



Village Board Meeting
Monday, January 4, 2021
6:30 pm

LOCATION OF MEETING: 96 RUSSELL DRIVE WITH A VIRTUAL GOTO MEETING OPTION

MEETING ID NUMBER: 786-064-181 CALL IN: (toll free) 1-877-309-2073

MEETING LINK: <https://global.gotomeeting.com/join/786064181>

NOTICE: Pursuant to the current recommendation of the Center for Disease Control and Prevention limiting the size of public gatherings and the various federal and state orders implementing that recommendation, this meeting will be offering a virtual option through the **GoToMeeting** platform with each member accessing the meeting remotely.

Citizens wishing to submit any public comments should do so by sending an email to clerktreasurer@randomlakewi.com by 3:00 pm on the day of the meeting so that it can be provided to the members for their consideration. Citizens wishing to present their comments verbally can join the **GoToMeeting** using their phone, computer or other internet-capable device and using the meeting number access code specified above. A recording of the meeting will be kept on file.

AGENDA

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Action on Minutes from the December 21, 2020 Village Board meeting.
4. Public Comments (*comments limited to 3 minutes per person*).
5. New Business:
 - a. President San Felippo to Recommend a Board Member to the Plan Commission to fill a Vacancy.
 - b. Approval of bills: General Fund: \$27,357.11; Water: \$1,421.54; Sewer: \$6,195.66; Payroll: \$9,972.84.
6. Old Business:
 - a. Repeal Ordinance 36-125 (a)(b)(c) Application for Septage Disposal.
7. Staff and committee reports:
 - a. Clerk/Treasurer
 - b. Director of Public Works
 - c. Committees
 - d. President
8. Adjourn



Village Board Meeting Minutes
December 21, 2020

1. Call to Order, Roll Call: Interim Village President Michael San Felippo called the meeting to order at 6:30 pm. Trustee Blaine Werner, Michael San Felippo and Phil Jacoby were in person at the Village Hall. Those in attendance virtually included Trustees Mark Bichler, Eric Stowell, Barbara Ruege, Elizabeth Manian, Joe Huiras, John Rassel, William Goehring, Jim Thiel, and Jo Ann Lesser.
2. Pledge of Allegiance: All those present stood and recited the Pledge of Allegiance.
3. Action on Minutes from the December 7, 2020 Village Board meeting: Trustee Stowell made a motion to approve the minutes from December 7, 2020 as presented. Trustee Werner seconded the motion. Motion carried, 6-0.
4. Public Comments: None
5. New Business:
 - a. Update Employee Handbook to Reduce the Health Savings Reimbursement \$500 for family and Individuals: Changes to the employee handbook were presented for approval. The changes were to reduce the health reimbursement amount offered to each employee by \$500 because of the lower deductible and out of pocket expense with the state health insurance plan. It included adding the Assistant EMS Chief to the organizational chart, and removing the vision insurance from the list of offered benefits. It was decided to leave the vision benefit listed until verification can be made that it is included in the health insurance program. Trustee Bichler made a motion to approve the changes to the employee handbook adding the Assistant EMS Chief to the organizational chart and reducing the family/Single HRA amount by \$500. Trustee Stowell seconded the motion. Motion carried, 5-0, Trustee Werner abstained.
 - b. Installation of an Ice Rink on Village Property: Trustee Werner stated that he and Cinda would like to donate the ice rink but wanted to wait until further research could be completed. President San Felippo stated that there is a 3 to 4 week lead time from when it's ordered. Joe Huiras stated he talked with a few other municipalities regarding their ice rinks, Grafton uses the Milwaukee River, Fredonia shared that temperatures are an issue; repairs were constant and lack of use. Belgium reported temps were an issue. This item will be placed on a future meeting agenda.
 - c. Approving a Bonus for Deputy Clerk/Treasurer Lisa Gillette for the Additional Work Load During 2020: President San Felippo stated that this was a project Bob McDermott was working on and felt that it was now time to allow the Board to decide. It was noted that in the past when a bonus was offered it was at \$750.00 and the reason was due to the increased hours due to the situation the Clerk/Treasurer was dealing with. Trustee Stowell made a motion to approve offering a \$750 bonus to Deputy Clerk/Treasurer Lisa Gillette for the increased hours, responsibility, and extraordinary service in the office. Trustee Manian seconded the motion. Motion carried, 6-0.



Village Board Meeting Minutes
December 21, 2020

- d. Requesting Unused 2020 Vacation Hours for Employees to be Paid Out: This item was sent to the personnel committee for review and a recommendation.
 - e. Rescind Ordinance 36-125 (a)(b)(c) Application for Septage Disposal: It was suggested by the village engineer Aaron Groh to stop allowing waste haulers to empty their trucks into our wastewater system because of the age and the burden it is placing on the system. A letter was sent to all waste haulers informing them that the village will no longer allow them to dump at our facility as of January 5th. It was noted that there is an ordinance that needs to be rescinded because it allows this practice. Trustee Werner made motion to rescind ordinance 36-125 a-c. Trustee Ruege seconded the motion. Motion carried, 6-0.
 - f. Suspend Winter Parking Restrictions for the Holiday Season: There was discussion about suspending the parking restrictions during the holiday season. It was noted that a specific date would be better for the Sheriff's Department for enforcement. Trustee Ruege made a motion to temporarily suspend the parking ordinance and that on January 2nd the ordinance will go back into effect. Trustee Bichler seconded the motion. Motion carried, 6-0.
 - g. Quote for Separating the Heating and A/C System for the Meeting Room and Clerk's Office: It was noted that \$5,000 was budgeted and this is under that. President San Felippo mentioned that he contacted another vendor to see verify if the quote was in order and the vendor agreed that the proposal was within reason and that they were too busy to offer a quote. Huiras stated that the work would be completed in 2021. Trustee Stowell made a motion to accept the quote from 101 Heating to separate the heating and cooling in the clerk's office and the meeting room. Trustee Ruege seconded the motion. Motion carried, 6-0.
 - h. Payment Request #4 from PTS in the Amount of \$511,466.65: Huiras stated that this is the last payment for this year; the contractor will be back in the spring to finish with the final layer of asphalt and any repairs needed. Trustee Bichler made a motion to approve payment #4 in the amount of \$511,466.65 to PTS. Trustee Stowell seconded the motion. Motion carried, 6-0.
6. Old Business:
- a. Purchase and Installation of a Safety Fence for Lakeview Park: Quotes were reviewed. Trustees were in the office over the past week to view the sample fencing. Huiras stated that if the board picked the Oostburg Lumber fence quote the DPW crew would be installing the fence. There was discussion regarding including solar lights that sit on top of the posts. Trustee Werner made a motion to purchase a curved black fence, quote #1 in the amount of \$8,743.35. Trustee Stowell seconded the motion. Motion carried, 6-0.
7. Consent Agenda:
- a. Approval of bills: General Fund: \$21,802.34; Water: \$2,757.04; Sewer: \$79,845.30; Payroll: \$13,130.33.
 - b. Operator Licenses: None.



Village Board Meeting Minutes December 21, 2020

There were questions regarding the water bills for Kircher Park and Bertram Park, the Farmers Implement invoice being too expensive, what was the Sheboygan County Treasurer invoice for and the Unifirst invoice jumped high compared to last month. More clarification on these invoices is needed before they're sent out. These items can be discussed with President San Felippo rather than bringing them back to the board for approval. Trustee Bichler motions to approve the consent agenda with the clarification of those four invoices. Trustee Manian seconded the motion. Motion carried, 6-0.

8. Staff and committee reports:

- a. Clerk/Treasurer: Tax bills were mailed on December 17th, and read correspondence received regarding the naming of a park in Bob McDermott's honor, adding lighting in areas around the village that need it, thank you letters for Grand Ave/Spring Street and for the use of traffic barricades at St. John's annual chicken dinner.
- b. Director of Public Works: DPW worked on cold patching and numbering fire hydrants.
- c. Committees: Trustee Manian stated that personnel met to work on creating an employee compensation guideline, hoping to introduce it to the board at the second meeting in January. Trustee Stowell stated that the ad hoc committee gathered for a meet and greet, it went well and it seems that everyone is on the same page. Next meeting will be in January.
- d. President: President San Felippo stated that he would like to reach out to the village and let them know that they can contact board members or staff with questions or issues. San Felippo also thanked the staff for all they are doing, especially Jo Ann and Lisa during this transition. To Joe and his staff for answering all his questions. He thanks the board members for their work during a challenging year.

9. Adjourn: Meeting adjourned at 7:52 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer

ORDINANCE NO. 2021- 01

ORDINANCE RELATIVE TO THE SANITARY SEWER SYSTEM:

The Village Board of the Village of Random Lake does hereby ordain as follows:

The following Sections of the Village Ordinances are hereby repealed:

- a) 36-125 a), b) & c) Application for Septage Disposal

This Ordinance shall take effect upon passage and posting as provided by law.

DATED this 4th day of January, 2020.

VILLAGE OF RANDOM LAKE

By: Michael San Felippo, Interim President

Attest: Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer

12/29/2020 1:32 PM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 1/05/2021

From Account:

Thru: 1/05/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	1/05/2021	Archer Mat Rental & Sales LLC	
	12/22/2020		
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	21.83
	12/22/2020	31666	
		Total	21.83
	1/05/2021	BMO Harris Bank N.A. - Commercial	
	02/15/21-02/14/22	SAFE DEPOSIT BOX RENT	
100-00-51420-390-000		CLERKS OFFICE-SUPPLIES/EXP	47.50
	02/15/21-02/14/22	SAFE DEPOSIT BOX RENT	
		Total	47.50
	1/05/2021	Casey's General Stores, Inc	
	8/16-9/16	Statement	
100-00-53240-391-000		GAS & OIL (60%)	106.86
	8/16-9/16	Statement	
600-00-54615-391-000		VEHICLES-GAS/OIL 20%	35.61
		Water Vehicles - Gas, Oil 20%	
660-00-54615-391-000		VEHICLES-GAS 20%	35.61
		Sewer Vehicle - Gas 20%	
		Total	178.08
	1/05/2021	HAWLEY KAUFMAN & KAUTZER S.C.	
		Account #: 170304-00000M	
100-00-51300-210-000		LEGAL-PROFESSIONAL SERVICES	612.50
		Services from 12/01-12/22	46
		Total	612.50
	1/05/2021	KAPUR & ASSOCIATES INC.	
		Grand ave/Spring St.	
100-00-57300-000-000		STREETS	10,465.91
		Grand ave/Spring St.	105880
660-00-57600-000-000		WWTP	4,016.00
		WWTF UPGRADES-FINAL DESIGN	105879
		Total	14,481.91
	1/05/2021	League of WI Municipalities	
		ID #: 10431	
100-00-51101-390-000		VILLAGE BOARD-MILEAGE/EXPENSES	812.01
		10431- 2021 MEMBERSHIP FEE	2021

12/29/2020 1:32 PM

In Progress Checks - Full Report - ALL

Page: 2

ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 1/05/2021

From Account:

Thru: 1/05/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			812.01

1/05/2021 Sheboygan County Treasurer
4TH Quarter contracted services

100-00-52100-380-000	LAW ENFORCEMENT-CONTRACT	11,720.15
4TH Quarter contracted services	114268	
Total		11,720.15

1/05/2021 WE Energies
6276-908-195

660-00-54600-220-000	WWTP - ELECTRICITY	0.00
6276-908-195		
660-00-54600-220-000	WWTP - ELECTRICITY	37.79
2645-593-426		
660-00-54600-220-000	WWTP - ELECTRICITY	78.93
3446-632-189		
660-00-54600-220-000	WWTP - ELECTRICITY	42.45
1850-795-819		
660-00-54600-223-000	WWTP-GAS	144.79
4682-011-387		
660-00-54600-223-000	WWTP-GAS	590.09
2813-505-389		
100-00-55210-220-000	KIRCHER PARK-ELECTRICITY	18.96
0078-412-325		
100-00-55180-220-000	HOLIDAY-ELECTRICITY	0.00
2274-620-096		
100-00-51600-220-000	ELECTRIC/GAS-VILLAGE HALL	180.54
5621-776-702		
100-00-55213-220-000	JESSE BAY PARK-CARROLL ST	23.19
4291-471-580		
100-00-56321-220-000	ENTRY SIGNS VILLAGE-ELECTRIC	22.15
3230-388-425		
600-00-54600-223-000	PLANT - GAS	26.60
1403-384-879		
600-00-54600-223-000	PLANT - GAS	80.55
1065-460-265		
100-00-55211-220-000	BERTRAM PARK-ELECTRICITY	199.15
1451-413-292		

12/29/2020 1:32 PM

In Progress Checks - Full Report - ALL

Page: 3

ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 1/05/2021

From Account:

Thru: 1/05/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55220-220-000 9421-788-748		LAKEVIEW PARK-ELECTRICITY	0.00
100-00-55170-220-000 8677-936-997		MEMORIAL PLOT-ELECTRICITY	29.71
100-00-51600-220-000 8604-798-207		ELECTRIC/GAS-VILLAGE HALL	51.00
100-00-56321-220-000 7605-657-473		ENTRY SIGNS VILLAGE-ELECTRIC	25.99
100-00-53230-221-000 0212-834-592		UTILITIES-SHOP	239.97
100-00-53230-221-000 0212-834-592		UTILITIES-SHOP	360.22
100-00-53420-220-000 3621-307-787		STREET LIGHTS	0.00
100-00-55210-220-000 4074-871-724		KIRCHER PARK-ELECTRICTY	18.11
600-00-54600-220-000 0003-499-929		PLANT - ELECTRIC	0.00
600-00-54600-220-000 0055-397-183		PLANT - ELECTRIC	0.00
600-00-54600-220-000 9436-229-747		PLANT - ELECTRIC	28.78
100-00-55220-220-000 1216-811-087		LAKEVIEW PARK-ELECTRICITY	18.96
Total			2,217.93

1/05/2021 Wisconsin Department of Revenue

2020 MUNI FEE-ASSESS MANUFACTURING PROP.

100-00-51530-210-000	ASSESSING-PROF SERVICES	1,102.40
2020 MUNI FEE-ASSESS MANUFACTURING PROP. 2020 MANUFACTURING		
Total		1,102.40

1/05/2021 Workhorse Software Services Inc.

2021 Support

100-00-51422-390-000	TECHNOLOGY - S, M, R, E	1,250.00
2021 Support	4265	
600-00-51422-390-000	COMPUTERS.SOFTWARE	1,250.00
2021 Support	4265	

12/29/2020 1:32 PM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From: 1/05/2021

From Account:

Thru: 1/05/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
660-00-51422-390-000		COMPUTER/SOFTWARE-S,M,R,E	1,250.00
	2021 Support	4265	
100-00-51101-390-000		VILLAGE BOARD-MILEAGE/EXPENSES	30.00
	SIGNATURE FONT	4335	
		Total	3,780.00
		Grand Total	34,974.31

12/29/2020 1:32 PM

In Progress Checks - Full Report - ALL

Page: 5

ALL Checks by Payee
POOLED CHECKING (COLLINS)

ACCT

Dated From: 1/05/2021 From Account:

Thru: 1/05/2021 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	27,357.11
--	-----------

Total Expenditure from Fund # 600 - WATER FUND	1,421.54
--	----------

Total Expenditure from Fund # 660 - WASTEWATER FUND	6,195.66
---	----------

Total Expenditure from all Funds	34,974.31
----------------------------------	-----------

12/29/2020 12:33 PM

Reprint Payroll Register Quick
All EmployeesPage: 1
PAYRLCheck Date From: 12/22/2020
Thru: 12/31/2020From Dept: 100 GENERAL
Thru Dept: 400 ELECTED OFF

Name / Chk	Beg	End Dates	Check Nbr	Hours	Earnings	Deductions	Net Pay
GILLETTE, LISA M			V632	64.00	960.00	174.94	785.06
12/31/2020	12/13/2020	12/26/2020					
HUIRAS, JOSEPH			V634	80.00	2,376.92	664.23	1,712.69
12/31/2020	12/13/2020	12/26/2020					
LESSER, JO ANN			V636	80.00	2,461.54	689.34	1,772.20
12/31/2020	12/13/2020	12/26/2020					
PAULUS, LUKE P			V638	83.00	1,521.00	682.36	838.64
12/31/2020	12/13/2020	12/26/2020					
SIEGEL, TYLER C			V640	86.00	1,602.00	439.47	1,162.53
12/31/2020	12/13/2020	12/26/2020					
GILLETTE, LISA M			30489	0.00	750.00	122.18	627.82
12/22/2020	12/22/2020	12/22/2020					
ARNDT-MAAS, JOANNE			30489	2.00	36.06	2.76	33.30
12/31/2020	11/29/2020	12/26/2020					

Totals:

395.00	9,707.52	2,775.28	6,932.24
--------	----------	----------	----------

Total Checks: 7 (Male: 3 Female: 4)

12/29/2020 12:34 PM

Reprint Payroll Register Quick
All Employees

Page: 1
PAYRL

Check Date From: 12/22/2020
Thru: 12/31/2020

From Dept: 600 UTILITY
Thru Dept: 800 FIRE DEPT

Name / Chk	Beg	End Dates	Check Nbr	Hours	Earnings	Deductions	Net Pay
JACOBY, PHILIP			V635	90.00	2,813.91	941.59	1,872.32
12/31/2020	12/13/2020	12/26/2020					
SCHUELLER, REBECCA L			V639	91.00	1,538.46	370.18	1,168.28
12/31/2020	12/13/2020	12/26/2020					
Totals:				181.00	4,352.37	1,311.77	3,040.60
Total Checks:		2	(Male:	1	Female:	1)	