



Village Board Meeting  
Monday, February 18, 2019  
6:30 p.m.

## Minutes

**1. Call to Order, Roll Call** by President Matthew Brockmeier at 6:30pm.

**Members Present:** Mike SanFelippo, Miriam Leavitt, Barbara Ruege, Elizabeth Manian, Eric Stowell, Matthew Brockmeier

**Others Present:** Joe Huiras, Sarah Decker, Vince Decker, Bill Goehring, Staci Schluechtermann, Kari Holl, Jackie Rammer, Julie Neitzke, Tom Donne, Vicki Zimmermann, Pat Depies, Jim Graven, Kathryn Sepstead, Blaine Werner, Kerry Lynch, Terry Flynn

Randy Soerens submitted his resignation from the Village Board, effective immediately.

**2. Action on minutes from the February 4, 2019 Board meeting**

Motion made by Mike SanFelippo, second by Miriam Leavitt to approve the board minutes. All in favor. Motion carried.

**3. Public comments (*comments limited to 3 minutes per person*)**

Staci Schluechtermann, 243 Christine's Way – Asked board to take a harder look at 2019 as they are the stewards of the budget. 2018 had huge overruns, huge percentages in lawyers and attorney fees. Buy only what is budgeted. Will have to pay back with Interest. Cannot control salaries due to weather and totally gets it.

**4. Discussion, review and possible action on Architectural Review Board and Plan Commission recommendations:**

- **New construction plans on lot 15 and 16 of Woodlands of East Town (Jack's Hillside Court), owned by Vincent and Sarah Decker.**  
Motion made by Eric Stowell, second by Elizabeth Manian to approve the plans as presented. All in favor. Motion carried.
- **Consideration for extraterritorial land division requested by Vicki Zimmermann on County Highway CC in the town of Sherman.**  
Motion made by Eric Stowell, second by Miriam Leavitt to approve. All in favor. Motion carried.

**5. Discussion, review and possible action regarding the Lakeview Community Library's Annual Report**

2018 report was presented by Director Jackie Rammer. She stated the Lakeview Community Library loaned out over 42,000 items and nearly 6,000 e-books and audiobooks last year. There are 2,619 registered users/card holders who can save money by using the Monarch2Go app to reserve books by scanning the barcode, instead of purchasing. They have two iPads available for in-house checkout, and had over 1,500 computer uses. Over 4,000 people attended nearly 350 programs at the library, the Community Room had 243 reservations by the public, and they

answered over 2,700 reference questions. They offer Homebound Delivery Services, as well as visit the school and provide teachers with materials... oftentimes same day. They received a grant from the American Library Association to increase healthcare knowledge and education to help people find affordable healthcare, and she (Jackie) was chosen as one of 25 librarians throughout the US to become certified in administering community conversations. She (Jackie) also became a Notary Public to offer these services free to the public. In addition to everything previously stated, the librarians also plan programs, read to children, visit the senior center, order and catalog new materials, attend Monarch Library system meetings, and interact with all of you, the community members.

Jackie made a statement, "I know firsthand how much of a difficult time it was for many reasons when discussion of a new library ensued. Something that I am still struggling to grapple with is the sheer amount of rumors and hurtful comments made about the library, its employees, and the (Library) board members who volunteer their time to make the library possible. Please keep in mind that these rumors will continue to be checked each time they are heard, and also keep in mind that you are singlehandedly harming your library if you spread misinformation. We are Librarians which means we thrive on cold hard facts and nothing else.

She finished by saying that they try to make everyone proud. They asked for the public's help in promoting the Lakeview Community Library by checking out materials, hanging posters, sharing posts on Facebook, spreading the word, following them on Instagram, and showing our community and other communities how relevant, important, and amazing our library is.

Elizabeth Manian stated "it must be hard to say the facts and not your opinion."

Blaine Werner asked about the overflow bread. Where does it come from and does the whole community know that it's available?

**6. Discussion regarding discontinued Lakeview Community Library proposal, including statements from members of the Board, and dialogue with members of the public**

-President Brockmeier stated he meets with a lot of people, exploratory, not public meetings, just one on one, brings ideas to the board, and no meetings happening behind scenes.

-Miriam Leavitt stated she is "lucky to participate in three groups" and our role is to listen.

-Elizabeth Manian stated she is "impressed how everyone came together." Elizabeth continued that she reads every letter and her main goal is to make everyone happy.

-Barbara Ruege commented on all the rumors, including the building being sold. All the residents coming together was a big activity. They should run for office and be a part of the community.

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

- Mike SanFelippo wanted to make sure everyone knew, that he realized they (the library) need new computers, and that this situation snowballed out of control.
- Jackie Rammer responded “We have a 5 year plan, planning to move forward with computers, carpeting and painting with the next meeting on Monday February 25<sup>th</sup>, 2019.
- Eric Stowell stated he was “told the Village was planning to destroy the building”.

**7. Discussion, review and possible action regarding replacement of public works truck**  
Postponed until next meeting, Mike SanFelippo will do some research?

**8. Discussion, review and possible action to approve the Contract for Emergency Rescue and Ambulance Services for a Southern Portion of Sheboygan County**  
Guaranteeing there is coverage in this area. Mike SanFelippo asked if there was county funding. It was explained that we get State funding from Medicate, but the county does not employ anyone. There is just a contract. Motion made by Eric Stowell, second by Elizabeth Manian to approve the contract. All in favor. Motion carried.

**9. Discussion, review and possible action to Adopt the General Records Schedule (records retention)**  
This is a new document. Need to provide clarity of rules. Will proceed forward and make sure to get paper copies.

**10. Discussion, review and action on the following:**

- a. **Approval of bills:** Motion made by Mike SanFelippo, second by Eric Stowell to pay bills. All in favor. Motion carried.

Check #	Vendor	Total	Check #	Vendor	Total
27039	VFIS Benefits Division	-1385.00	27044	VFIS Benefits Division	1610.00
27043	Collins State Bank	4299.88	27063	Archer Mat Rental	43.66
27064	BMO Harris Bank, CC	2751.59	27065	Casey’s General Stores	1008.26
27066	Digger’s Hotline	168.00	27067	Doegnitz Ace Hardware	139.33
27068	Exxon Mobil	389.23	27069	Grota Appraisals LLC	1475.00
27070	Hawley Kaufman Kautzer	367.50	27071	Lakeshore Tech College	42287.27
27072	NAPA Parts of Sheboygan	172.40	27073	Praxair Distribution inc.	102.75
27074	Praxair, 2018 expense	509.18	27075	Pro Comm. Syst. of WI	950.00

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body’s meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

Village Board Meeting Agenda  
Monday, February 18, 2019  
Page 2 of 2

27076	Riesterer & Schnell Inc.	270.20	27077	School District of RL	479784.70
27078	Sheboygan County EDC	3160.00	27079	Sheb. Co. Treasurer	271724.73
27080	The Sounder	403.81	27081	VoRL Water Dept.	7601.50
27082	WE Energies	4224.96	27083	WE Energies	370.00
8099	Collins State Bank	896.25	8100	EnduraClean Inc.	327.06
8101	Frontier Communications	102.86	8102	Kaat's Culligan	48.50
8103	Transcat, Inc	176.52	8104	We Energies	6153.34
6887	Collins State Bank	8240.98	6888	Hydro Corp	149.00
6889	WE Energies	2365.65			

**b. Alcohol License:**

**c. Operator License:** Motion made by Miriam Leavitt, second by Eric Stowell to approve the five license applications. All in favor. Motion carried.

- **Heather Benson**
- **Jamie Wendorf**
- **Amy Donner**
- **Samantha Tabbert**
- **Nancy Bunge**

**d. Short-Term Rental License: None**

**e. Building Permits: None**

**f. Correspondence/Communication:**

- **Sheboygan County Sheriff Complaint Report for January 2019**
- **Sheboygan County Economic Development**
- **Sheboygan County Economic Development Thank You**
- **3<sup>rd</sup> Annual Operational Planning Meeting**
- **League of Wisconsin Municipalities 10<sup>th</sup> Annual Policyholder Conference**
- **Between the Lakes Chapter Muskies, Inc donation receipt**
- **Leadership & Management Development UWM Continuing Studies**

**11. Discussion, review and possible action regarding January 2019 employee timecards.**

Noted they were received.

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

**12. Discussion, review and possible action regarding January 2019 financial statements.**

Motion made by Barbara Ruege, second by Mike SanFelippo to accept the 2019 financial statements. All in favor. Motion carried.

**13. Discussion, review and possible action regarding AEMT employment status, with a focus on whether this position should be formally considered as a firefighter.**

Matthew Brockmeier Made the following motion "I move to refer the question of employment status for the AEMT to the Special Committee to Consider AEMT Employment Status, with the Special Committee to consider whether the facts support a finding that the AEMT should be considered a protective services employee, and to make recommendations to the Village Board as soon as practicable, with the understanding that this question is not limited to compensation policy." Eric Stowell Second it. All in favor. Motion carried.

**14. Staff and committee reports**

**a. Clerk/Treasurer**

**b. Director of Public Works**

Joe Huiras stated that he was told from the Sheboygan County Highway Department that the salt pile is getting super low and that we need to start rationing what we are using. Joe said he has been rationing all season, but the two ice storms killed our budget. For most of the year we have just been salting intersections, hills, and curves only. He noted this is winter in Wisconsin and people need to drive with caution. Joe will check on finding more salt or a different option. We currently have enough for about four rounds or storms on the trucks.

**c. Committees**

**15. Items for next agenda**

- Work truck
- Food trucks

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

**16. Action to enter closed session per Wisconsin Statute 19.85 (1)(c)**

***Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.***

- **Village Staffing – Office**

Roll Call: Miriam Leavitt, yes; Mike SanFelippo, yes; Eric Stowell, yes; Matthew Brockmeier, yes; Barbara Ruege, yes; Elizabeth Manian, yes.  
Entered closed session at 7:37pm.

**17. Action to leave closed session and re-enter open session**

Motion made by Eric Stowell, Second by Miriam Leavitt to leave closed session and re-enter open session at 8:20 pm. All in favor. Motion carried.

**18. Discussion, review and possible action on closed session recommendations for Village staffing**

No action, no discussion

**19. Adjourn**

Motion made by Mike SanFelippo, second by Barbara Ruege to adjourn at 8:20 pm. All in favor.  
Motion carried.

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*