



Village Board Meeting Minutes January 20, 2020

1. Call to Order, Roll Call: President Bob McDermott called the meeting to order at 6:30 pm. Roll call showed Trustees present included Mark Bichler, Barb Ruege, Eric Stowell, Elizabeth Manian, Blaine Werner, and Mike San Felippo. Also in attendance was Public Works Director Joe Huiras and Clerk/Treasurer Jo Ann Lesser. For additional attendees please see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Action on Minutes from the January 6, 2020 Village Board Meeting: Trustee Manian made a motion to approve the January 6th meeting minutes as presented. Trustee Stowell seconded the motion. Motion carried, 6-0, 1 abstention.
4. Public Comments: None
5. New Business:
 - a. Discussion, Review, and Possible Action on Permission to Lakeview Community Library for Touch a Truck event to be held on Wednesday, July 15th from 5 pm to 6:30 pm and Friday, July 17th from 11 am to 12:30 pm in the Village Hall Parking Lot: President McDermott stated he had concerns that the village office will remain open during the event and that parking and children running around may cause a problem. Trustee Bichler made a motion to approve the “touch a truck” event on July 15th and 17th. Trustee San Felippo seconded the motion. Motion carried, 7-0.
 - b. Discussion, Review, and Possible Action on Approving Attendance of Trustees at the Wisconsin Public Finance Seminar Sponsored by Ehlers & Associates in Wisconsin Dells on February 20th and 21st: Trustee San Felippo stated that this seminar is not offered every year and there are some classes regarding TIDs that may be of use to the village and is requesting to attend. President McDermott questioned where will the funds be allocated in the budget? It was noted that there is an account for Trustee expenses and this account has adequate funding. Trustee Stowell made a motion to approve the one night stay and conference fee for Trustee San Felippo to attend the Ehlers Financial seminar in Wisconsin Dells. Trustee Manian seconded the motion. Motion carried, 7-0.
6. Old Business:
 - a. Discussion, Review, and Possible Action on the Village of Random Lake Employee Handbook: The discussion started with Trustee San Felippo indicating what page and paragraph he was questioning. Questions started coming from multiple board members, it was suggested that the handbook be postponed to a future meeting, each member will get a copy of the handbook delivered through Google Docs and they will be required to review the document and make comments or questions through Google Docs. Clerk/Treasurer Lesser will make a spreadsheet of all comments so as to not have duplicate questions. Once this is completed the board will meet to go over the combined comments. Trustee San Felippo made a motion to postpone the employee handbook until a future meeting with comments and questions to be turned into the

Clerk/Treasurer by February 5, 2020. Trustee Stowell seconded the motion. Motion carried, 7-0.

- b. Discussion, Review, and Possible Action on Establishing Consistent Office Hours for Village Hall: Clerk/Treasurer Lesser stated that her recommending hours of operation are Monday through Friday 8 am to 4 pm with an occasional afternoon closed on Friday to allow for purging of records. Trustee Stowell made a motion to approve village office hours of Monday through Friday 8 am to 4 pm. Trustee Bichler seconded the motion. Motion carried, 7-0.
7. Approval of bills: General Fund: \$25,893.13; Sewer: \$7,026.60; Water: \$3,611.66: Trustee San Felippo made a motion to approve the checks and vouchers as submitted. Trustee Manian seconded the motion. Motion carried, 7-0.
8. Staff and committee reports
 - a. Clerk/Treasurer: The office is continuing to work on property tax collection and year end processing. Lesser noted that the village checking accounts has been reduced from 4 separate accounts to 1.
 - b. Director of Public Works: Huiras stated that he is working on sending out notices to residents to keep sidewalks cleared. Wastewater Operator Jacoby is out on leave for about a month. Huiras also reported that the village has hired Freddy Depies to help haul snow from downtown and clearing sidewalks.
 - c. Committees: Trustee Werner wanted to discuss call-in pay for employees who are working on a holiday, President McDermott requested that this suggestion be added to the Google Doc process and it will get discussed with all the other issues that will be compiled.

Trustee Werner also explained about Sheboygan County purchased software called red alerts, Werner stated that it's like reverse 911. The program will send out alerts to cell phones within the area of the alert. If a child would go missing, phones in the area where the child was reported missing would get the alert information.

- d. President: Reminded the board that 5 year plans are due by February 3rd.

9. Adjourn: The meeting adjourned at 7:25 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer