



1. Call to Order, Roll Call: President Bob McDermott called the meeting to order at 6:30 pm. Roll call showed Trustees present included Mark Bichler, Barb Ruege, Eric Stowell, Elizabeth Manian, Blaine Werner, and Mike San Felippo. Also in attendance were Public Works Director Joe Huiras and Clerk/Treasurer Jo Ann Lesser. For additional attendees please see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Action on Minutes from the February 3, 2020 Village Board Meeting: Trustee Manian made a motion to approve the February 3, 2020 meeting minutes as presented. Trustee San Felippo seconded the motion. Motion carried, 7-0.
4. Public Comments: Bill Goehring informed the Board of Sheboygan County's decision to install vending machines at the administration building because STD's (sexually transmitted diseases) are on the rise in the county; these machines are offering free condoms as one of the ways to combat the increasing problems.
5. New Business:
 - a. Announcement Regarding Public Informational Meeting on Proposed Improvements and Tax Incremental Finance District to be held on Monday, February 24, 2020 at 6:30 pm at Village Hall: President Bob McDermott stated that there will be a public informational meeting to be held on Monday, February 24th at 6:30 pm regarding the potential TID district and improvements to village property on north Carroll Street.
 - b. Discussion, Review and Possible Action on Lakeview Park Parking Lot Sealing and Crack Filling: Public Works Director Huiras stated he obtained quotes for sealing the parking lot at Lakeview Park. One quote was from W Asphalt LLC for \$18,000 and the other quote was from Struck & Irwin Paving Inc for \$29,800. Trustee San Felippo made a motion to approve the parking lot sealing at Lakeview Park for \$18,000 by W Asphalt LLC, funds to be taken from lakeview savings account. Trustee Stowell seconded the motion. Motion carried, 7-0.
 - c. Discussion, Review and Possible Action on Purchasing TV Screens and Hardware for Board Room: President McDermott explained to the Board that moving towards electronic packets there would be a need to have displays in the room but it would also work well for presentations. Walmart has 55" televisions for \$348 each and there is a need for some hardware at a cost of \$200 and an electrician to wire the displays. Trustee Stowell made a motion to approve the purchase of the televisions, hardware and wiring for the board room. Trustee Bichler seconded the motion. Motion carried, 7-0.
 - d. Discussion, Review and Possible Action on Request from Sheboygan County Highway Department to install a Brine Station on Village Property: President McDermott stated that the county will install the station at their own expense; they just request that a 10' X 10' concrete slab be provided by the village. It was mentioned that the village would be allowed to access the brine, but would be billed for the quantity used. This station would be installed at the public works garage. Trustee Stowell made a motion to approve installing the concrete slab and allowing Sheboygan County to construct a brine station on village property. Trustee Manian seconded the motion. Motion carried, 7-0.
6. Old Business:
 - a. Discussion, Review and Possible Action on Amending Village Ordinance 34-6(c) Parking in Municipal Parking Lots Regulated: Trustee San Felippo made a motion to enforce the current ordinance. The motion dies for a lack of a second. Trustee Stowell made a motion to strike out 34.6(c) from the word

“unless” to the end of the sentence. Motion dies for lack of second. Trustee Ruege made a motion that the village keep the permit and identify a specific parking spot in the Library municipal lot as the permitted parking space. Trustee Manian seconded the motion. A question was submitted about length of time. Trustee Ruege amended her motion to include a seven (7) day limit. Trustee San Felippo seconded the amended motion. The motion failed 0-7.

7. Consent Agenda:

- a. Approval of bills: General Fund: \$19,459.11; Water: \$1,359.70 Sewer: \$12,550.88
- b. Sheriff's Department January 2020 Newsletter
- c. Operator License Applications: Toris Welsch, Jesus Guevara, Nicole Paulus, Jessica Veldre.
- d. Appoint Suzanne Martin and Sue Mroz as Election Inspectors for the 2020-2021 Election Cycle.

Trustee Manian made a motion to approve the consent agenda. Trustee Bichler seconded the motion. Motion carried, 7-0.

8. Staff and committee reports:

- a. Deputy Clerk/Treasurer: Setting Board of Review Meeting Date: It was decided that the members would be Eric Stowell, Elizabeth Manian, and Bob McDermott and will be held on May 11th at 4 pm to 6 pm.
- b. Director of Public Works: Director Huiras stated that the crew is working on cutting and trimming trees, cleaning the shop and snow removal.
- c. Committees: Personnel have not met as of today.
- d. President: President McDermott wanted to comment on the use of social media and village business, he cautioned the Trustees on creating walking quorums and how they should be very careful to avoid them. McDermott also stated that if any of the Trustees wish to have an item placed on a meeting agenda, they should have their request to the Clerk or himself no later than the Wednesday before the meeting by noon. McDermott wanted to remind the Board members that they are policy makers not employee supervisors and that complaints should be brought to him for follow-up. McDermott also noted that he will place electronic packets on the next agenda.

9. Adjourn: The meeting adjourned at 7:30 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer

1772 S Vandenberg Road
 Green Bay, WI 54311
 Phone (920) 655-8049
 Fax (920) 468-7207
 adamantierney@northernpipeline.com
 www.northernpipeline.com

Quote

| Date | Quote # |
|-----------|---------|
| 2/17/2020 | 310 |

Village of Random Lake
 P.O. Box 344
 Random Lake, WI 53075

| Quote Good Thru | Payment Terms | Sales Rep | | |
|---|-----------------|-----------|------------|----------|
| 3-27-2020 | Net 30 | AWT | | |
| Description | Unit of Measure | Quantity | Unit Price | Total |
| 2020 Sewer Repairs & Grouting- Village of Random Lake | | | | |
| Mobilization and Demob of Vactor Truck and Crew | Each | 1 | 705.00 | 705.00 |
| Mobilization and Demob of Grout Truck and Crew | Each | 1 | 735.00 | 735.00 |
| Mobilization and Demob of Robotic Cutting Unit and Crew | Each | 1 | 645.00 | 645.00 |
| E. Shore Drive MH20-38 to MH20-39 - cut out hanging gasket, grout joint to seal at 35.2' | LS | 1 | 1,785.00 | 1,785.00 |
| E. Shore Drive MH20-34 - grout multiple leaks, up to 8 GPM *estimated quantity; invoice will reflect total hours | Hour | 1 | 245.00 | 245.00 |
| E. Shore Drive MH20-35 - grout leaking rings, up to 2 GPM *estimated quantity; invoice will reflect total hours | Hour | 1 | 245.00 | 245.00 |
| AV-100 Grout *estimated quantity; invoice will reflect total gallons used | Gallon | 20 | 13.00 | 260.00 |
| Project to be completed in spring of 2020. | | | | |
| Customer will receive maintenance reports indicating total hours worked & total gallons used. | | | | |

| | |
|--------------|-------------------|
| Total | \$4,620.00 |
|--------------|-------------------|

Please notify Northern Pipe, Inc. within 30 days if the quotation is accepted and the above prices will be honored.

All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.



Name: Village of Random Lake
Address: 96 Russell Drive Random Lake, WI
53075
Phone: (920)994-4852

Notes

1. Project overview.
 - New Public Works (Garage)
2. Project timing.
 - 2020 – Design & Finance Approval
 - 2021 – Build
3. Established estimated cost.
 Dependent on overall sq. ft. needs.
 - Review comparable projects
4. Project funding.
 - Board Approval
 - Fall 2020
5. Meeting date.
 - April 6, 2020
6. What would you like to accomplish in the meeting?
 Learn more about Keller's process, and if it would be a fit for the Town of Rutland
7. Meeting attendees.
 President – Robert McDermott
 Trustee – Michael San Felippo
 Trustee – Barbara Ruege
 Trustee – Elizabeth Manian
 Trustee – Blaine Werner
 Trustee – Mark Bichler
 Trustee – Eric Stowell

 Clerk / Treasure – Jo Ann Lesser
 Deputy Clerk – Lisa Gillette
 Director of Public Works – Joe Huiras
8. Decision process.
 Village Board Approval

DESIGN CHECKLIST:

- I. **Preliminary Project Review**
 - Site Investigation** Assist in assessing sites.
 - Comparable Cost Range** Establish approximate cost range by using comparable projects.
 - Timing** Develop a Calendar of Events.
 - Zoning** Municipal checklist, assist with zoning approvals.
 - Building Tour** Schedule tour of projects.
 - Project Funding** Approval of Fundraising
- II. **Architectural Programming**
 - Site Analysis** Assess Owner's site needs.
 - Building Analysis** Conduct Needs Assessment, code research.
 - Energy Efficiency** Determine Owner's interest (LEED).
 - Comparable Cost Range** Evaluate comparable cost range to Needs Assessment.
- Preliminary Design**
 - Site Layout** Develop schematic site plan.
 - Floor Layout** Develop concept floor plans.
 - Exterior Appearance** Develop schematic elevations.
 - Comparable Cost Range/ Timing** Review Budget Estimate and Calendar of Events.
 - Fee (Not-To-Exceed)** \$1,500
- III. **Design Development**
 - Detailed Site Engineering** Create detailed site plan for drainage. Hire civil engineer.
 - Local Approvals** Plan Commission/DNR/Municipal Engineer.
 - Building Plans** Continue development of plans.
 - Interior Finishes** Bring in Interior Designer.
 - Mechanical/Electrical/ Plumbing** Hire mechanical/engineer or performance specification.
 - Bid Documents** Prepare bid documents.
 - State Approvals** Obtain state plan approvals.
 - Timing** Review Calendar of Events.



Key Points to Discuss:

1. Introductions and roles.
2. Confirm what you hope to accomplish in this meeting?
3. Tour customer's facility.
4. Confirm project goals.
5. Confirm project timing.
6. Keller will make project easy (D.A).
7. Comparable projects.
8. Value engineering and 3 C's.
9. Are we able to work together?
10. Next step.
11. Set up tour of similar facilities.
12. Set up tour of Keller's facilities and capabilities.

BIDDING CHECKLIST:

IV. Bid Process

- Class II Notice** Prepare notice for publication.
- Prequalification Submittal** Send notice to subcontractors.
- Bid Project** Assemble Bid Units, send out plans/specifications.
- Bid Review** Review and qualify submitted bids.
- Recommend Contractors** Recommend each Bid Unit contractor.
- Issue Subcontracts** Issue subcontracts upon approval.

V. Construction

- Permit** Obtain building permit.
- Preconstruction Meeting** Meet with subcontractors.
- Submittals** Review and approve.
- Progress Meetings** Conduct weekly meetings.
- Inspections** Quality and safety inspections.
- Quality Control** Construction per plans and specifications.
- Supervision** Full-time superintendent.

VI. Post Construction

- Punch List** Final walk-through with Owner.
- Commissioning** Facility systems.
- Manuals & Warranties** Manuals and warranties to Owner.
- **Warranty Inspection** Warranty inspection.

Additional Services

ADDITIONAL SERVICES may be required or requested. Additional fees would be required for these services:

- Feasibility Study
- Landscape Plan
- Animation
- Wetlands Delineation/DNR Approvals
- Traffic Study
- Advertising/Marketing
- Hazardous Material Survey
- Special Engineering
- Acoustical Engineering
- Communication Design
- Owner Direct Purchase Program
- Financing/Ownership
- Geo-Tech Engineering
- Photometric Lighting Plans



Project Name: _____

Agreement #: _____ **Date Signed:** _____

ADDITIONAL AUTHORIZED SERVICES

Payment Terms: Monthly billing, unless noted.

| Standard Scope of Services: | Cost for Service | Owner's Initials & Date | Project Mgr's Initials & Date | Regional Mgr's Initials & Date |
|---|-------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Environmental Site Assessment (Phase I) | | | | |
| <input type="checkbox"/> Survey – Existing Conditions | | | | |
| <input type="checkbox"/> Field Dimensions/As-Builts (Existing Building) | | | | |
| <input type="checkbox"/> Civil Engineering | | | | |
| <input type="checkbox"/> Wetland Delineation | | | | |
| <input type="checkbox"/> Storm Water Management | | | | |
| <input type="checkbox"/> Sub Surface Geo-Technical Exploration | | | | |
| <input type="checkbox"/> Architecture | | | | |
| <input type="checkbox"/> Structural Engineering | | | | |
| <input type="checkbox"/> Mechanical Engineering | | | | |
| <input type="checkbox"/> Electrical Engineering | | | | |
| <input type="checkbox"/> Performance Specification | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

WATER MANAGEMENT AGREEMENT

2020 - 6049046

THIS AGREEMENT is made between Innovative Water Care, LLC, dba Marine Biochemists, with an office at N173 W21440 Northwest Passage, Jackson, Wisconsin 53037 (hereinafter "MB") and

Village of Random Lake

c/o Mr. Bob McDermott

96 Russel Dr., PO Box 344

Random Lake, WI 53075-

(w) (920) 994-4852

(h)

(hereinafter "Customer").

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Designated areas of Random Lake to be treated one time for control of underwater weeds and algae. Cost for Eurasian Watermilfoil control with Weedar 64 (3.0 ppm at 5' depth) will be \$572.00 per acre, Navigate Granular: \$630.00 per acre (100#/acre), \$865.00/acre (150#/acre).. Other plant species may be treated with the approval of the Wisconsin DNR at a maximum cost of \$600.00/ acre. Maximum cost, based upon a 20 acre with Weedar 64 at a concentration of 3.0 ppm at 5 fy. Depth will be \$11,440.00.

Customer responsible for obtaining permit from WI DNR and providing copy of approved permit to Marine Biochemists prior to treatment. Cost includes posting of Water Use Restriction signs by Marine Biochemists.

******Final cost does not include treatment for algae. This will be treated at Customer's request at an additional cost of \$155.00 per acre.**

***Customer may elect to have the entire lake treated with a lake-wide 2,4-D concentration of 0.350 ppm with WI DNR approval. Cost of this treatment will be \$14,336.00, based on the application of 318 gal. of Weedar 64 Herbicide (or equivalent). In the event that more/less product is used, final cost will be adjusted up/down by \$27.00/gal.**

- 1. Agreement: MB hereby agrees to provide Water Management Services described above, and Customer hereby accepts such services described above. Any and all terms and conditions not set forth herein shall be governed by MB's standard terms and conditions, attached.
- 2. Term of Agreement: The term of this agreement shall cover the period from 4/20/2020 and continue until 9/30/2020.
- 3. Services Provided: MB shall supply all necessary labor, materials, equipment and technical advice in providing Water Management Services to Customer. Customer shall provide a suitable boat launching site and pay any launching fees necessary to provide Water Management services in said water area where applicable.
- 4. Cost and Terms of Payment: The cost to Customer for Water Management Services supplied by MB shall be \$11,440 * per service call wherein payments, upon credit approval, shall be due within 30 days following the completion of each service call.
Where applicable, an additional fee covering permit cost and processing in the amount of \$0.00 is due with return of this Agreement.
- 5. Permit: It is understood between the parties that certain state and/or local permits shall or may be necessary prior to the commencement of Water Management Services, and the provisions of this Agreement are subject to all terms and conditions of any such permits and applicable state and/or local laws or regulation. MB shall apply for all necessary permits, and Customer will cooperate with MB in completing such applications and obtaining such permits. In the event the entire permit is denied, The Customer will receive a credit of \$0.00.
- 6. Consulting Fee: Where applicable, an additional consulting fee in the amount of \$0.00 is due with return of this Agreement.

WATER MANAGEMENT AGREEMENT

2020- 6049046

7. Liability:

MB's liability on any claim, loss or liability arising out of, or connected with this Agreement, the use of any services furnished hereunder, shall in all cases be limited solely to the correction of non conformities to the description of services hereunder. If for any reason MB is unable or fails to correct nonconformities as provided, MB's liability for damages arising out of any services provided hereunder for such failure, whether in contract or in tort (including negligence), law or equity, shall not exceed the amounts paid by Customer for that portion of the services or equipment that fail to conform. Except as otherwise stated herein, MB DISCLAIMS ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. It is specifically understood that MB shall not be liable under this Agreement for (i) any personal injury and/or property damage resulting from completed operations or any installed equipment, or (ii) lost profits, incidental, special, punitive or consequential damages, whether or not the possibility of such damages has been disclosed to MB in advance or could have been reasonably foreseen by MB.

8. Warning Signs:

Customer shall take whatever action is reasonably necessary by means of posting of warning signs and otherwise, in order to prevent bodily injury and/or property damage, whether to persons, animals, or property, while Water Management Services are being conducted and/or completed Water Management Services.

9. Customer

Authorization:

Customer represents and warrants that this Agreement has been duly authorized by the Customer, and that the persons executing this Agreement have the authority to execute this Agreement on Customer's behalf.

10. Cancellation Fees:

In the event that Customer terminates this Agreement for any reason prior to work being performed, or if treatment(s) cannot be conducted due to regulatory restrictions, the Customer agrees to pay MB a cancellation fee equal to 20% of Agreement costs unless otherwise noted.

11. Miscellaneous:

This Agreement shall be construed under and in the Courts of the State of DE. This Agreement constitutes the entire understanding between the parties, and may be amended only in writing by the properly authorized representatives, successors, and assigns. This Agreement shall insure to the benefit of and be binding upon the parties hereto, their respective personal representatives, successors, and assigns.

Addendum: *

IN WITNESS WHEREOF, the parties hereunto set their hands and seals effective this Tuesday, February 25, 2020.

Innovative Water Care, LLC, dba Marine Biochemists

CUSTOMER

By: _____
(date)

By: _____
(date)

Name: _____

Name: _____

Title: _____

Title: _____

MARINE BIOCHEMISTS

Professional Water Management

N173 W21440 Northwest Passage

Jackson, WI 53037-

Phone: (262) 674-1781

Fax: (262) 674-1784

Dated From: From Account:
Thru: Thru Account:

| Voucher Nbr | Check Date | Payee | Amount |
|-------------|------------|---|------------|
| | 3/03/2020 | Archer Mat Rental & Sales LLC 02/18/2020 | 21.83 |
| | 3/03/2020 | Arndt Advertising Full page ad-2020 Visitor Guide | 300.00 |
| | 3/03/2020 | BEAR GRAPHICS clear ballot bags | 198.98 |
| | 3/03/2020 | Bellin Health Account ID: 2634069 | 45.00 |
| | 3/03/2020 | Cardinal Environmental Inc. Client: 00493 | 104.00 |
| | 3/03/2020 | Casey's General Stores, Inc February Statement | 578.80 |
| | 3/03/2020 | Commissioners of Public Lands, Board of Loan: 02018145.01 | 217,081.55 |
| | 3/03/2020 | Delta Dental of Wisconsin Group #: 23808-1572 | 675.38 |
| | 3/03/2020 | Eberhardt Plumbing & Heating Inc. Work on garage heaters | 1,438.66 |
| | 3/03/2020 | Energenecs Customer #: RAN006 | 450.01 |
| | 3/03/2020 | Exxon Mobil Acct. #: 7187 6000 0964 6503 | 942.69 |
| | 3/03/2020 | Hawkins Inc. 109971 | 2,932.40 |
| | 3/03/2020 | HAWLEY KAUFMAN & KAUTZER S.C. Account #: 170304-00000M | 35.25 |
| | 3/03/2020 | Humana Inc. March Premium | 5,218.36 |
| | 3/03/2020 | KAPUR & ASSOCIATES INC. Grand ave/Spring St. | 32,997.55 |
| | 3/03/2020 | LaFever Electric Inc. Board room outlets | 430.09 |
| | 3/03/2020 | Lakeside International Trucks Customer #: 71767 | 33.00 |
| | 3/03/2020 | Lincoln National Life Insurance Co. Account #: RNDMLAKE-BL-1520056 | 542.68 |
| | 3/03/2020 | North Shore PW Association Joe Huiras - Village of RL | 100.00 |

2/28/2020 11:58 AM

In Progress Checks - Quick Report - ALL
ALL Checks by Payee
POOLED CHECKING

Page: 2
ACCT

Dated From:
Thru:

From Account:
Thru Account:

| Voucher Nbr | Check Date | Payee | Amount |
|-------------|------------|--|------------|
| | 3/03/2020 | U.S. Cellular Account #: 920067883 | 42.33 |
| | 3/03/2020 | UNIFIRST CORPORATION 2/18, 2/25 | 76.81 |
| | 3/03/2020 | WE Energies 6276-908-195 | 14,004.24 |
| | 3/03/2020 | Wisconsin Department of Revenue 600-0000509187-03 | 10.00 |
| | | Grand Total | 278,259.61 |

2/28/2020 11:58 AM

In Progress Checks - Quick Report - ALL
ALL Checks by Payee
POOLED CHECKING

Page: 3
ACCT

Dated From:
Thru:

From Account:
Thru Account:

| | Amount |
|---|------------|
| Total Expenditure from Fund # 100 - GENERAL FUND | 237,744.89 |
| Total Expenditure from Fund # 600 - WATER FUND | 7,406.11 |
| Total Expenditure from Fund # 660 - WASTEWATER FUND | 33,108.61 |
| Total Expenditure from all Funds | 278,259.61 |

