



Village Board Meeting  
Monday, March 21, 2022  
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

### Agenda

1. Call to Order, Roll Call.
2. Pledge of Allegiance.
3. Approval of March 7, 2022, Village Board Minutes and March 10, 2022, Special Village Board Meeting Minutes.
4. Public Comments.
5. Old Business:
  - a. Discuss and Possible Action Regarding Purchasing of a Launch Pier.
  - b. Discuss and Possible Action on Mailbox Replacement Policy.
6. New Business:
  - a. Discussion and Possible Action to Waive the Park Pavilion Rental Fee for the Random Lake Lions Club for August 16, 2022.
  - b. Consider and Possible Action Regarding Winter Parking.
  - c. Consider and Possible Action Regarding the Fire Department Outline.
7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
  - a. Operator License Applications: Justyn Krueger.
  - b. Review of Vouchers and Checks: General Fund \$67,189.67; TID #3 \$0.00; TID #4 \$0.00; Water Fund \$15,335.363; Sewer Fund \$20,493.69; Payroll \$13,042.08
  - c. Sheboygan County Sheriff's Department Monthly Report: February 2022
8. Staff and committee reports:
  - a. Clerk/Treasurer
  - b. Public Works
  - c. Committees
  - d. President
9. Consider and Act by Roll Call Vote to Enter into Closed Session Pursuant to SS. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Employees).

### **Village Board to Reconvene to Open Session Pursuant to SS. 19.85(2)**

10. Possible action on closed session matters
11. Adjourn.

*Items on the Agenda may be taken out of order as listed.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*



1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Mark Bichler, Elizabeth Manian, Barbara Ruege, Mike San Felippo, Eric Stowell, Keri Wallenkamp, and Blaine Werner. For additional attendees please see the attached sign-in sheet.
2. Pledge of Allegiance: All those in attendance stood to recite the Pledge of Allegiance.
3. Approval of February 21, 2022, Village Board Minutes: Trustee Wallenkamp made a motion to approve the February 21, 2022, meeting minutes as presented. Trustee Ruege seconded the motion. Motion carried, 7-0.
4. Public Comments: None
5. Old Business:
  - a. Discuss and Possible Action Regarding Contracting with Pros4Technology for IT Services: The proposal was reviewed by the Board. It was noted that the cost of the contract is \$10,000 per year and it was mentioned that additional quotes should be obtained to make a comparison. Trustee Wallenkamp made a motion to accept the proposal from Pros4Technology for IT services to include the security plus option at \$4,836 with the understanding that a new server be purchased in 2023. Trustee Manian seconded the motion. Motion failed; 3-4.
  - b. Discuss and Possible Action on Amendment #1 to the 2021 General Engineering Services Contract: Trustee Stowell motions to approve amendment #1 to the 2021 general engineering services contract for an additional \$10,000. Trustee Ruege seconded the motion. Motion carried, 7-0.
6. New Business:
  - a. Discuss and Possible Action on Mailbox Replacement Policy: It was noted that the Board needs to come up with a policy for replacement, same or similar and a not to exceed amount. No decision was made by the Board, this item will be placed on the next agenda.
7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
  - a. Operator License Applications: Kevin Bonneau, Elizabeth Paul, Tyler Tischer, Jennifer Schmitz, Allen Switlick, and Jennifer Blumer.
  - b. Review of Vouchers and Checks: General Fund \$33,092.68; TID #3 \$3,321.00; TID #4 \$0.00; Water Fund \$3,881.69; Sewer Fund \$3,281.49; Payroll \$18,969.84
  - c. Financial Report: Budget Comparison Month End - February 2022Trustee Wallenkamp made a motion to approve the consent agenda as presented. Trustee Ruege seconded the motion. Motion carried, 7-0.
8. Staff and committee reports:
  - a. Clerk/Treasurer: Lesser reported that preparations for the April election are underway, will be working on utility billing and mailing out bills, sent out past due notices for parking citations.

- b. Public Works: Siegel reported that the crew has been working on snow removal, fixed a watermain break in the 300 block of Lake Drive, the lift station on Hwy 144 has been repaired and they recently installed a new salter on the pick-up truck.
  - c. Committees: Trustee Wallenkamp stated personnel will be meeting a few days this week to conduct interviews for the vacant positions within the village. Trustee Werner stated that Lake, Parks & Recreation is still waiting on the quotes.
  - d. President: President San Felippo thanked Phil Jacoby and Tyler Siegel for a good job on snow removal and keeping the utility operation running. Skating rink will be closing for the season due to the warm weather.
9. President San Felippo read the following notice: Adjourn to closed session pursuant to Wis. Stats. 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Trustee Wallenkamp made a motion to enter into closed session at 7:22 pm. Trustee Stowell seconded the motion. Roll call vote; Mark Bichler; aye Elizabeth Manian; aye Barbara Ruege; aye Mike San Felippo; aye Eric Stowell; aye Keri Wallenkamp; aye Blaine Werner; aye Motion carried by unanimous voice vote.

Trustee Wallenkamp made a motion to enter back into open session at 8:20 pm. Trustee Stowell seconded the motion. Motion carried, 7-0.

10. Possible action on closed session matters: Trustee Wallenkamp made a motion to add to the village contribution of \$100,000 of ARPA funds with an annual contribution of \$60,000 for up to ten years to fund the Village of Random Lake/Bertram Project with assistance to continually look for grants to cover or assist the annual contribution. Trustee Ruege seconded the motion. Motion carried, 7-0.
11. Adjourn: The meeting adjourned at 8:30 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer

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Special Village Board Meeting Minutes  
March 10, 2022

1. Call to Order, Roll Call: Clerk/Treasurer Jo Ann Lesser called the meeting to order at 7:03 pm. Trustees presented included Mark Bichler, Elizabeth Manian, Barbara Ruege, Eric Stowell, Keri Wallenkamp, and Blaine Werner. President Mike San Felippo was absent.

Lesser called for nominations for an acting meeting President. Trustee Bichler nominated Barbara Ruege, Elizabeth Manian seconded the nomination. Lesser called for any other nominees, none were made. Lesser called for the vote, the motion carried 6-0.

2. Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
3. Consider and Act on Resolution 2022-04 Supporting Broadband Expansion Projects and Grant  
Applications: Acting President Ruege read the resolution and explained that the resolution was needed in order to apply for the grant. Trustee Stowell made a motion to approve resolution 2022-04 supporting broadband expansion projects and the grant application. Trustee Manian seconded the motion. Motion carried, 6-0.
4. Adjourn: The meeting adjourned at 7:13 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer

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**Resident  
Agreement for Rental  
LAKEVIEW PARK PAVILION  
Random Lake, Wisconsin**

It is hereby agreed that for the payment of \$50.00 rental fee and \$50.00 facilities retaining fee from R.L. Lion Club (renter) shall be entitled to exclusive use of the Lakeview Park Pavilion and four (4) picnic tables on AUG 16<sup>th</sup>, 2022 (date). This does not include exclusive use of the restroom portion of the building.

The rental period shall end at 9:00 P.M. One check of \$100 made out to the Village of Random Lake must accompany this signed agreement for pavilion to be reserved in your name.

A \$50.00 retaining fee will be returned to the Renter, if clean up is **not** required by the Parks Department. The Renter also agrees to dispose of trash and recyclables properly prior to vacating the pavilion and to abide by the rules noted in the pavilion rental policy.

Per Village of Random Lake Municipal Code Section 26-1, Renter is subject to a fine if any damage is done to the pavilion. Renter also agrees that repair costs for any damage done to the pavilion during renter's occupancy shall be the sole responsibility of the renter. Cancellation of rental forfeits the rental fee.

**Parking Fee: \$5.00 per vehicle when an attendant is present**

Printed Name: BRIAN WERNER  
Address: 159 N. E. SHADU  
City, State, Zip Code: RANDOM LAKE WI  
Telephone Number: (920) 946-0004

Signatures:  
  
Clerk/Treasurer  
Village of Random Lake

Signature of Renter

8/15/22  
Date

Payment/Security Deposit: \$ 100.00 Check #: \_\_\_\_\_

Return a check in the amount of \$100.00 along with signed Agreement to the address listed below.

**96 Russell Drive, P.O. Box 344, Random Lake, WI 53075  
Telephone: (920) 994-4852 Facsimile: (920) 994-2390**

3/18/2022 11:11 AM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 3/22/2022

From Account:

Thru: 3/29/2022

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/29/2022	AGSOURCE INFLUENT TESTING	72.50
	3/22/2022	ARCHER MAT RENTAL & SALES LLC 2/15/22	45.50
	3/22/2022	BALDWIN, SAM OVER PAID CITATION FEE #6793-ALLPAID	50.00
	3/29/2022	BUELOW VETTER BUIKEMA OLSON & VLIET LLC FEB LEGAL SERVICES	150.00
	3/22/2022	Burmesch Variety Store LLC PHONE CORD	24.94
	3/22/2022	CARDMEMBER SERVICES DOJ RECORD CHECKS-7	1,713.38
	3/29/2022	CORE & MAIN LP OMNI+ 1-1/2 C2 1000G 13LL 5WHL	1,244.00
	3/29/2022	DOEGNITZ ACE HARDWARE DSEFECTANT SUPPLIES	139.42
	3/29/2022	ESSENTIAL SEWER AND WATER SERVICES LLC WATER MAIN REPAIR-331 LAKE DR	4,516.00
Manual Check	3/24/2022	ETF HEALTH VILLAGE	14,135.52
	3/22/2022	FRONTIER COMMUNICATIONS Account: 920-994-9952-102915-5	112.03
	3/22/2022	FUCHS & BOYLE, S.C HEARING EXAMINER FEES-FEBRUARY 2022	1,475.00
	3/29/2022	Hartmann Sand & Gravel Co. Inc. WATER MAIN PATCH-LAKE DR	490.45
	3/29/2022	HAWLEY KAUFMAN & KAUTZER S.C. Account #: 170304-00000M	122.50
	3/22/2022	Home Depot Credit Services Account: xxxx xxxx xxxx 9196	20.00
	3/22/2022	MCCLONE AGENCY Account #: RANDO-4	12,057.00
	3/22/2022	Northern Pipe, Inc. 2022 sanitary sewer cleaning/televising	10,702.32
	3/29/2022	OPERATION & MANAGEMENT SERVICE LLC OIC-FEBRUARY 2022	2,000.00
	3/29/2022	SHEBOYGAN COUNTY HIGHWAY DEPT Customer #: 60028	3,295.09

3/18/2022 11:11 AM

In Progress Checks - Quick Report - ALL

Page: 2

ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 3/22/2022 From Account:

Thru: 3/29/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/22/2022	SUBURBAN LABORATORIES	2,579.00
	3/22/2022	THE SOUNDER Account #: 1754	303.74
	3/22/2022	UNIFIRST CORPORATION 2/8/22	272.68
	3/22/2022	VON BRIESEN & ROPER, S.C. LEGAL FEES-JAN 1 TO JAN 31, 2022	25,617.32
	3/22/2022	WE ENERGIES 0700509942-00001 41 BUTLER	14,031.64
	3/22/2022	WM CORPORATE SERVICES INC 64 GAL CART SERVICE	7,848.69
		Grand Total	103,018.72

3/18/2022 11:11 AM

In Progress Checks - Quick Report - ALL

Page: 3  
ACCT

ALL Checks by Payee  
POOLED CHECKING (COLLINS)

Dated From: 3/22/2022 From Account:  
Thru: 3/29/2022 Thru Account:

Amount

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Total Expenditure from Fund # 100 - GENERAL FUND	67,189.67
Total Expenditure from Fund # 600 - WATER FUND	15,335.36
Total Expenditure from Fund # 660 - WASTEWATER FUND	20,493.69
Total Expenditure from all Funds	103,018.72



3/18/2022 11:23 AM

Reprint Payroll Register Quick  
All Employees

Page: 1  
PAYRL

Check Date From: 3/08/2022  
Thru: 3/21/2022

From Dept:  
Thru Dept:

Name / Chk	Beg	End Dates	Check Nbr	Hours	Earnings	Deductions	Net Pay
BECK, KAITLIN			V1076	2.00	19.00	1.46	17.54
3/10/2022	2/20/2022	3/05/2022					
HORNING, ELISABETH			V1077	36.50	547.50	53.13	494.37
3/10/2022	2/20/2022	3/05/2022					
JACOBY, PHIL			V1078	81.00	4,516.00	1,567.59	2,948.41
3/10/2022	2/20/2022	3/05/2022					
KOLB, CHRISTOPHER J			V1079	84.00	1,849.01	466.52	1,382.49
3/10/2022	2/20/2022	3/05/2022					
LESSER, JO ANN			V1080	80.00	2,579.81	925.03	1,654.78
3/10/2022	2/20/2022	3/05/2022					
LOCKLAIR, DANIEL R			V1081	39.00	448.50	40.52	407.98
3/10/2022	2/20/2022	3/05/2022					
MARTIN, SUZANNE			V1082	14.75	189.60	14.51	175.09
3/10/2022	2/20/2022	3/05/2022					
SIEGEL, TYLER C			V1083	91.50	2,083.11	612.75	1,470.36
3/10/2022	2/20/2022	3/05/2022					
SULLIVAN, CAMRIN R			V1084	80.00	1,918.26	482.87	1,435.39
3/10/2022	2/20/2022	3/05/2022					
TRAAS, TODD M			V1085	45.00	1,336.17	244.36	1,091.81
3/10/2022	2/20/2022	3/05/2022					
VIDEKOVICH COENEN, LYNN			V1086	10.50	110.25	45.61	64.64
3/10/2022	2/20/2022	3/05/2022					
WILL, KATRINA A			V1087	29.00	337.27	25.80	311.47
3/10/2022	2/20/2022	3/05/2022					
WILLIAMSON, JACOB N			V1088	88.00	1,843.84	556.40	1,287.44
3/10/2022	2/20/2022	3/05/2022					
WROBLEWSKI, ELIZABETH			V1089	25.00	375.00	74.69	300.31
3/10/2022	2/20/2022	3/05/2022					

Totals:				706.25	18,153.32	5,111.24	13,042.08
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Total Checks: 14 (Male: 6 Female: 8)

Friday, March 18, 2022

Village of Random Lake  
P.O. Box 344  
Random Lake, WI 53075-034  
[clerk@randomlakewi.com](mailto:clerk@randomlakewi.com)

It is our intent to provide you with complete information as to the activity conducted by our officers while on Village of Random Lake contract patrol duty. Our hope is that it will be informative and transparent for you.

The Village of Random Lake contracts with the Sheboygan County Sheriff's Office for 84 hours of service per month. During February 2022, 92.5 hours of contract were completed. 39 complaints were generated. Within those complaints; 12 Written Warnings, 37 Ordinance Citations, 0 Traffic Citations, 0 Misdemeanor charges, 0 Felony Arrest, 0 Warrant Arrest, 0 Juvenile Referrals, 1 Property Damage Accidents, The following is a summary of the complaints for **February 2022**:

<u>Date Time</u>	<u>Complaint # Nature of Call</u>	<u>Location</u>	<u>Result</u>
<u>02/01/22 1005</u>	S22-01638 Traffic Stop	Grand Ave at Spring St	Warning for fail to display registration plate.
<u>02/01/22 1553</u>	S22-01646 Traffic Stop	West Lake St at Carroll St	Illegal window tint (29%) warning issued.
<u>02/02/22 1840</u>	S22-01705 Welfare Check	Random Lake Mini Mart	Individual was being loud at the establishment. Found that they were intoxicated and off their medication. No law enforcement action taken.
<u>02/03/22 0313</u>	S22-01720 Ordinance	Village at large	One winter parking citation issued.
<u>02/03/22 1530</u>	S22-01740 Welfare Check	711 N Spring St	Welfare of child checked due to concerns of the living condition. Incident referred to CPS.
<u>02/03/22 1825</u>	S22-01748 Traffic Stop	Orth Dr at Ternes Dr	Warning for defective headlight issued.
<u>02/03/22 1850</u>	S22-01749 Property Check	Stark Rd	Property checked per owner's request. All was well.
<u>02/04/22 0515</u>	S22-01761 Traffic Stop	Evergreen Dr at STH 57	Written warning for failure to stop at a stop sign and failure to signal turn.
<u>02/05/22 0326</u>	S22-01819 Ordinance	Village at large	One winter parking citation issued.
<u>02/05/22 0835</u>	S22-01826 Threats	320 Maple Ct	Incident was documented.
<u>02/06/22 0245</u>	S22-01873 Ordinance	Village at large	Four winter parking citations issued.
<u>02/06/22 2200</u>	S22-01910 Open Door	EVS	Open door located. Business was cleared and secured.
<u>02/08/22 1115</u>	S22-01983 Traffic Stop	S. Spring St at 1 <sup>st</sup> St	Warning for unregistered vehicle issued.

<u>02/08/22</u> <u>0015</u>	S22-01961 Open Door	RL Schools	Open door located. Building was cleared and secured.
<u>02/10/22</u> <u>0320</u>	S22-2063 Ordinance	Random Lake Schools	Parking citation issued for fail to obey official sign.
<u>02/11/22</u> <u>0450</u>	S22-02115 Traffic Stop	STH 144 at Carroll St	Warning issued for operate without insurance.
<u>02/12/22</u> <u>0245</u>	S22-02160 Ordinance	Village at large	Two winter parking citations issued.
<u>02/13/22</u> <u>1915</u>	S22-02240 Property Check	Stark Rd	Property checked per owner's request. All was well.
<u>02/13/22</u> <u>0429</u>	S22-02207 Ordinance	Village at large	Eight winter parking citations issued.
<u>02/15/22</u> <u>0312</u>	S22-02323 Ordinance	Village at large	Four winter parking citations issued.
<u>02/15/22</u> <u>1945</u>	S22-02350 Open Door	690 Wolf Rd	Open door located. Building cleared and secured.
<u>02/15/22</u> <u>0730</u>	S22-02326 Public Service	Random Lake Schools	School check for student drop off time.
<u>02/18/22</u> <u>0330</u>	S22-02465 Ordinance	Village at large	One winter parking citation issued.
<u>02/19/22</u> <u>0325</u>	S22-02510 Ordinance	Village at large	Three winter parking citations issued.
<u>02/20/22</u> <u>0510</u>	S22-02548 Ordinance	Village at large	Five winter parking citations issued.
<u>02/20/22</u> <u>1732</u>	S22-01702 Driving Complaint	STH 57 at STH 144	Unable to locate a vehicle reported as driving in the wrong lane.
<u>02/20/22</u> <u>1725</u>	S22-01701 Open Door	RL DPW	Open door located. The building was cleared and secured.
<u>02/21/22</u> <u>0250</u>	S22-02597 Ordinance	Village at large	Five winter parking citations issued.
<u>02/21/22</u> <u>0030</u>	S22-02593 Open Door	RL Schools	Open door located. The school was cleared and secured.
<u>02/22/22</u> <u>0645</u>	S22-02651 PD Accident	Franzen St at Lake St	Crash report completed.
<u>02/23/22</u> <u>0655</u>	S22-02680 S22-02682 S22-02685	633 Lake Dr 642 Grand Ave 316 Hoff St	Three warnings issued for unregistered vehicle.
<u>02/23/22</u> <u>2035</u>	S22-02733 Property Check	Stark Rd	Property checked per owner's request. All was well.
<u>02/24/22</u> <u>0315</u>	S22-02745 Ordinance	Village at large	One winter parking citation issued.
<u>02/24/22</u> <u>0754</u>	S22-02751 Traffic Stop	Random Lake Rd at Grand Ave	Warning issued for expired registration and no front registration plate.
<u>02/24/22</u> <u>0040</u>	S22-02741 Open Door	EVS	Open door located. The building was cleared and secured.
<u>02/25/22</u> <u>0308</u>	S22-02791 Ordinance	Village at large	One winter parking citation issued.
<u>02/27/22</u> <u>1448</u>	S22-02907 Drugs	201 Carroll St	Incident investigated, no arrests made.

Please feel free to contact me with any questions or concerns you might have.

Sergeant Ryan Kelley  
Sheboygan Sheriff's Office Patrol Division  
Shift Commanders Desk (920) 459-3114  
Ryan.Kelley@sheboygancounty.com



Professionalism / Respect / Integrity / Dedication / Employee Value