



Village Board Meeting  
Monday, October 19, 2020  
6:30 pm

## AGENDA

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Action on Minutes from the October 5, 2020 Village Board meeting.
4. Public Comments (*comments limited to 3 minutes per person*).
5. New Business:
  - a. Discussion, Review and Possible Action on New Home for Kathryn Sepstead at 87 King Oak Court.
  - b. Discussion, Review and Possible Action Regarding Karen Mole's Presentation for a Snack Shack in Lakeview Park.
  - c. Discussion, Review, and Possible Action Regarding Computers for Village Board and Wastewater Treatment Plant.
  - d. Discussion, Review and Possible Action Regarding Security Upgrades at Village Hall.
6. Old Business:
  - a. Discussion and Possible Action to enroll into a plan for employee health insurance.
  - b. Discussion, Review and Possible Action Regarding Trick or Treating in the Village.
7. Consent Agenda:
  - a. Approval of bills: General Fund: \$33,236.06; Water: \$923.42; Sewer: \$7,193.05; Payroll: \$13,939.21.
  - b. Approval of new Operator License: Jennifer Olszewski.
8. Staff and committee reports:
  - a. Clerk/Treasurer
  - b. Director of Public Works
  - c. Committees
  - d. President
9. Adjourn

*Items on the Agenda may be taken out of order as listed.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.*

**96 Russell Drive, P.O. Box 344, Random Lake, WI 53075**  
**Telephone: (920) 994-4852 Facsimile: (920) 994-2390 Website: randomlakewi.com**



## Village Board Meeting Minutes October 5, 2020

1. Call to Order, Roll Call: President Robert McDermott called the meeting to order at 6:30 pm. Trustee present included Mark Bichler, Elizabeth Manian, Barbara Ruege, Mike San Felippo, and Eric Stowell. Trustee Blaine Werner entered the meeting at 6:38 pm. Also in attendance was Clerk/Treasurer Jo Ann Lesser, Public Works Director Joe Huiras entered the meeting at 6:39 pm. Attorney Ed Ritger joined the meeting at 7:00 pm. For additional attendees see attached sign-in sheet. Those that attended virtually included Jon Cameron of Ehlers & Associates, John Rassel of Krier Foods, and Aaron Groh of Kapur & Associates.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Action on Minutes from the September 21<sup>st</sup>, 2020 Village Board meeting: Trustee San Felippo made a motion to approve the minutes as presented. Trustee Stowell seconded the motion. Motion carried, 6-0.
4. Public Comments: Stacy Schluechtermann presented the Village Board with information regarding the current spending at the village parks in 2020. Schluechtermann requested that the Board make spending decisions responsibly.
5. New Business:
  - a. Discussion and Possible Action to approve Developer's Agreement with Scholler LLC for Scholler Development Project: President McDermott explained that there isn't much that can be said because negotiations are still in process. McDermott did say that the development will be a win for both the village and the Scholler's. Jack Scholler explained that this process began two years ago, and the plan is to have 13 units that resemble those already built on Christina's Way. Brian Doudna, newly hired Sheboygan County Economic Development Director, explained how a tax increment district (TID) works and the benefits to the village and developer. Doudna also explained that with the creation of a TID there is a joint review board that will hold public hearings to keep the public informed of the process and that could start as early as November. Scholler explained that the taxes for the property currently give the village \$700 in revenue, but with the development the potential is \$100,000. Charles Mueller questioned what the life a TID is, the answer is 20 years. It was further explained that of those 20, only 7 years is allowed for expending. McDermott explained that a water tower is not needed for this project but a lift station is. Jim Schmitz questioned the time frame of the project. It was explained that the target is spring of 2021.
  - b. President McDermott read the notice: Consider and Act by Roll Call Vote to Enter into Closed Session Pursuant to SS. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Trustee Ruege made a motion at 6:56 pm to enter into closed session. Trustee Werner seconded the motion. Trustee Bichler; aye



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6:30 pm

Trustee Ruege; aye Trustee Stowell; aye President McDermott; aye Trustee Manian; aye Trustee Werner; aye Trustee San Felippo; aye Motion carried by unanimous voice vote.

Trustee Ruege made a motion at 7:23 pm to return to open session. Trustee Stowell seconded the motion. Motion carried, 7-0.

- c. Introduction, Discussion and Possible Action to hire new CRO for co-employment with Random Lake School District: The information was not available for this meeting. This item will be placed on the October 19, 2020 agenda.
- d. Discussion and Possible Action on Cooperative Agreement with Sheboygan County for Tax Revenue Sharing for 2021: Trustee Stowell made a motion to approve the cooperative agreement with Sheboygan County for the sales tax revenue sharing for 2021. Trustee Bichler seconded the motion. Motion carried, 7-0.
- e. Discussion and Possible Action to have PTS Construction relay approximately 240' of 30" Storm Sewer at Kircher Park; to run under driveway and through the infield: DPW Director Joe Huiras explained that while the company is still in the village, the price is definitely affected if they weren't. Huiras also explained that the road project is approximately \$100,000 under budget. Huiras stated that the line behind Spring Court doesn't work. Trustee San Felippo stated that the idea is to get Kircher Park completed at the same time as the road, to keep from having trucks drive over the newly completed road. The thought is to also gets quotes for the parking lot. Trustee Bichler made a motion to hire PTS Construction to fix 240 feet, 200 feet and 180 feet of storm sewer issues at Kircher Park. Trustee Ruege seconded the motion. Motion carried, 7-0.
- f. Discussion and Possible Action for renewal of Law Enforcement Services for 2021: It was noted that there are no changes to the contract. Trustee San Felippo made a motion to approve the law enforcement contract for 2021 with Sheboygan County Sheriff's Department. Trustee - Manian seconded the motion. Motion carried, 7-0.
- g. Discussion and Possible Action to adopt resolution to apply for acceptance into the State Insurance Plan: Trustee Stowell made a motion to approve the resolution joining the state health insurance program. Trustee Werner seconded the motion. Motion carried, 6-0-1 recused,
- h. Discussion and Possible Action to enroll into a plan for employee health insurance: This item will be placed on the October 19, 2020 agenda.

6. Old Business: None

7. Consent Agenda:

- a. Approval of bills: General Fund: \$56,446.23; Water: \$11,784.13; Sewer: \$116,460.78; Payroll: \$14,109.40.
- b. Approval of new Operator License: Kasidy Scharlau.
- c. Monthly Budget Comparison



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6:30 pm

Trustee San Felippo made a motion to approve the consent agenda. Trustee Stowell seconded the motion. Motion carried, 7-0.

8. Staff and committee reports:

- a. Clerk/Treasurer: Working on 2021 budget, sent in recycling application.
- b. Director of Public Works: Leaves are already being placed at the curb; the crew won't be picking them up until after the next meeting.
- c. Committees: none
- d. President: Created an Ad-hoc committee for entertainment in the park for 2021.

9. Adjourn: Meeting adjourned at 8:10 pm

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC  
Clerk/Treasurer

**Dear Municipal Leaders -**

**A number of weeks ago the Sheboygan County Division of Public Health provided some guidance on how to trick or treat safely.**

**Since that original guidance was sent out a lot has changed in our local level data and the positive burden rate in our community.**

- Between 9/9 and 9/22 Sheboygan County had an average of 19 positive cases a day over that two week period. Our burden rate was 269.8 positive cases per 100,000 in that two week period. Sheboygan County had a "High Activity Level."**
- Over the last two week period - 9/30 and 10/15 Sheboygan County had an average of 56 positive cases a day. Our burden rate is currently 782.4 positive cases per 100,000. Sheboygan County moved into a "Very High Activity Level."**
- On October 6th Public Health in collaboration with a number of our local healthcare systems and the business community issued a Public Health Emergency Alert.**

**Based on this large increase in cases Sheboygan County Division of Public Health plans to issue a more formal recommendation to the community that Trick or Treating is not currently recommended. Additionally, Aurora Health Care Pediatrician group also issued a formal statement (see attached) which specifically recommends against trick or treating within this community. Aurora shared this recommendation formally today on their facebook page.**

**We wanted to share this formal recommendation with our**

**municipal leaders ahead of time to give you a chance to plan. We are hopeful that you would consider cancelling any formal trick or treating events that are currently sanctioned within your municipalities. This recommendation will be going out to the community on Friday, 10/16/20.**

**If you have any questions or concerns please feel free to reach out to me.**

**Thank You,**

**Starrlene Grossman MPH, RN-BSN**

**Health Officer/Public Health Division Manager**

**Sheboygan County Health and Human Services**

**1011 North 8<sup>th</sup> St. Sheboygan WI, 53081**

**Office: 920-459-6437 \* Cell: 920-226-9805 \* Fax: 920-459-0529**

"The greatness of a community is most accurately measured by the compassionate actions of its members." - Coretta Scott King

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To: The Families of Sheboygan County

From: Your Pediatricians at Aurora Children's Health - Sheboygan

Re: Door-to-door Trick or Treating

October 2020

Halloween is a favorite time for all of us. There is nothing more delightful than seeing young children dress up in their costumes. They are always so proud, excited, and happy. And of course, going door to door for trick-or-treat is a tradition that provides a shared experience across generations.

Unfortunately, the COVID-19 pandemic has hit our community especially hard this month. Sheboygan County is currently listed as the fastest growing COVID-19 hotspot in the nation. It is imperative that each of us do everything we can to reduce the spread of this potentially deadly disease. Please continue to wash your hands frequently, wear a mask and social distance. We're here to take care of our community, but we need everyone working together.

Door-to-door trick-or-treating places both our children and the homeowners who hand out candy at risk of contracting and spreading the virus. Even though children are less likely than adults to get seriously ill from this infection, they can easily spread it to parents and grandparents who are more vulnerable to serious complications. Additionally, the American Academy of Pediatrics has discouraged door to door trick or treating this year.

**Given all the above, we recommend that Sheboygan County families NOT participate in door-to-door trick or treating this year.**

For alternative fun Halloween activities for your family, check out this great article from the American Academy of Pediatrics:

<https://healthychildren.org/English/health-issues/conditions/COVID-19/Pages/Halloween-COVID-Safety-Tips.aspx>



Frank Baur, MD



Jeffrey Britton, MD



Walter Howard, MD



Kathryn Lilly, DO



Elise Opel, MD



Steven Pizer, MD



Christina Sarchet, MD



Aurora Children's Health

We are  AdvocateAurora

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

POOLED CHECKING (COLLINS)

Dated From:

From Account:

Thru: 10/20/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	10/20/2020	Adell Co-Op Union	
		AGRIMAXX	
600-00-54640-390-000		WATER MAIN BREAKS	7.42
		AGRIMAXX 088986	
			Total 7.42
<hr/>			
	10/20/2020	Advanced Disposal Services	
		Account #: B1011571	
100-00-53620-390-000		GARBAGE-CONTRACT	5,564.79
		Residential Co-collect trash (004) 493904	
100-00-53620-390-001		RECYCLING-CONTRACT	1,892.16
		Residential Co-collect recycling (005) 493904	
			Total 7,456.95
<hr/>			
	10/20/2020	Archer Mat Rental & Sales LLC	
	10/13/2020		
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	21.83
	10/13/2020		
		31161	
			Total 21.83
<hr/>			
	10/20/2020	BEAR GRAPHICS	
		ELECTION SEALS	
100-00-51440-310-000		ELECTION SUPPLIES	59.80
		ELECTION SEALS 0856746	
			Total 59.80
<hr/>			
	10/20/2020	BMO Harris Bank N.A. - Payments	
		Acct. #: 5112770000017048	
100-00-51422-390-000		TECHNOLOGY - S, M, R, E	156.00
		G-SUITE	
100-00-51101-390-000		VILLAGE BOARD-MILEAGE/EXPENSES	14.77
		GOTOMEETING	
			Total 170.77
<hr/>			
	10/20/2020	CARDMEMBER SERVICE	
		CARDSTOCK, CALCULATOR ROLL,	
100-00-53100-350-000		OFFICE SUPPLIES/EXP	70.24
		CARDSTOCK, CALCULATOR ROLL,	
100-00-51420-320-000		EDUCATION/TRAINING	50.00
		WISCONSIN TOWNS ASSOC.	



Dated From: From Account:  
 Thru: 10/20/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53230-230-000		SHOP-S,M,R,E ZORO TOOLS	189.89
100-00-55220-230-000		LAKEVIEW PARK-S,M,R,E ECONOLIGHT	253.94
100-00-51420-311-000		POSTAGE POSTAGE FOR ELECTION	110.00
600-00-54640-390-000		WATER MAIN BREAKS	105.50
660-00-54600-390-000		WWTP - S,M,R,E	1,137.07
<b>Total</b>			<b>1,916.64</b>

10/20/2020 Complete Office of Wisconsin  
 BINDER, COPY PAPER

100-00-53100-350-000		OFFICE SUPPLIES/EXP BINDER, COPY PAPER	44.19
		776238	
<b>Total</b>			<b>44.19</b>

10/20/2020 Core & Main LP  
 Deduct Meters

600-00-54630-390-000		METERS-SUPPLIES/EXP Deduct Meters	628.46
		N069557	
<b>Total</b>			<b>628.46</b>

10/20/2020 CORSON, PETERSON & HAMANN S.C.  
 Prepare financial statements

100-00-51510-210-000		ACCOUNTING-PROF SERVICES Prepare financial statements	6,800.00
		9548	
660-00-51510-210-000		ACCOUNTING/AUDIT PREPARE AUDIT FINANCIAL STATEMENTS	4,850.00
		9546	
<b>Total</b>			<b>11,650.00</b>

10/20/2020 Doegnitz Ace Hardware

660-00-54600-390-000		WWTP - S,M,R,E	20.72
600-00-54900-390-000		WELL HOUSE-SUPPLIES/EXP	17.17
100-00-55220-230-000		LAKEVIEW PARK-S,M,R,E	14.39

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In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
POOLED CHECKING (COLLINS)

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Dated From: From Account:  
Thru: 10/20/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			52.28
10/20/2020 Eberhardt Plumbing & Heating Inc.			
Topsoil			
100-00-53300-230-000		STREET/STREET SIGN MAINT	540.00
		Topsoil 1443	
Total			540.00
10/20/2020 Energenecs			
Customer #: RAN006			
660-00-54630-390-000		METERS-S,M,R,E	300.00
		Calibrate Flow Meters 0040846-IN	
Total			300.00
10/20/2020 Frontier Communications			
Account: 920-994-9952-102915-5			
100-00-51600-221-000		TELEPHONE/INTERNET-VILLAGE HAL	0.00
		09/21/20-10/20/20	
660-00-54600-221-000		WWTP - TELEPHONE/INTERNET	117.17
		9/28/20-10/27/20	
Total			117.17
10/20/2020 Gibbssville Implement Inc.			
Customer #: 68940			
100-00-53230-230-000		SHOP-S,M,R,E	77.74
		Oil, Chain 85489	
Total			77.74
10/20/2020 GRAND VIEW LAWNS & LANDSCAPES			
Fall Fertilizer, Leaf Control			
100-00-55240-230-000		PARKS-S,M,R,E	885.00
		Fall Fertilizer, Leaf Control 202177	
Total			885.00
10/20/2020 Hydro Corp			
MCC 2 YRS 1/20-12/21			
600-00-52410-390-000		CROSS CONNECTION CONTROL	152.00
		MCC 2 YRS 1/20-12/21 0059052-IN	
Total			152.00

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

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POOLED CHECKING (COLLINS)

Dated From:

From Account:

Thru: 10/20/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
10/20/2020 LaFever Electric Inc.			
Exterior Door Light on Building			
100-00-51600-230-000		VILLAGE HALL - S.M.R.E	87.50
		Exterior Door Light on Building 50248	
			Total 87.50
10/20/2020 Lenz Electric Motor Repair LLC			
660-00-54600-390-000		WWTP - S,M,R,E	202.55
		24137	
660-00-54600-390-000		WWTP - S,M,R,E	330.80
		24168	
			Total 533.35
10/20/2020 Lincoln Contractors Supply Inc.			
Gasket, Handle Lifting			
660-00-54600-390-000		WWTP - S,M,R,E	221.87
		Gasket, Handle Lifting NO6487	
			Total 221.87
10/20/2020 NAPA Parts of Sheboygan			
Account #: 5600			
100-00-53240-360-000		VEHICLE-S.M.R.E	116.91
		10W30 728984	
			Total 116.91
10/20/2020 RANDOM LAKE, VILLAGE OF - WATER DEPARTMENT			
SEPT/OCT HYDRANT RENTAL			
100-00-52210-000-000		HYDRANT RENTAL	15,203.00
		SEPT/OCT HYDRANT RENTAL SEPT/OCT	
			Total 15,203.00
10/20/2020 Sheboygan County Treasurer			
Customer #: 60028			
100-00-53300-230-000		STREET/STREET SIGN MAINT	717.28
		Customer# 60028 113070	
			Total 717.28
10/20/2020 The Sounder			
Account #: 1754			

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In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
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Dated From: From Account:  
Thru: 10/20/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-213-000		PUBLISHING	300.96
		MINUTES & BILLS, WWTP AD	
		111873	
		Total	300.96
<hr/>			
	10/20/2020	UNIFIRST CORPORATION	
	10/06/20		
100-00-53100-325-000		UNIFORMS	12.87
	10/06/20		
		1150360	
600-00-53660-392-000		UNIFORMS	12.87
	10/06/20		
		1150360	
660-00-53660-392-000		UNIFORMS	12.87
	10/06/20		
		1150360	
		Total	38.61
<hr/>			
	10/20/2020	WPP	
		Vinyl Graphic for Sign	
100-00-51440-310-000		ELECTION SUPPLIES	52.80
		Vinyl Graphic for Sign	
		16-2431	
		Total	52.80
<hr/>			
		Grand Total	41,352.53

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ALL Checks by Payee  
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Dated From: From Account:  
Thru: 10/20/2020 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	33,236.06
Total Expenditure from Fund # 600 - WATER FUND	923.42
Total Expenditure from Fund # 660 - WASTEWATER FUND	7,193.05
Total Expenditure from all Funds	41,352.53

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Reprint Payroll Register Quick  
Active Employees

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PAYRL

Check Date From: 10/08/2020  
Thru: 10/08/2020

From Dept: 100 GENERAL  
Thru Dept: 400 ELECTED OFF

Name	Check Nbr	Hours	Earnings	Deductions	Net Pay
GILLETTE, LISA M	V542	80.75	1,216.88		
HUIRAS, JOSEPH	V544	105.00	2,376.92		
LESSER, JO ANN	V546	80.00	2,461.54		
PAULUS, LUKE P	V549	91.00	1,737.00		
SIEGEL, TYLER C	V551	87.00	1,629.00		
ARNDT-MAAS, JOANNE	30292	2.00	36.06		
MANIAN, GEORGE	30293	45.00	573.75		

Totals: 490.75 10,031.15

Total Checks: 7 (Male: 4 Female: 3)

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Reprint Payroll Register Quick  
Active Employees

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PAYRL

Check Date From: 10/08/2020  
Thru: 10/08/2020

From Dept: 600 UTILITY  
Thru Dept: 800 FIRE DEPT

Name	Check Nbr	Hours	Earnings	Deductions	Net Pay
JACOBY, PHILIP	V545	80.00	2,369.60		
SCHUELLER, REBECCA L	V550	86.00	1,538.46		

Totals: 166.00 3,908.06

Total Checks: 2 (Male: 1 Female: 1)