



Village Board Meeting
Monday, December 3, 2018
6:30 p.m.

Minutes

1. **Call to Order, Roll Call**

Meeting was called to order by President Matthew Brockmeier at 6:30pm

Members Present: Miriam Leavitt, Eric Stowell, Matthew Brockmeier, Elizabeth Manian, Randy Soerens

Absent: Mike SanFelippo, Barbara Ruege

Others Present: Joe Huiras, Gary Feider, Blaine Werner, Bill Goehring, Brenda Mueller, Trish McEnerney, John Rassel, Cinda Werner, Kelly M., Betty S., Brian Bear

2. **Action on minutes from November 19, 2018 Board meeting**

Eric Stowell made a motion to correct line item #3 to state Random lake association request referred to full board. Second by Miriam Leavitt. All in favor. Motion carried.

3. **Public comments (*comments limited to 3 minutes per person*)**

Blain Werner requested the board to consider an official opinion from the Dept of Labor on behalf on the AEMT position going forward. Suggested name plates for board members and the Pledge of Allegiance be said before meetings.

4. **Discussion, review and possible action regarding October 2018 financial statements**

Motion made by Elizabeth Manian, second by Eric Stowell to accept the October 2018 financial statements. All in favor. Motion carried.

5. **Discussion, review and possible action to approve the 2019 Village budget**

Motion made by Miriam Leavitt, second by Eric Stowell to approve the 2019 Village budget. All in favor. Motion carried.

6. **Discussion, review and possible action on BMO Harris proposals to:**

Proposal was presented by Brenda Mueller and Trish McEnerney of BMO Harris Bank

- a. Consolidate bank accounts
 - b. Institute Online Banking for Business
 - c. Third-party transaction processing
- Will contact after further review

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7. Discussion, review and possible action regarding the Random Lake Association's request for a process to engage the Village in discussions in support of their five-year plan.

Education, funding and support is the goal and working together would keep both parties knowledgeable in managing these areas.

8. Discussion, review and possible action on computer equipment, telephone and electronic communications equipment and services related to each

Deferred action to next meeting

9. Review of Village employee timesheets

Deferred action to next meeting

10. Discussion, review and possible action on recommendations from the Personnel Committee

a. Back pay for AEMT Laura Feider

Deferred action to next meeting

11. Discussion, review and possible action regarding unused vacation time in Public Works Department Motion made by Miriam Leavitt, second by Randy Soerens to carryover unused vacation time for Public Works Department for one quarter. All in favor. Motion carried.

12. Discussion, review and possible action on deferred compensation offerings

Deferred action to next meeting

13. Discussion, review and possible action to confirm appointment of seven voting inspectors to serve through December 2020

Deferred action to next meeting

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

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14. Discussion, review and possible action to close Carroll Street for the Night of Lights celebration on Friday, December 7th

Motion made by Miriam Leavitt, second by Eric Stowell to close Carroll St for the Night of Lights celebration on Friday, December 7th at the same time as last year.

15. Discussion, review and action on the following:

a. **Approval of bills:** Motion made by Miriam Leavitt, second by Eric Stowell to approve the bills. All in favor. Motion carried.

Alberts Hydrovac, LLC	825.00	Brugginks, Inc	65.00
Cardinal Environmental Inc	104.00	Doegnitz Ace Hardware	100.55
Hartmann Sand & Gravel Co	315.54	Home Depot	59.94
Hydro Corp	149.00	Kaat's Culligan	48.50
LaFever Electric Inc.	15.00	L.W.R. Inc	85.00
Lincoln National Life	537.11	NAPA Parts at Random	212.61
North Central Laboratories	1730.29	Sabel Mechanical LLC	1228.50
Schmitz ready Mix Inc	599.00	TJS Maintenance Construction Co	10500.00
Tri Par Oil Company Inc	1404.11	US Cellular	101.85
ChemTrade	3895.74	Cummins Sales & Services	795.42
Aldag/Honold Mechanical, Inc	495.80	Roland Machinery Company	4047.64
Hawkins	944.20	Exxon	522.40
Kapur	8699.34	Archer Mat Rental	43.66
Aramark	141.08	WE Energies	7572.26
Laura Feider	169.78	Rick Videkovich	532.50
Hydrant Rental	7601.50	N/R Asphalt & Pavement maint.	500.00
Miller Bradford & Risberg, Inc	1655.69	Falls Glass Service. Inc.	478.00
North Central Laboratories	136.11	Wisconsin Industrial Coatings	33500.00
Ehlers	2500.00	Honold & Lapage, Inc	16.24
Municipal Well & Pump	48593.00	Energenecs	487.50

b. Alcohol License:

- **Random Lake Area Historical Society:** Motion made by Miriam Leavitt, second by Eric Stowell to approve the liquor license for the Random Lake Area Historical Society.

c. Operator License:

- **Jennifer M. Garcia:** Motion made by Miriam Leavitt, second by Eric Stowell to approve Operator License for Jennifer M. Garcia.

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d. Short-Term Rental License:

- **201 Lake Drive:** Deferred action

e. Building Permits: None

f. Correspondence/Communication:

- UW-Extension Teleconferences
- SAFEbuilt

16. Staff and committee reports:

- a. Clerk/Treasurer:** Election equipment audit conducted on November 27th was successfully submitted to the WI Elections Committee, the results were favorable with regard to the accuracy of the new tabulator. Rick Videkovich has successfully completed the Core Training classes and is now able to assist in overseeing the election process.
- b. Director of Public Works:** Christmas tree up by Friday, brush pile has been cleared out
- c. Committees:** Personnel actively engaging in addressing applications. Finalize job description for office assistant.

17. Items for next agenda: N/A

18. Action to enter closes session per WI Statute 19.85 (1)(b)

Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, and the taking of formal action on any such matter; provided that the public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The person has the right to demand that the evidentiary hearing or meeting be held in open session.

a. Village Staff

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Motion made by Eric Stowell, second by Miriam Leavitt to enter closed session at 7:31pm.
Roll call: Miriam Leavitt, yes; Eric Stowell, yes; Matthew Brockmeier, yes; Randy Soerens, yes; Elizabeth Manian, yes.

19.Action to leave closed session and re-enter open session

20.Adjourn

Motion made by Eric Stowell, second by Miriam Leavitt to adjourn the meeting at 7:40 pm.
All in favor. Motion carried.

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