES & COSTS	0.00	175.00	750.00	-575.00	23.33
100-00-45120-000-000	LICENSE PENALTIES	0.00	0.00	50.00	-50.00	0.00
100-00-45130-000-000	PARKING VIOLATIONS	0.00	25.00	2,500.00	-2,475.00	1.00
100-00-45190-000-000	OTHER LAW & ORD. VIOLATIONS	0.00	0.00	500.00	-500.00	0.00
<b>Fines, Forfeits &amp; Penalties</b>		<b>0.00</b>	<b>200.00</b>	<b>3,800.00</b>	<b>-3,600.00</b>	<b>5.26</b>
100-00-46100-000-000	CLERK/TREASURER FEES	0.00	0.00	750.00	-750.00	0.00
100-00-46115-000-000	JOB ORDERS	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-46120-000-000	LIBRARY-CHARGE FOR SERVICE	0.00	0.00	6,250.00	-6,250.00	0.00
100-00-46125-000-000	BMLP PARKING	0.00	0.00	20,000.00	-20,000.00	0.00
100-00-46130-000-000	BOAT LAUNCH	0.00	50.00	20,000.00	-19,950.00	0.25
100-00-46135-000-000	PAVILLION RENTAL	0.00	550.00	2,000.00	-1,450.00	27.50
100-00-46150-000-000	PUBLICATION FEE	0.00	0.00	150.00	-150.00	0.00
100-00-46155-000-000	MIP - CHARGE FOR SERVICE	0.00	0.00	1,500.00	-1,500.00	0.00



## Fund: 100 - GENERAL FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
<b>Public Charges for Services</b>		0.00	600.00	52,650.00	-52,050.00	1.14
100-00-48100-000-000	INTEREST INCOME	0.00	5,110.49	3,000.00	2,110.49	170.35
100-00-48200-000-000	BUILDING RENT	0.00	1,876.67	19,137.00	-17,260.33	9.81
100-00-48400-000-000	INSURANCE DIVIDENDS & REFUNDS	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-48500-000-000	DONATIONS & CONTRIBUTIONS	0.00	0.00	14,000.00	-14,000.00	0.00
100-00-48875-000-000	REFUND OF EXPENDITURES	0.00	1,521.49	0.00	1,521.49	0.00
100-00-48900-000-000	MISCELLANEOUS REVENUES	0.00	0.00	500.00	-500.00	0.00
100-00-48955-000-000	PATRONAGE DIVIDENDS	0.00	0.00	250.00	-250.00	0.00
<b>Miscellaneous Revenue</b>		0.00	8,508.65	37,887.00	-29,378.35	22.46
100-00-49330-000-000	FUND BAL APPL-DPW EQUIPMENT	0.00	0.00	14,000.00	-14,000.00	0.00
100-00-49340-000-000	FUNT BAL APPL-AEMT	0.00	-18,108.53	24,407.00	-42,515.53	-74.19
<b>PROCEEDS FROM WATER</b>		0.00	-18,108.53	38,407.00	-56,515.53	-47.15
<b>Total Revenues</b>		41,750.81	189,054.85	1,665,209.00	-1,476,154.15	11.35

## Fund: 100 - GENERAL FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
100-00-51100-110-000	VILLAGE PRESIDENT SALARY	0.00	0.00	1,584.00	1,584.00	0.00
100-00-51100-120-000	VILLAGE BOARD WAGES	0.00	0.00	3,782.00	3,782.00	0.00
100-00-51100-121-000	COMMITTEE WAGES	0.00	35.00	5,000.00	4,965.00	0.70
100-00-51100-131-000	VILLAGE BOARD FICA	0.00	2.17	2,750.00	2,747.83	0.08
100-00-51100-321-000	VILLAGE BOARD TRAINING/DUES	0.00	0.00	1,800.00	1,800.00	0.00
100-00-51101-390-000	VILLAGE BOARD-MILEAGE/EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51130-000-000	BANK FEE	0.00	100.00	1,200.00	1,100.00	8.33
100-00-51300-210-000	LEGAL-PROFESSIONAL SERVICES	0.00	0.00	15,000.00	15,000.00	0.00
100-00-51310-000-000	CODIFICATION/MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51420-110-000	CLERK/TREASURER WAGES	0.00	4,514.77	62,731.00	58,216.23	7.20
100-00-51420-120-000	DEPUTY CLERK/TREASURER WAGES	0.00	754.02	9,898.00	9,143.98	7.62
100-00-51420-121-000	CLERKS OFFICE-PART TIME	0.00	0.00	300.00	300.00	0.00
100-00-51420-131-000	CLERKS OFFICE-FICA	0.00	401.88	6,864.00	6,462.12	5.85
100-00-51420-132-000	CLERKS OFFICE-RETIREMENT	0.00	363.54	4,900.00	4,536.46	7.42
100-00-51420-133-000	CLERKS OFFICE-HEALTH/DENTAL	0.00	107.06	1,335.00	1,227.94	8.02
100-00-51420-133-001	CLERKS OFFICE-HEALTH SAVINGS	0.00	1,600.00	2,000.00	400.00	80.00
100-00-51420-134-000	CLERKS OFFICE-LIFE/DIS INSUR	0.00	33.38	1,173.00	1,139.62	2.85
100-00-51420-135-000	UNEMPLOYMENT COMP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51420-136-000	HRA SERVICE FEES	0.00	13.33	240.00	226.67	5.55
100-00-51420-210-000	SUPPORT-WEBSITE	0.00	0.00	2,050.00	2,050.00	0.00
100-00-51420-211-000	SUPPORT-SOFTWARE	0.00	0.00	3,150.00	3,150.00	0.00
100-00-51420-212-000	PRINTING	0.00	0.00	500.00	500.00	0.00
100-00-51420-213-000	PUBLISHING	0.00	0.00	5,500.00	5,500.00	0.00
100-00-51420-290-000	LEASED OFFICE EQUIPMENT	0.00	15.97	350.00	334.03	4.56
100-00-51420-311-000	POSTAGE	0.00	1,731.98	2,500.00	768.02	69.28
100-00-51420-320-000	EDUCATION/TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51420-321-000	DUES/MEMBERSHIPS	0.00	0.00	500.00	500.00	0.00
100-00-51420-330-000	CLERKS OFFICE-MILEAGE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51420-390-000	CLERKS OFFICE-SUPPLIES/EXP	0.00	16.11	4,500.00	4,483.89	0.36
100-00-51420-810-000	CLERKS OFFICE-EQUIPMENT	0.00	0.00	2,500.00	2,500.00	0.00
100-00-51422-390-000	TECHNOLOGY - S, M, R, E	0.00	0.00	3,100.00	3,100.00	0.00
100-00-51440-120-000	ELECTION WAGES	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51440-213-000	PUBLISHING-ELECTIONS	0.00	0.00	250.00	250.00	0.00
100-00-51440-310-000	ELECTION SUPPLIES	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51440-390-000	ELECTION EXPENSES	0.00	0.00	1,200.00	1,200.00	0.00
100-00-51440-810-000	ELECTION EQUIPMENT	0.00	400.00	750.00	350.00	53.33
100-00-51510-210-000	ACCOUNTING-PROF SERVICES	0.00	0.00	25,668.00	25,668.00	0.00
100-00-51510-211-000	ACCOUNTING SUBSIDY	0.00	0.00	7,667.00	7,667.00	0.00
100-00-51530-210-000	ASSESSING-PROF SERVICES	0.00	3,925.00	18,500.00	14,575.00	21.22
100-00-51530-393-000	ASSESSING-STATE MANUF FEE	0.00	0.00	1,200.00	1,200.00	0.00
100-00-51600-220-000	ELECTRIC/GAS-VILLAGE HALL	0.00	0.00	4,000.00	4,000.00	0.00
100-00-51600-221-000	TELEPHONE/INTERNET-VILLAGE HAL	0.00	0.00	400.00	400.00	0.00
100-00-51600-222-000	WATER/SEWER-VILLAGE HALL	0.00	0.00	1,400.00	1,400.00	0.00
100-00-51600-230-000	VILLAGE HALL - S.M.R.E	0.00	23.44	13,715.00	13,691.56	0.17
100-00-51930-510-000	INSURANCE-LIABILITY/PROP	0.00	13,412.70	24,546.00	11,133.30	54.64
100-00-51930-520-000	INSURANCE-VEHICLE	0.00	0.00	14,537.00	14,537.00	0.00
100-00-51931-000-000	WORKERS COMP	0.00	0.00	13,050.00	13,050.00	0.00
<b>GENERAL GOVERNMENT</b>		0.00	27,450.35	286,590.00	259,139.65	9.58
100-00-52100-380-000	LAW ENFORCEMENT-CONTRACT	0.00	0.00	48,284.00	48,284.00	0.00
100-00-52101-210-000	LEGAL-PROFESSIONAL SERVICES	0.00	0.00	20,000.00	20,000.00	0.00
100-00-52200-100-000	2% FIRE DUES	0.00	0.00	6,000.00	6,000.00	0.00

## Fund: 100 - GENERAL FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
100-00-52200-350-000	FIRE DEPT-SERVICES	0.00	43,717.00	43,810.00	93.00	99.79
100-00-52200-501-000	FD-RETREMENT FUND	0.00	25,093.00	25,000.00	-93.00	100.37
100-00-52300-110-000	AEMT-WAGES	0.00	3,978.54	53,861.00	49,882.46	7.39
100-00-52300-131-000	FICA	0.00	258.51	5,090.00	4,831.49	5.08
100-00-52300-132-000	RETIREMENT	0.00	569.72	7,702.00	7,132.28	7.40
100-00-52300-133-000	HEALTH/DENTAL	0.00	2,048.08	99.00	-1,949.08	2,068.77
100-00-52300-134-000	LIFE/DISABILITY	0.00	93.04	1,172.00	1,078.96	7.94
100-00-52300-135-000	HEALTH SAVINGS ACCT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52300-136-000	HRS-SERVICE FEES	0.00	6.67	80.00	73.33	8.34
100-00-52300-311-000	AEMT-SAFETY EQUIPMENT	0.00	0.00	200.00	200.00	0.00
100-00-52500-000-000	BUILDING INSPECTOR	0.00	0.00	10,000.00	10,000.00	0.00
100-00-52500-390-000	BUILING INSP SUPPLIES/EXP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52500-391-000	SIREN-MAINTENANCE/EXP	0.00	0.00	300.00	300.00	0.00
100-00-52900-000-000	DIGGERS HOTLINE	0.00	0.00	600.00	600.00	0.00
<b>PUBLIC SAFETY</b>		<b>0.00</b>	<b>75,764.56</b>	<b>225,198.00</b>	<b>149,433.44</b>	<b>33.64</b>
100-00-53100-110-000	DPW DIRECTOR-WAGES	0.00	2,074.01	28,195.00	26,120.99	7.36
100-00-53100-120-000	DPW LABORERS-WAGES	0.00	8,480.17	62,596.00	54,115.83	13.55
100-00-53100-122-000	DPW PART/TIME-WAGES	0.00	0.00	10,500.00	10,500.00	0.00
100-00-53100-123-000	WAGES-SEASONAL LAKEVIEW PRK	0.00	0.00	15,000.00	15,000.00	0.00
100-00-53100-129-000	OVERTIME	0.00	0.00	8,000.00	8,000.00	0.00
100-00-53100-131-000	FICA	0.00	752.75	11,732.00	10,979.25	6.42
100-00-53100-132-000	RETIREMENT	0.00	728.24	6,738.00	6,009.76	10.81
100-00-53100-133-000	HEALTH/DENTAL INSURANCE	0.00	3,050.01	44,582.00	41,531.99	6.84
100-00-53100-134-000	LIFE/DISABILITY INSURANCE	0.00	159.56	2,200.00	2,040.44	7.25
100-00-53100-135-000	HEALTH SAVINGS ACCT	0.00	0.00	3,200.00	3,200.00	0.00
100-00-53100-136-000	EAP/DOT DRUG PROGRAM	0.00	0.00	350.00	350.00	0.00
100-00-53100-137-000	DUES/MEMBERSHIPS	0.00	0.00	100.00	100.00	0.00
100-00-53100-138-000	HRA SERVICE FEES	0.00	13.33	160.00	146.67	8.33
100-00-53100-310-000	SAFETY SUPPLIES/EXP	0.00	0.00	500.00	500.00	0.00
100-00-53100-311-000	SAFETY SUPPLIES REIMBURSEMENT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53100-320-000	EDUCATION/TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53100-325-000	UNIFORMS	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53100-350-000	OFFICE SUPPLIES/EXP	0.00	0.00	300.00	300.00	0.00
100-00-53101-390-000	CELL PHONE-DPW	0.00	0.00	300.00	300.00	0.00
100-00-53230-221-000	UTILITIES-SHOP	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53230-222-000	SEWER/WATER-SHOP	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53230-230-000	SHOP-S,M,R,E	0.00	5.50	5,500.00	5,494.50	0.10
100-00-53230-240-000	SHOP RENTAL SPACE	0.00	0.00	6,000.00	6,000.00	0.00
100-00-53240-350-000	EQUIPMENT/STREET MACH-S,M,R,E	0.00	0.00	30,000.00	30,000.00	0.00
100-00-53240-360-000	VEHICLE-S.M.R.E	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53240-391-000	GAS & OIL (60%)	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53300-218-000	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
100-00-53300-230-000	STREET/STREET SIGN MAINT	0.00	0.00	16,000.00	16,000.00	0.00
100-00-53300-350-000	SNOW REMOVAL/SALT	0.00	0.00	19,782.00	19,782.00	0.00
100-00-53420-220-000	STREET LIGHTS	0.00	0.00	50,000.00	50,000.00	0.00
100-00-53430-125-000	SIDEWALK MAINTENANCE	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53440-390-000	STORM SEWER-S,M,R,E	0.00	0.00	7,000.00	7,000.00	0.00
100-00-53620-390-000	GARBAGE-CONTRACT	0.00	0.00	80,784.00	80,784.00	0.00
100-00-53620-390-001	RECYCLING-CONTRACT	0.00	0.00	26,928.00	26,928.00	0.00
100-00-53640-390-000	YARD/TREE/BRUSH CONTROL	0.00	0.00	9,000.00	9,000.00	0.00
100-00-53650-390-000	RADIOS-S,M,R,E	0.00	0.00	800.00	800.00	0.00

## Fund: 100 - GENERAL FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
<b>PUBLIC WORKS</b>						
		0.00	15,263.57	494,247.00	478,983.43	3.09
100-00-55110-230-000	LIBRARY-S,M,R,E	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55110-380-000	LIBRARY-CONTRACT	0.00	12,015.63	48,067.00	36,051.37	25.00
100-00-55170-220-000	MEMORIAL PLOT-ELECTRICITY	0.00	0.00	350.00	350.00	0.00
100-00-55170-390-000	MEMORIAL PLOT-S,M,R,E	0.00	0.00	75.00	75.00	0.00
100-00-55180-220-000	HOLIDAY-ELECTRICITY	0.00	0.00	425.00	425.00	0.00
100-00-55180-390-000	HOLIDAY-S,M,R,E	0.00	0.00	200.00	200.00	0.00
100-00-55210-220-000	KIRCHER PARK-ELECTRICTY	0.00	0.00	1,500.00	1,500.00	0.00
100-00-55210-222-000	KIRCHER PARK-SEWER/WATER	0.00	0.00	600.00	600.00	0.00
100-00-55210-230-000	KIRCHER PARK-S,M,R,E	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55211-220-000	BERTRAM PARK-ELECTRICITY	0.00	0.00	2,575.00	2,575.00	0.00
100-00-55211-222-000	BERTRAM PARK-SEWER/WATER	0.00	0.00	1,675.00	1,675.00	0.00
100-00-55211-230-000	BERTRAM PARK-S,M,R,E	0.00	0.00	900.00	900.00	0.00
100-00-55212-230-000	BURR OAK PARK-S,M,R,E	0.00	0.00	3,000.00	3,000.00	0.00
100-00-55213-220-000	JESSE BAY PARK-CARROLL ST	0.00	0.00	350.00	350.00	0.00
100-00-55214-220-000	BUTLER ST ENTRY SIGN - ELEC	0.00	0.00	500.00	500.00	0.00
100-00-55220-220-000	LAKEVIEW PARK-ELECTRICITY	0.00	0.00	3,500.00	3,500.00	0.00
100-00-55220-222-000	LAKEVIEW PARK-SEWER/WATER	0.00	0.00	2,500.00	2,500.00	0.00
100-00-55220-230-000	LAKEVIEW PARK-S,M,R,E	0.00	0.00	8,000.00	8,000.00	0.00
100-00-55240-230-000	PARKS-S,M,R,E	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55420-230-001	MUSIC IN THE PARK EXPENSES	0.00	0.00	14,000.00	14,000.00	0.00
<b>CULTURE, RECREATION &amp; EDUCATIO</b>						
		0.00	12,015.63	100,217.00	88,201.37	11.99
100-00-56200-000-000	ECONOMOIC DEVELOP-SHEB CTY	0.00	0.00	7,000.00	7,000.00	0.00
100-00-56250-000-000	COMMUNITY BETTERMENT	0.00	0.00	3,500.00	3,500.00	0.00
100-00-56300-390-000	GOOSE ABATEMENT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-56310-000-000	LAKE WEED TREATMENT	0.00	0.00	8,000.00	8,000.00	0.00
100-00-56950-120-000	WAGES-BOZA	0.00	0.00	1,500.00	1,500.00	0.00
100-00-56990-390-000	TID 3 EXPENSES	0.00	58,546.84	182,105.00	123,558.16	32.15
<b>PROJECTS AND DEVELOPMENTS</b>						
		0.00	58,546.84	204,105.00	145,558.16	28.68
100-00-57220-000-000	LAKEVIEW PARK	0.00	0.00	18,000.00	18,000.00	0.00
100-00-57300-000-100	STREET PROJECT-SALES TAX ALLO	0.00	0.00	33,404.00	33,404.00	0.00
<b>CAPITAL OUTLAY</b>						
		0.00	0.00	51,404.00	51,404.00	0.00
100-00-58400-000-000	DEBT ISSUE COSTS	0.00	189,557.00	0.00	-189,557.00	0.00
<b>DEBT SERVICE</b>						
		0.00	189,557.00	0.00	-189,557.00	0.00
<b>Total Expenses</b>						
		0.00	378,597.95	1,361,761.00	983,163.05	27.80
<b>Net Totals</b>						
		41,750.81	-189,543.10	303,448.00	492,991.10	-62.46

The first part of the paper discusses the importance of the study of the history of the English language. It is a branch of linguistics which deals with the changes in the language over time. The study of the history of the English language is important for several reasons. First, it helps us to understand the development of the language and the factors which have influenced it. Second, it helps us to understand the relationship between the English language and other languages. Third, it helps us to understand the cultural and social context in which the language has developed.

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## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
307	1/31/2024	REFUND/REIMBURSEMENT	
12/31/23		Manual Check	
600-00-48875-000-000		REFUND OF EXPENDITURES	95,494.92
		CORRECT DEPOSIT IN WRONG ACCOUNT 294223	
		Total	95,494.92
1284	1/31/2024	ZORN COMPRESSOR & EQUIPMENT	
void check 1284		Manual Check	
660-00-54600-390-000		WWTP - S,M,R,E	-35.20
		GALLON OIL 412729-00-v	
		Total	-35.20
1328	1/03/2024	CLARK DIETZ	
12/6/23 INVOICE		Previous Year Expense	
600-00-57400-200-000		CONTRACTED SERVICES	304.17
		WATER SYSTEM QUALITY INVESTIGATION	
600-00-57400-200-000		CONTRACTED SERVICES	666.67
		VILLAGE ENGINEERING	
660-00-57400-200-000		CONTRACTED SERVICES	304.17
		WATER SYSTEM QUALITY INVESTIGATION	
660-00-57400-200-000		CONTRACTED SERVICES	666.67
		VILLAGE ENGINEERING	
		Total	1,941.68
1329	1/03/2024	CLARK DIETZ	
12/6/23 INVOICE		Previous Year Expense	
660-00-57400-200-000		CONTRACTED SERVICES	7,185.00
		EAST SIDE LIFT STATION	
		Total	7,185.00
1330	1/03/2024	CORE & MAIN LP	
12/14/23 INVOICE		Previous Year Expense	
600-00-54630-390-000		METERS-SUPPLIES/EXP	390.00
		3 C2 REG RETROFIT KIT	
600-00-54630-390-000		METERS-SUPPLIES/EXP	18.83
		FREIGHT CHARGE	
		Total	408.83
1331	1/03/2024	HAWKINS INC	
12/15/23 INVOICE		Previous Year Expense	

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## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-54610-396-000		TEST LAB-CHEMICALS	10.00
		CHLORINE CYLINDER	
Total			10.00
1332	1/03/2024	ROBERT SIEBENALER	
12/15/23		INVOICE	Previous Year Expense
600-00-48900-000-000		Miscellaneous	10.00
		DEDUCT METER OVERPAYMENT REFUND	
Total			10.00
1333	1/03/2024	UNIFIRST CORPORATION	
12/19/23		INVOICE	Previous Year Expense
600-00-53660-392-000		UNIFORMS	19.93
		UNIFORMS	
660-00-53660-392-000		UNIFORMS	19.93
		UNIFORMS	
Total			39.86
1334	1/03/2024	UNIFIRST CORPORATION	
12/26/23		INVOICE	Previous Year Expense
600-00-53660-392-000		UNIFORMS	19.92
		UNIFORMS	
660-00-53660-392-000		UNIFORMS	19.93
		UNIFORMS	
Total			39.85
1335	1/03/2024	US CELLULAR	
12/8/23		INVOICE	Previous Year Expense
600-00-54600-221-000		PLANT - TELEPHONE	15.50
		DPW CELL	
600-00-54600-221-000		PLANT - TELEPHONE	2.68
		EMERGENCY CELL PHONES	
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	15.50
		DPW CELL	
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	2.68
		EMERGENCY CELL PHONES	
Total			36.36
1336	1/03/2024	USA BLUE BOOK	
12/26/23		INVOICE	



## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-54610-396-000		TEST LAB-CHEMICALS	171.30
		HACH DPD1	
		INV00230132	
660-00-54610-396-000		TEST LAB-CHEMICALS	18.18
		FREIGHT	
		INV00230132	
		Total	189.48

1337 1/16/2024 CANON SOLUTIONS AMERICA INC  
12/22/23 INVOICE

Previous Year Expense

600-00-51420-390-000	OFFICE SUPPLIES/EXP	17.51
	COPIER USAGE	
660-00-51420-390-000	OFFICE SUPPLIES/EXPENSES	17.51
	COPIER USAGE	
	Total	35.02

1338 1/16/2024 CANON SOLUTIONS AMERICA INC  
12/22/23 INVOICE

600-00-51420-390-000	OFFICE SUPPLIES/EXP	15.97
	COPIER MAINTENANCE	
	6006539705	
660-00-51421-390-000	OFFICE SUPPLIES/EXP	15.97
	COPIER MAINTENANCE	
	6006539705	
	Total	31.94

1339 1/16/2024 DOEGNITZ ACE HARDWARE  
1/1/24 STATEMENT

Previous Year Expense

600-00-54900-230-000	WELL HOUSE-M,R	21.38
	12/6/23 WELL #1	
660-00-54610-390-000	TEST LAB-S,M,R,E	5.58
	12/27/23 DISTILLED WATER	
	Total	26.96

1340 1/16/2024 FRONTIER COMMUNICATIONS  
12/28/23 INVOICE

660-00-54600-221-000	WWTP - TELEPHONE/INTERNET	175.97
	WWTP TELEPHONE & INTERNET	
	12/28/23	
	Total	175.97

1341 1/16/2024 HYDRO CORP  
12/29/23 INVOICE

Previous Year Expense

600-00-52410-390-000	CROSS CONNECTION CONTROL	128.00
	CROSS CONNECTION CONTROL-DEC 2023	

## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			128.00
1342	1/16/2024	MUNICIPAL PROPERTY INSURANCE COMPANY	
1/2/24 INVOICE			
600-00-51540-390-000		INSURANCE-LIABILITY/PROPERTY	2,874.15
		POLICY # 48-10440-25-001 1/2/24	
660-00-51540-390-000		INSURANCE-LIABILITY/PROPERTY	2,874.15
		POLICY # 48-10440-25-001 1/2/24	
Total			5,748.30
1343	1/16/2024	OPERATION & MANAGEMENT SERVICE LLC	
1/2/24 INVOICE			
Previous Year Expense			
600-00-57400-200-000		CONTRACTED SERVICES	1,000.00
		CERT WATER OPERATOR DEC 2023	
660-00-57400-200-000		CONTRACTED SERVICES	1,000.00
		CERT. WASTEWATER OPERATOR DEC 2023	
Total			2,000.00
1344	1/16/2024	UNIFIRST CORPORATION	
1/2/24 INVOICE			
Previous Year Expense			
600-00-53660-392-000		UNIFORMS	19.93
		UNIFORMS	
660-00-53660-392-000		UNIFORMS	19.93
		UNIFORMS	
Total			39.86
1345	1/16/2024	WE ENERGIES	
12/28/23 INVOICE			
Previous Year Expense			
660-00-54600-220-000		WWTP - ELECTRICITY	33.81
		27B HICKORY DR	
Total			33.81
1346	1/16/2024	WE ENERGIES	
12/29/23 INVOICE			
Previous Year Expense			
600-00-54600-220-000		PLANT - ELECTRIC	1,326.25
		701 NORTH ST	
Total			1,326.25
1347	1/16/2024	WE ENERGIES	
12/28/23 INVOICE			
Previous Year Expense			

## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-54600-223-000		WWTP-GAS	345.70
690 WOLF RD			
Total			345.70
1348	1/16/2024	WE ENERGIES	
12/29/23 INVOICE		Previous Year Expense	
660-00-54600-220-000		WWTP - ELECTRICITY	3,494.69
690 WOLF RD			
Total			3,494.69
1349	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
600-00-54600-220-000		PLANT - ELECTRIC	21.27
536 BUTLER ST			
Total			21.27
1350	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
600-00-54600-220-000		PLANT - ELECTRIC	48.79
701 NORTH ST			
Total			48.79
1351	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
660-00-54600-220-000		WWTP - ELECTRICITY	111.94
2698 STATE ROAD 144			
Total			111.94
1352	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
660-00-54600-220-000		WWTP - ELECTRICITY	71.92
83 E SHORE DR			
Total			71.92
1353	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
660-00-54600-223-000		WWTP-GAS	268.75
690A WOLF RD			
Total			268.75

## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
1354	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
600-00-54600-223-000		PLANT - GAS	186.23
100 LAKE DR			
		Total	186.23
1355	1/16/2024	WE ENERGIES	
12/29/23 INVOICE		Previous Year Expense	
600-00-54600-220-000		PLANT - ELECTRIC	1,365.53
WELL #2 100 LAKE DR			
		Total	1,365.53
1356	1/16/2024	WE ENERGIES	
12/28/23 INVOICE		Previous Year Expense	
600-00-54600-230-000		WWTP LIFT STATION-S,M,R,E	125.99
W5170 COUNTY RD K			
600-00-54600-230-000		WWTP LIFT STATION-S,M,R,E	0.84
LATE FEE			
		Total	126.83
1357	1/16/2024	WISCONSIN RURAL WATER ASSOCIATION	
1/1/24 INVOICE			
600-00-54800-331-000		CONTINUING EDUCATION	410.00
SYSTEM MEMBERSHIP RENEWAL		S6199	
		Total	410.00
1358	1/16/2024	ZORN COMPRESSOR & EQUIPMENT	
11/10/23 ORIGINAL INVOICE		Previous Year Expense	
600-00-54600-390-000		WWTP - S,M,R,E	35.20
RE-ISSUED CHECK 11/10/23 ORIG INVOICE			
		Total	35.20
1359	1/18/2024	AGSOURCE	
12/28/2023		Previous Year Expense	
600-00-54610-397-000		TEST LAB-OUTSIDE SERVICES	1,067.00
LABS			
		Total	1,067.00
1360	1/18/2024	Aldag Honold Mechanical Inc.	
12/29/2023		Previous Year Expense	

## 3655 UTILITY CHECKING

## ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-54600-390-000		WWTP - S,M,R,E BOILER MAINT AND REPAIR	2,412.25
Total			2,412.25
1361	1/18/2024	DAKOTA SUPPLY GROUP	
12/26/2023		Previous Year Expense	
600-00-54630-390-000		METERS-SUPPLIES/EXP	108.69
8' CURB BOX WRENCH			
Total			108.69
1362	1/18/2024	MARTELLE WATER TREATMENT	
01/03/2024			
600-00-54600-999-000		CHEMICALS FOR TREATMENT	2,182.18
SODIUM HYPOCHLORITE		26404	
Total			2,182.18
1950	1/31/2024	UTILITY RECEIPTS - CROSSOVER	
01/31/24		Manual Check	
600-00-48875-000-000		REFUND OF EXPENDITURES	24.88
MULTI PURPOSE CHECK			
Total			24.88
2402	1/31/2024	CITATIONS	
01/26/2024		Manual Check	
600-00-48875-000-000		REFUND OF EXPENDITURES	25.00
PAYMENT CROSSOVER		2402	
Total			25.00
2441	1/31/2024	UTILITY RECEIPTS - CROSSOVER	
01/31/24		Manual Check	
600-00-48875-000-000		REFUND OF EXPENDITURES	165.68
cc receipt crossover			
Total			165.68
2442	1/31/2024	UTILITY RECEIPTS - CROSSOVER	
01/31/24		Manual Check	
600-00-48875-000-000		REFUND OF EXPENDITURES	123.14
cc receipt crossover			
Total			123.14

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ALL Checks

Posted From: 1/01/2024

From Account:

Thru: 1/31/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH013124-1	1/31/2024	Village of Random Lake	
12/24/23			
			Prev YR Exp/Manual Check
660-00-54600-222-000		WWTP - SEWER/WATER	156.36
NOV - DEC			
		Total	156.36
		Grand Total	127,618.92

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3655 UTILITY CHECKING

ALL Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/31/2024 Thru Account:

Amount

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Total Expenditure from Fund # 600 - WATER FUND

107,007.20

Total Expenditure from Fund # 660 - WASTEWATER FUND

20,611.72

Total Expenditure from all Funds

127,618.92



The first part of the paper discusses the importance of the study of the history of the English language. It is a branch of linguistics which deals with the changes in the language over time. The study of the history of the English language is important for many reasons. It helps us to understand the development of the language and the influence of other languages on it. It also helps us to understand the social and cultural changes that have taken place in the English-speaking world.

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## Fund: 600 - WATER FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
600-00-43410-000-000	STATE SHARE REV - UTILITY AID	0.00	0.00	2,546.00	-2,546.00	0.00
<b>ENDOWMENT DONATIONS</b>		0.00	0.00	2,546.00	-2,546.00	0.00
600-00-44300-000-000	PERMITS	0.00	0.00	500.00	-500.00	0.00
<b>LICENSES &amp; PERMITS</b>		0.00	0.00	500.00	-500.00	0.00
600-00-46450-000-000	Metered Sales	29.23	2,578.60	0.00	2,578.60	0.00
600-00-46450-200-000	Metered Sales - Residential	0.00	19,087.29	140,000.00	-120,912.71	13.63
600-00-46450-300-000	Metered Sales - Commercial	0.00	2,333.00	18,500.00	-16,167.00	12.61
600-00-46450-400-000	Metered Sales - Industrial	0.00	13,975.00	260,000.00	-246,025.00	5.38
600-00-46450-450-000	Metered Sales-Public Authority	0.00	1,652.78	31,000.00	-29,347.22	5.33
600-00-46450-455-000	Metered Sales - Multifamily	0.00	1,613.68	10,000.00	-8,386.32	16.14
600-00-46451-000-000	Unmetered Sales	0.00	116.19	1,000.00	-883.81	11.62
600-00-46452-000-000	Delinquent Charge	58.44	1,592.50	1,200.00	392.50	132.71
600-00-46453-000-000	PUBLIC FIRE PROTECTION	0.00	0.00	91,000.00	-91,000.00	0.00
600-00-46455-000-000	BACKBILLING FIRE PROTECTION	55.44	1,247.42	0.00	1,247.42	0.00
<b>Public Charges for Services</b>		143.11	44,196.46	552,700.00	-508,503.54	8.00
600-00-48100-000-000	Interest on Investments	0.00	1,167.93	1,000.00	167.93	116.79
600-00-48150-000-000	Water Turn-on	0.00	20.00	0.00	20.00	0.00
600-00-48200-000-000	Rent - Water Tower	0.00	5,632.25	34,408.00	-28,775.75	16.37
600-00-48875-000-000	REFUND OF EXPENDITURES	0.00	-95,783.62	0.00	-95,783.62	0.00
600-00-48900-000-000	Miscellaneous	0.00	0.00	250.00	-250.00	0.00
<b>Miscellaneous Revenue</b>		0.00	-88,963.44	35,658.00	-124,621.44	-249.49
<b>Total Revenues</b>		143.11	-44,766.98	591,404.00	-636,170.98	-7.57

## Fund: 600 - WATER FUND

Account Number		2024	2024	2024	Budget	% of
		Febuary	Actual 02/01/2024	Budget	Status	Budget
600-00-51100-110-000	VILLAGE PRESIDENT SALARY	0.00	0.00	1,583.00	1,583.00	0.00
600-00-51100-120-000	VILLAGE BOARD WAGES	0.00	0.00	2,560.00	2,560.00	0.00
600-00-51100-131-000	VILLAGE BOARD FICA	0.00	0.00	392.00	392.00	0.00
600-00-51102-320-000	VB - Publications	0.00	0.00	100.00	100.00	0.00
600-00-51103-330-000	VB - League Dues	0.00	0.00	355.00	355.00	0.00
600-00-51130-000-000	BANK FEE	0.00	0.00	225.00	225.00	0.00
600-00-51190-210-000	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
600-00-51300-210-000	LEGAL COUNSELING	0.00	0.00	750.00	750.00	0.00
600-00-51420-120-000	C/T - salaries, wages	0.00	564.35	7,842.00	7,277.65	7.20
600-00-51420-214-000	DEPUTY CLERK/TREASURER	0.00	1,508.05	19,796.00	18,287.95	7.62
600-00-51420-290-000	Supplies, Expenses	0.00	0.00	291.00	291.00	0.00
600-00-51420-311-000	POSTAGE	0.00	0.00	100.00	100.00	0.00
600-00-51420-390-000	OFFICE SUPPLIES/EXP	0.00	15.97	2,000.00	1,984.03	0.80
600-00-51421-136-000	HRA SERVICE FEES	0.00	0.00	80.00	80.00	0.00
600-00-51421-311-000	C/T - postage UPS, etc.	0.00	1,699.34	2,500.00	800.66	67.97
600-00-51421-330-000	MILEAGE EXPENSE	0.00	0.00	500.00	500.00	0.00
600-00-51422-390-000	COMPUTERS.SOFTWARE	0.00	0.00	4,100.00	4,100.00	0.00
600-00-51422-391-000	TECHNOLOGY	0.00	0.00	3,300.00	3,300.00	0.00
600-00-51430-120-000	PW-WAGES	0.00	5,169.69	0.00	-5,169.69	0.00
600-00-51510-210-000	ACCOUNTING/AUDIT	0.00	0.00	6,804.00	6,804.00	0.00
600-00-51515-390-000	PSC Asses - supplies, expenses	0.00	0.00	1,000.00	1,000.00	0.00
600-00-51516-390-000	DNR User Fees	0.00	0.00	1,000.00	1,000.00	0.00
600-00-51540-390-000	INSURANCE-LIABILITY/PROPERTY	0.00	2,874.15	4,325.00	1,450.85	66.45
600-00-51931-390-000	INSURANCE-WORKERS COMP	0.00	0.00	6,346.00	6,346.00	0.00
600-00-51931-520-000	INSURANCE-VEHICLE	0.00	0.00	1,129.00	1,129.00	0.00
600-00-51950-000-000	RETIREMENT	0.00	499.70	1,893.00	1,393.30	26.40
600-00-51960-000-000	HEALTH/DENTAL INSURANCE	0.00	1,784.58	896.00	-888.58	199.17
600-00-51965-000-000	LIFE/DISABILITY INSURANCE	0.00	121.81	675.00	553.19	18.05
600-00-51970-000-000	FICA	0.00	522.96	2,612.00	2,089.04	20.02
600-00-51975-000-000	HEALTH SAVINGS ACCOUNT	0.00	200.00	1,000.00	800.00	20.00
600-00-51980-000-000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00
<b>GENERAL GOVERNMENT</b>		0.00	14,960.60	82,254.00	67,293.40	18.19
600-00-52400-000-000	INSPECTION	0.00	0.00	100.00	100.00	0.00
600-00-52410-390-000	CROSS CONNECTION CONTROL	0.00	0.00	2,000.00	2,000.00	0.00
<b>PUBLIC SAFETY</b>		0.00	0.00	2,100.00	2,100.00	0.00
600-00-53100-110-000	WAGES - DPW DIRECTOR	0.00	0.00	28,163.00	28,163.00	0.00
600-00-53100-120-000	WAGES - DPW PERSONNEL	0.00	0.00	42,841.00	42,841.00	0.00
600-00-53100-131-000	FICA	0.00	0.00	6,710.00	6,710.00	0.00
600-00-53100-132-000	RETIREMENT	0.00	0.00	4,855.00	4,855.00	0.00
600-00-53100-133-000	HEALTH/DENTAL INSURANCE	0.00	0.00	34,439.00	34,439.00	0.00
600-00-53100-134-000	LIFE/DISABILITY INS	0.00	0.00	1,269.00	1,269.00	0.00
600-00-53100-135-000	HEALTH REIMBURSEMENT	0.00	0.00	2,333.00	2,333.00	0.00
600-00-53100-138-000	HEALTH REIMBURSEMENT	0.00	13.33	80.00	66.67	16.66
600-00-53100-320-000	EDUCATION/TRAINING	0.00	0.00	500.00	500.00	0.00
600-00-53300-218-000	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
600-00-53600-321-000	DUES/MEMBERSHIPS	0.00	0.00	200.00	200.00	0.00
600-00-53600-330-000	MILEAGE	0.00	0.00	100.00	100.00	0.00
600-00-53600-331-000	TOOLS/SUPPLIES	0.00	0.00	250.00	250.00	0.00
600-00-53600-345-000	LICENSES/FEES	0.00	0.00	100.00	100.00	0.00

## Fund: 600 - WATER FUND

Account Number		2024	2024	2024	Budget	% of
		Febuary	Actual 02/01/2024	Budget	Status	Budget
600-00-53660-390-000	SAFETY EQUIPMENT	0.00	0.00	500.00	500.00	0.00
600-00-53660-392-000	UNIFORMS	0.00	0.00	700.00	700.00	0.00
600-00-53710-408-000	COST OF OPERATION-TAXES	0.00	0.00	70,000.00	70,000.00	0.00
=====						
<b>PUBLIC WORKS</b>		0.00	13.33	201,040.00	201,026.67	0.01
=====						
600-00-54600-220-000	PLANT - ELECTRIC	0.00	0.00	30,000.00	30,000.00	0.00
600-00-54600-221-000	PLANT - TELEPHONE	0.00	0.00	600.00	600.00	0.00
600-00-54600-223-000	PLANT - GAS	0.00	0.00	2,000.00	2,000.00	0.00
600-00-54600-230-000	PLANT - MAINTENANCE, REPAIR	0.00	0.00	1,500.00	1,500.00	0.00
600-00-54600-390-000	PLANT - SUPPLIES/EXP	0.00	0.00	5,000.00	5,000.00	0.00
600-00-54600-999-000	CHEMICALS FOR TREATMENT	0.00	2,182.18	25,000.00	22,817.82	8.73
600-00-54610-395-000	TEST LAB-EQUIPMENT	0.00	0.00	250.00	250.00	0.00
600-00-54610-396-000	TEST LAB-CHEMICALS	0.00	0.00	1,000.00	1,000.00	0.00
600-00-54610-397-000	TEST LAB-OUTSIDE SERVICES	0.00	0.00	3,000.00	3,000.00	0.00
600-00-54615-390-000	VEHICLES-S,M,R,E	0.00	0.00	2,000.00	2,000.00	0.00
600-00-54615-391-000	VEHICLES-GAS/OIL 20%	0.00	0.00	3,500.00	3,500.00	0.00
600-00-54620-390-000	HYDRANTS-S,M,R,E	0.00	0.00	2,000.00	2,000.00	0.00
600-00-54630-390-000	METERS-SUPPLIES/EXP	0.00	0.00	10,000.00	10,000.00	0.00
600-00-54640-390-000	WATER MAIN BREAKS	0.00	0.00	17,500.00	17,500.00	0.00
600-00-54650-230-000	RADIOS-S,M,R,E	0.00	0.00	500.00	500.00	0.00
600-00-54660-230-000	WATER TOWER-S,M,R,E	0.00	0.00	2,000.00	2,000.00	0.00
600-00-54800-331-000	CONTINUING EDUCATION	0.00	410.00	1,000.00	590.00	41.00
600-00-54900-230-000	WELL HOUSE-M,R	0.00	0.00	2,000.00	2,000.00	0.00
600-00-54900-390-000	WELL HOUSE-SUPPLIES/EXP	0.00	0.00	10,000.00	10,000.00	0.00
=====						
<b>HEALTH &amp; HUMAN SERVICES</b>		0.00	2,592.18	118,850.00	116,257.82	2.18
=====						
600-00-57400-200-000	CONTRACTED SERVICES	0.00	0.00	12,000.00	12,000.00	0.00
=====						
<b>CAPITAL OUTLAY</b>		0.00	0.00	12,000.00	12,000.00	0.00
=====						
600-00-58100-000-000	PRINCIPAL	0.00	0.00	131,891.09	131,891.09	0.00
600-00-58200-000-000	INTEREST	0.00	0.00	29,657.00	29,657.00	0.00
=====						
<b>DEBT SERVICE</b>		0.00	0.00	161,548.09	161,548.09	0.00
=====						
<b>Total Expenses</b>		0.00	17,566.11	577,792.09	560,225.98	3.04
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<b>Net Totals</b>		143.11	-62,333.09	13,611.91	75,945.00	-457.93

The first part of the paper discusses the importance of understanding the local context in which a project is implemented. This includes a thorough understanding of the community's needs, values, and culture. It is essential to engage with the community from the very beginning, ensuring that their voices are heard and their input is valued. This process of community engagement is not a one-time event but a continuous one that evolves as the project progresses.

The second part of the paper explores the challenges that often arise in community-based projects. These challenges can range from a lack of resources to a lack of trust between the project team and the community. It is important to recognize these challenges early on and to develop strategies to address them. For example, building trust can be achieved through transparency, honesty, and a willingness to listen to the community's concerns.

The third part of the paper discusses the importance of having a clear vision and a well-defined plan. This vision should be shared with the community and should be based on their needs and aspirations. The plan should outline the steps that will be taken to achieve the vision, and it should be flexible enough to allow for adjustments as the project progresses.

The fourth part of the paper discusses the importance of having a strong leadership team. This team should be composed of individuals who are committed to the project and who have the skills and experience to lead the community. It is important to ensure that the leadership team is representative of the community and that it is able to make decisions that are in the best interests of the community.

The fifth part of the paper discusses the importance of having a strong communication strategy. This strategy should outline the ways in which the project team will communicate with the community. It should include both formal and informal communication methods, and it should be based on the community's preferences.

The sixth part of the paper discusses the importance of having a strong evaluation system. This system should be used to monitor the progress of the project and to assess its impact on the community. It should be based on the community's needs and aspirations, and it should be used to make adjustments to the project as needed.

The seventh part of the paper discusses the importance of having a strong sustainability plan. This plan should outline the ways in which the project will be sustained over the long term. It should include strategies for raising funds, for recruiting and training staff, and for ensuring that the project remains relevant to the community's needs.

The eighth part of the paper discusses the importance of having a strong partnership with other organizations. This partnership can provide the project with additional resources, expertise, and support. It is important to ensure that the partnership is based on mutual respect and that it is able to make decisions that are in the best interests of the community.

The ninth part of the paper discusses the importance of having a strong commitment to the community. This commitment should be based on a deep understanding of the community's needs and aspirations, and it should be reflected in the project's goals and objectives.

The tenth part of the paper discusses the importance of having a strong commitment to transparency and accountability. This commitment should be based on a willingness to share information with the community and to be held accountable for the project's outcomes.

## Fund: 660 - WASTEWATER FUND

Account Number		2024 Febuary	2024 Actual 02/01/2024	2024 Budget	Budget Status	% of Budget
660-00-41110-000-000	PROPERTY TAXES-SEWER	0.00	0.00	61,984.00	-61,984.00	0.00
<b>TAXES</b>		0.00	0.00	61,984.00	-61,984.00	0.00
660-00-43410-000-000	STATE SHARE REV - UTILITY AID	0.00	0.00	2,546.00	-2,546.00	0.00
<b>ENDOWMENT DONATIONS</b>		0.00	0.00	2,546.00	-2,546.00	0.00
660-00-44300-000-000	PERMITS	0.00	0.00	6,000.00	-6,000.00	0.00
<b>LICENSES &amp; PERMITS</b>		0.00	0.00	6,000.00	-6,000.00	0.00
660-00-46450-000-000	METERED SALES	17.67	53,720.47	400,000.00	-346,279.53	13.43
660-00-46452-000-000	DELINQUENT CHARGE	1.77	838.92	1,500.00	-661.08	55.93
660-00-46453-000-000	SEWER IMPACT FEE	0.00	0.00	1,650.00	-1,650.00	0.00
<b>Public Charges for Services</b>		19.44	54,559.39	403,150.00	-348,590.61	13.53
660-00-48100-000-000	INTEREST ON INVESTMENT	0.00	714.63	1,000.00	-285.37	71.46
660-00-48900-000-000	MISCELLANEOUS REV	0.00	0.00	20.00	-20.00	0.00
<b>Miscellaneous Revenue</b>		0.00	714.63	1,020.00	-305.37	70.06
<b>Total Revenues</b>		19.44	55,274.02	474,700.00	-419,425.98	11.64

## Fund: 660 - WASTEWATER FUND

Account Number		2024	2024	2024	Budget	% of
		February	Actual 02/01/2024	Budget	Status	Budget
660-00-51100-110-000	VILLAGE PRESIDENT SALARY	0.00	0.00	1,583.00	1,583.00	0.00
660-00-51100-120-000	VILLAGE BOARD WAGES	0.00	0.00	2,560.00	2,560.00	0.00
660-00-51100-131-000	VILLAGE BOARD FICA	0.00	0.00	392.00	392.00	0.00
660-00-51102-320-000	PUBLISHING	0.00	0.00	500.00	500.00	0.00
660-00-51103-330-000	LEAGUE DUES	0.00	0.00	355.00	355.00	0.00
660-00-51130-000-000	BANK FEE	0.00	0.00	225.00	225.00	0.00
660-00-51190-210-000	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
660-00-51300-210-000	LEGAL COUNSEL	0.00	0.00	250.00	250.00	0.00
660-00-51420-120-000	CLERK/TREASURER-WAGES	0.00	564.35	7,640.00	7,075.65	7.39
660-00-51420-214-000	DEPUTY CLERK/TREASURER	0.00	1,508.05	19,796.00	18,287.95	7.62
660-00-51420-290-000	LEASED OFFICE EQUIPMENT	0.00	0.00	291.00	291.00	0.00
660-00-51420-390-000	OFFICE SUPPLIES/EXPENSES	0.00	0.00	4,500.00	4,500.00	0.00
660-00-51421-136-000	HRA SERVICE FEES	0.00	0.00	80.00	80.00	0.00
660-00-51421-311-000	POSTAGE	0.00	1,699.34	4,500.00	2,800.66	37.76
660-00-51421-330-000	MILEAGE EXPENSE	0.00	0.00	600.00	600.00	0.00
660-00-51421-390-000	OFFICE SUPPLIES/EXP	0.00	15.97	0.00	-15.97	0.00
660-00-51422-213-000	PUBLISHING	0.00	0.00	100.00	100.00	0.00
660-00-51422-390-000	COMPUTER/SOFTWARE-S,M,R,E	0.00	0.00	3,300.00	3,300.00	0.00
660-00-51422-391-000	TECHNOLOGY	0.00	0.00	4,100.00	4,100.00	0.00
660-00-51430-120-000	WWTF-WAGES	0.00	8,633.98	0.00	-8,633.98	0.00
660-00-51510-210-000	ACCOUNTING/AUDIT	0.00	0.00	11,151.00	11,151.00	0.00
660-00-51540-390-000	INSURANCE-LIABILITY/PROPERTY	0.00	2,874.15	4,325.00	1,450.85	66.45
660-00-51540-395-000	OTHER INSURANCE-NO FAULT COV	0.00	0.00	2,786.00	2,786.00	0.00
660-00-51931-390-000	INSURANCE-WORKERS COMP	0.00	0.00	6,346.00	6,346.00	0.00
660-00-51931-520-000	INSURANCE-VEHICLE	0.00	0.00	1,129.00	1,129.00	0.00
660-00-51950-000-000	RETIREMENT	0.00	738.74	1,893.00	1,154.26	39.02
660-00-51960-000-000	HEALTH/DENTAL INSURANCE	0.00	3,165.37	896.00	-2,269.37	353.28
660-00-51965-000-000	LIFE/DISABILITY INSURANCE	0.00	183.19	675.00	491.81	27.14
660-00-51970-000-000	FICA	0.00	761.74	2,612.00	1,850.26	29.16
660-00-51975-000-000	HEALTH SAVINGS ACCOUNT	0.00	200.00	1,000.00	800.00	20.00
660-00-51980-000-000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00
<b>GENERAL GOVERNMENT</b>		0.00	20,344.88	91,685.00	71,340.12	22.19
660-00-53100-138-000	HRA SERVICE FEE	0.00	6.67	79.92	73.25	8.35
660-00-53100-320-000	EDUCATION/TRAINING	0.00	0.00	100.00	100.00	0.00
660-00-53300-218-000	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
660-00-53660-321-000	DUES/MEMBERSHIPS	0.00	0.00	100.00	100.00	0.00
660-00-53660-390-000	SAFETY EQUIPMENT-S,M,R,E	0.00	0.00	500.00	500.00	0.00
660-00-53660-392-000	UNIFORMS	0.00	0.00	700.00	700.00	0.00
<b>PUBLIC WORKS</b>		0.00	6.67	9,479.92	9,473.25	0.07
660-00-54600-220-000	WWTP - ELECTRICITY	0.00	0.00	30,000.00	30,000.00	0.00
660-00-54600-221-000	WWTP - TELEPHONE/INTERNET	0.00	270.24	2,500.00	2,229.76	10.81
660-00-54600-221-001	TELEPHONE-ADMIN	0.00	0.00	200.00	200.00	0.00
660-00-54600-222-000	WWTP - SEWER/WATER	0.00	0.00	20,000.00	20,000.00	0.00
660-00-54600-223-000	WWTP-GAS	0.00	0.00	10,000.00	10,000.00	0.00
660-00-54600-230-000	WWTP LIFT STATION-S,M,R,E	0.00	0.00	2,000.00	2,000.00	0.00
660-00-54600-390-000	WWTP - S,M,R,E	0.00	-35.20	70,000.00	70,035.20	-0.05
660-00-54610-390-000	TEST LAB-S,M,R,E	0.00	0.00	1,000.00	1,000.00	0.00
660-00-54610-395-000	TEST LAB-EQUIPMENT	0.00	0.00	2,500.00	2,500.00	0.00
660-00-54610-396-000	TEST LAB-CHEMICALS	0.00	189.48	10,000.00	9,810.52	1.89



## Fund: 660 - WASTEWATER FUND

Account Number		2024	2024	2024	Budget	% of
		February	Actual 02/01/2024	Budget	Status	Budget
660-00-54610-397-000	TEST LAB-OUTSIDE SERVICES	0.00	0.00	10,000.00	10,000.00	0.00
660-00-54615-390-000	VEHICLES-S,M,R,E	0.00	0.00	3,500.00	3,500.00	0.00
660-00-54615-391-000	VEHICLES-GAS 20%	0.00	0.00	3,500.00	3,500.00	0.00
660-00-54630-390-000	METERS-S,M,R,E	0.00	0.00	5,000.00	5,000.00	0.00
660-00-54650-230-000	RADIOS-S,M,R,E	0.00	0.00	500.00	500.00	0.00
660-00-54700-390-000	SEWER REHABILITATION	0.00	0.00	20,000.00	20,000.00	0.00
660-00-54800-331-000	CONTINUING EDUCATION	0.00	0.00	1,000.00	1,000.00	0.00
<b>HEALTH &amp; HUMAN SERVICES</b>		0.00	424.52	191,700.00	191,275.48	0.22
660-00-57120-000-000	OFFICE EQUIPMENT	0.00	0.00	100.00	100.00	0.00
660-00-57400-200-000	CONTRACTED SERVICES	0.00	0.00	12,000.00	12,000.00	0.00
660-00-57600-000-000	WWTP	0.00	0.00	6.00	6.00	0.00
<b>CAPITAL OUTLAY</b>		0.00	0.00	12,106.00	12,106.00	0.00
660-00-58100-000-000	PRINCIPAL	0.00	0.00	48,509.00	48,509.00	0.00
660-00-58200-000-000	INTEREST	0.00	0.00	13,475.00	13,475.00	0.00
<b>DEBT SERVICE</b>		0.00	0.00	61,984.00	61,984.00	0.00
<b>Total Expenses</b>		0.00	20,776.07	366,954.92	346,178.85	5.66
<b>Net Totals</b>		19.44	34,497.95	107,745.08	73,247.13	32.02



2yr CD expired 2/7/24

current balance \$102,614.39

### RANDOM LAKE IMPROVEMENT TRUST FUND TRANSFER AGREEMENT

This agreement between the Random Lake Improvement Trust Fund Inc, a Wisconsin Non Stock corporation and the Village of Random Lake, a municipal corporation, is made and entered into effective on the 11th day of December, 2019.

WHEREAS, The Random Lake Improvement Trust Fund Inc was organized and incorporated with the State of Wisconsin Department of Financial Institutions on March 15, 1999 for the purpose of charitable lake improvement purposes; and

WHEREAS, The Random Lake Improvement Trust Fund Inc filed and received from the United States Department of the Treasury, Internal Revenue Service qualification as a charitable organization pursuant to Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, the Articles of Incorporation for The Random Lake Improvement Trust Fund Inc provide that in the event of dissolution all funds must be distributed to a special fund controlled by the Random Lake Village Board to be used for Lake improvement projects.

WHEREAS, the Board of Directors are considering this dissolution of The Random Lake Improvement Trust Fund Inc provided that the Village of Random Lake give assurance that the funds be used for purposes consistent with the mission and vision of the board of directors of the Random Lake Improvement Trust Fund Inc.

NOW, THEREFORE, that for and in consideration of the mutual agreements, covenants and provisions herein contained the parties hereto agree as follows:

- 1) The Random Lake Improvement Trust Fund Inc shall dissolve its corporate status with the State of Wisconsin, relinquish its 501(c)(3) tax exempt status with the United States Treasury Internal Revenue Service, and transfer all net assets believed to be in excess of \$95,000 to the Village of Random Lake to be held in a special fund controlled by the Random Lake Village Board.
- 2) The Village of Random Lake agrees to manage the funds transferred pursuant to this agreement in a segregated fund, keep the funds invested and use the funds to maintain, promote and improve the environmental characteristics of the waters of Random Lake in accordance with the procedures set forth thereafter.
- 3) All expenditures from the segregated funds referred to herein shall be approved by the Village of Random Lake Board and all living members of the board of directors shall be given notice of any meeting at which such expenditures are to be authorized. No expenditure shall exceed \$15,000 for any one project for which the funds are to be spent.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by the respective representatives on the date written.