



## Village Board Meeting Minutes December 2, 2019

1. Call to Order, Roll Call: President McDermott called the meeting to order at 6:30 pm. Roll call was taken; it showed Trustees Bichler, Ruege, Stowell, Manian, Werner, and San Felippo present. Also in attendance were John Rassel, Gary Feider, Bill Goehring, Director of Public Works Joe Huiras, and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
3. Action on Minutes from the November 18, 2019 Village Board Meeting: Trustee San Felippo made a motion to approve the minutes as presented. Trustee Stowell seconded the motion. Motion carried, 7-0.
4. Public Comments: Blaine Werner stepped away from the table and spoke about taking a tour of the wastewater treatment facility and encouraged others to do the same.
5. Old Business:
  - a. Discussion, Review, and Possible Action on Village Fee Schedule: It was decided to continue to license cats within the village. It was also decided to change the copying fee to 10 cents per page along with electronic format, when available, to charge 10 cents per page. Trustee San Felippo made a motion to adopt the fee schedule with the recommended changes. Trustee Bichler seconded the motion. Motion carried, 7-0.
  - b. Discussion, Review, and Possible Action on Resolution 2019-6 Adopting the Amended 2019 Village Tax Levy of \$916,315: Clerk/Treasurer Lesser explained that at the last meeting the resolution was correct and that the category total was \$966,315 because of the revenue from the utility was added to the levy. This resolution is presented to adopt the correct amount. Trustee San Felippo made a motion to adopt Resolution 2019-6 amended 2019 tax levy. Trustee Bichler seconded the motion. Motion carried, 7-0.
6. New Business:
  - a. Discussion, Review, and Possible Action to Hire Northern Pipe to a 5 Year Contract to Televis Sanitary Sewer Lines per WDNR Requirements: Public Works Director Joe Huiras explained that it's a 5-year contract for \$11,165.34 per year. Trustee Ruege questioned if this needs to be bid out. It was noted that the threshold for bidding is anything over \$25,000 requires competitive bidding. Ruege was wondering if because this was a 5-year contract for \$55,000 if it falls under the bidding requirement. It was decided that it would not. Trustee San Felippo made a motion to accept quote #214 from Northern Pipe for a 5-year contract to televise and repair sanitary sewer lines. Trustee Stowell seconded the motion. Motion carried, 7-0.
  - b. Discussion, Review, and Possible Action to Increase the Village Sewer Rates: President McDermott, to spark discussion, asked if the village should do a gradual increase to the rates, a one-time increase or maybe an annual increase. It was noted that the 6.5% increase is a modest increase and the minimum the village must do to incorporate the debt payments into

the sewer budget, but that this does not cover any repairs needed. The highest amount to increase as reported by Kapur & Associates is 17.6%. Trustee San Felippo made a motion to increase the sewer per 1,000 gallon rate by 9% starting in March after that billing. Trustee Bichler seconded the motion. Motion carried, 7-0.

- c. Discussion, Review, and Possible Action on Alley between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street: President McDermott explained that he was questioned if there would be interest from the village to purchase the land. McDermott wanted the Board to know that he has had conversations with the Village Attorney regarding the possible lease of the land. To purchase it would cost \$89,000. McDermott mentioned that the village does use it to stock pile snow in the winter.
- d. Discussion, Review, and Possible Action on Recommendation from President McDermott to Reassign Positions on Two Standing Committees: President McDermott is requesting Board approval to reassign committee members. He would like to place Blaine Werner on the Finance Committee and March Bichler on the Personnel Committee. Trustee San Felippo made a motion to approve the committee reassignments placing Blaine Werner on the Finance Committee and Mark Bichler on the Personnel Committee. Trustee Stowell seconded the motion. Motion carried, 7-0.
- e. Discussion, Review, and Possible Action to Design a Possible Lift Station on South End of Village: President McDermott was requesting permission to have the engineer put together plans for adding a lift station on the south end of the village. McDermott explained that there was a possibility of land being annexed into the village along Orth Drive. The current lift station would not accommodate the proposed development for the annexed land or the area that it was placed there for. Trustee Stowell made a motion to approve Kapur & Associates to design a lift station for the south end of the lake. Trustee Manian seconded the motion. Motion carried, 7-0.
- f. Discussion, Review, and Possible Action to Adopt Resolution 2019-7 Approving Wages for Employees for 2020: Trustee Manian made a motion to approve Resolution 2019-7 adopting wages for employees for 2020. Trustee San Felippo seconded the motion. Motion carried, 7-0.

7. Consent Agenda: (items listed under the consent agenda are considered under one motion unless a Village Board member requests an item be removed from the consent agenda)

- Operator License Applications for Angela Galindo and Megan Schwengel.
- Review of Budget Comparison Report through 11/30/2019.
- Approval of bills: General Fund: \$40,901.98; Sewer: \$10,584.55; Water: \$6,203.71

Trustee Ruege made a motion to approve the consent agenda. Trustee Stowell seconded the motion. Motion carried, 7-0.

8. Staff and committee reports

- a. Director of Public Works: Hydrants have been flushed and winterized. Sludge hauling has been completed for 2019. Leaves are all picked up and the brush pile is closed for the year. Will be purchasing a tree for \$245.
- b. Committees: None
- c. President: Requested that each committee work on a five year plan. McDermott handed out worksheets to be used in preparation of completing the 5 year plan.

9. Adjourn: Meeting adjourned at 7:55 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC  
Clerk/Treasurer