



Personnel Committee Meeting  
Monday, March 27, 2019  
6:30 p.m.

## Closed Session Minutes

1. Meeting was called to order at 6:01 p.m.
2. Members present: Eric Stowell, Elizabeth Manian, Matthew Brockmeier, Barbara Ruege
3. Motion made by Barbara Ruege to enter closed session. Second by Eric Stowell.  
Eric Stowell-yes, Elizabeth Manian-yes, Matthew Brockmeier-yes, Barbara Ruege-yes.  
All in favor. Motion carried.

*Action to enter closed session per Wisconsin Statute 19.85 (1)(c)  
Considering employment, promotion, compensation or performance evaluation data of  
any public employee over which the governmental body has jurisdiction or exercises  
responsibility*

- Village Staffing – Office Staff
- Employee compensation

4. Action to leave closed session and re-enter open session

Motion made by Eric Stowell to leave closed session and re-enter open session. Second by Matthew Brockmeier.

Roll call: Eric Stowell-yes, Elizabeth Manian-yes, Matthew Brockmeier-yes, Barbara Ruege-yes. All in favor, motion carried. Time 7:30 p.m.

5. Discussion, review and possible action on extension for compensation for accrued 2018 vacation time for public works employees.

Motion by Eric Stowell to recommend to Village Board to pay out all employee's unused 2018 vacation hours at their rate of pay as of December 2018. Second by Matthew Brockmeier. All in favor, motion carried.

6. Discussion, review and possible action to amend the Employee Handbook to increase the length of vacation offered to new employees.

Motion made by Matthew Brockmeier to table. Second by Eric Stowell. All in favor, motion carried.

7. Discussion, review and possible action to post position openings for seasonal public works and parks employee's.

# Village Board Meeting Agenda

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Motion made by Eric Stowell to recommend to Village Board to post an ad in The Sounder to hire park attendant employees to be available to start May 25, 2019. Second by Barbara Ruege. All in favor, motion carried.

8. Discussion, review and possible action to post position openings for seasonal public works and parks employee's.

Motion made by Eric Stowell to recommend to the Village Board to post an ad in The Sounder to hire a seasonal public works employee. Second by Barbara Ruege. All in favor, motion carried.

9. Discussion, review and possible action to recommended position descriptions for office support and public works.

Motion made by Matthew Brockmeier to table. Second by Eric Stowell. All in favor, motion carried.

10. Adjourn.

Motion made by Matthew Brockmeier to adjourn. Second by Eric Stowell. All in favor, motion carried. Time: 8:42 p.m.

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*