

Meeting called to order at 6:30 p.m. by Village President, Matthew Brockmeier

Members Present: Elizabeth Manian, Eric Stowell, Mike SanFelippo, Miriam Leavitt, Barbara Ruege, and Matthew Brockmeier

Members Absent: Shawn Stevens

Others Present: Joe Huiras, John Rassel, Dan & Kim Mondloch, Aaron Groh, Phil & Nicole Bruno, Dan Plier, Robert Harry, Dolores Mears, Deputy Sean Pringle, and Todd Taves

Minutes for Monday, March 19th: **Motion** made by Elizabeth Manian to approve the March 19th minutes. Seconded by Miriam Leavitt. All in favor with one abstention from Barbara Ruege. **Motion carried.**

Public Comments:

- Dolores Mears, 143 East Shore Dr. – Dolores had a few things to address to the board. Boats and tents at the beach are a big issue. She said it looks like tent city on the weekends with people docking their boats at the beach and sitting in their tents all day. Other topics Dolores talked about were the short-term rentals and speed limit on the lake.
- Deputy Sean Pringle, Sheboygan County Sheriff's Dept. – Sean didn't have a whole lot to update the board on. He said the school safety board that the department organized is working hard to establish the proper relationships with schools in the county. He said it's a lot more than they initially thought, but they're glad that progress is being made. Sean also mentioned issues on the lake. Since the disorderly conduct ordinance was updated to include watercraft, a suggestion might be to allow the sheriff's department to dock their boat at a lake property resident's home and go out when they get a call. It's an option to consider.

Village Borrowing – Ehlers, Inc.: Todd Taves from Ehlers, Inc. presented and explained a preliminary financing plan for the Village. Options for borrowing could include a G.O. Clear Water Fund Loan, G.O. Bank Note, and State Trust Fund loan. Todd believed a G.O. Note would be the best option. There were some numbers that need to be realigned so those will be brought back to the next meeting. **Motion** made by Elizabeth Manian to having Ehlers return with a resolution for a note financing capital projects at the next meeting. Seconded by Miriam Leavitt. All in favor. **Motion carried.**

Allen/Hoff/Fifth Street Projects – Kapur: Aaron Groh from Kapur presented the bid opening numbers from April 5th and wished to make a recommendation to the board. PTS Contractors came in with the lowest overall numbers at bid opening. The total bid amount is \$916,376.00. That breaks down to Hoff Street - \$605,687.80, Allen Street Relining - \$66,430.00, and 5th Street (alternate bid) - \$244,258.20. The engineer's estimate was \$852,198.00. Aaron said that even though that's about 7% higher than their estimate, that's still very competitive with the other contractors and the market at this time. Aaron's recommendation was to approve and use PTS Contractors to do the work on Allen Street, Hoff Street, and 5th Street. **Motion** made by Mike San Felippo to accept the recommendation and approve PTS Contractors bid for \$916,376.00. Seconded by Barbara Ruege. All in favor. **Motion carried.**

Construction Management – Kapur: Aaron Groh presented a proposal from Kapur & Associates to provide professional engineering services during the construction of Hoff Street, 5th Street and Allen Street. They will provide survey staking and be on-site full time for installation of concrete curb & gutter, driveways and sidewalk. They will also inspect the sanitary lining and manhole rehabilitation. The estimated cost is \$56,900 will be charged on a time-and-material basis. **Motion** made by Barbara Ruege to accept and approve the proposal from Kapur & Associates for engineering services for \$56,900. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Sidewalk Replacement – Hoff Street: Replacement of sidewalk from Lake Drive to Lakeside Street on Hoff Street was included in the estimate for the construction project on Hoff Street. When the public informational meeting was, residents along that stretch asked if the sidewalk could not be replaced. It was noted that it would be discussed at this board meeting. The board looked at the map where the sidewalk is right now and agreed that it would make the most sense to exclude it from the project. **Motion** made by Miriam Leavitt to not include the sidewalk in the road project on Hoff Street. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Fireworks License – Random Lake Association: Robert Harry from the Lake Association said that they plan to have a fireworks show on July 7th. He had J&M Displays available at the meeting to discuss and answer questions anyone had. Phil Bruno said they do many shows from coast-to-coast. They do Port Washington's, the Big Gig in Milwaukee and many others in the area. They would put a barge in the lake and remotely set the fireworks off from shore. They take pride in their shows and take every precaution to make sure everyone is safe and enjoys what they're seeing. Matthew Brockmeier said he'd like to review the village ordinance on this and make sure it's clear on all that's required from an organization before a permit can be granted. Sean Pringle mentioned that when he worked in Elkhart Lake they increased the number of officers on duty because firework shows can draw thousands more people to your community. When that happens that can make situations very disorganized fast so he suggests having law enforcement around to help with anyone who may become disorderly and/or be here for general safety in the community. Also, it may be a good idea to have the conservation warden on the lake to be sure that anyone out on a boat maintains a safe distance from the barge and other boaters. **No action taken at this time.** More discussion will be at the board meeting in May.

Boat Launch Waiver: Sydney Rader, Lake Monitor, said he will continue to be the lake monitor for the Village and asked if he could have a boat launch waiver to do his testing and observations. **Motion** made by Miriam Leavitt to approve waiver of a boat launch pass for Sydney Rader. Seconded by Eric Stowell. All in favor. **Motion carried.**

Money Transfer – Lakeview Community Library: Jackie Dahm said that the library would like to take control of the money they have in their donations savings account plus and additional amount from their general checking account because it is also funds that are donations to the library. She said per state statute, the library is allowed to have control of the funds, but she wanted to notify the board because it is a substantial amount of money. The total is \$54,145.45. **Motion** made by Miriam to approve the release of the money totaling \$54,145.45 to Lakeview Community Library. Seconded by Barbara Ruege. All in favor. **Motion carried.**

Public Works Committee Recommendations:

- 20-year plan study: The Wastewater Treatment Plant is currently around 40 years old. John Rassel from Krier Foods would like to provide funding for a plan study to make updates to the plant. His facility produces high sugar content products which can't be put through the system without proper counteracting agents to help. There was agreement that there could possibly be expansion of the scope of the study to include the impact of a new development in the Village. Also, possibly including a pretreatment facility. John Rassel said he'd like to have the proposals fine-tuned to be clear on accountability and responsibilities of the participating parties in this project. He believes there should be measurable goals and a timeline for those goals to be achieved. The board agreed and will have more information at another board meeting in the near future.
- Leaf Vacuum: The recommendation from the committee was to approve the purchase of a leaf vacuum from the Village of Grafton for \$5,000. The Village used it here last year and really like it. Joe said it'd be a great thing to have considering people can't burn leaves in the gutter anymore. **Motion** made by Miriam Leavitt to accept the recommendation and approve the purchase for \$5,000 from the Village of Grafton. Seconded by Elizabeth Manian. All in favor. **Motion carried.**
- Lawnmower: The recommendation from the committee was to approve the purchase of a Ferris, 61" lawnmower for the department at a cost of \$9,999. **Motion** made by Miriam Leavitt to accept the recommendation and approve the purchase for \$9,999 from Mowtown Waldo Implement. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Administration Committee Recommendations:

- Ordinance Ch. 24, Article II. – Sexual Offender Residency Restrictions: No action at this time. The ordinance is still in the updating stage and will be presented at a board meeting in the near future.
- Ordinance 03-2018 Park and Playground Rules and Regulations: Updates have been made to prohibit parking by the pavilion, boating restrictions in swimming areas, and prohibition of smoking and grilling on the beach at Lakeview Park. An additional fix was noted during discussion. 26-1 (i) should have a leash length of six feet, not ten. **Motion** made by Mike San Felippo to approve the ordinance with the correction. Seconded by Eric Stowell. All in favor. **Motion carried.**
- Resolution 2018-03 Amended Fee Schedule: Jackie Dahm asked that this be deferred until the next meeting to include the fees for fireworks permits. The board agreed. **No action.**
- Ordinance Sec. 34-8 Disorderly Conduct with a Motor Vehicle: This ordinance was revised to include disorderly conduct with watercraft as well. It was noted to have it titled Disorderly Conduct with a Motor Vehicle **or** Watercraft, not **and**. **Motion** made by Mike San Felippo to approve the ordinance with the revision. Seconded by Eric Stowell. All in favor. **Motion carried.**

Lake, Parks and Recreation Committee Recommendations:

- 50/50 Grant: The committee looked into a grant for enhancing the rip rap and sidewalk project. They'd need to put together a presentation and present it at a November meeting. Mike San Felippo said he was told that no one gets turned down so he thinks it'd they should take advantage of it. **Motion** made by Mike San Felippo to apply for the grant with the November deadline and present it at that time. Seconded by Miriam Leavitt. All in favor. **Motion carried.**

Personnel Committee Recommendations:

- Park Attendant Work Time: The committee agreed and notified the board that there's no need to approve set hours for the attendant. They're capable of using their judgment to know if it's raining/storming, they shouldn't work.
- Park Attendant Advertising: The committee said they need one park attendant for the season and have an ad to publish for it. **Motion** made by Mike San Felippo to post the ad for a park attendant. Seconded by Eric Stowell. All in favor. **Motion carried.**
- Lawn Cutter Advertising: The committee said they need a new lawn cutter because Deb Cavanaugh will not be helping this season. **Motion** made by Miriam Leavitt to post an ad for a lawn cutter. Seconded by Mike San Felippo. All in favor. **Motion carried.**
- Office Support Staff: This will be deferred until the beginning of May. For now the AEMT from the Fire Department will be utilize in the office. A personnel meeting will take place with the Fire Department at that time.
- Employee Handbook Updates: There needs to be additional updates made to the handbook, but an item for immediate approval is the revision of the accrued vacation table. **Motion** made by Miriam Leavitt to approve the revised vacation accrual table. Seconded by Mike San Felippo. All in favor. **Motion carried.**

Discussion, review and action on the following:

a. Approval of Bills: **Motion** made by Miriam Leavitt to approve the April 9th bills. Seconded by Mike San Felippo. All in favor. **Motion carried.**

Alfa Laval	92.82	Kaat's Water Conditioning	48.50
Aramark	158.52	Lange Enterprises, Inc.	71.73
Archer Mat Rental	32.52	Lenz Electric	22.00
BMO Harris - credit card	13.10	Liquid Process Equipment, Co.	349.98
BMO Harris - meter loan	1396.16	McClone (Group Accident)	2,188.00
Builders Hardware	427.00	Mobil	5.90
Canon	69.23	Mueller's Sales & Service	36.95

Cardinal Environmental	54.00	Petty Cash	130.28
Country Visions Co-Op	30.80	Sheboygan County Treasurer	784.00
Core & Main	566.56	The Sounder	917.29
Doegnitz Hardware	56.90	Time Warner	269.99
ETA Tech Services	54.60	Tri Par	649.76
Eurofins	27.25	Walt Groteleuschen (1st Qtr)	1,522.33
Frontier	69.16	WE Energies	13,926.37
Grota Appraisals	1475.00	WI DOA (SDWLP Payment)	114,277.76
Hawley, Kaufman & Kautzer	1925.25	WI DNR (Phil Recertification)	45.00
Hydrant Rental	7601.50	WI DOR	150.00
Jackie Dahm (Election Groceries)	74.49		

b. Alcohol License: RL Area Historical Society – 04/27/18 Celebration and Our Lady of the Lakes – 06/10/18 Brat Fry – **Motion** made by Barbara Ruege to approve the alcohol license applications for the Historical Society and Our Lady of the Lakes. Seconded by Eric Stowell. All in favor.

Motion carried.

c. Building Permits: **Motion** made by Mike San Felippo to approve the building permits, as presented. Seconded by Eric Stowell. All in favor.

Motion carried.

- 3-18-05, 10 Plumbing, Electrical – Collins State Bank, 302 East Towne Drive, addition
- 3-18-06 Building – Aaron Schmit, 614 N. Spring St., re-siding
- 3-18-07, 08, 09 Building, Electrical, Plumbing – Joe Birenbaum, 134 Deppiesse Rd.
- 3-18-11 Building – Brandon Dieringer/Michael McHenry, 101 Meadow Lakes Dr./97 Evergreen Dr., re-roof

Correspondence/Communications:

- Transportation Aid - \$14,098.04

Committee Reports: Joe Huiras reported the following:

- They're working on prepping the parks for the season
- Signs on West Lake Drive and Carroll Street have been modified. The south side of the street will remain the same as the board approved previously. The north side of the street will have shortened parking 25 feet from the stop sign so a vehicle may park to load and unload.

Items for Next Agenda:

Motion made by Mike San Felippo to adjourn the meeting at 8:31 p.m. Seconded by Miriam Leavitt. All in favor. **Motion carried.**

Jackie Dahm
Clerk/Treasurer