



Village Board Meeting
Monday December 17, 2018
6:30 p.m.

Minutes

1. Call to Order, Roll Call

Meeting was called to order by President Matthew Brockmeier at 6:31pm

Members Present: Mike SanFelippo, Miriam Leavitt, Eric Stowell, Matthew Brockmeier, Barbara Ruege, Elizabeth Manian, Randy Soerens

Others Present: Joe Huiras, Brenda Mueller, John Rassel, Bill Goehring, Aaron Grott

2. Action on minutes from December 3, 2018 Board Meeting

Miriam Leavitt made a motion to approve minutes from the December 3, 2018 Board Meeting. Second by Elizabeth Manian. Barbara Ruege and Mike SanFelippo abstained. Motion carried.

3. Public comments (*comments limited to 3 minutes per person*)

4. Discussion and review of water, wastewater and treatment plant studies by Kapur Drafts for water/sewer are complete and ready for review. Recommended treatments have been determined. Consideration taken on population growth and Krier expansion.

5. Discussion, review and possible action to confirm appointment of seven voting inspectors to serve through December 2020.

Motion to approve appointment of Bonnie Klitzkie, Julie Neitzke and Diane Neumann to Chief Inspector, Linda Kies, Joan Knorr, Janet Nett and Marjorie Thiel to Inspector, made by Eric Stowell. Second by Elizabeth Manian. All in favor. Motion carried.

6. Discussion, review and possible action to approve town of Fredonia Fire Protection contract for 2019.

Motion made by Eric Stowell to approve Town of Fredonia Fire Protection contract for 2019. Second by Randy Soerens. All in favor. Motion carried.

7. Discussion, review and possible action regarding November 2018 financial report.

Motion to approve November 2018 financial report made by Mike SanFelippo. Second by Barbara Ruege. All in favor. Motion carried.

8. Discussion, review and possible action on recommendations from the Personnel Committee.

- a. After discussion on how to pay out back pay for AMET Laura Feider, motion was made by Mike SanFelippo to pay the \$11,660.74 back pay based on accountant's recommendation. Second by Matthew Brockmeier. All in favor. Motion carried.
- b. Review of AEMT overtime threshold for 2019 and beyond discussed. Motion by Mike SanFelippo to send the 53-hour questions/opinion to attorney Kevin Demet and go with his recommendation. Second by Barbara Ruege. All in favor. Motion carried.
- c. Motion by Miriam Leavitt to reconsider paying AEMT Laura Feider back pay. Second by Barbara Ruege. All in favor. Motion carried.
- d. Motion made by Miriam Leavitt to table payment to AEMT Laura Feider until Friday, December 21, 2018. Second by Elizabeth Manian. All in favor. Motion carried.
- e. Position Description for Office Support: Not available.

9. Discussion, review and possible action on computer equipment, telephone and electronic communications equipment and services.

Motion made by Mike SanFelippo to approve Computer Service Specials for our computer needs up to \$9,000.00. Second by Miriam Leavitt. All in favor. Motion carried. Motion made by Miriam Leavitt to purchase phone system through PCS up to \$5,000.00. Second by Elizabeth Manian. All in Favor. Motion carried.

10. Discussion, review and possible action on BMO Harris proposal presented on 12/3/18

- a. Motion made by Eric Stowell to consolidate bank accounts. Second by Randy Soerens. All in favor. Motion carried.
- b. Institute online banking for business. Costs to be determined by end of week, should be a 30 day turn around on implementation.
- c. Direct Deposit/Direct Pay. Will be followed up on a later date.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

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11. Review of Village employee time sheets. Joe is to review timesheets by next meeting.
Looking to condense sub-categories into water, sewer, lake, and general fund.

12. Discussion, review and possible action on deferred compensation offerings.
Defer until proposal is ready.

13. Discussion, review and action on the end-of year reallocation of funds.
To be discussed further with Paul.

14. Discussion, review and action on the following.

a. Approval of Bills:

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|-------------------------------|----------|---------------------------------|----------|
| Archer Mat Rental & Sales | 43.66 | BMO Harris Credit Card (Joe) | 494.09 |
| BMO Harris Credit Card (Lynn) | 172.94 | LaFever Electric | 11.10 |
| Tri Par Oil Company Inc | 2,193.72 | TNT Enterprises | 2,475.00 |
| Lif-X Lift Services, LLC | 377.29 | The Home Depot | 20.00 |
| Doegnitz Ace Hardware | 124.67 | Casey's General Store | 5.98 |
| Renewed Resources LLC | 2,350.00 | NAPA Parts of Sheboygan | 213.35 |
| Spectrum Business | 261.27 | Corson Peterson & Hamann | 2,070.00 |
| Hopp Neumann Humke LLP Law | 19.00 | Hawley Kaufman & Kautzer | 1,628.00 |
| The Sounder | 653.40 | George Manian | 112.50 |
| Lynn Videkovich Coenen | 56.68 | Sun Graphics | 307.75 |
| Canon | 75.41 | Post-Election Audit Labor | 213.00 |
| Complete Office | 89.52 | HydroCorp | 149.00 |
| Joe Huiras (class) | 80.69 | Kaat's Culligan | 48.50 |
| Frontier | 81.78 | Fastenal | 189.37 |
| USA BlueBook | 4,135.70 | Hartmann Sand & Gravel Co., Inc | 172.79 |
| Sheboygan Co. Hwy Dept. | 1,942.04 | Mueller's Sales & Services Inc. | 24.80 |
| Bruce Equipment | 4,862.33 | Delta Dental | 376.12 |
| United Healthcare | 3,676.33 | Lincoln National Life | 537.11 |

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Motion made by Miriam Leavitt to approve bills. Second by Eric Stowell. All in favor
Motion carried.

b. Motion made by Eric Stowell to approve 12/03/18 billing corrections. Second by Miriam Levitt. All in favor. Motion carried.

c. Alcohol License: None

d. Operator License:

- Joshua D. Roberts (tabled at 8/20/18 meeting for Dec. review) withdrawn

e. Short-Term License: None

f. Building Permits: None

g. Correspondence/Communication

- October Municipal Forfeiture Report
- Praxair Lease Renewal Notice
- November Sheriff's Report
- Grota 2018 Year in Review
- Muskies Inc – Tabled until 12/21/18

15. Staff and Committee reports

a. Clerk/Treasurer: None

b. Director of Public Works. Street sweeping almost completed

c. Committees. Personnel had 10 interviews for DPW, 3 candidates were asked back for a 2nd interview

16. Items for next agenda.

Village Board Meeting at 5:30pm 12/21/18

Personnel Committee at 4:30pm 12/21/18

17. Action to enter closed session per Wisconsin Statute 19.85 (1)(c)

Considering employment, promotion, compensation or performance evaluation data any public employee over which the governmental body has jurisdiction or exercises

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responsibility.

- Village Staffing – Public Works Department: N/A

18. Action to leave closed session and re-enter open session: N/A

19. Discussion, review and possible action on closed session recommendations for Village Staffing: N/A

20. Motion made by Eric Stowell to adjourn. Second by Barbara Ruege. All in favor. Motion carried. Time 8:31pm

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