



## Village Board Meeting Minutes December 2, 2019

1. Call to Order, Roll Call: President McDermott called the meeting to order at 6:30 pm. Roll call was taken; it showed Trustees Bichler, Ruege, Stowell, Manian, Werner, and San Felippo present. Also in attendance were John Rassel, Gary Feider, Bill Goehring, Director of Public Works Joe Huiras, and Clerk/Treasurer Jo Ann Lesser.
2. Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance.
3. Action on Minutes from the November 18, 2019 Village Board Meeting: Trustee San Felippo made a motion to approve the minutes as presented. Trustee Stowell seconded the motion. Motion carried, 7-0.
4. Public Comments: Blaine Werner stepped away from the table and spoke about taking a tour of the wastewater treatment facility and encouraged others to do the same.
5. Old Business:
  - a. Discussion, Review, and Possible Action on Village Fee Schedule: It was decided to continue to license cats within the village. It was also decided to change the copying fee to 10 cents per page along with electronic format, when available, to charge 10 cents per page. Trustee San Felippo made a motion to adopt the fee schedule with the recommended changes. Trustee Bichler seconded the motion. Motion carried, 7-0.
  - b. Discussion, Review, and Possible Action on Resolution 2019-6 Adopting the Amended 2019 Village Tax Levy of \$916,315: Clerk/Treasurer Lesser explained that at the last meeting the resolution was correct and that the category total was \$966,315 because of the revenue from the utility was added to the levy. This resolution is presented to adopt the correct amount. Trustee San Felippo made a motion to adopt Resolution 2019-6 amended 2019 tax levy. Trustee Bichler seconded the motion. Motion carried, 7-0.
6. New Business:
  - a. Discussion, Review, and Possible Action to Hire Northern Pipe to a 5 Year Contract to Televiser Sanitary Sewer Lines per WDNR Requirements: Public Works Director Joe Huiras explained that it's a 5-year contract for \$11,165.34 per year. Trustee Ruege questioned if this needs to be bid out. It was noted that the threshold for bidding is anything over \$25,000 requires competitive bidding. Ruege was wondering if because this was a 5-year contract for \$55,000 if it falls under the bidding requirement. It was decided that it would not. Trustee San Felippo made a motion to accept quote #214 from Northern Pipe for a 5-year contract to televiser and repair sanitary sewer lines. Trustee Stowell seconded the motion. Motion carried, 7-0.
  - b. Discussion, Review, and Possible Action to Increase the Village Sewer Rates: President McDermott, to spark discussion, asked if the village should do a gradual increase to the rates, a one-time increase or maybe an annual increase. It was noted that the 6.5% increase is a modest increase and the minimum the village must do to incorporate the debt payments into

the sewer budget, but that this does not cover any repairs needed. The highest amount to increase as reported by Kapur & Associates is 17.6%. Trustee San Felippo made a motion to increase the sewer per 1,000 gallon rate by 9% starting in March after that billing. Trustee Bichler seconded the motion. Motion carried, 7-0.

- c. Discussion, Review, and Possible Action on Alley between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street: President McDermott explained that he was questioned if there would be interest from the village to purchase the land. McDermott wanted the Board to know that he has had conversations with the Village Attorney regarding the possible lease of the land. To purchase it would cost \$89,000. McDermott mentioned that the village does use it to stock pile snow in the winter.
- d. Discussion, Review, and Possible Action on Recommendation from President McDermott to Reassign Positions on Two Standing Committees: President McDermott is requesting Board approval to reassign committee members. He would like to place Blaine Werner on the Finance Committee and Mark Bichler on the Personnel Committee. Trustee San Felippo made a motion to approve the committee reassignments placing Blaine Werner on the Finance Committee and Mark Bichler on the Personnel Committee. Trustee Stowell seconded the motion. Motion carried, 7-0.
- e. Discussion, Review, and Possible Action to Design a Possible Lift Station on South End of Village: President McDermott was requesting permission to have the engineer put together plans for adding a lift station on the south end of the village. McDermott explained that there was a possibility of land being annexed into the village along Orth Drive. The current lift station would not accommodate the proposed development for the annexed land or the area that it was placed there for. Trustee Stowell made a motion to approve Kapur & Associates to design a lift station for the south end of the lake. Trustee Manian seconded the motion. Motion carried, 7-0.
- f. Discussion, Review, and Possible Action to Adopt Resolution 2019-7 Approving Wages for Employees for 2020: Trustee Manian made a motion to approve Resolution 2019-7 adopting wages for employees for 2020. Trustee San Felippo seconded the motion. Motion carried, 7-0.

7. Consent Agenda: (items listed under the consent agenda are considered under one motion unless a Village Board member requests an item be removed from the consent agenda)

- Operator License Applications for Angela Galindo and Megan Schwengel.
- Review of Budget Comparison Report through 11/30/2019.
- Approval of bills: General Fund: \$40,901.98; Sewer: \$10,584.55; Water: \$6,203.71

Trustee Ruege made a motion to approve the consent agenda. Trustee Stowell seconded the motion. Motion carried, 7-0.

8. Staff and committee reports

- a. Director of Public Works: Hydrants have been flushed and winterized. Sludge hauling has been completed for 2019. Leaves are all picked up and the brush pile is closed for the year. Will be purchasing a tree for \$245.
- b. Committees: None
- c. President: Requested that each committee work on a five year plan. McDermott handed out worksheets to be used in preparation of completing the 5 year plan.

9. Adjourn: Meeting adjourned at 7:55 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC  
Clerk/Treasurer



RANDOM LAKE IMPROVEMENT TRUST FUND TRANSFER AGREEMENT

This agreement between the Random Lake Improvement Trust Fund Inc, a Wisconsin Non Stock corporation and the Village of Random Lake, a municipal corporation, is made and entered into effective on the \_\_\_\_\_ day of December, 2019.

WHEREAS, The Random Lake Improvement Trust Fund Inc was organized and incorporated with the State of Wisconsin Department of Financial Institutions on March 15, 1999 for the purpose of charitable lake improvement purposes; and

WHEREAS, The Random Lake Improvement Trust Fund Inc filed and received from the United States Department of the Treasury, Internal Revenue Service qualification as a charitable organization pursuant to Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, the Articles of Incorporation for The Random Lake Improvement Trust Fund Inc provide that in the event of dissolution all funds must be distributed to a special fund controlled by the Random Lake Village Board to be used for Lake improvement projects.

WHEREAS, the Board of Directors are considering this dissolution of The Random Lake Improvement Trust Fund Inc provided that the Village of Random Lake give assurance that the funds be used for purposes consistent with the mission and vision of the board of directors of the Random Lake Improvement Trust Fund Inc.

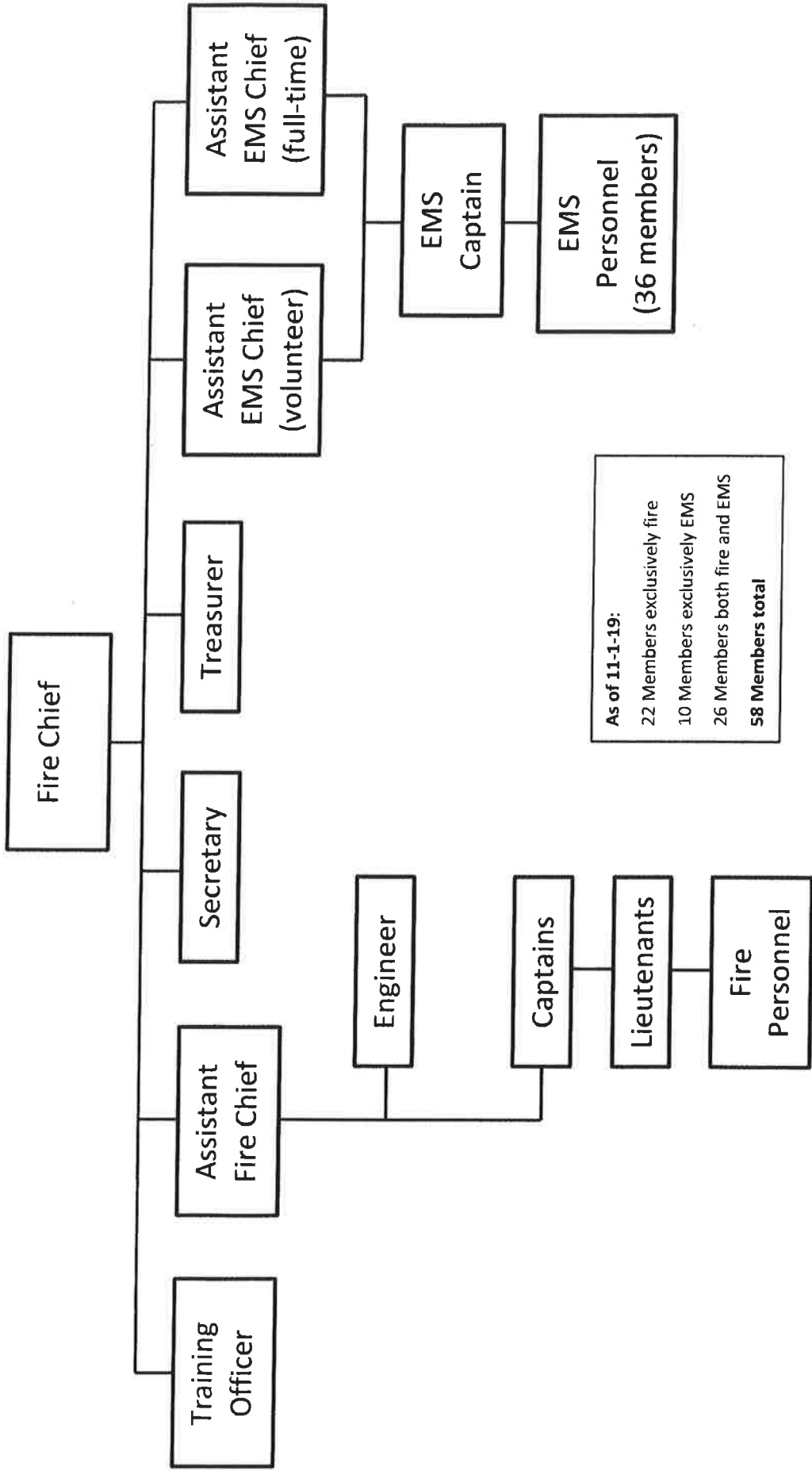
NOW, THEREFORE, that for and in consideration of the mutual agreements, covenants and provisions herein contained the parties hereto agree as follows:

- 1) The Random Lake Improvement Trust Fund Inc shall dissolve its corporate status with the State of Wisconsin, relinquish its 501(c)(3) tax exempt status with the United States Treasury Internal Revenue Service, and transfer all net assets believed to be in excess of \$95,000 to the Village of Random Lake to be held in a special fund controlled by the Random Lake Village Board.
- 2) The Village of Random Lake agrees to manage the funds transferred pursuant to this agreement in a segregated fund, keep the funds invested and use the funds to maintain, promote and improve the environmental characteristics of the waters of Random Lake in accordance with the procedures set forth thereafter.
- 3) All expenditures from the segregated funds referred to herein shall be approved by the Village of Random Lake Board and all living members of the board of directors shall be given notice of any meeting at which such expenditures are to be authorized. No expenditure shall exceed \$15,000 for any one project for which the funds are to be spent.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by the respective representatives on the date written.



# ORGANIZATIONAL CHART FOR RANDOM LAKE FIRE DEPARTMENT



**POSITION TITLE: ASSISTANT EMS CHIEF (full-time)**

**DEPARTMENT: Random Lake Fire Department**

**SUPERVISOR: FIRE CHIEF AND THE RANDOM LAKE VILLAGE BOARD PRESIDENT**

**HOURS: Full-time. FLSA exempt position.**

**A. GENERAL STATEMENT OF DUTIES:**

The full-time Assistant EMS Chief shall be responsible for supervising all EMS activities within the Fire Department and shall report directly to Fire Chief. As the only full-time supervisor and administrator of the Fire Department, the full-time Assistant EMS Chief, in collaboration with other Assistant Chiefs, shall oversee daily operations in the absence of the Fire Chief and Assistant Fire Chief, and shall advise and provide recommendations to the Fire Chief as to the operations and administration of the Fire Department.

The full-time Assistant EMS Chief shall lead the EMS activities with the volunteer Assistant EMS Chief. The full-time Assistant EMS Chief shall formulate an EMS team from Fire Department members and supervise all members performing EMS duties. The full-time Assistant EMS Chief, in conjunction with the volunteer Assistant EMS Chief, shall be involved with and oversee recruitment, selection, evaluation, training, management, and removal of subordinates under the command of the Assistant EMS Chiefs. The full-time Assistant EMS Chief shall advise and provide recommendations to the Fire Chief as to the operations and administration of the Fire Department. The full-time and volunteer Assistant EMS Chiefs shall develop and implement an on-call schedule to ensure proper staffing of the ambulance. The full-time Assistant EMS Chief shall work with the volunteer Assistant EMS Chief and Training Officer to ensure accurate EMS records are created, kept, and filed as required by applicable policy or law. The full-time Assistant EMS Chief shall oversee and ensure adequate supply and maintenance of EMS equipment. The full-time Assistant EMS Chief shall oversee and be responsible for purchasing new EMS materials, supplies, and equipment and as directed at regular or special meetings of the Department. This is a permanent, full-time exempt position generally consisting of 40 hours Monday through Friday as assigned excluding holidays and vacations.

**B. CHARACTERISTIC WORK OF THE POSITION:**

- The full-time Assistant EMS Chief shall hold the minimum classification of AEMT and perform such duties as needed.
- Responsible for supervising all EMS activities along with the Volunteer EMS Assistant Chief within the Fire Department.
- Responsible for recruitment and supervision of all EMS employees, including but not limited to the EMS Captain/Lieutenant and the Training Officer, and including making decisions or recommendations involving recruitment, supervision, evaluation, discipline, and removal of personnel and conducting or assisting with investigations.
- Responsible for formulating an EMS team utilizing members of the Fire Department.



- Responsible for ensuring all EMS members are properly trained.
- Responsible for assisting Training Officer in developing and identifying appropriate training for EMS members and, as needed, assist the Training Officer with training EMS members.
- Responsible for establishing and implementing an on-call schedule for the ambulance.
- Responsible for ensuring accurate EMS records processes are developed and ensuring accurate records are created, kept, and filed as required by applicable policy or law, including records of all ambulance calls.
- Responsible for ensuring adequate supply and maintenance of all emergency medical services equipment.
- Purchase all EMS equipment. Purchases shall be made to the best of his/her ability and most advantageous to the Department and as early as possible following such direction. If the requisition is passed and in an amount of \$1,000.00 or more, any single item would require two or more quotations. The procurement of replacement, emergency, or necessary operating supplies may be so directed by the Chief, Treasurer, Secretary, Engineer, and all Assistant Chiefs in the amounts not to exceed \$2,499.99. If the amount exceeds \$2,499.99, a special meeting will be called.
- Together with Fire Chief and volunteer Assistant EMS Chief, assist with preparation of the full Department budget, prepare and submit an annual EMS budget to the Finance Committee by September 1 of each year.
- Develop and review the ambulance Standard Operating Guidelines (SOGs) on at least an annual basis and, if necessary, make appropriate changes to these SOGs.
- Ensure the ambulance SOGs are reviewed with EMS members during a monthly training on at least an annual basis.
- Review and update the Department's Infectious Disease policy on at least an annual basis.
- Ensure the Infectious Disease policy is reviewed with EMS members during a monthly training on at least an annual basis.
- In conjunction with the Fire Chief and Assistant Chiefs, review all EMS contracts and agreements entered into by the Department for ambulance and rescue services before such contracts or agreements are signed by the Fire Chief.
- In conjunction with the Fire Chief and Assistant Chiefs, timely act on any complaints or concerns brought to the Department's attention by Department EMS personnel, hospital personnel, law enforcement personnel, or patients/patient's families.
- Perform any duties in the rules and regulations of the Fire Department.
- Together with Fire Chief and volunteer Assistant EMS Chief, carry out and enforce the constitution and bylaws of the Department.
- Together with Fire Chief and volunteer Assistant EMS Chief, develop and maintain effective working relationships with other area fire and EMS emergency response agencies.
- Together with Fire Chief and volunteer Assistant EMS Chief, select, assign, train, evaluate and supervise subordinate EMS personnel.
- Respond to emergencies as necessary and assume an appropriate role within the Incident Command System.
- Attend all Sheboygan County EMS council meetings, or when unable to attend, arrange for another EMS member to attend in an Assistant EMS Chief's place.

- Maintains prompt, predictable and regular physical attendance.
- Maintains the ability to lawfully perform all duties required of the position at all times.
- Perform the physically laborious emergency and rescue duties as performed by subordinate personnel.
- Provide positive leadership and development to personnel so as to foster a good work environment and a qualified and capable department.
- Maintain the ability to credibly testify in any legal proceeding.
- Maintains the ability to and does lawfully operate motor vehicles under normal and exigent circumstances.
- Other duties concomitant with the responsibilities and authority of an Assistant EMS Chief as assigned.
- Perform state mandated Fire Inspections in the Random Lake Fire Department area.
- Act in cooperation with the volunteer Assistant EMS Chief as the EMS Quality Assurance Officer by reviewing posted calls for good report writing before they are sent to the billing company.
- Inventory and restock ambulances on a weekly rotation and after major calls (to include cardiac arrest or major trauma) during their normal working hours and also after all ambulance calls in which he/she has participated. EMS Kits kept on other vehicles will be inspected and restocked monthly. Inventory sheets will be turned in to the RLFD volunteer Assistant EMS Chief.
- Develop and perform community outreach activities (Examples: assist families making homes safe, CPR training, fire prevention activities).
- Maintain the fire station building and grounds by performing general janitorial services and light maintenance.
- Assist the Engineer with completing the equipment maintenance schedules.
- Assist the Training Officer with preparation of monthly practice records as well as maintaining accurate records of training and training attendance.
- Develop a daytime EMS drill schedule. This drill will mimic the monthly evening practice to keep consistency with the training of all members of the Random Lake Fire Department.
- Shall comply with Village of Random Lake employee handbook and all the Random Lake Fire Department bylaws.
- Will report to both the Fire Chief of the RLFD and the Random Lake Village Board President. Disciplinary measures will go through the Random Lake Fire Department Executive Committee as well as the Random Lake Village Personnel Committee.

### C. QUALIFICATIONS

- High school graduate or equivalent is required.
- Must possess and maintain Wisconsin Driver's License.
- Wisconsin Certified Firefighter 1 & 2, Driver/Operator Pump and Aerial, and Fire Officer 1 is preferred.
- Must possess a State of Wisconsin AEMT license (or higher).
- Must successfully pass a criminal background check.
- Meet all current NIMS/ICS training requirements or have them completed within one year.

- Must be a RLF D member in good standing, or have completed the application to join the RLF D.
- State of Wisconsin Fire Inspector Certification (within 2 years of employment).
- American Heart Association CPR Instructor Certification and be affiliated with a Training Center (or able to obtain it within 6 months). Another state-approved CPR instruction agency may be substituted for the American Heart Association with the approval of the voluntary Assistant EMS Chief.
- All certifications and licenses must be maintained to continue employment.

#### **D. ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- EMS techniques and practices.
- Ability to effectively carry out lawful orders and directives.
- Ability to engage in effective personnel management.
- Ability to establish and maintain effective working relationships with Fire Department and EMS personnel, community officials, and the general public
- Ability and skills to evaluate the medical needs of patients and personnel; recognize danger, use sound judgement; and react calmly under emergency conditions.
- Thorough knowledge of the use of EMS tools and equipment with the ability to demonstrate their use to others.
- Ability to analyze the Department's annual EMS budgetary needs and draft an annual budget that is understandable and fiscally sound.
- Oral and written communication skills necessary for accurate documentation of required reports; communicating with the Department, community officials, and the general public.
- Must have training and knowledge of emergency service delivery
- Knowledge of MABAS (Mutual Aid Box Alarm System)
- Work is performed in a variety of extreme and harsh Wisconsin weather conditions.
- Process and maintain motor vehicles (i.e., automobiles, ambulances and other similar EMS vehicles, and heavy equipment) requiring a standard Wisconsin Driver's License.
- Have knowledge regarding hydraulic and pneumatic rescue tools, fire pumpers, aerial ladders, ground monitors, etc.
- Have knowledge of appropriate hand and power tools (such as axes and prying devices) to gain entry into vehicles or structures.
- Have knowledge about search and rescue functions inside burning buildings, and treats victims who require first aid.
- Have knowledge of working in small, cramped areas in order to rescue trapped, endangered, or injured people.
- Climbs ladders or steps, and works at heights greater than 10 feet such as to reach people trapped.
- Have knowledge on moving earth with various tools in fighting brush fires and rescuing trapped persons from cave-ins.

- Have knowledge regarding moving objects weighing up to 80 pounds or more (i.e., five-inch fire hoses, EMS equipment, smoke ejectors, trauma kits, persons on long boards, and salvage equipment) for distances of more than 20 feet.
- Occasionally moves objects weighing up to 150 pounds or more (i.e., persons who need to be dragged, carried, lifted, etc. while at a scene).
- Works in small, cramped spaces, such as the back of an ambulance with multiple individuals present, while trying to administer medical services to patients.
- Verbally communicates, such as calls for assistance; and alarms, sirens, and identifies other signs of alarm or warning in order to remove self from danger and assist others in hazardous situations.
- Perform medical services in close proximity to burning structures, natural gas leaks, or other similar hazards that fire departments may be required to address.
- Enters data into a personal computer (PC) or other keyboard device to document ambulance calls, first aid incidents, reports and other documents.
- Uses appropriate Personal Protection Equipment (PPE).
- Have knowledge of self-contained breathing apparatus (SCBA) in environments that may be immediately dangerous to life.
- Detects odors, such as natural gas leaks while performing emergency work; sounds, such as traffic sounds when approaching traffic at vehicle accidents in roadways or impending building collapse.

## **CONCLUSION**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The Department is an Equal Opportunity Employer. In compliance with state and federal law, the Department will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Prepared by Bylaw Committee on December 6, 2019.

Reviewed and Approved by the members on December 9, 2019.

Reviewed and Approved by the Village Board on December \_\_\_\_\_, 2019.

I have received the job description and I understand the duties of the position. I will ask any questions about any duties within the description or assigned to me that I do not understand.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_



**RESOLUTION 2019-08**  
**A RESOLUTION APPOINTING THE VILLAGE OF RANDOM LAKE ELECTION**  
**INSPECTORS**

**WHEREAS**, per Wisconsin State Statute 7.30(4)(a), municipalities are to appoint for a term of two years in odd numbered years the election inspectors and voting deputies for the municipality, and

**NOW THEREFORE BE IT RESOLVED**, that the following Election Inspectors and Chief Election Inspectors are appointed to the Village of Random Lake for two years (2020-2021):

<b>Chief Election Insp.</b>	Bonnie Klitzkie	525 Butler Street
	Diane Neumann	901 Jessie Lane
	Julie Neitzke	924 Jessie Lane

<b>Election Inspector</b>	Janet Nett	43 East Shore Drive
	Joan Knorr	98 Jessie Lane
	Marjorie Thiel	35 East Shore Drive
	Linda Kies	223 Christines Way

**BE IT FURTHER RESOLVED**, that the Municipal Clerk has the authority to hire additional election inspectors as needed.

Adopted this 16th day of December, 2019

\_\_\_\_\_  
Robert McDermott, Village President

**ATTEST:**

\_\_\_\_\_  
Jo Ann Lesser, CMC, WCMC  
Clerk/Treasurer





**RESOLUTION 2019-09**

**A RESOLUTION AMENDING THE 2019 ADOPTED BUDGETS FOR VILLAGE OF RANDOM LAKE DESIGNATED FUND AND AMBULANCE WAGES**

**WHEREAS**, action by the Village Board of the Village of Random Lake is required to amend the 2019 Adopted Budget, and,

**NOW, THEREFORE, BE IT RESOLVED** the Village Board of the Village of Random Lake hereby approves amending 2019 Adopted Village Budget as follows:

R 100-00-49370-000-000	Fund Balance Applied	\$38,682.97
E 100-00-52205-120-000	Building Inspection Capital Equipment	\$38,682.97

Amend budgets to payout leftover 2018 referendum funds for the AEMT position to the Random Lake Fire Department.

Adopted this 16<sup>th</sup> day of December 2019.

\_\_\_\_\_  
Robert McDermott, Village President

Attest: \_\_\_\_\_  
Jo Ann Lesser, Clerk/Treasurer



## ESTABLISHMENT OF FIRE PROTECTION CONTRACT

### TOWN OF FREDONIA

### RANDOM LAKE FIRE DEPARTMENT, SUB-CONTRACTOR

THIS AGREEMENT, made and entered into by and between the WAUBEKA FIRE DEPARTMENT, INC., a Wisconsin non-stock corporation, located in the village of Waubeka, Town of Fredonia, Ozaukee County, Wisconsin, the party of the first part, and the RANDOM LAKE FIRE DEPARTMENT, a municipal agency, located in the Village of Random Lake, Sheboygan County, Wisconsin, the party of the second part

#### RECITALS

WHEREAS, the statutes of the State of Wisconsin require towns to provide fire protection for residents of the townships, and

WHEREAS, the Random Lake Fire Department is equipped to furnish such service by virtue of its maintenance of fire-fighting equipment and by virtue of this agreement,

NOW THEREFORE, for and in consideration of the sum of **Three Thousand, One Hundred Thirty-Four Dollars (\$3,134.00)** to be paid in not more than two installments due not later than **April 15, 2020** and **October 15, 2020**, and other good and valuable consideration hereinafter set forth, the parties hereto agree as follows:

1. The party of the first part hereby engages the services of the party of the second part, and the services of such other fire departments with which it has working agreements, to provide fire protection and such other emergency aid of which it is equipped, to all residents of the entire sections 1, 2, 3, and 4, of the Town of Fredonia, Wisconsin.
2. In case of a duplication of emergencies, the party of the first part shall relieve that party of the second part upon proper notification.
3. The party of the second part agrees for itself, and for the fire department with which it has mutual aid agreements, to provide prompt fire protection service to all property in the aforementioned area and to keep and maintain equipment presently owned or hereafter acquired in proper operating condition.
4. The party of the second part shall furnish the party of the first part a complete report of each fire or emergency call: damage, location and cause, not later than thirty (30) days after such fire and/or emergency.

WAUBEKA FIRE DEPARTMENT, INC. - RANDOM LAKE FIRE DEPARTMENT SERVICE CONTRACT

5. Should either party desire to re-negotiate portions of this agreement in reference to remuneration for ensuing terms, such intent must be shown in writing no later than **August 1, 2019**.
6. This agreement will be in force from **January 1, 2020** through **December 31, 2020**.

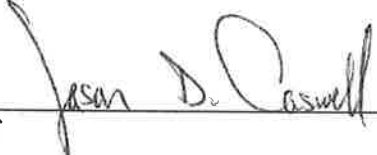
IN WITNESS WHEREOF, the parties hereto have caused these presences to be executed by their duly authorized representatives this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**WAUBEKA FIRE DEPARTMENT, INC.**


**VILLAGE OF RANDOM LAKE**

  
\_\_\_\_\_  
President

\_\_\_\_\_  
President

  
\_\_\_\_\_  
Chief

\_\_\_\_\_  
Chief

  
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

12/13/2019

2:09 PM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/17/2019	Advanced Disposal Services Account #: B1011571	7,257.40
	12/17/2019	Aramark Customer #: 5049403	16.60
	12/17/2019	Archer Mat Rental & Sales LLC 12/10	21.83
Manual Check	12/12/2019	Benefit Advantage Inc Group: 62889	376.88
	12/17/2019	BMO Harris Bank N.A. - Payments Acct. #: 5112770000017048	2,224.38
	12/17/2019	Canon Solutions America 1462464	60.24
	12/17/2019	CivicPlus Startup & annual charges	1,291.67
	12/17/2019	Complete Office of Wisconsin File Labels	14.68
	12/17/2019	Corson, Peterson & Hamann S.C. Reconcile check accts, tax, dog license	3,850.00
	12/12/2019	Doegnitz Ace Hardware 12/02	50.69
	12/17/2019	Exxon Mobil Acct. #: 7187 6000 0964 6503	688.68
	12/17/2019	GCS Software Municipal Collections, 1PC, 1/1-12/31/20	330.00
	12/17/2019	Hawley Kaufman & Kautzer S.C. Account #: 170304-00000M	87.75
	12/17/2019	MacQueen Equipment Shaft-Pivot	45.22
	12/12/2019	Mueller's Sales & Service Inc. oil	49.78
	12/12/2019	NAPA Parts of Sheboygan Account #: 5600	121.48
	12/12/2019	Neuens Fredonia Lumber Co. Inc. Account: VL675	119.99
	12/17/2019	Sheboygan County Treasurer Customer #: 60028	499.38
	12/17/2019	The Sounder Account #: 1754	417.56

12/13/2019

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In Progress Checks - Quick Report - ALL  
ALL Checks by Payee  
GENERAL CHECKING

Page: 2  
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/17/2019	Time Warner Cable, Spectrum Business Account #: 10404-712358201-7001	113.41
	12/12/2019	Times Custom Graphics Truck Logo	170.00
	12/12/2019	TNT Enterprises Brush Pile	2,587.50
	12/17/2019	U.S. Postal Service 2020 Box Renewal	25.34
	12/17/2019	Workhorse Software Services Inc. 2020 Support-Billing, Accounting, Payrol	1,125.00
		Grand Total	21,545.46

12/13/2019 2:09 PM

In Progress Checks - Quick Report - ALL  
ALL Checks by Payee  
GENERAL CHECKING

Page: 3  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Amount

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Total Expenditure from Fund # 100 - GENERAL FUND

21,545.46

Total Expenditure from all Funds

21,545.46





12/13/2019

2:14 PM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

SEWER CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/17/2019	Aldag Honold Mechanical Inc. Bill to: 949952	452.88
	12/17/2019	Aramark Customer #: 5049403	16.59
	12/17/2019	BMO Harris Bank N.A. - Payments Acct. #: 5112770000017048	356.48
	12/17/2019	Chemtrade Chemicals US LLC Customer #: 44573	7,610.90
	12/17/2019	CivicPlus Startup and 2020 subscription	1,291.66
	12/17/2019	Doegnitz Ace Hardware	122.91
	12/17/2019	Exxon Mobil Acct. #: 7187 6000 0964 6503	229.56
	12/17/2019	Frontier Communications Account: 920-994-9952-102915-5	117.67
	12/17/2019	Home Depot Credit Services Account: xxxx xxxx xxxx 9196	20.00
	12/17/2019	Kaat's Water Conditioning Inc. Account #: 6855752	106.95
	12/17/2019	Time Warner Cable, Spectrum Business Account #: 10404-712358201-7001	45.77
	12/17/2019	U.S. Postal Service 2020 Box Renewal	25.33
	12/17/2019	Workhorse Software Services Inc. 2020 Support	1,125.00
<b>Grand Total</b>			<b>11,521.70</b>

12/13/2019

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In Progress Checks - Quick Report - ALL  
ALL Checks by Payee  
SEWER CHECKING

Page: 2  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Amount

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Total Expenditure from Fund # 660 - WASTEWATER FUND

11,521.70

Total Expenditure from all Funds

11,521.70

12/13/2019

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In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

WATER CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/17/2019	Aramark Customer #: 5049403	16.59
	12/17/2019	BMO Harris Bank N.A. - Payments Acct. #: 5112770000017048	208.92
	12/17/2019	CivicPlus setup & 2020 website	1,291.67
	12/17/2019	Doegnitz Ace Hardware	37.57
	12/17/2019	Exxon Mobil Acct. #: 7187 6000 0964 6503	229.56
	12/17/2019	Hydro Corp Municipal - Wisconsin	149.00
	12/17/2019	Time Warner Cable, Spectrum Business Account #: 10404-712358201-7001	45.77
	12/17/2019	U.S. Postal Service 2020 box renewal	25.33
	12/17/2019	Workhorse Software Services Inc. 2020 Support	1,125.00
Grand Total			3,129.41

12/13/2019

2:14 PM

In Progress Checks - Quick Report - ALL

Page: 2

ALL Checks by Payee

ACCT

WATER CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Amount

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Total Expenditure from Fund # 600 - WATER FUND

3,129.41

Total Expenditure from all Funds

3,129.41