



LOCATION OF MEETING: 96 RUSSELL DRIVE

Agenda

Please join my meeting from your computer, tablet or smartphone.

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United States: +1 (312) 757-3121

Access Code: 324-226-821

1. Call to Order, Roll Call.
2. Pledge of Allegiance.
3. Public Comments.
4. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:
 - a. Approval of Payroll Vouchers for 12/01/2022: \$42,377.78
 - b. Approval of Accounts Payable Check for 12/6/2022: General Fund \$11,972.30; TID #3 \$2,500.00; Water Fund \$5,453.84; Sewer Fund \$20,465.11
 - c. Approval of the November 21, 2022 meeting minutes
5. Staff and committee reports:
 - a. Clerk/Treasurer
 - b. Public Works
 - c. Committees
 - d. President
6. Adjourn.

Items on the Agenda may be taken out of order as listed. Posted to all village posting locations on 11/30/2022.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.

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Reprint Payroll Register Quick
All Employees

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PAYRL

Check Date From: 12/01/2022
Thru: 12/01/2022

From Dept:
Thru Dept:

Name / Chk	Beg	End Dates	Check Nbr	Hours	Earnings	Deductions	Net Pay
BICHLER, MARK N			32285	0.00	200.00	15.30	184.70
12/01/2022	11/13/2022	11/26/2022					
MANIAN, ELIZABETH			32286	0.00	1,705.00	130.43	1,574.57
12/01/2022	11/13/2022	11/26/2022					
MASSLICH, STEVEN			32287	0.00	105.00	8.03	96.97
12/01/2022	11/13/2022	11/26/2022					
SAN FELIPPO, MICHAEL			32288	0.00	4,750.00	363.38	4,386.62
12/01/2022	11/13/2022	11/26/2022					
SCHLUECHTERMANN, JOHN			32289	0.00	210.00	16.07	193.93
12/01/2022	11/13/2022	11/26/2022					
SOERENS, RANDALL			32290	0.00	245.00	20.97	224.03
12/01/2022	11/13/2022	11/26/2022					
URBANSKI, DUANE			32291	0.00	520.00	39.78	480.22
12/01/2022	11/13/2022	11/26/2022					
WALLENKAMP, KERI			32292	0.00	2,130.00	162.95	1,967.05
12/01/2022	11/13/2022	11/26/2022					
DAHM, JERIOD N			V1418	91.00	2,148.75	580.84	1,567.91
12/01/2022	11/13/2022	11/26/2022					
GOEMER, ARIANA			V1419	9.00	76.50	5.85	70.65
12/01/2022	11/13/2022	11/26/2022					
HORNING, ELISABETH			V1420	41.75	626.25	69.83	556.42
12/01/2022	11/13/2022	11/26/2022					
JAYCOX, CARISSA M			V1421	80.00	1,795.00	318.32	1,476.68
12/01/2022	11/13/2022	11/26/2022					
KOLB, CHRISTOPHER J			V1422	86.00	1,913.50	635.73	1,277.77
12/01/2022	11/13/2022	11/26/2022					
LEDERER, PETER			V1423	80.00	4,306.92	1,273.20	3,033.72
12/01/2022	11/13/2022	11/26/2022					
LOCKLAIR, DANIEL R			V1424	21.50	247.25	18.92	228.33
12/01/2022	11/13/2022	11/26/2022					
MARTIN, SUZANNE			V1425	12.00	149.76	11.46	138.30
12/01/2022	11/13/2022	11/26/2022					
MORLEY, CHRISTOPHER B			V1426	20.00	300.00	33.84	266.16
12/01/2022	11/13/2022	11/26/2022					
RUEGE, BARBARA L			V1427	0.00	3,000.00	229.50	2,770.50
12/01/2022	11/13/2022	11/26/2022					
SIEGEL, TYLER C			V1428	83.50	2,356.25	718.26	1,637.99
12/01/2022	11/13/2022	11/26/2022					

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Reprint Payroll Register Quick
All Employees

Page: 2
PAYRL

Check Date From: 12/01/2022
Thru: 12/01/2022

From Dept:
Thru Dept:

Name / Chk	Beg	End Dates	Check Nbr	Hours	Earnings	Deductions	Net Pay
STOWELL, ERIC			V1429	0.00	1,975.00	151.09	1,823.91
12/01/2022	11/13/2022	11/26/2022					
SULLIVAN, CAMRIN R			V1430	80.00	1,918.27	482.88	1,435.39
12/01/2022	11/13/2022	11/26/2022					
TRAAS, TODD M			V1431	46.12	943.15	145.53	797.62
12/01/2022	11/13/2022	11/26/2022					
VIDEKOVICH COENEN, LYNN			V1432	10.50	165.37	53.40	111.97
12/01/2022	11/13/2022	11/26/2022					
WAALA, STEPHANIE S			V1433	80.00	4,140.39	1,374.15	2,766.24
12/01/2022	11/13/2022	11/26/2022					
WEGNER, MILES C			V1434	86.00	1,835.00	731.36	1,103.64
12/01/2022	11/13/2022	11/26/2022					
WERNER, BLAINE P			V1435	0.00	2,010.00	153.77	1,856.23
12/01/2022	11/13/2022	11/26/2022					
WILL, KATRINA A			V1436	25.50	296.57	22.69	273.88
12/01/2022	11/13/2022	11/26/2022					
WILLIAMSON, JACOB N			V1437	82.00	1,843.85	683.90	1,159.95
12/01/2022	11/13/2022	11/26/2022					
WROBLEWSKI, ELIZABETH			V1438	31.00	465.00	98.82	366.18
12/01/2022	11/13/2022	11/26/2022					

Totals:	965.87	42,377.78	8,550.25	33,827.53
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Total Checks: 29 (Male: 18 Female: 11)

Village staff 22,785.39

DPW 12,560.42

Library 4,244.97

Safety 2,787.00

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In Progress Checks - Full Report - ALL

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ACCT

ALL Checks by Payee
POOLED CHECKING (COLLINS)

Dated From: 12/06/2022 From Account:
Thru: 12/06/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	12/06/2022	ARCHER MAT RENTAL & SALES LLC	
	11/22/22	INVOICE VILLAGE MATS	
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	22.75
	11/22/22	INVOICE VILLAGE MATS 36457	
		Total	22.75
<hr/>			
	12/06/2022	BMCI CONSTRUCTION INC	
		ORTH DR SINK HOLE REPAIR	
100-00-53420-220-000		STREET LIGHTS	3,848.75
		ORTH DR SINK HOLE REPAIR 401656	
		Total	3,848.75
<hr/>			
	12/06/2022	BUELOW VETTER BUIKEMA OLSON & VLIET LLC	
		HANDBOOK UPDATES & WORKERS COMP QUESTION	
100-00-51300-210-000		LEGAL-PROFESSIONAL SERVICES	1,665.00
		HANDBOOK UPDATES & WORKERS COMP QUESTION 21	
		Total	1,665.00
<hr/>			
	12/06/2022	CANNON SOLUTIONS AMERICA INC	
		COPIER USAGE	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	28.28
		COPIER USAGE 6002469554	
600-00-51421-390-000		C/T - supplies, expenses	28.27
		COPIER USAGE 6002469554	
660-00-51421-390-000		OFFICE SUPPLIES/EXP	28.27
		COPIER USAGE 6002469554	
		Total	84.82
<hr/>			
	12/06/2022	CANNON SOLUTIONS AMERICA INC	
		COPIER MAINTENANCE	
100-00-51420-290-000		LEASED OFFICE EQUIPMENT	12.06
		COPIER MAINTENANCE 6002470333	
600-00-51421-390-000		C/T - supplies, expenses	12.06
		COPIER MAINTENANCE 6002470333	
660-00-51421-390-000		OFFICE SUPPLIES/EXP	12.05
		COPIER MAINTENANCE 6002470333	
		Total	36.17
<hr/>			
	12/06/2022	CARISSA JAYCOX	
		MILEAGE REIMBURSEMENT	

ALL Checks by Payee
 POOLED CHECKING (COLLINS)

ACCT

Dated From: 12/06/2022 From Account:
 Thru: 12/06/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-330-000		CLERKS OFFICE-MILEAGE	78.40
		MILEAGE REIMBURSEMENT	
	11/23/22		
600-00-51421-330-000		MILEAGE EXPENSE	78.40
		MILEAGE REIMBURSEMENT	
	11/22/22		
660-00-51421-330-000		MILEAGE EXPENSE	78.39
		MILEAGE REIMBURSEMENT	
	11/23/22		
Total			235.19
<hr/>			
12/06/2022 Casey's Business Mastercard			
LEAF VAC 10/26/22			
100-00-53240-391-000		GAS & OIL (60%)	52.31
		LEAF VAC 10/26/22	
	11/16/22		
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	17.44
		LEAF VAC 10/26/22	
	11/16/22		
660-00-54615-391-000		VEHICLES-GAS 20%	17.43
		LEAF VAC 10/26/22	
	11/16/22		
100-00-53240-391-000		GAS & OIL (60%)	51.87
		LEAF SUCKER 10/31/22	
	11/16/22		
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	17.28
		LEAF SUCKER 10/31/22	
	11/16/22		
660-00-54615-391-000		VEHICLES-GAS 20%	17.29
		LEAF SUCKER 10/31/22	
	11/16/22		
100-00-53240-391-000		GAS & OIL (60%)	40.28
		LEAF SUCKER 11/02/22	
	11/16/22		
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	13.43
		LEAF SUCKER 11/02/22	
	11/16/22		
660-00-54615-391-000		VEHICLES-GAS 20%	13.42
		LEAF SUCKER 11/02/22	
	11/16/22		
100-00-53240-391-000		GAS & OIL (60%)	62.98
		LEAF VAC 11/08/22	
	11/16/22		
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	20.99
		LEAF VAC 11/08/22	
	11/16/22		
660-00-54615-391-000		VEHICLES-GAS 20%	20.99
		LEAF VAC 11/08/22	
	11/16/22		
100-00-53240-391-000		GAS & OIL (60%)	-0.82
		REBATE 11/04/22	
	11/16/22		
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	-0.28
		REBATE 11/04/22	
	11/16/22		

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ALL Checks by Payee
POOLED CHECKING (COLLINS)

ACCT

Dated From: 12/06/2022 From Account:

Thru: 12/06/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
660-00-54615-391-000		VEHICLES-GAS 20%	-0.28
	REBATE 11/04/22		
		11/16/22	
Total			344.33

12/06/2022 Computer Service Specialists, Inc.
SERVER NOVEMBER 2022

100-00-51422-390-000		TECHNOLOGY - S, M, R, E	100.00
	SERVER NOVEMBER 2022	202091	
600-00-51422-391-000		TECHNOLOGY	100.00
	SERVER NOVEMBER 2022	202091	
660-00-51422-391-000		TECHNOLOGY	100.00
	SERVER NOVEMBER 2022	202091	
100-00-51422-390-000		TECHNOLOGY - S, M, R, E	140.00
	WORKSTATION NOVEMBER 2022	202091	
600-00-51422-391-000		TECHNOLOGY	140.00
	WORKSTATION NOVEMBER 2022	202091	
660-00-51422-391-000		TECHNOLOGY	140.00
	WORKSTATION NOVEMBER 2022	202091	
100-00-51422-390-000		TECHNOLOGY - S, M, R, E	16.67
	NETWORK EQUIPMENT NOVEMBER 2022	202091	
600-00-51422-391-000		TECHNOLOGY	16.67
	NETWORK EQUIPMENT NOVEMBER 2022	202091	
660-00-51422-391-000		TECHNOLOGY	16.66
	NETWORK EQUIPMENT NOVEMBER 2022	202091	
Total			770.00

12/06/2022 Ehlers & Associates Inc.
TID 3 ANNUAL REPORTING

400-00-51510-215-000		ACCOUNTING/AUDIT	2,500.00
	TID 3 ANNUAL REPORTING	92333	
Total			2,500.00

12/06/2022 ENERGENECS
Customer #: RAN006

660-00-54600-390-000		WWTP - S,M,R,E	3,494.16
	ORDER # 0037490	0044918-IN	
Total			3,494.16

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ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 12/06/2022

From Account:

Thru: 12/06/2022

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/06/2022	ESSENTIAL SEWER AND WATER SERVICES LLC	
	11/17/22	INVOICE	
600-00-54640-390-000		WATER MAIN BREAKS	3,677.50
	11/17/22	INVOICE Ms62028	
		Total	3,677.50
	12/06/2022	FRONTIER COMMUNICATIONS	
		Account: 920-994-9952-102915-5	
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	92.53
		TREATMENT PLANT INTERNET 12/15/22 INVOICE	
		Total	92.53
	12/06/2022	MILLER-BRADFORD & RISBERG INC	
		Account #: RANDO003	
100-00-53240-350-000		EQUIPMENT/STREET MACH-S,M,R,E	2,880.79
	11/10/22	INVOICE W1135502	
		Total	2,880.79
	12/06/2022	NAPA AUTO PARTS	
		Account #: 5600	
100-00-53240-350-000		EQUIPMENT/STREET MACH-S,M,R,E	56.48
		SCHAEFFER RED GREASE, BOXED MINIATURES 774702	
		Total	56.48
	12/06/2022	NAPA AUTO PARTS	
		Account #: 5600	
100-00-53240-360-000		VEHICLE-S.M.R.E	57.99
		SIGNAL LAMP 774540	
		Total	57.99
	12/06/2022	NAPA AUTO PARTS	
		Account #: 5600	
100-00-53240-360-000		VEHICLE-S.M.R.E	13.49
		BMR KIT, NAPA DEX COOL ANTIFREEZE 774572	
		Total	13.49
	12/06/2022	NAPA AUTO PARTS	
		Account #: 5600	
100-00-53240-360-000		VEHICLE-S.M.R.E	42.99
		FLORMRKR 774393	

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POOLED CHECKING (COLLINS)

Dated From: 12/06/2022

From Account:

Thru: 12/06/2022

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			42.99
12/06/2022 NEUENS FREDONIA LUMBER			
Account: VL675			
660-00-54600-390-000		WWTP - S,M,R,E	49.96
		4X8 2 STYROFOAM 250 BOARD R10	
		22-650729	
Total			49.96
12/06/2022 Sabel Mechanical LLC			
11/9/22 INVOICE			
660-00-54600-390-000		WWTP - S,M,R,E	14,058.82
		11/9/22 INVOICE	
		220782	
Total			14,058.82
12/06/2022 Sabel Mechanical LLC			
JOB 221895			
660-00-54600-390-000		WWTP - S,M,R,E	2,273.35
		JOB 221895	
		220790	
Total			2,273.35
12/06/2022 Schmitz Ready Mix Inc.			
Customer #: V22720			
600-00-54640-390-000		WATER MAIN BREAKS	1,280.00
		11/17/22 INVOICE	
		1024709-IN	
Total			1,280.00
12/06/2022 TNT SERVICE			
11/10/22 INVOICE			
100-00-53240-350-000		EQUIPMENT/STREET MACH-S,M,R,E	1,315.00
		11/10/22 INVOICE	
		8984	
Total			1,315.00
12/06/2022 TNT SERVICE			
11/14/22 INVOICE			
100-00-53240-360-000		VEHICLE-S.M.R.E	1,128.88
		11/14/22 INVOICE	
		8993	
Total			1,128.88
12/06/2022 Tyler Siegel			
BOOTS-USA BLUE BOOK			

ALL Checks by Payee
 POOLED CHECKING (COLLINS)

Dated From: 12/06/2022 From Account:
 Thru: 12/06/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53100-311-000		SAFETY SUPPLIES REIMBURSEMENT	73.99
		BOOTS-REIMBURSEMENT	
		1/1/22-12/31/22	
		Total	73.99

12/06/2022 UNIFIRST CORPORATION

UNIFORMS

600-00-53660-392-000		UNIFORMS	23.85
		UNIFORMS	
		1272727	
660-00-53660-392-000		UNIFORMS	23.85
		UNIFORMS	
		1272727	
100-00-53100-325-000		UNIFORMS	23.84
		UNIFORMS	
		1272727	
		Total	71.54

12/06/2022 US CELLULAR

Account #: 920067883

100-00-53101-390-000		CELL PHONE-DPW	28.23
		CELL PHONE	
		0543046637	
600-00-54600-221-000		PLANT - TELEPHONE	28.23
		CELL PHONE	
		0543046637	
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	28.22
		CELL PONE	
		0543046637	
		Total	84.68

12/06/2022 WEGNER, MILES

RED WING BOOTS REIMBURSEMENT

100-00-53100-311-000		SAFETY SUPPLIES REIMBURSEMENT	232.09
		RED WING BOOTS REIMBURSEMENT	
		Total	232.09

Grand Total 40,391.25

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ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 12/06/2022

From Account:

Thru: 12/06/2022

Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	11,972.30
Total Expenditure from Fund # 400 - TID #3	2,500.00
Total Expenditure from Fund # 600 - WATER FUND	5,453.84
Total Expenditure from Fund # 660 - WASTEWATER FUND	20,465.11
Total Expenditure from all Funds	40,391.25



Village Board Meeting
Monday, November 21, 2022
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE

Meeting Minutes

1. Call to Order, Roll Call: President San Felippo called the meeting to order at 6:30 pm. Trustees present included Blaine Werner, Elizabeth Manian, Mike San Felippo, and Duane Urbanski. Eric Stowell and Keri Wallenkamp attended virtually. Village staff present included Clerk/Treasurer Stephanie. For additional attendees see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Public Comments.

Resident Staci Schluechtermann would like the board to stick to the budget. When talking about the sewer user rates the board should consider fixed income users. The Wastewater treatment operator should get certified so we do not have to pay someone else to do the reporting.

4. New Business:
 - a. Discussion and Possible Action on the Recommendation of the Architectural Review Board/Plan Commission on the conversion of a 3-season porch and restructure of roof at 77 Russell Dr.

Trustee Werner made a motion to approve as submitted, motion was seconded by Trustee Manian. Motion carried 6-0.

5. Old Business:
 - a. Update on the Wastewater Treatment Plant Timeline

Jon Cameron of Ehlers informed the board that the plans are approved by the DNR and the Clean Water Fund.

Aaron Groh of Kapur informed the board they are at the final point of completing plans and will be available to contractors on November 28th. Kapur will be hosting pre-bid walkthroughs on Monday December 12th. Bids will be opened on December 21st and they are hoping for 3-4. At that time, they will review them and then recommend a bid to the village board at their January 16th meeting. Start of construction should be March or April dependent upon the contractor's availability. Completion of the plant will be in December 2024.

- b. Discussion on the sewer user rate

Jon Cameron informed the board that as the project is getting closer to bid there are financial decisions that need to be decided. The Clean Water Fund application was submitted in September to the WDNR and WDOA. The current rate is at 2.27% for a 20 year fixed. 20% principal forgiveness through a grant will be finalized when the application is approved and a resolution will need to be created. The target date for closing of the loan is April or May with a \$7.3 million estimate which will be updated after bids are received. The \$378,500 principal payment will need to be paid by user rates as there is not enough general obligation available. The increase will also cover operation and staff costs.

If the rates were to be increased all at once it would go from \$12.55 per 1,000 gallons to \$27.08 per 1,000 gallons. At time of the closing of the loan there will be an initial draw due to accumulated costs before closing. May 2025 will be the first principal and interest payment but interest only payments will need to be made in November 2023 and the twice in 2024. There is an approximate interest of \$133,000 each year.

Rate increases can be phased in until the date of completion in December 2024. The state recommends one rate increase and if phasing is done then a resolution will need to be done to prove to the state that the increases will be done. First phase increase would be in early 2023 and second in December 2024. If the board chooses 1 rate increase there would be an additional revenue of \$500,000 to help cover the loan and labor costs. Once bids are received then a decision to the type of rate increase will need to be decided.

Trustee Werner inquires as to does additional staff need to be required. Aaron Groh informed the board that a second person is for coverage when the main operator is not there. President San Felippo informed the board the village currently has an employee that is budgeted to be part time sewer.

Trustee Werner inquires as if there are other plants that Kapur is working on and if the bid estimate is accurate. Aaron Groh informs the board the clean water fun is going to help with material costs. By bidding in December it can save costs because it is before other projects are out to bid. Contractors are prebuying to ensure materials and coming in at estimated costs.

Trustee Wallenkamp inquires as to what the \$5.8 million cost includes. Aaron Groh informed the board the amount will cover all construction, equipment, contingencies, and costs for a construction management which is required with the clean water loan.

Trustee Wallenkamp inquires as to how large these building will be and what is the cost per square foot. Aaron Groh informs the board there will be one new building, new clarifiers and new basins. The cost per square foot is not something that has been analyzed because underground tanks are part of the new construction.

Jon Cameron informs the board that currently the village is charging a volumetric rate per \$1,000, but some plants have this plus a fixed charge similar to how the water is charged. President San Felippo informed the board the meaning for a fixed rate charge would be for all the vacation home and Airbnb.

Trustee Werner inquires about properties with multiple users, but only one meter, will they be charged multiple charges. Jon Cameron informed the board the fixed rate would only be billed per meter, but can be dependent on meter size.

President San Felippo informed the boar that currently half of the villages debt is sewer and this would help to pay that off instead of using general funds to pay off debt. The village ordinance currently in place requires the village to replace sewer and water at the time of road replacement. Possible road projects in the next two years on Lake Dr because they have had 13 water main breaks.

Jon Cameron informed the board he will verify with the state the allowable increases and can give more accurate scenarios once bids are back.

6. New Business:

- a. Discussion and Possible Action to approve Ordinance 2022-06 related to Worthless Payments, Overpayments, and Underpayments.

Clerk Waala informed the board that this is being proposed as a recommendation from Sheboygan County as this is their current policy for payments. The over and underpayments threshold of \$2 would be due to cost associated in the office for processing and mailings.

Trustee Wallenkamp made a motion to approve as submitted, motion was seconded by Trustee Manian. Motion carried 6-0.

- b. Discussion and Possible Action on the changing of Dental and Vision insurance carriers for village employees.

Clerk Waala informed the board she was approached by their Aflac representative with the new plans brought out for Dental and Vision. The packet includes the premiums amounts and Aflac is cheaper and has better coverage.

Trustee Manian made a motion to approve Aflac as the new village employee Dental and Vision carriers, motion was seconded by Trustee Urbanski. Motion carried 6-0.

c. Discussion and Possible Action on the Medical Director position for the Random Lake Fire Department

President San Felippo informed the board he was contacted by Fire Chief Pat Depies who had received multiple requests to change medical directors. He spoke with the village attorney for recommendation.

President San Felippo made a motion to send back to the fire department for a recommendation on (a) are we changing it to who and why? (b) are we staying with who we currently have and why?, motion was seconded by Trustee Werner. Motion carried 6-0.

d. Discussion and Possible Action on the closing of Carroll St for the December 2nd Night of Lights

Trustee Urbanski inquires on if more roads should be blocked for safety. President San Felippo informed the board that additional barriers can be put out and will work with Peter to create a plan.

Trustee Stowell made a motion to approve as submitted, motion was seconded by Trustee Wallenkamp. Motion carried 5-0, Trustee Werner abstained.

7. Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:

- a. Approval of Payroll Vouchers for 11/17/2022: \$23,590.97
- b. Approval of Accounts Payable Check for 11/22/2022: General Fund \$82,837.69; TID # 4 \$8,282.36; Water Fund \$6,836.59; Sewer Fund \$21,292.78
- c. Approval of the November 7, 2022 meeting minutes
- d. Sheboygan County Sheriff's Department October 2022 Activity Report
- e. Approval of a Temporary Class B License for the Random Lake Historical Society on December 2, 2022.
- f. Operator License for Ryan Stephen LaBrasca

Trustee Urbanski inquires as to the \$57,000 invoice to Sheboygan County. President San Felippo informed the board this was for the Carroll St project.

Trustee Wallenkamp inquires on the application for Ryan Stephen LaBrasca as the application is not matching the criminal record. Clerk Waala informed the board she will contact Washington County and get clarification on the OWI charge and if it is still pending.

Trustee Stowell made a motion to approve the consent agenda with the removal of line item 7f, motion was seconded by Trustee Urbanski. Motion carried 6-0.

8. Staff and committee reports:

- a. Clerk/Treasurer Waala informed the board the election is completed and has received good feedback on election day about the new layout. Carissa received her new computer last week and can now submit for a grant from the Wisconsin Elections Commission to pay a portion of it. Will be attending training on December 1st and 2nd so asks that all board packet items be submitted to the village by Wednesday the 30th. Diane Neumann is retiring from being a chief inspector for the elections so they will be looking to get someone new trained for 2023.

- b. DPW Director Peter Lederer was on vacation so Clerk Waala informed the board that crews were picking up leaves until the snow on Tuesday as well as running the street sweeper. All trucks and equipment are setup for snow and salting was done on Tuesday and Wednesday. All bathrooms are closed for winter, buoys and one pier were taken out of the lake. They still have to pull out the boat launch sometime next week. WWTP update that all the RBC's are back up and running. The skating rink will be setup next week.
 - c. Committees: None
 - d. President San Felippo informed the board that every Saturday the IT company is doing scans. The laptops are failing because they are not being rebooted. Requests that at every Mondays meetings the laptops are rebooted so updates can be done. Will be lifting the parking restrictions as of 11/21/22 as there is now snow in the foreseeable future.
9. Consider and Act by Roll Call Vote to Enter into Closed Session for the following:
- a. Pursuant to SS. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Contract Agreements)
 - b. Pursuant to SS. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Employees).

Trustee Urbanski made a motion to move into closed session at 7:50 pm, motion was seconded by Trustee Manian. Motion carried 6-0.

Trustee Werner made a motion to move out of closed session at 8:10 pm. Motion was seconded by Trustee Urbanski. Motion carried 6-0.

Trustee Werner made a motion to gift Laurie Urbanski \$500 in chamber bucks for her dedication to Music in the Park, motion was seconded by Trustee Wallenkamp. Motion carried 5-0, Trustee Urbanski abstained.

Trustee Wallenkamp made a motion to gift Diane Neumann \$200 in chamber bucks for her dedication to working the elections, motion was seconded by Trustee Stowell. Motion carried 6-0.

10. Adjourn at 8:13 pm

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 11/21/2022.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.