

Meeting called to order at 6:30 p.m. by Matthew Brockmeier.

Members Present: Elizabeth Manian, Eric Stowell, Mike SanFelippo, and Miriam Leavitt

Members Absent: Shawn Stevens and Barbara Ruege

Others Present: Joe Huiras, Bill Goehring, Gary Feider, Sydney Rader, Pat Depies, Tom Hille, and Ken Maio

Minutes for Monday, February 19th: **Motion** made by Eric Stowell to approve the February 19th minutes. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Public Comments: None

20-Year Plan Update: Matthew Brockmeier presented a second round listing of members who have expressed interest in being on the Plan Committee. Those persons include: himself, Eric Stowell, David Borhardt, and Brian Leeson. **Motion** made by Mike San Felippo to approve this group of people for the Plan Committee. Seconded by Eric Stowell. All in favor. **Motion carried.**

Ordinance Prohibiting Engine Braking: The Administration Committee met to review Ordinance 34-16 prohibiting engine braking. There were fees to be added to this ordinance that were overlooked. The committee made a recommendation to have penalties as follows: first offense \$50.00 and each off thereafter \$250.00. In addition, there is an edit asked for the signage location. The change would say signage within the village limits, subject to approval from the WI DOT. **Motion** made by Eric Stowell to approve the recommendation from the Administration Committee with the addition to the signs. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Ordinance Licensing Short-Term Rentals: Matthew presented an ordinance requiring the licensing of short-term rental properties. The Administration Committee also discussed this ordinance and made a recommendation to approve, including the addition of fees and penalties to the Village fee schedule. Those include: \$500.00 application fee, \$250.00 for each additional unit added under a rental lease, \$100.00 re-inspection fee, \$100.00 property manager permit, and first offense of \$250.00 and \$500.00 for second and subsequent offenses for operating without a license. Matthew noted that there would not be any taxation right now because the Village doesn't have the proper entity to provide the funds to for these proceeds. **Motion** made by Miriam Leavitt to accept the recommendation from the Administration Committee and approve the adoption of Ordinance 8-129 Licensing of Short-Term Rentals. Seconded by Eric Stowell. All in favor. **Motion carried.**

Amend Village Fee Schedule: Additional fees need to be added to the fee schedule for fees and penalties related to prohibiting engine braking in the Village and the licensing of short-term rentals. Those fees include: first offense \$50.00 and each off thereafter \$250.00 for the engine braking ordinance, and \$500.00 application fee, \$250.00 for each additional unit added under a rental lease, \$100.00 re-inspection fee, \$100.00 property manager permit, and first offense of \$250.00 and \$500.00 for second and subsequent offenses for operating without a license. **Motion** made by Eric Stowell to approve the penalties for the engine braking ordinance. Seconded by Miriam Leavitt. All in favor. **Motion carried.** **Motion** made by Miriam Leavitt to approve the fees and penalties for the new ordinance licensing of short-term rentals. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Plan Commission Recommendation: The Plan Commission met to discussion a fence request at Kiefer Industries, 400 Industrial Drive. Kiefer is setting a nitrogen take for a new laser cutter at their business and this requires a fence to be erected. The Plan Commission made a recommendation to approve the fence. **Motion** made by Eric Stowell to accept and approve the recommendation made by the Plan Commission, as presented. Seconded by Elizabeth Manian. All in favor. **Motion carried.**

Personnel Committee Recommendations: Elizabeth Manian presented the recommendations for this. She said the Personnel Committee met to discuss increasing compensation for Clerk/Treasurer Jackie Dahm (as discussed and agreed upon at a committee meeting in December, 2017). She said that although support staff would be hired in the office and the utilization of the AEMT when necessary, she thinks it is fair to increase Jackie's salary to \$50,000. **Motion** made by Eric Stowell to approve the recommendation from the Personnel Committee. Seconded by Miriam Leavitt. Discussion: Mike San Felippo said he struggles with this because this is a 30% raise since January 1, 2018. Other communities with higher taxes can justify something like this. Four in favor of the motion – Mike San Felippo opposed. **Motion carried.**

Elizabeth Manian also explained that the Personnel Committee met several times to research and discussion the position, go over applications and interview applicants for the AEMT position at the Fire Department. After much consideration, the committee decided and makes a recommendation to the Village Board to hire Laura Feider as the Advanced Emergency Medical Technician. **Motion** made by Mike San Felippo to accept the recommendation from the Personnel Committee, as presented. Seconded by Eric Stowell. All in favor. **Motion carried.**

Legal Review – Sexual Offender Residency Ordinance: Matthew said that legal counsel reached out said our Village ordinance may be too restrictive and would like to review the ordinance to make statutory changes. **Motion** made by Mike San Felippo to refer this to the Village attorney for legal review. Seconded by Miriam Leavitt. All in favor. **Motion carried.**

Discussion, review and action on the following:

a. Approval of Bills: **Motion** made by Elizabeth Manian to approve the March 5th bills. Seconded by Miriam Leavitt. All in favor. **Motion carried.**

Alfa Laval	2,071.06	Lakeside International	250.94
Aramark	159.21	Lange Enterprises, Inc.	467.56
Brauer Supply & Equipment	1,037.00	McClone	10423
Canon Solutions	65.83	Municode	840.14
Cardinal	54.00	Neenah Foundry	734.00
Core & Main	2,379.12	North Central Laboratories	1,275.98
Deluxe	446.60	Praxair	73.03
Doegnitz Hardware	147.83	Random Lake Fire Department	11,744.11
Exxon Mobil	50.78	The Sounder	268.51

Fastenal	56.99	Tri Par	1,628.12
Frontier	69.16	USA BlueBook	64.52
Gray's, Inc.	1,210.00	USPS	20.00
Hawley, Kaufmann, & Kautzer	4,238.00	WE Energies	13,222.95
Hydrant Rental	7,601.50	U.S. Cellular	101.80
Jackie Dahm	107.76	WI DOR	10.00
Kaat's Water Conditioning	48.50	Payroll - Election Workers	646.00
Kaestner Auto Electric	234.00		

- b. Operator License: Nicole Neal – Tri Par – **Motion** made by Eric Stowell to approve the operator license application for Nicole Neal. Seconded by Miriam Leavitt. All in favor. **Motion carried.**
- c. Building Permits: **Motion** made by Mike San Felippo to approve the building permits, as presented. Seconded by Eric Stowell. All in favor. **Motion carried.**
 - 2-18-02 Plumbing – Field Tree Construction, 253 Christine’s Way
 - 2-18-03 Plumbing – Field Tree Construction, 307 East Towne Drive
 - 2-18-04 Building – St. Paul’s Church, 705 Grand Ave, shed

Correspondence/Communications:

- Charter Communcation – state video franchise application (no need for action on the Village – only informational)
- DNR Brown Fields – Meeting in Stevens Point on May 10th, 2018

Committee Reports: Joe Huiras reported the following:

- Brian Suffern cannot approve a whole lake weed spray. More information to come at a future meeting.

Items for Next Agenda: Possibly change April meeting dates

Motion made by Eric Stowell to adjourn the meeting at 7:06 p.m. Seconded by Miriam Leavitt. All in favor. **Motion carried.**

Jackie Dahm
Clerk/Treasurer