



Village Board Meeting Minutes January 20, 2020

1. Call to Order, Roll Call: President Bob McDermott called the meeting to order at 6:30 pm. Roll call showed Trustees present included Mark Bichler, Barb Ruege, Eric Stowell, Elizabeth Manian, Blaine Werner, and Mike San Felippo. Also in attendance was Public Works Director Joe Huiras and Clerk/Treasurer Jo Ann Lesser. For additional attendees please see attached sign-in sheet.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Action on Minutes from the January 6, 2020 Village Board Meeting: Trustee Manian made a motion to approve the January 6th meeting minutes as presented. Trustee Stowell seconded the motion. Motion carried, 6-0, 1 abstention.
4. Public Comments: None
5. New Business:
 - a. Discussion, Review, and Possible Action on Permission to Lakeview Community Library for Touch a Truck event to be held on Wednesday, July 15th from 5 pm to 6:30 pm and Friday, July 17th from 11 am to 12:30 pm in the Village Hall Parking Lot: President McDermott stated he had concerns that the village office will remain open during the event and that parking and children running around may cause a problem. Trustee Bichler made a motion to approve the "touch a truck" event on July 15th and 17th. Trustee San Felippo seconded the motion. Motion carried, 7-0.
 - b. Discussion, Review, and Possible Action on Approving Attendance of Trustees at the Wisconsin Public Finance Seminar Sponsored by Ehlers & Associates in Wisconsin Dells on February 20th and 21st: Trustee San Felippo stated that this seminar is not offered every year and there are some classes regarding TIDs that may be of use to the village and is requesting to attend. President McDermott questioned where will the funds be allocated in the budget? It was noted that there is an account for Trustee expenses and this account has adequate funding. Trustee Stowell made a motion to approve the one night stay and conference fee for Trustee San Felippo to attend the Ehlers Financial seminar in Wisconsin Dells. Trustee Manian seconded the motion. Motion carried, 7-0.
6. Old Business:
 - a. Discussion, Review, and Possible Action on the Village of Random Lake Employee Handbook: The discussion started with Trustee San Felippo indicating what page and paragraph he was questioning. Questions started coming from multiple board members, it was suggested that the handbook be postponed to a future meeting, each member will get a copy of the handbook delivered through Google Docs and they will be required to review the document and make comments or questions through Google Docs. Clerk/Treasurer Lesser will make a spreadsheet of all comments so as to no have duplicate questions. Once this is completed the board will meet to go over the combined comments. Trustee San Felippo made a motion to postpone the employee handbook until a future meeting with comments and questions to be turned into the

Clerk/Treasurer by February 5, 2020. Trustee Stowell seconded the motion. Motion carried, 7-0.

- b. Discussion, Review, and Possible Action on Establishing Consistent Office Hours for Village Hall: Clerk/Treasurer Lesser stated that her recommending hours of operation are Monday through Friday 8 am to 4 pm with an occasional afternoon closed on Friday to allow for purging of records. Trustee Stowell made a motion to approve village office hours of Monday through Friday 8 am to 4 pm. Trustee Bichler seconded the motion. Motion carried, 7-0.
7. Approval of bills: General Fund: \$25,893.13; Sewer: \$7,026.60; Water: \$3,611.66: Trustee San Felippo made a motion to approve the checks and vouchers as submitted. Trustee Manian seconded the motion. Motion carried, 7-0.
 8. Staff and committee reports
 - a. Clerk/Treasurer: The office is continuing to work on property tax collection and year end processing. Lesser noted that the village checking accounts has been reduced from 4 separate accounts to 1.
 - b. Director of Public Works: Huiras stated that he is working on sending out notices to residents to keep sidewalks cleared. Wastewater Operator Jacoby is out on leave for about a month. Huiras also reported that the village has hired Freddy Depies to help haul snow from downtown and clearing sidewalks.
 - c. Committees: Trustee Werner wanted to discuss call-in pay for employees who are working on a holiday, President McDermott requested that this suggestion be added to the Google Doc process and it will get discussed with all the other issues that will be compiled.

Trustee Werner also explained about Sheboygan County purchased software called red alerts, Werner stated that it's like reverse 911. The program will send out alerts to cell phones within the area of the alert. If a child would go missing, phones in the area where the child was reported missing would get the alert information.

- d. President: Reminded the board that 5 year plans are due by February 3rd.

9. Adjourn: The meeting adjourned at 7:25 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer

Dated From: From Account:
 Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/05/2020	Archer Mat Rental & Sales LLC 1/21/20	21.83
	2/04/2020	BEAR GRAPHICS LASER CHECKS- GF	136.02
	2/05/2020	Canon Solutions America 1462464	58.75
	2/05/2020	Cardinal Environmental Inc. Client: 00493	154.00
	2/05/2020	Casey's General Stores, Inc January Statement	758.81
	2/04/2020	Collins State Bank Loan #: 001515000189	13,437.11
	2/05/2020	Cummins Sales and Service Lake Drive LS	820.34
Manual Check	2/04/2020	Delta Dental of Wisconsin Group #: 23808-1572	517.52
	2/05/2020	Exxon Mobil Acct. #: 7187 6000 0964 6503	744.11
	2/05/2020	Grota Appraisals LLC Annu. Assess work-Jan, Feb, Mar 2020	1,700.00
	2/05/2020	HAWLEY KAUFMAN & KAUTZER S.C. Account #: 170304-00000M	437.50
	2/05/2020	Honold & La Page Inc. Customer ID: 11393	68.91
	2/05/2020	Humana Inc. February Premium	5,218.36
	2/05/2020	KAPUR & ASSOCIATES INC. Professional Services	22,992.62
	2/05/2020	LaFever Electric Inc. Service Call	443.00
	2/05/2020	Lakeview Community Library 1st Qtr Library Fund Payment	11,335.75
	2/04/2020	Lincoln National Life Insurance Co. Account #: RNDMLAKE-BL-1520056	542.68
	2/05/2020	Midway Systems Inc. REMOVAL OF SIDEWALK AT 115 CARROLL ST.	1,125.00
	2/05/2020	RANDOM LAKE, VILLAGE OF - WATER DEPARTMENT JANUARY & FEBRUARY HYDRANT RENTAL	15,203.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/05/2020	Sheboygan County EDC 2020 SCEDC Investment, Gold Sponsorship	3,160.00
	2/05/2020	Sherwin Industries, Inc. MANHOLE PROTECTION RINGS	1,269.00
	2/05/2020	U.S. Cellular Account #: 920067883	42.92
	2/05/2020	UNIFIRST CORPORATION 1/07, 1/14, 1/21	109.97
	2/05/2020	USA Blue Book Customer #: 929236	23.01
	2/05/2020	WE Energies 6276-908-195	14,568.65
	2/05/2020	WVOA - SE Region 3/5/2020 Meeting - Phil Jacoby	25.00
		Grand Total	94,913.86

1/31/2020 12:59 PM

In Progress Checks - Quick Report - ALL
ALL Checks by Payee
POOLED CHECKING

Page: 3
ACCT

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	62,281.13
Total Expenditure from Fund # 600 - WATER FUND	13,116.01
Total Expenditure from Fund # 660 - WASTEWATER FUND	19,516.72
Total Expenditure from all Funds	94,913.86

1/31/2020

Village of Random Lake
P.O. Box 344
Random Lake, WI 53075-034
clerk@randomlakewi.com

It is our intent to provide you with complete information as to the activity conducted by our officers while on Village of Random Lake contract patrol duty. Our hope is that it will be informative and transparent for you.

The Village of Random Lake contracts with the Sheboygan County Sheriff's Office for 84 hours of service per month. During December 2019, 90.5 hours of contract were completed. 38 complaints were completed. Within those complaints; 17 written warnings, 36 Ordinance citations, 0 traffic citations, 0 misdemeanor arrests, 0 Felony arrest, 0 warrant arrest, 0 juvenile referral were made. The following is a summary of the complaints for **December 2019:**

<u>Date Time</u>	<u>Complaint # Nature of Call</u>	<u>Location</u>	<u>Result</u>
<u>12/01/2019 0303</u>	S19-19664 ORD	Orth/Woodland	Ordinance cite issued
<u>12/02/2019 1625</u>	S19-19774 Theft	520 Wolf Rd	Open investigation
<u>12/02/2019 0350</u>	S19-19741 Winter parking	Village at large	Ordinance cites issued (3)
<u>12/04/2019 0255</u>	S19-19853 Winter parking	Village at large	Ordinance cite issued
<u>12/04/2019 2225</u>	S19-19908 EMS	649 Western Ave	Assisted EMS as needed
<u>12/05/2019 0420</u>	S19-19924 Parking	Village at large	1 warning issued
<u>12/05/2019 1730</u>	S19-19973 Traffic stop	STH 57 at CTH K	Warning for defective headlight
<u>12/06/2019 0245</u>	S19-19997 Winter parking	500 blk of Grand Ave and 500 Blk of Carroll St	Ordinance cite issued (2)
<u>12/06/2019 0745</u>	S19-20006 Ord violation	415 4 th St	Warning, improper storage of unlicensed vehicle.
<u>12/07/2019 0412</u>	S19-20072 Winter parking	Village at large	Ordinance cite issued (2)
<u>12/07/2019 1740</u>	S19-20090 Traffic stop	Sth 57 at Orth	Warning for defective registration lamp
<u>12/08/2019 0305</u>	S19-20106 Winter parking	4 th St and W Lake Dr	Ordinance cite issued (2)
<u>12/09/2019 1950</u>	S19-20194 Field interview	Lakeview park	No LE action taken

<u>12/10/2019</u> <u>0245</u>	S19-20207 Winter parking	Village at large	Ordinance cite issued (2)
<u>12/10/2019</u> <u>1609</u>	S19-20248 Traffic stop	Random Lake Rd	Warning for speed
<u>12/12/2019</u> <u>0345</u>	S19-20322 Winter parking	Village at large	Ordinance cite issued (2) Warning (1)
<u>12/13/2019</u> <u>0330</u>	S19-18845 Winter parking	Village at large	Ordinance cite issued (4)
<u>12/13/2019</u> <u>2210</u>	S19-20432 App request	Random Lake Apts	UTL
<u>12/13/2019</u> <u>2235</u>	S19-20435 Traffic stop	Butler/1st	Warning, illegible registration
<u>12/13/2019</u> <u>2250</u>	S19-20436 Traffic stop	1 st /S. Spring	Warning Fail defective registration lamp.
<u>12/16/2019</u> <u>0830</u>	S19-20558 Traffic stop	Butler/Lake	Warning no front registration
<u>12/16/2019</u> <u>0317</u>	S19-20544 Winter parking	Village at large	Ordinance cite issued (1)
<u>12/17/2019</u> <u>0335</u>	S19-20614 Winter parking	Village at large	Ordinance cite issued (1)
<u>12/17/2019</u> <u>1920</u>	S19-20657 Open door	Waste Water Treatment Plant	Open door, building cleared and re-secured. Nothing suspicious noted.
<u>12/18/2019</u>	S19-20685 S19-20687 Ordinance	311 S Spring St & 418 1 st St	Warning, improper storage of unlicensed vehicle.
<u>12/19/2019</u> <u>0345</u>	S19-20732 Winter parking	Village at large	Ordinance cite issued (2)
<u>12/21/2019</u> <u>0325</u>	S19-20862 Winter parking	Village at large	Ordinance cite issued (3)
<u>12/22/2019</u> <u>0250</u>	S19-20907 Winter parking	Village at large	Ordinance cite issued (3) Warnings (5)
<u>12/22/2019</u> <u>1630</u>	S19-20924 Assist outside agency	242 Christines Way	Passed message to homeowner to call Grafton Police reference to a hit and run.
<u>12/22/2019</u> <u>1910</u>	S19-20930 Assist	1 st St at Butler	Acted as back-up for another Deputy on a traffic stop.
<u>12/23/2019</u> <u>1750</u>	S19-21007 Suspicious	Casey's General Store	Nail located in gas pump handle. Unable to identify suspect.
<u>12/27/2019</u> <u>1545</u>	S19-21174 Fraud	427 5 th St	Debit card fraud. Complainant knew the suspect but did not wish to pursue charges
<u>12/27/2019</u> <u>0250</u>	S19-21146 Winter parking	Village at large	Ordinance cite issued (5)
<u>12/28/2019</u> <u>0425</u>	S19-21210 Winter parking	Village at large	Ordinance cite issued (4)
<u>12/29/2019</u> <u>1720</u>	S19-21279 Traffic stop	Bentert/1st	Warning for suspended registration

Please feel free to contact me with any questions or concerns you might have.

Sergeant Ryan Kelley