



Village Board Meeting  
Monday, March 4, 2019  
6:30 p.m.

## Minutes

### 1. **Call to Order, Roll Call**

Meeting was called to order by President Matthew Brockmeier at 6:30pm.

**Members Present:** Mike SanFelippo, Miriam Leavitt, Eric Stowell, Matthew Brockmeier, Barbara Ruege, Elizabeth Manian

**Others Present:** Joe Huiras, Lynn Videkovich Coenen, Bill Goehring, Gary Feider, Robert Harry, Blaine Werner, Randy Soerens

### 2. **Action on minutes from the February 18, 2019 Board meeting**

Motion made by Miriam Leavitt, second by Elizabeth Manian to approve the minutes. All in favor. Motion carried.

### 3. **Public comments (*comments limited to 3 minutes per person*)**

**Bill Goehring:** Transport aid from sales tax will go up about 6%, resulting in tax collections being higher than expected.

### 4. **Discussion, review and possible action regarding replacement of public works truck**

Motion made by Barbara Ruege, second by Elizabeth Manian to purchase an F250 from Ewald for \$33,157.00 including locking rear differential from budget and monies carried over from last year. Opposed by Miriam Leavitt. Motion carried.

### 5. **Discussion, review and possible action regarding Random Lake Association plans for Fourth of July-related events, including food trucks, with possible referral to committees**

Becky and Robert from the Random Lake Association are looking to bring more patrons in through fireworks, entertainment in the park, food trucks, beer tent, and a ski show by Badgerland. Currently there is a no wake policy at 5pm. No wake time up for referral to Lake, Park, and Rec. Committee. Motion made by Barbara Ruege, second by Eric Stowell to proceed with all other aspects of the event. All in favor. Motion carried.

### 6. **Discussion, review and possible action on enforcement of snow removal ordinance, and possible revisions to Municipal Code Chapter 30, Sec. 30-5. - Snow and ice removal to address deficiencies regarding accumulation from drifting or other causes.**

Revised language for ordinance to be brought back to next meeting by Miriam Leavitt.

### 7. **Discussion, review and possible action to approve a Placement Service Agreement with SEEK Careers/Staffing, Inc. for part-time office support.**

Motion made by Miriam Leavitt, second by Elizabeth Manian to approve the placement service agreement with Seek for part time office support. All in favor. Motion carried.

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**8. Discussion, review and possible action to appoint a trustee to fill the vacancy created by the resignation of Randall Soerens, for a term ending April 20, 2020.**

Notice to be put in The Sounder about vacancy. Deadline to do this is Friday, March 15<sup>th</sup>.

**9. Discussion, review and action on the following:**

- a. Approval of bills:** Motion made by Miriam Leavitt, second by Elizabeth Manian to approve the bills. All in favor. Motion carried.

Check #	Vendor	Total	Check #	Vendor	Total
6890	Cardinal Environmental	50.00	8105	Cardinal Environmental	54.00
8106	Kapur & Associates	6766.00	8107	Lenz Electric Motor Repair	513.96
27070	Hawley Kaufman & Kautzer	-367.50	27104	Advanced Disposal	7213.08
27105	Aramark	177.08	27106	Aurora Health Care	50.00
27107	Bellin Health	45.00	27108	Commissioners Pub. Land	31327.00
27109	Commissioners Pub. Land	121226.01	27110	Commissioners Pub. Land	64528.53
27111	Complete Office	124.04	27112	Computer Service Specialist	600.00
27113	Corson, Peterson, Hamann	1150.00	27114	Corson, Peterson, Hamann	5475.00
27115	Demet Law Firm	600.00	27116	ETA Tech Services	234.00
27117	Hawley Kaufman & Kautzer	245.00	27118	Kapur & Associates	427.50
27119	Lakeside International Trucks	122.65	27120	Lenz Electric Motor Repair	38.50
27121	Lincoln National Life	40.60	27122	Lynn Videkovich Coenen	96.69
27123	North Shore PW Association	100.00	27124	Sheb. Co. Treasurer	3113.86
27125	Time Warner Cable	219.97	27126	TNT Enterprises	123.47
27127	US Cellular	101.48	27128	USA Blue Book	63.64

**b. Alcohol License: None**

**c. Operator License:**

- **Amy Schmit**

Motion made by Miriam Leavitt, second by Mike SanFelippo to approve the operator license. All in favor. Motion carried.

**d. Short-Term Rental License: None**

**e. Building Permits: None**

**f. Correspondence/Communication: None**

*VI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

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### 10. Staff and committee reports

#### a. Clerk/Treasurer

Training: Lynn enrolled in Clerk class for this July in Green Bay. Laura has been training her on the payroll and accounts payable modules in Workhorse. The adjustment to Laura being here at the office 2 days / week has been challenging. The consolidation of bank accounts had been finalized and Lynn is working with BMO Harris on implementing online banking/digital smart pack package. We hope to have payroll direct deposit in place within the next 60 days.

-Grota would like to schedule the Board of Review on May 1<sup>st</sup> from 6-8pm. Ok for May 1<sup>st</sup>, check with Board of Review licensing.

-Finally, the office will be closed on Friday March 8<sup>th</sup>.

#### b. Director of Public Works

Water main break on Grand Ave. Saturday was fixed on Monday.

#### c. Committees

### 11. Items for next agenda

- Discussion, review and possible action to Adopt the General Records Schedule (records retention)
- Discussion, review and possible action to accept Engineering Report for the Wastewater Treatment Plant, as presented by Kapur & Associates
- Fee Waiver for Random Lake Association
- Personnel Committee work on reviews and raises

### 12. Adjourn

Motion made by Eric Stowell, second by Miriam Leavitt to adjourn the meeting at 7:32pm. All in favor. Motion carried.

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