



1. Call to Order, Roll Call: President Bob McDermott called the meeting to order at 6:32 pm. Roll called showed those Trustees present included Mark Buechler, Barb Ruege, Eric Stowell, Elizabeth Manian, Blaine Werner, and Michael San Felippo. Also in attendance were Public Works Director Joe Huiras and Clerk/Treasurer Jo Ann Lesser. For additional attendees, see sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Action on minutes from the October 7th, 2019 village board meeting: A motion was made by Trustee San Felippo to approve the October 7th meeting minutes. Trustee Stowell seconded the motion. Motion carried, 7-0.
4. Public comments: None
5. Old Business:
 - a. Discussion and possible action on Village Assessor Contract-Grota Appraisals: President McDermott explained to the Board that the village does not need to have a village wide re-evaluation completed at this time which reduces the amount of the contract; the three year contract is for \$20,400. Trustee San Felippo made a motion to approve the assessor contract with Grota Appraisals for three years at \$20,400 per year. Trustee Stowell seconded the motion. Motion carried, 7-0.
6. New Business:
 - a. Presentation by Kapur & Ehler relating to financial funding and upgrade costs for WWTP: Aaron Grow of Kapur & Associates explained that the wastewater treatment plant was built in 1975 and life expectancy is 20 years, the plant is far beyond its expectancy. Grow also explained that with the upgrades the system would allow Krier Foods to use the system, which at this current time Krier is not using the system. Krier would continue to operate and treat the effluent as it currently is, the system would be able to handle the increase but also able to process it. Krier has indicated to the village that it's prepared to partner with the

village in this project. It was estimated back in March to cost 7 million for the upgrades, that cost is now \$8.75 million with the village paying 52% and Krier paying 48%. It was noted that there are possible grants to help and this will need to be looked into.

Grow stated that the facilities plan has been sent to the WDNR for review and they've submitted comments back. One item that the WDNR is looking for is the rate study; this cannot be done without the audited reports for 2018. It was noted that the process has not been completed as of yet, but contact will be made with the auditor to confirm a completion date.

Jon Cameron from Ehlers & Associates explained how the study is completed, and also talked about possible funding options. Cameron also talked about funding for the project and mentioned the clean water fund loan program, it offers low interest rates. Cameron also stated that borrowing on the open market would be a large undertaking for the size of Random Lake, plus the amount of the loan would be a detractor to investors.

Cameron also explained that G.O. debt is pledged by property taxes, and the village has 5.4% of G.O. debt available to them (based on equalized value). Cameron stated that he was working with Kapur to come up with a blended interest rate; it would be approximately 2.7% for 20 years, or \$567,000 annual payment with Krier's responsibility of \$272,040 to offset the payment.

Cameron indicated that the sewer rate would need to be increased 6.5% to accommodate the additional debt payment or \$2.50 per month per customer. It was noted that this is a moderate rate increase by industry standards. Krier's monthly rate would be \$59,508 per month.

It was noted that industry standard life expectancy for a facility is 20 years, some items within may be less, however, the current systems is 40 years past life expectancy.

An option that was suggested that the village look at is to make the sewer rate a flat rate rather than metered, this would add stability to the debt structure.

President McDermott thanked all the presenters for attending the meeting and working together on this project.

Aaron Groh explained the next step is for the village to approve the facilities plan which will be presented at the November 4th meeting, and also have an agreement between the Village of Random Lake and Krier Foods drawn up and signed.

- b. Discussion & possible action on previous presentation if needed: No decision was made by the Village Board at this time.
- c. Discussion, review, and possible action to approve final 2018 Financial Report: Trustee Manian made a motion to approve the 2018 audited financials completed by Corson, Peterson & Hamann S.C. Trustee San Felippo seconded the motion. Motion carried, 6-0-1 abstention.
- d. Discussion and possible action to establish 2 handicap parking spots on Butler Street in front of the Library: There was discussion to take a regular parking spot on the street and make it available to handicap parking only. Trustee San Felippo made a motion to take two parking spots on Butler Street and make them handicap parking only. Trustee Stowell seconded the motion. Motion carried, 7-0.
- e. Discussion and possible action relating to employee pay for required meetings: Trustee Manian explained that the Personnel Committee held discussions regarding employees and members attending meetings and not being paid. It was a recommendation to pay employees and members for attending meetings when required, at the committee meeting rate of pay. Trustee Buechler made a motion to pay employees and board members for special meetings at the committee rate of pay. Trustee Stowell seconded the motion. During discussion there were questions about if meetings were held during the day and an employee would be required to attend a special meeting they would receive pay above their salary and this is not what the pay was meant to be for. It was explained that if there were to be a special meeting or committee meeting at night and an employee or board member would be required to attend they should be paid at the committee pay

rate. Trustee Buechler amended his motion to pay employees or board members required to attend special evening meetings would be paid at the committee meeting rate of pay. Trustee Stowell seconded the motion. Motion carried, 7-0.

- f. Discussion, review and possible action on change of village website provider: After board members reviewed the paperwork they had questions regarding the services being provided by each vendor. They also had questions as to why the prices between the vendors were so different. President McDermott asked the members to submit their questions to him so that when he calls the vendors he can ask their question and bring back the answers. No decision was made at this time on this item.
- g. Discussion, review and possible action on a light North of East Shore and Deppiesse Intersection: It was noted that there is no sidewalk in this area and it could use a light to make people easier to see. It was noted that the cost for the light is \$15.05 per month. Trustee Werner made a motion to approve the installation of a light pole north of the intersection of East Shore Drive and Deppiesse Road for a cost of \$150.00. Trustee San Felippo seconded the motion. Motion carried, 7-0.

The Village Board skipped to item i at this time.

- h. Discussion and review of the 2020 Budget, set public hearing and approval meeting date; as recommended by the Finance Committee:
- i. Discussion and possible action on recommendations of Finance and Personnel Committees regarding 2020 employee compensation: Trustee San Felippo went through the budget worksheet explaining changes that were made. It was decided to reduce garbage and recycling by \$1,000. There was \$500 set aside for the smart growth plan in the outlay section. It was noted that there was money budgeted for 2 part-time summer employees for 60 hours a week maximum of 12 weeks. It was decided to place the remaining revenue of \$26,506 into a contingency account.

Trustee San Felippo made a motion to set the public hearing for the 2020 budget on November 18th at 6 pm. Trustee Werner seconded the motion. Motion carried, 7-0.

The Village Board went back to item h at this time.

7. Consent Agenda:

- Approval of bills: General Fund: \$36,307.17; Sewer: \$1,513.30; Water: \$3,188.76
- Operator License:
 - Nichole M. Gundrum-check ok
 - Rachel L. Lawrenz-check ok
- Correspondence/Communication:
 - September 2019 Sheriff's Report

Trustee San Felippo made a motion to approve the consent agenda. Trustee Manian seconded the motion. Motion carried, 7-0.

8. Staff and committee reports

- a. Clerk/Treasurer: Clerk/Treasurer Lesser reported that outgoing Clerk/Treasurer Coenen has set a final day of work on November 1st. Lesser also reported that the transition in the office is going well.
- b. Director of Public Works: Director Huiras gave an update on various projects in the village; the bleachers at Bertram Park are almost complete, they are working on the service leak on Grand Avenue.
- c. Committees: Nothing
- d. President: Nothing

9. Adjourn: The meeting adjourned at 8:30 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer