



Village Board Meeting
Monday, January 7, 2019
6:30 p.m.

Minutes

1. Call to Order, Roll Call:

Meeting was called to order by President Matthew Brockmeier at 6:30 p.m.

Members Present: Miriam Leavitt, Eric Stowell, Matthew Brockmeier, Elizabeth Manian, Randy Soerens, Mike SanFelippo, Barbara Ruege

Absent: None

Others Present: Joe Huiras, Gary Feider, Bill Goehring, Brenda Mueller, Elizabeth Wroblewski, Pattie Degnitz, Kathy Bichler, Jackie Rammer, Jena Schneider, Tom Doane, Lisa Hurley, John Nesvold, Jennifer Stevens, Beth Kocher, Dave Borchardt, Julie Neitzke and Mike Trimberger

2. Action on minutes from December 17 and December 21, 2018 Board meeting:

Miriam Leavitt made a motion to accept December 17th and 21st minutes. Second by Barbara Ruege. Correction: December 17TH minutes, page 5, item 18 should read re-enter and not renter. All in favor. Motion carried.

3. Public comments (*comments limited to 3 minutes per person*):

None

4. Presentation and discussion on library facilities:

Mike Trimberger presented the following possibilities with regard to the proposed new library facilities:

There would be a community learning space, improved IT facilities and individual rooms. Ability to combine synergies to develop a 21st century library. There would be an expected increase in circulation with a new building along with areas to convene for public activities. The district would become the landlord to the library instead of the Village. Proposed 2-3 million dollar capital campaign with no tax dollars. School would have its own secure entrance as would the library to the public.

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5. Discussion, review and possible action on BMO Harris proposals to:

- Institute Online Banking for Business: This would provide security and accountability to business along with enhanced reporting in the audit process. The cost of the Premium Digital Smart Package would be about \$1,188.00 per year. Enhanced package would be \$480.00 per year with ability to upgrade as needed.

- Third-party transaction processing.

Motion made by Miriam Leavitt that we move forward with the Enhanced Digital Smart Package. Second by Eric Stowell. All in favor. Motion Carried.

6. Discussion, review and possible action regarding Personnel Committee recommendation for 2019 staff compensation adjustments:

Tabled

7. Discussion, review and possible action to confirm appointment of two alternate voting inspectors to serve through December 2020:

Motion was made by Eric Stowell to appoint Karen Engel and Kay Krier as alternate election inspectors through December 2020. Second by Barbara Ruege. All in favor. Motion carried.

8. Discussion, review and possible action regarding development of a Village Emergency Management Plan:

Committee to include Matthew Brockmeier, Pat Depies, Joe Huiras, Eric Stowell, and Lynn Videkovich Coenen to develop a formal management plan.

9. Discussion, review and possible action on the following:

- Approval of bills:

Advanced Disposal 11/18	7,213.08	Advanced Disposal 12/18	7,213.08
BMO Harris Safe Deposit	47.50	Matthew Brockmeier	126.53
Bruce Equipment	2,616.49	Canon	31.50
Canon	86.06	Casey's General Store	189.26
Lynn Videkovich Coenen	29.43	Complete Office	45.50
Complete Office	44.92	Complete Office	34.44
Frontier Communications	71.70	GCS	330.00

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Work Horse	3,375.00	Hawley, Kaufman & Kautzer	771.00
Home Depot	20.00	Kapur & Associates, Inc	4,893.09
LaFever	94.25	League of Wisconsin Municipalities	737.02
Lenz	92.70	Sheboygan County Treasurer	466.58
Sheboygan County Treasurer	11,720.15	Sheboygan County Treasurer	572.50
The Sounder	387.09	Spectrum	307.36
Village of Random Lake	202.70	Village of Random Lake	546.76
U.S. Cellular	102.11	VonBriesen	583.00
We-Energies	2,633.25	We-Energies	5,417.25
We-Energies	5,322.11	ARAMARK	59.24
United Health Care	3,232.02	Joe Huiras	250.00
BMO Harris Master Card	959.90		

- b. Alcohol License: None
- c. Operator License:
 - Mary T. Schuler, Check-OK

Motion made by Mike SanFelippo to approve operator license for Mary Schuler. Second by Eric Stowell. All in favor. Motion carried.

- d. Short Term Rental License: None
- e. Building Permits: None
- f. Correspondence/Communication:
 - November Municipal Forfeiture Report
 - Special Law Enforcement Agreement 2019
 - United Scale Automatic Contract Renewal

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

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10. Staff and Committee Reports:

a. Clerk/Treasurer:

- Village Office will be closed on Friday, January 11, 2019.
- AEMT Laura Feider's hours are now limited to Wednesday and Friday. We will continue to do our best to maintain a good workflow in the office and apologize for any inconveniences that may arise during this transition.
- Reconciliation of 2018 Village checking account continues with Paul Corson.

b. Director of Public Works: New employee starting on January 14th.

c. Committees: None

11. Items for next agenda:

Personnel Committee recommendation for 2019 staff compensation adjustments.

12. Action to enter closed session per WI Statute 19.85 (1)(c)

Considering employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion made by Eric Stowell to enter closed session. Second by Barbara Ruege. Matthew Brockmeier-Yes, Elizabeth Manian-Yes, Barbara Ruege-Yes, Mike SanFelippo-Yes, Miriam Leavitt-Yes, Randy Soerens-Yes, Eric Stowell-Yes. All in favor. Motion carried.
Time: 7:55 p.m.

- Village Staffing – Public Works Department
- Village Staffing – Office

13. Action to leave closed session and re-enter open session:

Motion made to leave closed session by Barbara Ruege. Second by Eric Stowell. Matthew Brockmeier-Yes, Elizabeth Manian-Yes, Barbara Ruege-Yes, Mike SanFelippo-Yes, Miriam Leavitt-Yes, Randy Soerens-Yes, Eric Stowell-Yes. All in favor. Motion carried.
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14. Discussion, review and possible action on closed session recommendations for Village staffing:

No action

15. Adjourn

Motion to adjourn made by Eric Stowell. Second by Mike SanFelippo. All in favor. Motion carried. Time: 8:06 p.m.

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