



Village Board Meeting
Monday December 17, 2018
6:30 p.m.

Minutes

1. Call to Order, Roll Call

Meeting was called to order by President Matthew Brockmeier at 6:31pm

Members Present: Mike SanFelippo, Miriam Leavitt, Eric Stowell, Matthew Brockmeier, Barbara Ruege, Elizabeth Manian, Randy Soerens

Others Present: Joe Huiras, Brenda Mueller, John Rassel, Bill Goehring, Aaron Grott

2. Action on minutes from December 3, 2018 Board Meeting

Miriam Leavitt made a motion to approve minutes from the December 3, 2018 Board Meeting. Second by Elizabeth Manian. Barbara Ruege and Mike SanFelippo abstained. Motion carried.

3. Public comments (*comments limited to 3 minutes per person*)

4. Discussion and review of water, wastewater and treatment plant studies by Kapur Drafts for water/sewer are complete and ready for review. Recommended treatments have been determined. Consideration taken on population growth and Krier expansion.

5. Discussion, review and possible action to confirm appointment of seven voting inspectors to serve through December 2020.

Motion to approve appointment of Bonnie Klitzkie, Julie Neitzke and Diane Neumann to Chief Inspector, Linda Kies, Joan Knorr, Janet Nett and Marjorie Thiel to Inspector, made by Eric Stowell. Second by Elizabeth Manian. All in favor. Motion carried.

6. Discussion, review and possible action to approve town of Fredonia Fire Protection contract for 2019.

Motion made by Eric Stowell to approve Town of Fredonia Fire Protection contract for 2019. Second by Randy Soerens. All in favor. Motion carried.

7. Discussion, review and possible action regarding November 2018 financial report.

Motion to approve November 2018 financial report made by Mike SanFelippo. Second by Barbara Ruege. All in favor. Motion carried.

8. Discussion, review and possible action on recommendations from the Personnel Committee.

- a. After discussion on how to pay out back pay for AMET Laura Feider, motion was made by Mike SanFelippo to pay the \$11,660.74 back pay based on accountant's recommendation. Second by Matthew Brockmeier. All in favor. Motion carried.
- b. Review of AEMT overtime threshold for 2019 and beyond discussed. Motion by Mike SanFelippo to send the 53-hour questions/opinion to attorney Kevin Demet and go with his recommendation. Second by Barbara Ruege. All in favor. Motion carried.
- c. Motion by Miriam Leavitt to reconsider paying AEMT Laura Feider back pay. Second by Barbara Ruege. All in favor. Motion carried.
- d. Motion made by Miriam Leavitt to table payment to AEMT Laura Feider until Friday, December 21, 2018. Second by Elizabeth Manian. All in favor. Motion carried.
- e. Position Description for Office Support: Not available.

9. Discussion, review and possible action on computer equipment, telephone and electronic communications equipment and services.

Motion made by Mike SanFelippo to approve Computer Service Specials for our computer needs up to \$9,000.00. Second by Miriam Leavitt. All in favor. Motion carried. Motion made by Miriam Leavitt to purchase phone system through PCS up to \$5,000.00. Second by Elizabeth Manian. All in Favor. Motion carried.

10. Discussion, review and possible action on BMO Harris proposal presented on 12/3/18

- a. Motion made by Eric Stowell to consolidate bank accounts. Second by Randy Soerens. All in favor. Motion carried.
- b. Institute online banking for business. Costs to be determined by end of week, should be a 30 day turn around on implementation.
- c. Direct Deposit/Direct Pay. Will be followed up on a later date.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

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11. Review of Village employee time sheets. Joe is to review timesheets by next meeting. Looking to condense sub-categories into water, sewer, lake, and general fund.

12. Discussion, review and possible action on deferred compensation offerings.
Defer until proposal is ready.

13. Discussion, review and action on the end-of year reallocation of funds.
To be discussed further with Paul.

14. Discussion, review and action on the following.

a. Approval of Bills:

Archer Mat Rental & Sales	43.66	BMO Harris Credit Card (Joe)	494.09
BMO Harris Credit Card (Lynn)	172.94	LaFever Electric	11.10
Tri Par Oil Company Inc	2,193.72	TNT Enterprises	2,475.00
Lif-X Lift Services, LLC	377.29	The Home Depot	20.00
Doegnitz Ace Hardware	124.67	Casey's General Store	5.98
Renewed Resources LLC	2,350.00	NAPA Parts of Sheboygan	213.35
Spectrum Business	261.27	Corson Peterson & Hamann	2,070.00
Hopp Neumann Humke LLP Law	19.00	Hawley Kaufman & Kautzer	1,628.00
The Sounder	653.40	George Manian	112.50
Lynn Videkovich Coenen	56.68	Sun Graphics	307.75
Canon	75.41	Post-Election Audit Labor	213.00
Complete Office	89.52	HydroCorp	149.00
Joe Huiras (class)	80.69	Kaat's Culligan	48.50
Frontier	81.78	Fastenal	189.37
USA BlueBook	4,135.70	Hartmann Sand & Gravel Co., Inc	172.79
Sheboygan Co. Hwy Dept.	1,942.04	Mueller's Sales & Services Inc.	24.80
Bruce Equipment	4,862.33	Delta Dental	376.12
United Healthcare	3,676.33	Lincoln National Life	537.11

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Motion made by Miriam Leavitt to approve bills. Second by Eric Stowell. All in favor
Motion carried.

b. Motion made by Eric Stowell to approve 12/03/18 billing corrections. Second by
Miriam Levitt. All in favor. Motion carried.

c. Alcohol License: None

d. Operator License:

- Joshua D. Roberts (tabled at 8/20/18 meeting for Dec. review) withdrawn

e. Short-Term License: None

f. Building Permits: None

g. Correspondence/Communication

- October Municipal Forfeiture Report
- Praxair Lease Renewal Notice
- November Sheriff's Report
- Grota 2018 Year in Review
- Muskies Inc – Tabled until 12/21/18

15. Staff and Committee reports

a. Clerk/Treasurer: None

b. Director of Public Works. Street sweeping almost completed

c. Committees. Personnel had 10 interviews for DPW, 3 candidates were asked back for
a 2nd interview

16. Items for next agenda.

Village Board Meeting at 5:30pm 12/21/18

Personnel Committee at 4:30pm 12/21/18

17. Action to enter closed session per Wisconsin Statute 19.85 (1)(c)

*Considering employment, promotion, compensation or performance evaluation data
any public employee over which the governmental body has jurisdiction or exercises*

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Village Board Meeting
Friday, December 21, 2018
5:30 p.m.

Minutes of Village Board Meeting

Meeting called to order at 5:32 p.m. by Village President, Matthew Brockmeier

Members Present: Matthew Brockmeier, Miriam Leavitt, Elizabeth Manian, Barbara Ruege, Mike SanFelippo, and Eric Stowell

Members Absent: Randy Soerens

Others Present: Gary Feider, Blaine Werner

1. Action on minutes from: December 3, 2018:

Defer until next meeting to review the December 17, 2018 Board Meeting Minutes.

2. Public comments (*comments limited to 3 minutes per person*)

None

3. Discussion, review and possible action on AEMT overtime threshold:

Motion made by Miriam Leavitt to pay the overtime due to Laura Feider and use the 40-hour threshold going forward. Second by Mike SanFelippo. All in favor. Motion carried.

4. Discussion, review and possible action on back pay for AEMT Laura Feider:

Motion made by Mike SanFelippo to pay Laura Feider \$11,660.74 in back pay. Second by Miriam Leavitt. All in favor. Motion carried.

5. Discussion, review and possible action regarding change in Wisconsin Retirement System status (WRS) for Laura Feider:

It was determined that Laura Feider would fall under Category 33 of WRS, protective personnel.

6. Discussion, review and possible action on Fire Department request to allocate any remaining 2018 AEMT funds to equipment purchases:

It has been determined that the remaining 2018 AEMT funds are to be available for raises and other expenses in the future and not for equipment.

Motion made by Mike SanFelippo to table until January 2020. Second by Barbara Ruege. All in favor. Motion carried.

7. Discussion, review and possible action to institute online banking for business:

Defer until next meeting.

8. Discussion, review and possible action on board, committee and contract pay for 2018:

- a. Motion made by Miriam Leavitt to pay Rita Schmid \$600.00 for her help in the clerk position. Second by Mike SanFelippo. All in favor. Motion Carried.
- b. Motion made by Matthew Brockmeier to approve Village Board, committee and appointed committee's salary, non-board meeting pay, president wages and remaining expenses in an amount not to exceed the budgeted amount and based on information provided at the next board meeting on each member's participation. Second by Miriam Leavitt. All in favor. Motion carried.
- c. Motion made by Mike SanFelippo to amend to exceed the budget limit as necessary for payments of Village Board, committee, non-board meeting pay, president wages and remaining expenses. Second by Elizabeth Manian. All in favor. Motion carried.

9. Discussion, review and possible action to act on Personnel Committee recommendation regarding continuation of office support:

Motion made by Elizabeth Manian to extend contract for Rick Videkovich through March 31, 2019. Second by Eric Stowell. All in favor. Motion carried.

10. Discussion, review and possible action on Muskies, Inc. request for funds:

Motion made to pass on this request by Miriam Leavitt. Second by Eric Stowell. Motion made to reconsider Muskies, Inc. request for funds made by Mike SanFelippo. Second by Eric Stowell. Motion was made by Mike SanFelippo to donate 2 boat launch passes to Muskies, Inc.. Second by Eric Stowell. All in favor. Motion carried.

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11. Action to enter closed session per Wisconsin Statute 19.85(1)(c):

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion made by Eric Stowell to enter closed session. Second by Miriam Leavitt. Matthew Brockmeier-Yes, Mike SanFelippo-Yes, Miriam Leavitt-Yes, Eric Stowell-Yes, Barbara Ruege-Yes, Elizabeth Manian-Yes. All in favor. Motion carried. Time: 6:03 p.m..

12. Action to leave closed session and re-enter open session:

Motion made by Mike SanFelippo to leave closed session. Second by Eric Stowell. Matthew Brockmeier-Yes, Mike SanFelippo-Yes, Miriam Leavitt-Yes, Eric Stowell-Yes, Barbara Ruege-Yes, Elizabeth Manian-Yes. All in favor. Motion carried. Time: 6:07 p.m.

13. Discussion, review and possible action on closed session recommendations for Village Staffing.

None

14. Motion made to adjourn by Eric Stowell. Second by Barbara Ruege. All in favor. Motion carried. Time: 6:11 p.m..

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responsibility.

- Village Staffing – Public Works Department: N/A

18. Action to leave closed session and reenter open session: N/A

19. Discussion, review and possible action on closed session recommendations for Village Staffing: N/A

20. Motion made by Eric Stowell to adjourn. Second by Barbara Ruege. All in favor. Motion carried. Time 8:31pm

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies, but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings. The Board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

96 Russell Drive, P.O. Box 344, Random Lake, WI 53075
Telephone: (920) 994-4852 Facsimile: (920) 994-2390 Website: randomlakewi.com



**MELODY LORGE
CLERK OF CIRCUIT COURTS**

615 N SIXTH STREET, SHEBOYGAN, WISCONSIN 53081 920.459.3068 FAX 920.459.3921

December 26, 2018

Treasurer
Village of Random Lake

To Whom It May Concern:

Enclosed is our check in the amount of \$87.31 for fines and officer fees collected in the month of November 2018. Listed also is the number of cases disposed of during the same period for which we have deducted a \$5.00 per case municipality fee (excluding seatbelt violations).

Circuit Court Fines	\$ 87.31
Officer Fees	
Cases Disposed @ \$5.00	
TOTAL	\$ 87.31

Best,

Melody Lorge
Clerk of Circuit Courts

MUNICIPAL FORFEITURE REPORT
Period Ending 11-30-2018
Final

Receipts this period:

Case Number	Citation Number	Defendant Name	Receipt Date	Receipt Number	Amount
2013TR002774	R7079306	Apuzzo, Troy W	11-30-2018	18R 028003	2.22
2017FO000358	G880BMQKRN	Wenske, Andrew James	11-21-2018	18R 027379	5.09
2017FO000430	G881C0TWRF	Case, Roger D	11-09-2018	18R 026550	25.00
2017FO000430	G881C0TWRF	Case, Roger D	11-27-2018	18R 027625	25.00
2018TR002717	AT1195994	Grout, Zachary D	11-12-2018	18R 026589	30.00
				Total Receipts:	\$87.31

Voids This Period:

Case Number	Citation Number	Defendant Name	Receipt Date	Receipt Number	Amount
					Total Voids:
					\$0.00

Dispositions This Period:

Case Number	Citation Number	Disposition Date	Caption	Total Dispositions:	Amount
					\$0.00

Other Adjustments This Period:

Case Number	Citation Number	Defendant Name	Adjust. Number	Adjust. Date	Amount
					Total Adjustments:
					\$0.00

TOTAL MUNICIPAL FORFEITURE \$87.31



**UNITED
SCALE
& ENGINEERING
CORPORATION**
A **TRANSCAT** Company

16725 W. Victor Road
New Berlin, WI 53151-4132
Phone: (800) 236-1733
Fax: (262) 785-9754

Date: December 26, 2018

Village of Random Lake
PO Box 344

Service Location:
Village of Random Lake
690 Wolf Road

Random Lake WI 53075

Random Lake WI 53075

Subject: Inspection Agreement IND002050
Attention: Rita Schmid
Email: rschmid@randomlake.org

Dear Rita,

Thank you for your continued business with United Scale, a Transcat Company. The current rate on your Service Contract with United Scale is scheduled to renew on 12/31/2018.

United Scale is pleased to renew your service through 12/31/2019 as follows:

- Number of items for inspection: 1
- New Flat Rate: \$150.00 per Occurrence
- Scheduled Service Month(s): January

Please contact United Scale with any required changes or if you need to submit an updated Purchase order prior to your next scheduled service. Your Current Purchase order on file is: Verbal

For all new product or rental needs, please contact your Local Office:

New Berlin, WI	McFarland, WI	Green Bay, WI
16725 W. Victor Road	4123 Terminal Dr. Ste 23	1322 Russett Court
New Berlin, WI 5315	McFarland, WI 53558	Green Bay, WI 5431
800-236-1733	800-747-4474	800-236-2737

sales@unitedscale.com

We look forward to serving your weighing needs in the upcoming year.

Sincerely,

Denise Weborg
Phone: 800-236-1733 | Fax: 262-785-9754
Email: denise.weborg@unitedscale.com

THIS IS NOT AN INVOICE



AGREEMENT FOR SPECIAL LAW ENFORCEMENT

SERVICES BETWEEN SHEBOYGAN COUNTY AND

THE VILLAGE OF RANDOM LAKE

FOR 2019

AGREEMENT

This AGREEMENT, made and entered into on the dates indicated after the signature of the parties by and between Sheboygan County, a municipal corporation (hereinafter referred to as "COUNTY"), and the Village of Random Lake, a municipal corporation located within the geographic boundaries of Sheboygan County (hereinafter referred to as "VILLAGE").

WHEREAS, the VILLAGE has requested that the Sheboygan County Sheriff's Department provide special law enforcement services in addition to services currently provided by regular patrols, and

WHEREAS, the Sheboygan County Board of Supervisors has authorized the Law Committee to enter into contract for the provision of said services, and

WHEREAS, this AGREEMENT is authorized by Wisconsin Statute 66.0301;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, the parties hereto agree as follows:

I. SCOPE OF SERVICES

A. An officer in a county squad car shall be assigned to patrol duty in the VILLAGE.

B. While on patrol within the VILLAGE, the officer will undertake all regular patrol duties. In addition, the officer will carry out the enforcement of VILLAGE ordinances and special assignments based on particular problems or special events occurring within the VILLAGE.

C. The COUNTY shall provide an average of 19 hours of patrol services per week, during the term of this AGREEMENT.

D. Assignment of officers to the VILLAGE shall be at the discretion of the Sheriff's Department, based on availability, but shall as closely as feasible coincide with the needs of the VILLAGE.

II. COMPUTATION OF 19 HOUR AVERAGE

A. In addition to the duties described in Item I, B, time spent by officers in court time and case preparation in connection with VILLAGE ordinance enforcement shall be counted as a portion of the 19 hour weekly average.

B. Time spent by officers in the following activities shall not be counted as a portion of the 19 hour weekly average:

1. Travel time to and from the VILLAGE.
2. Response by the officer on patrol to emergencies outside the VILLAGE.
3. Court and case preparation time in connection with violations of Wisconsin Statutes.

III. RECORDKEEPING

The Sheriff's Department shall require that all time spent by its officers, under the terms of this AGREEMENT, be recorded on separate daily worksheets.

IV. TERM

The term of this contract shall begin on January 1, 2019 and shall expire on December 31, 2019.

V. TERMINATION

The herein contained AGREEMENT may be terminated at any time upon Ninety (90) days written advance notice to the opposite party.

VI. PAYMENT

In consideration of supplying such services, the VILLAGE agrees to pay the COUNTY a total sum in the amount of \$46,880.60. Payments of \$11,720.15 will be made quarterly to the

COUNTY. In the event the herein contained contract is terminated, payment shall be prorated to coincide with the actual term of this AGREEMENT.

In the event that the Sheriff's Department is unable to or does not provide a total of 988 hours of service during the term of this contract, the number of hours less than 988 shall be multiplied by \$47.45, and this amount shall be deducted from the fourth quarterly payment to the COUNTY.

VII. MISCELLANEOUS

A. Nothing in this AGREEMENT shall be construed as preventing the officer on patrol in the VILLAGE and engaged in fulfilling the 19 hour weekly average requirement, from being able to respond to any other Department assignment, whether inside or outside of the VILLAGE limits.

B. The VILLAGE Board shall submit an initial request to the COUNTY, at the beginning of the term of this AGREEMENT, outlining their particular and recurring daily law enforcement needs that are currently not being met by

regular patrols, and those needs will be addressed under the terms of this AGREEMENT.

C. The VILLAGE Board may, if it so desires, submit a monthly or other periodic request, detailing special events or current problems that should be addressed under the terms of this AGREEMENT, and those needs likewise will be addressed under the terms of this AGREEMENT.

D. The COUNTY'S responsibility hereunder shall at all times be subject to the availability of its forces and its sole determination as to such availability.

VIII. INDEMNIFICATION

As between the VILLAGE and the COUNTY, each party shall be responsible for its own acts and defend, hold harmless, and indemnify the other party from and against any claims brought against the other party founded in or growing out of the negligence or illegal conduct of the responsible party, its officers, agents, and employees.

To evidence their agreement hereto, the parties have signed the herein AGREEMENT on the dates indicated after their signatures, to wit:

VILLAGE OF RANDOM LAKE



President

Date: 20/10/2018

SHEBOYGAN COUNTY BOARD



Chair

Date: 12-11-18

SHERIFF'S DEPARTMENT



Sheriff

Date: 8-2018

SHEBOYGAN COUNTY LAW COMMITTEE



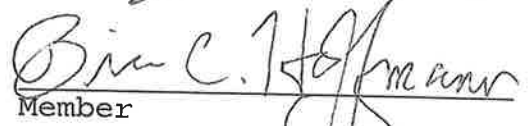
Chair



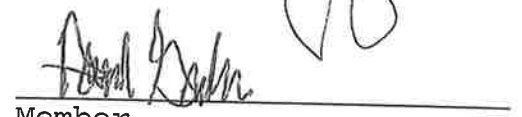
Vice Chair 12-6-18



Secretary



Member



Member

Date: 12-6-18

