



Water Meter Form

1. All residential and commercial customers located within the village service area have a water meter that measures the amount of water transferred from the village's water main into the customer's plumbing system. The meter is located in the front of the home or business where the lateral service line enters the building. Your water meter is measured in gallons.
2. The utility presently uses meter's ranging from $\frac{3}{4}$ inches residential size through 6-inch commercial and industrial applications. The utility is governed by the Public Service Commission (PSC) and follows all guidelines thereof. The PSC requires the utility to remove and replace a percentage of meters on an annual basis. The utility presently services and maintains all meters. All water meters are owned and maintained by the Water Utility.
3. Batteries are used for the reading portion of the meters. This also requires upgrading on a scheduled basis.
4. It is the customer's responsibility to maintain valves before and after the meter. Please keep the water meter accessible to utility personnel.

Meter Reading

Every month your meter is read using a radio device to retrieve the meter reading. The new advanced meters send a wireless signal that allows us to read your meter remotely. This is done by driving by your home or business using a computer. This computer (reading device) can retrieve multiple readings at one time in any immediate area. Once the readings are retrieved, they are downloaded, and the billing process begins.

Owners First & Last Name(s) *Please print*

Property Address

Mailing Address (if different)

Email Address

Phone No.

UTILITY BILLING INFORMATION:

(For office use only)

Account # _____

Route/Seq # _____

Meter Serial # _____