



Village Board Meeting
Monday, March 18, 2019
6:30 p.m.

Minutes

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1. **Call to Order, Roll Call**

Meeting was called to order by President Matthew Brockmeier at 6:30pm.

Members Present: Mike SanFelippo, Miriam Leavitt, Eric Stowell, Matthew Brockmeier, Barbara Ruege, Elizabeth Manian

Others Present: Joe Huiras, Lynn Videkovich Coenen, Bill Goehring, Jim Thiel, Nancy Oman, Dee Maas, Sue Simning-Hoeft, Blaine Werner, Betsy Soerens, Gary Feider, Laura Feider

2. **Action on minutes from the March 4, 2019 and March 11, 2019 Board meetings**

Motion made by Eric Stowell, second by Miriam Leavitt to approve both meeting minutes. All in favor. Motion carried.

3. **Public comments (*comments limited to 3 minutes per person - Board may not respond directly to comments on items not included on the agenda, but may indicate referral for future action*)**

None

4. **Discussion, review and possible action to accept the Wastewater Treatment Facilities Plan prepared by Kapur & Associates, Inc.**

Aaron Groh with Kapur stated the plan is ready to submit to DNR upon board approval. Motion made by Miriam Leavitt, second by Eric Stowell to accept the WTFP prepared by Kapur & Associates Inc. All in favor. Motion carried.

5. **Discussion, review and possible action to accept the proposal from Kapur & Associates, Inc. to prepare plans to modify water tower overflow design.**

Aaron Groh with Kapur stated that a malfunction resulted in flooding of a basement. Need to do a study on how to redirect the water. Motion made by Miriam Leavitt, second by Barbara Ruege to accept the proposal from Kapur & Associates, Inc. All in favor. Motion Carried.

Mike SanFelippo did not participate in the discussion or vote.

6. Discussion, review and possible action to retain Kapur & Associates, Inc. to represent the Village in addressing a finding by the Wisconsin Department of Natural Resources that the Village may be responsible for contamination found in the Allen Street right of way during construction in 2018, and any related matters.

Tanks found on Allen Street were removed and DNR notified by Kapur. DNR requested initial proceedings be addressed by the Village. Motion made by Eric Stowell, second by Barbara Ruege to allow Kapur to accept the proposal regarding the contamination at 1st and Allen. All in favor. Motion carried.

7. Discussion, review and possible action regarding resident concerns about a proposed facility expansion by Country Visions Cooperative of their grain processing and storage facility adjacent to the Village in the Town of Sherman.

Blaine Werner: Get someone from Cooperative to speak at a meeting.

Per Matthew, they were unable to join us this evening. Of the 20 acre parcel, 6 are usable, 13 are wetland, and one is protected woods. New storage bin will have a 600,000 bushel capacity and new drying unit. 5 bins will be coming down. There should be less dust generated overall along with mufflers as needed to reduce noise.

Jim Theil: asked if there was a response to the letter sent by Matthew Brockmeier and Bill Goehring. They only acknowledged receipt of letter so far.

Barbara suggests an open forum to discuss with the Cooperative the concerns of the community.

8. Discussion, review and possible action to waive rental fees and deposits for the Random Lake Association's use of the Lakeview Park Pavilion.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

Motion made by Eric Stowell, second by Barbara Ruege to waive rental fees/deposits for the Random Lake Association. All in favor. Motion carried.

9. **Discussion, review and possible action on enforcement of snow removal ordinance, and possible revisions to Municipal Code Chapter 30, Sec. 30-5. - Snow and ice removal to address deficiencies regarding accumulation from drifting or other causes.** Motion made by Eric Stowell, second by Barbara Ruege to refer this subject to the Administration Committee. All in favor. Motion carried.
10. **Discussion, review and possible action to reschedule regular Board meetings from April 1 and 15 to April 8 and 22 due to election schedule and fifth Monday in April.** Not allowed to move schedule except for legal holidays.
11. **Discussion, review and possible action to appoint a trustee to fill the vacancy created by the resignation of Randall Soerens, for a term ending April 20, 2020.**
No responses in filling the vacancy
12. **Discussion, review and possible action on appointing Rick Videkovich as Deputy Clerk.** Rick was sworn in today, 3/18/19, as Deputy Clerk.
13. **Discussion, review and possible action on safety equipment/uniform reimbursement for A-EMT position.**
Laura Feider requests a uniform allowance which if fair and reasonable for her position. Motion made by Eric Stowell, second by Mike SanFelippo to refer issue of clothing allowance for A-EMT to the Administration Committee. All in favor.
Motion carried.

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14. Discussion, review and possible action on committee appointments.

Motion made by Mike SanFelippo, second by Miriam Leavitt to appoint Eric Stowell and Barbara Ruege to Lake, Parks & Recreation Committee. All in favor. Motion carried. Eric Stowell and Barbara Ruege abstained from the vote. Mike SanFelippo to Chair the committee.

15. Discussion, review and possible action regarding February 2019 financial statements.

Motion made by Mike SanFelippo, second by Barbara Ruege to accept the February statements. All in favor. Motion carried.

16. Discussion, review and possible action regarding February 2019 employee time cards. Motion made by mike SanFelippo, second by Eric Stowell to accept the February time cards. All in favor. Motion carried.

17. Discussion, review and action on the following:

a. Approval of bills: Motion made by Eric Stowell, second by Mike SanFelippo to approve the bills. All in favor. Motion carried.

Check #	Vendor	Total	Check #	Vendor	Total
27147	Advanced Disposal Services	7224.16	27148	BMO Harris Credit Card	795.85
27149	Canon Solutions America	48.40	27150	Casey's General Store	1939.48
27151	Computer Service Specialists	4050.00	27152	Diggers Hotline	11.20
27153	Doegnitz Ace Hardware	155.79	27154	Exxon Mobil	414.18
27155	Gibbsville Implement	58.39	27156	Hawley Kaufman & Kautzer	332.50
27157	Jill Zuraw	76.50	27158	John Deere Financial	280.67
27159	Luke Paulus	199.00	27160	McClone Agency	9657.72
27161	Mueller's Sales & Service	4.89	27162	NAPA Parts of Sheboygan	141.89
27163	Prof. Communication Systems	3828.00	27164	Rick Videkovich	58.58
27165	Sheboygan County Hwy Dept.	3484.11	27166	The Sounder	288.09
27167	TNT Enterprises	105.47	27168	VoRL Water Department	7601.50
27169	WE Energies	5981.74	8108	Chemtrade Chemicals	4232.25

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8109	Energenecs	732.91	8110	Frontier Communications	101.80
8111	WE Energies	5940.33	6891	Hawkins Inc.	3591.80
6892	Hydro Corp	149.00	6893	WE Energies	2724.54

- b. Alcohol License: None**
- c. Operator License: None**
- d. Short-Term Rental License: None**
- e. Building Permits: None**
- f. Correspondence/Communication:**
 - **Davis Kuelthau Public Office Program**
 - **League Of WI Municipalities Local Government 101**
 - **Random Lake Chamber of Commerce Membership Information**
 - **Sheboygan County Sheriff's report**
 - **Municipal Forfeiture Report**

18. Staff and committee reports

- a. Clerk/Treasurer:** office closed 3/28 for offsite training
- b. Director of Public Works:** Water main break on Lake Dr. was repaired last week. Requested Kapur to give estimates to repair Lake Drive (500k), Grand Avenue (350k)
- c. Committees:** None

19. Items for next agenda:

Items referred to administration Committee- A-EMT uniform allowance, snow & ice ordinance.

20. Action to enter closed session per Wisconsin Statute 19.85 (1)(c)

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion made by Barbara Ruege, second by Eric Stowell to enter closed session at 7:46pm.

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Roll call was taken at 7:48pm: Mike SanFelippo, Yes; Miriam Leavitt, Yes; Eric Stowell, Yes; Matthew Brockmeier, Yes; Barbara Ruege, Yes; Elizabeth Manian, Yes.

● **Staff performance**

21. Action to leave closed session and re-enter open session

Motion made by Eric Stowell, second by Barbara Ruege to leave closed session. All in favor. Motion carried. Returned to open session at 8:14pm.

22. Discussion, review and possible action on closed session recommendations regarding staff performance

No discussion or action in open session.

23. Adjourn

Motion made by Barbara Ruege, second by Miriam Leavitt to adjourn the meeting at 8:15pm. All in favor. Motion carried.

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