



Village Board Meeting  
Monday, November 5, 2018  
6:30 p.m.

## Minutes

Meeting called to order at 6:31 p.m. by President Matthew Brockmeier

**Members Present:** Mike SanFelippo, Miriam Leavitt, Matthew Brockmeier, Barbara Ruege, Elizabeth Manian, Eric Stowell

**Members Absent:** Randy Soerens

**Others Present:** Ed Ritger, Jacob Birenbaum, Gary Feider, Janet Nett

1. **Action on minutes from October 15, 2018**

Motion made by Eric Stowell, Second by Miriam Leavitt to approve the October 15, 2018 minutes as is. All in favor. Motion Carried.

2. **Public comments (comments limited to 3 minutes per person)** N/A

3. **Discussion, review and possible action on recommendations from the Administration Committee**

a. **Timecard approval and review:** Motion made by Miriam Leavitt, second by Eric Stowell to have board approval on all time cards. All in favor, motion carried. Suggestion made by Mike SanFelippo to amend the motion to include review at the second Village Board meeting of the month to coincide with budget reports. Miriam Leavitt approved amendment to motion. Eric Stowell seconded this amendment. All in favor. Motion carried.

b. **Employee health insurance plan for 2019:** will be ready by next meeting, following the next administration meeting and further review by employees.

4. **Discussion, review and possible action on renewal of Commercial Crime Policy:**

Motion made by Mike SanFelippo, second by Barbara Ruege to table this until next meeting. All in favor. Motion carried.

5. **Discussion, review and possible action to approve the Sheboygan County Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance 2019 Intergovernmental Cooperative Agreement:**

Motion made by Eric Stowell, second by Mike SanFelippo to approve the agreement. All in favor. Motion carried.

6. **Discussion, review and possible action regarding recommendations from the Special Committee reviewing position descriptions, the Fire Department's legal relationship with the Village and related personnel issues, and the budgetary impact of these issues.**

Worked with Jacob and Ed Ritger assuming AEMT position continues after referendum to allow some overtime as budget and need allows and limit on call hours. Remain employee under the village. Position description for Public works reviewed by Jacob. Motion made by Barbara Ruege, second by Miriam Leavitt to approve the Public Works position description. All in favor. Motion carried.

7. **Discussion, review and possible action to approve the 2019 Village budget for publication:** Need to post the budget hearing in The Sounder 15 days before the Village Board meets. Planning to take action at the first meeting in December. Motion made by Mike SanFelippo, second by Miriam Leavitt to approve the budget as presented with the stipulation on whether the referendum passes and that the budget will be published in The Sounder for public hearing on 12/3/2018 at 6:00 p.m. as \$1,283,826.00 if passes or \$1,213,622.00 if it does not pass. All in favor. Motion carried.
8. **Discussion, review and possible action to ratify the Third Amended and Restated Random Lake Community Joint Library Agreement, including removal of term limits:** Matthew Brockmeier pointed out the changes in section A2 on page 1 and a word change in Section I on page 3. All other provisions remained as previously stated in the document. Motion made by Matthew Brockmeier, second by Barbara Ruege to approve the Third Random Lake Community Joint Library Agreement as amended. All in favor. Motion carried.
9. **Discussion, review and possible action regarding interior damage to the Lakeview Community Library:** There is a concern for mold around ceiling fixture in balcony. The Town of Scott Chair volunteered to fix this. The library is responsible for interior damage repairs; however, because the damage was caused by an exterior issue, the repairs fall on the Village. Motion by Mike SanFelippo, second by Eric Stowell to table until next meeting. All in favor. Motion carried.
10. **Discussion, review and possible action to accept quotes for new library roof:** Recommended to get a black roof with a 20 year warranty. JT Rams' bid includes a thicker rubber roof and spinner vents that included reusing the existing gutters and downspouts. He would be available to start in December or January. Motion made by Mike SanFelippo, second by Eric Stowell to accept the quote from JT Rams for option 1 at \$38,808.00, to be paid with remainder of the \$15,000.00 budgeted in 2018 as well as the difference of \$23,808.00 coming from the Office Building Savings account, and to be started as soon as possible. All in favor. Motion carried.
11. **Discussion, review and possible action to accept an anonymous donation for a memorial bench at Lakeview Park:** Motion made by Eric Stowell, second by Miriam Leavitt to accept a memorial bench for Lakeview Park to be paid in full by the anonymous donor, with the decision of placement to be made by Lakes, Parks & Rec Committee or Department of Public Works. All in favor. Motion carried.

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

**12. Discussion, review and possible action regarding telephone and electronic communications equipment and/or services:** Motion made by Mike SanFelippo, second by Miriam Leavitt to table this topic for further information. All in favor. Motion carried.

**13. Discussion, review and possible action regarding computer equipment and/or services:** Motion made by Mike SanFelippo, second by Eric Stowell to table this topic for further information. All in favor. Motion carried.

**14. Discussion, review and action on the following:**

**a. Approval of bills: See List:** Motion made by Mike SanFelippo, second by Eric Stowell to approve the bills with the correction of \$250.00 to be paid to Jerried Dahm for reimbursement instead of \$297.00. All in favor. Motion carried.

Complete Office	142.63	Hydrant Rental	22804.50
Aramark	169.00	Jeriod Dahm	250.00
Dept. of Revenue	1147.21	Archer Mat Rental	43.66
Mueller Sales and Service Inc.	174.48	Hawley, Kaufman, & Kautzer S.C.	416.80
Canon	50.66	Advanced Disposal	7213.08
Exxon Mobil	350.38	Eberhardt Topsoil & Trenching LLC	225.00
Sheboygan County Hwy Dept	86464.18	Sun Graphics	826.27
Library Fund Tax	11332.75	Schmitz Rady Mix Inc	613.00
NAPA Parts at Random	92.73	Lenz Electric Motor Repair	16.50
Neuens Fredonia Lumbar Co.	263.92	WE Energies	12305.23
U.S. Cellular	108.23	United Healthcare	4560.36
Rick Videkovich	408.75	Village of Random Lake Utility Tax	12500.00
TJS Maintenance Construction Co	8580.00	Honold & Lapage, Inc.	41.12
Core & Main	2168.68	Regional Utility Mgmt. class	100.00
Cardinal Environmental	154.00	Hawkins	2275.80
Northern Lake service, Inc	172.00	Kaats Culligan	48.50
WI State Laboratory of Hygiene	788.00	Kapur, x5 projects	88042.60

**b. Alcohol License:**

- **Casey’s General Stores, Inc – Class A Beer, Class A Liquor, Tobacco Products:** Motion made by Elizabeth Manian, second by Barbara Ruege to approve the licenses for Casey’s General Stores, Inc. All in favor. Motion carried.

**c. Operator License:**

- **Carli V. Mueller**
- **Paul A. Beranek**
- **Pamela S. Habeck**

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- **Krystal L. Altenbach**

Motion made by Eric Stowell, second by Mike SanFelippo to approve Operator Licenses for Mueller, Altenbach, and Beranek. All in favor. Motion carried.

Motion made by Eric Stowell, second my Mike SanFelippo to move to closed session next meeting to discuss Habeck. Barbara Ruege abstained. Motion carried.

**d. Short-Term Rental License: None**

**e. Building Permits: None**

**f. Correspondence/Communication:**

- Card from Random Lake Garden Club read, thanking Village for the purchase and care of the hanging baskets.

**15. Staff and committee reports**

- a. Clerk/Treasurer:** Meeting with Trish McEnernry from BMO Harris Bank on Friday to discuss direct pay for utility billing and pooled checking for bank accounts.
- b. Director of Public Works:** Treatment plant is done after the replacement of two filters. Leaf cleanup will continue this week and next. Hope to be finished with pick up end of next week. Jeriod's last day of employment was 11/02/2018.
- c. Committees:** N/A

**16. Items for next agenda:** Insurance issues, Library interior Damage, Phones and Servers, Discuss Combined Committee Meeting.

Motion made by Eric Stowell, second by Mike SanFelippo to adjourn the meeting at 7:33 p.m. All in favor. Motion carried.

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